



JERSEY SHORE AREA SCHOOL DISTRICT

Classified Employment Application

Last Name First Name Middle Name

Present Address

Primary Telephone Number

Email

Do you want to be approved to be on our classified substitute list: Yes No

Check the position(s) for which you are applying:

- Secretary Handicap Aide Instructional Aide Library Aide Nursing Aide
 Security Police Crossing Guard Lunchroom Monitor Food Service Custodian

A. Personal Data

Date you are available for employment: _____

Do you have a legal Pennsylvania driver's license? _____

Reason for leaving last employment: _____

B. Education and Professional Training

High School _____
Name Degree/Diploma Date

College _____
Name Degree/Diploma Date

Technical School _____
Name Degree/Diploma Date

List any special courses taken: _____

C. Employment History

Name of Employer Number of Years Employment Dates Nature of Work

D. References

Name Address Telephone Number

Name Address Telephone Number

Name Address Telephone Number

Act 34 Requirement

Effective January 1, 1986, all Pennsylvania residents must submit with their employment application a copy of a report of “Criminal History Record Information” from the Pennsylvania State Police or a statement from the Pennsylvania State Police that the State Police central repository contains no such information. Out-of-State applicants must submit with their application for employment a copy of a federal criminal record report from the Federal Bureau of Investigation. The criminal record report must be no more than one (1) year old and upon hiring, the applicant **MUST** submit the **ORIGINAL** report.

Act 151 Requirement

Effective July 1, 1995, all Pennsylvania residents must submit with their employment application a copy of a report of “Pennsylvania Child Abuse History Clearance” from the Pennsylvania Department of Welfare. The child abuse report must be no more than one (1) year old and upon hiring, the applicant **MUST** submit the **ORIGINAL** report.

Federal Criminal Background Check

Act 114 of 2006, Section 111 of the Public School Code was amended effective April 1, 2007. All prospective employees (including but not limited to administrators, teachers, substitutes, janitors, cafeteria workers, office employees) of public and private schools, Intermediate Units and area vocational-technical schools, including independent contractors and their employees and bus drivers, who have direct contact with children, must provide to their employer a copy of their Federal Criminal History Record that cannot be more than one (1) year old.

Return Application Form To:

Jersey Shore Area School District
Office of the Superintendent
175 A&P Drive
Jersey Shore, PA 17740

Employment Statement

The Jersey Shore Area School District is an Equal Opportunity Employer and does not discriminate in hiring on the basis of race, color, religious creed, national origin, sex or handicap.

In processing this application, the District might contact any of the references listed herein. The signature below authorizes any such contacts. I understand that the law may require information in this application to be made available to the public.

I certify that to the best of my knowledge and belief the information on and accompanying this application is true and correct. I understand that the application becomes the property of the Jersey Shore Area School District.

Signature of Applicant

Date