

**Jersey Shore Area School District
Board of Education – Regular Meeting
Minutes of May 8, 2017**

A. Opening

1. Call to Order: Mrs. Kelley Wasson, President, called the meeting to order at 7:00 p.m.

2. Roll Call:

Members Present: Mr. Craig Allen, Mr. Christopher Fravel, Mr. David Hines, Mrs. Loren Koch, Mrs. Karen Stover, Mr. Merrill Sweitzer, Mrs. Mary Thomas, Mrs. Kelley Wasson and Dr. Jill Wenrich, Superintendent

Others Present: J. David Smith, Esq., Solicitor, Benjamin Enders, Board Secretary, Brandon Ranck, Student Representative

Members Absent: Mrs. Denise Smith

3. Pledge of Allegiance: Led by Emily Shemory and Madison Hughes, students representing Avis Elementary School.

B. Approvals

1. Minutes

Motion: A motion was made by Karen Stover and seconded by Craig Allen to approve the following Minutes as listed on the Agenda:

- | | |
|-------------------|--------------------------|
| a. March 13, 2017 | Regular Meeting |
| b. March 27, 2017 | Regular Meeting |
| c. May 3, 2017 | Capital Projects Meeting |

The vote was a unanimous Yes. Motion carried.

C. Presentations

1. Communications: None

2. President's Report: Policy 913.1 Sponsorships and Advertising

3. Student Representative Report: None

4. Intermediate Unit Report: None

5. Superintendent's Report:

- a. American Chemistry Society Award received by Alexis Frey, a Salladasburg Elementary School Student - Ken Dady
- b. Recognition of TSA and VEX Robotics Award Winners - Ernie Harter, TSA Volunteer Advisor
- c. Food Service Budget Presentation - Bill Budd, Nutrition, Inc.
- d. Athletics Department Donation - Stephen Alexander

- e. Professional Growth and Supervision Plan Presentation - Laura Milarch, Jeanne Reeder, Katy Verrelli, Keith Veldhuis and Cindy Welsh
- f. New 9th Grade US History Textbook - Tim Greene
- g. Renewal of Adobe Licensing Agreement from July 1, 2017 thru June 30, 2020 - Bruce Boncal
- h. Policy Review, First Reading - Jill Wenrich (Attachments)

Policy 222 - Tobacco
 Policy 223 - Use of Bicycles and Motor Vehicles
 Policy 224 - Care of School property
 Policy 226 - Searches
 Policy 824 - Maintaining Professional Adult/Student Boundaries
 Policy 913.1 - Sponsorships and Advertising

D. Courtesy of the Floor:

Robert Pryor-Mifflin Twp.-Commented on policy updates.

E. Personnel

1. Personnel Items:

Motion: A motion was made by Mary Thomas and seconded by Christopher Fravel to approve the following Personnel items as listed on the Agenda:

- a. day without pay for Christopher Lahr on Thursday, April 27, 2017.
- b. a half day without pay for Holly Dittmar on April 28, 2017.
- c. appointment of Michelle Lozensky to a part time Food Service position at the Senior High School, at \$9.65 per hour, effective May 10, 2017.
- d. Martha Fake as a bus driver with Marden's, Inc.
- e. Sarah Smith as a van driver with Marden's, Inc

The vote was a unanimous Yes. Motion carried.

F. Curriculum and Instruction: None

G. Building and Grounds: None

H. Finance:

1. Finance Item:

Motion: A motion was made by Mary Thomas and seconded by Loren Koch to approve the following Finance item as listed on the Agenda:

- a. the PDE 2028 - Proposed Final General Fund budget for Fiscal Year 2017-2018. Final approval will be in June. (Attachment)

The vote was 7 - yes and 1 - No. Motion carried.

I. Miscellaneous:

1. Miscellaneous Items

Motion: A motion was made by Karen Stover and seconded by David Hines to approve the following Miscellaneous items as listed on the Agenda:

a. the following out of state field trip:

May 4, 2017 thru May 7, 2017 - 2017 Tournament-Indoor Association Atlantic Coast Jazz Championships, Wildwood, NJ - 15 students (Grades 9-12) Chaperones - C Lahr and 1 TBD

b. the following out of state field trip:

June 19, 2017 thru June 25, 2017 - 2017 TSA National Leadership Conference and Competitions, Rosen Shingle Creek, Orlando, FL - 8 students (Grades 9-12) Chaperones - A Baker and Ernie Harter

c. the following out of state field trip:

June 27, 2017 - July 3, 2017 - FBLA National Leadership Conference, Anaheim, CA - 11 students (Grades 10-12), FBLA Chaperone - Dolly Oden

The vote was a unanimous Yes. Motion carried.

J. Old Business: None

K. Executive Session: An Executive Session was held beginning at 9:04 p.m. for personnel and legal matters after which no business will be conducted.

Meeting resumed at 10:26 p.m.

L. Adjournment

Motion: A motion was made by Karen Stover and seconded by Loren Koch to adjourn the May 8, 2017 Regular Board Meeting at 10:27 p.m.

The vote was a unanimous Yes. Motion carried.

Respectfully submitted,

Benjamin J. Enders
Board Secretary



Book	Board Policy Manual
Section	200 Pupils
Title	Tobacco
Number	222
Status	
Legal	1. 35 P.S. 1223.5 2. 18 Pa. C.S.A. 6305 3. 20 U.S.C. 7183 4. 22 PA Code 10.23 5. 20 U.S.C. 1400 et seq 6. Pol. 103.1 7. Pol. 113.1 8. Pol. 113.2 9. Pol. 805.1 10. 24 P.S. 1302.1-A 11. 24 P.S. 1303-A 12. 22 PA Code 10.2 13. 22 PA Code 10.22 14. 22 PA Code 10.25 15. 18 Pa. C.S.A. 6306.1 24 P.S. 510 22 PA Code 403.1 20 U.S.C. 7114 20 U.S.C. 7181 et seq 34 CFR Part 300

Purpose

The Board recognizes that tobacco presents a health and safety hazard that can have serious consequences for both users and nonusers and the safety and environment of the schools.

Definition

For purposes of this policy, tobacco includes a lighted or unlighted cigarette, cigar, pipe or other smoking product **or material** and smokeless tobacco in any form.^[1]

Electronic cigarettes are defined as battery-operated products designed to deliver nicotine, flavor, and/or other chemicals by turning the substance into a vapor that is inhaled by the user.

Authority

The Board prohibits possession, use **or sale** of tobacco by students at any time in a school building and on any property, buses, vans and vehicles that are owned, leased or controlled by the school district.[\[2\]](#)[\[1\]](#)[\[3\]](#)

The Board prohibits possession, use **or sale** of tobacco by students at school-sponsored activities that are held off school property.

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

Delegation of Responsibility

The Superintendent or designee shall annually notify students, parents/guardians and staff about the district's tobacco policy by publishing such policy in the student handbook, parent newsletters, posted notices, district website and other efficient methods.

The Superintendent or designee shall develop **administrative regulations** to implement this policy.

Guidelines

The Superintendent or designee may report incidents of possession, use or sale of tobacco by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[9\]](#)

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving possession, use or sale of tobacco immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.[\[12\]](#)[\[14\]](#)[\[9\]](#)

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of possession, use or sale of tobacco by **students** to the Office for Safe Schools on the required form.[\[11\]](#)[\[9\]](#)

A student convicted of possessing or using tobacco in violation of this policy **may be fined** up to fifty dollars (\$50) **plus court costs or admitted to alternative adjudication in lieu of imposition of a fine.**[\[15\]](#)

Last Modified by Pamela M Copenhaver on February 28, 2017



Book	Board Policy Manual
Section	200 Pupils
Title	Use of Bicycles and Motor Vehicles
Number	223
Status	
Legal	1. 24 P.S. 779 2. 24 P.S. 1519 24 P.S. 510

Purpose

The Board regards the use of bicycles and motor vehicles for travel to and from school by students as an assumption of responsibility by parents/guardians and students.

Authority

The Board shall permit the use of bicycles by students in accordance with district **administrative regulations**.[\[1\]](#)

The Board shall permit the use of motor vehicles by secondary students in accordance with district **administrative regulations**, provided that such students are licensed drivers, have followed established procedures and obtained the required permit, have parental permission when they are minors, and have been granted permission by the building principal to drive a motor vehicle on school grounds.[\[1\]](#)

The Board prohibits the use of mini-bikes, motorcycles and skateboards on school property.

The Board shall not be responsible for bicycles and motor vehicles that are lost, stolen, or damaged, or for injuries arising from their use.

Delegation of Responsibility

The building principal or designee shall **disseminate administrative** regulations for operating and parking of **authorized** bicycles and motor vehicles to affected students.

The building principal or designee shall establish standards for granting permits, which contain the warning that infraction of rules may result in revocation of the permit.

Last Modified by Pamela M Copenhaver on March 2, 2017



Book	Board Policy Manual
Section	200 Pupils
Title	Care of School Property
Number	224
Status	
Legal	1. 24 P.S. 777 2. Pol. 218 3. Pol. 233 4. 24 P.S. 1338 5. 24 P.S. 109 6. 24 P.S. 801

Purpose

The Board believes that the schools should help students learn to respect property and develop feelings of pride in community institutions.

Authority

The Board charges each student in the district's schools with responsibility for the proper care of the school property, school supplies and equipment entrusted to the student's use.

It is the policy of the Board that students who willfully cause damage to school property shall be subject to disciplinary measures. Students and others who damage or deface school property may be prosecuted and punished under law. Parents/Guardians shall be held accountable for the actions of their child.[\[1\]](#)[\[2\]](#)[\[3\]](#)

The Board may report to appropriate juvenile authorities any student whose damage of school property is serious or chronic in nature. In no case shall referral to juvenile authorities be made without prior notification to the student's parent/guardian.[\[4\]](#)

The cost of school property destruction or defacement by a student shall be charged directly to the student and parents/guardians. Other penalties may be assessed by the school administration or by the laws of the Commonwealth of Pennsylvania.

Delegation of Responsibility

The Superintendent or designee shall develop **administrative regulations** to implement this policy.
[\[5\]](#)[\[6\]](#)

The Superintendent shall submit a report on incidences of vandalism to the Board monthly.

Vandalism reports shall include the number and kind of incident, cost to the district, and related information the Superintendent deems necessary.

Last Modified by Pamela M Copenhaver on March 2, 2017



Book Board Policy Manual
 Section 200 Pupils
 Title Searches
 Number 226
 Status
 Legal [1. PA Const. Art. I Sec. 8](#)
[2. 24 P.S. 510](#)
[3. 22 PA Code 12.14](#)
[4. U.S. Const. Amend. IV](#)
 5. Pol. 218.1
 6. Pol. 223
 7. Pol. 227
 8. Pol. 805.1
 Commonwealth v. Cass, 551 Pa. 25, 709 A.2d 350, 355-56 (1998)
 In re F.B., 555 Pa. 661, 726 A.2d 361, 368 (1999)
 Safford Unified School Dist. No. 1 v. Redding, 129 S.Ct. 2633 (U.S. 2009)

Purpose

The Board acknowledges the need **to respect the rights of students to be free from unreasonable searches and seizures while fulfilling the district's interest in protecting and preserving the health, safety and welfare of the school population, enforcing rules of conduct, and maintaining an appropriate atmosphere conducive to learning.**

Authority

School officials have the authority to lawfully search students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions, without a warrant, when in school, on school grounds or when otherwise under school supervision, if there is a reasonable suspicion that the place or thing to be searched contains prohibited contraband, material that would pose a threat to the health, safety and welfare of the school population, or evidence that there has been a violation of the law, Board policy, or school rules. The scope and extent of searches must be reasonable in relation to the nature of the suspected evidence, contraband or dangerous material and to the grounds for suspecting that it may be found in the place or thing being searched.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)

The district has a compelling interest in protecting and preserving the health, safety and welfare of the school population, which under certain circumstances may warrant general or random searches of students and their lockers, vehicles or other belongings without individualized suspicion, for the purpose of finding or preventing entry onto school property of controlled substances, weapons or other dangerous materials.[\[5\]](#)[\[6\]](#)[\[7\]](#)

Delegation of Responsibility

The Board authorizes the administration to conduct searches of **students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions in accordance with the standards set forth in this policy.**

The Superintendent or designee, in consultation with the district solicitor, shall develop guidelines and procedures to implement this policy, and shall ensure that school staff who are involved in carrying out searches or determining when searches will be conducted receive appropriate periodic training about such procedures and currently applicable legal standards.^[3]

Students, parents/guardians and staff shall be notified at least annually, or more often if deemed appropriate by administration, **about the standards** and procedures in **effect pursuant to** this policy.

Guidelines

Individualized Suspicion Searches

Students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions, may be searched without a warrant when in school, on school grounds or when otherwise under school supervision, if there is a reasonable suspicion that the place or thing to be searched contains prohibited contraband, material that would pose a threat to the health, safety and welfare of the school population, or evidence that there has been a violation of the law, Board policy, or school rules. The scope and extent of searches must be reasonable in relation to the nature of the suspected evidence, contraband or dangerous material and to the grounds for suspecting that it may be found in the place or thing being searched.^[3]

In determining whether reasonable suspicion exists, the principal or designee always should be able to articulate what is being looked for, and why it is thought to be located in the particular place to be searched. The scope of a search should be limited to the place or places the item sought is believed to be.

Examination by school staff of text messages, call logs, files, images or other data contained in a student's mobile telephone or other electronic device, without the student's consent, normally constitutes a search that must be justified by reasonable suspicion that material in violation of law, district policy or school rules, or evidence of such a violation, is contained in the particular files, directories or other data locations being examined in the device.

Random or General Searches Without Individualized Suspicion

Under certain circumstances, random or general searches of students and their belongings, including student lockers or vehicles parked on school property, may be conducted during the school day or upon entry into school buildings or school activities, in the absence of suspicion focused on a particular student or students, for the purpose of finding or preventing entry onto school property or activities of controlled substances, weapons or other dangerous materials. Such searches normally will be conducted in a minimally intrusive manner using screening methods such as dogs or other animals trained to detect controlled substances, explosives or other harmful materials by smell, as well as metal detectors and other technology. When such screening methods provide a reasonable suspicion that particular students, items or places possess or contain controlled substances, weapons or other dangerous material, screening may be followed by physical searches of those particular students, items or places on an individualized basis.

Random or general searches for weapons may be conducted when there are circumstances, information or events tending to indicate increased likelihood that students may be armed or headed for physical confrontation because of community strife or tensions, or as a continuation or escalation of a prior incident, in or out of school, which threatens to spill over into school, into a school-sponsored activity, or into other times and places that students are under school supervision.

Random or general searches for controlled substances may be conducted when there are circumstances, events or information tending to indicate significant drug use, possession or trafficking among students in school.

Random or general searches not based on individualized suspicion must be approved in advance by the Superintendent or designee, in consultation with the district solicitor. Coordination with law enforcement officials will be accomplished as provided in the memorandum of understanding with the applicable law enforcement agency.[8]

Searches Upon Consent

Searches may be conducted at any time, with or without reasonable suspicion, if the student has given knowing and voluntary consent specific to the place to be searched.

The administration may establish rules and procedures governing certain privileges enjoyed by students, such as the privilege of parking a vehicle on school grounds, that make the student's consent to random searches or inspections a condition of access to the privilege. [6]

Searches by or at the Request of Law Enforcement Officials

The legal standards governing searches initiated by school officials are less strict than the standards applicable to law enforcement authorities in many situations. When searches of students, student belongings, vehicles or lockers are conducted by or at the request of law enforcement officials, with or without the involvement of school staff, the law enforcement officials are solely responsible for ensuring that a warrant has been issued or that the circumstances otherwise permit the search to be lawfully conducted in accordance with the standards applicable to law enforcement actions. School staff will not interfere with or obstruct searches initiated by law enforcement, but may assist when law enforcement officials have requested such assistance and have represented that a warrant has been issued or that they otherwise have proper authority for a lawful search.[8]

Locker Inspections and Searches

Lockers are assigned to or otherwise made available to students as a convenience for the safe storage of books, clothing, school materials and limited personal property, and to facilitate movement between classes and activities and to and from school. Such lockers are and shall remain the property of the school district, and to the extent students have any expectation of privacy of lockers at all, it is very limited.

No student may place or keep in a locker any substance or object that is prohibited by law, Board policy or school rules, or that constitutes a threat to the health, safety or welfare of the occupants of the school building or the building itself. Students are required to ensure that their lockers do not contain spoiled food items or beverages, or soiled clothing which may attract pests, create odors or cause unhealthy conditions. A student locker may be opened and inspected for cleanliness, with or without the consent of the student, whenever there are odors, pests or other indications that a locker contains spoiled food, soiled clothing in need of laundering or similarly unhealthy matter.

Students are exclusively responsible for locking their assigned lockers to ensure the security of their personal belongings and school property entrusted to them. Students are permitted to secure their assigned lockers only with locks provided by the district, or if the district does not provide locks, personal combination locks for which the combination has been provided to designated school staff.

Prior to an individual locker search or inspection, the student to whom the locker is assigned shall be notified and be given a reasonable opportunity to be present. However, when there is a reasonable suspicion that a locker contains materials which pose a threat to the health, welfare or safety of the school population, student lockers may be searched without prior notice to the student.

The principal or a designated staff person shall be present whenever a student locker is inspected for cleanliness or is searched. The principal or designee shall maintain written records of all occasions when a locker is searched or inspected. Such records shall include the reason(s) for the search, persons present, objects found and their disposition.

Searches Involving Removal of Clothing or Examination Beneath Clothing

Searches of students involving the removal of undergarments or examination beneath undergarments are subject to stricter standards than are required to justify other searches of a student's person or belongings. Such searches are permitted only when the basis for suspicion establishes either:

- 1. That the reasons for believing that the items being searched for are concealed specifically inside undergarments are stronger reasons than grounds that would support only a more general reasonable suspicion that the student is in possession of the items or has them somewhere on the student's person; or,**
- 2. That the quantity or nature of the items being sought present a higher level of danger to the school population than other kinds of contraband.**

Searches involving the removal of or examination beneath any clothing of a student, other than jackets, coats or other outerwear, shall be conducted only by a staff person of the same gender as the student, with at least one (1) other staff person of the same gender present as a witness, and in a location assuring privacy from observation by persons not involved in the search or of the opposite sex.

Searches involving the removal of undergarments or examination beneath undergarments will be conducted only after consultation with the district solicitor.

Handling and Disposal of Items Found in the Course of Searches

Any items or material found during a search or inspection, the student's possession of which is in violation of law, district policies or school rules, or otherwise is evidence of such a violation, may be confiscated, and may be used as evidence in student discipline proceedings or a criminal investigation, even if such items or material were not the original objective of the search or inspection.

The principal shall be responsible to ensure that confiscated items or material are properly inventoried and secured until the conclusion of disciplinary action, if any, and are then properly disposed of if not appropriate to be returned to the student. Items or materials that are evidence of a criminal offense, or that are not lawful for ordinary citizens to possess will be promptly turned over to proper law enforcement authorities for custody or disposal.



Book Board Policy Manual
 Section 800 Operations
 Title Maintaining Professional Adult/Student Boundaries
 Number 824
 Status
 Legal

- [1. 24 P.S. 510](#)
- 2. Pol. 818
- 3. Pol. 103
- 4. Pol. 103.1
- 5. Pol. 248
- 6. Pol. 815
- [7. 23 Pa. C.S.A. 6311](#)
- 8. Pol. 806
- [9. 24 P.S. 2070.9a](#)
- 10. Pol. 317.1
- [11. 24 P.S. 1302.1-A](#)
- [12. 24 P.S. 1303-A](#)
- [13. 22 PA Code 10.2](#)
- [14. 22 PA Code 10.21](#)
- [15. 22 PA Code 10.22](#)
- 16. Pol. 805.1
- 17. Pol. 348
- 18. Pol. 317
- [22 PA Code 235.1 et seq](#)
- [24 P.S. 2070.1a et seq](#)
- [23 Pa. C.S.A. 6301 et seq](#)

Authority

This policy applies to district employees, volunteers, student teachers, and independent contractors and their employees who interact with students or are present on school grounds. For purposes of this policy, such individuals are referred to collectively as adults. The term adults as used in this policy, does not include district students who perform services on a volunteer or compensated basis.

All adults shall be expected to maintain professional, moral and ethical relationships with district students that are conducive to an effective, safe learning environment. This policy addresses a range of behaviors that include not only obviously unlawful or improper interactions with students, but also

precursor grooming and other boundary-blurring behaviors that can lead to more egregious misconduct.

The Board directs that all adults shall be informed of conduct that is prohibited and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.^[1]

This policy is not intended to interfere with appropriate pre-existing personal relationships between adults and students and their families that exist independently of the district or to interfere with participation in civic, religious or other outside organizations that include district students.

Definition

For purposes of this policy, legitimate educational reasons include matters or communications related to teaching, counseling, athletics, extracurricular activities, treatment of a student's physical injury or other medical needs, school administration or other purposes within the scope of the adult's job duties.

Delegation of Responsibility

The Superintendent or designee shall annually inform students, parents/guardians, and all adults regarding the contents of this Board policy through employee and student handbooks, posting on the district website, and by other appropriate methods.

The building principal or designee shall be available to answer questions about behaviors or activities that may violate professional boundaries as defined in this policy.

Independent contractors doing business with the district shall ensure that their employees who have interaction with students or are present on school grounds are informed of the provisions of this policy.^[2]

Guidelines

Adults shall establish and maintain appropriate personal boundaries with students and not engage in any behavior that is prohibited by this policy or that creates the appearance of prohibited behavior.

Prohibited Conduct

Romantic or Sexual Relationships -

Adults shall be prohibited from dating, courting, or entering into or attempting to form a romantic or sexual relationship with any student enrolled in the district, regardless of the student's age. Students of any age are not legally capable of consenting to romantic or sexual interactions with adults.

Prohibited romantic or sexual interaction involving students includes, but is not limited to:

1. Sexual physical contact.
2. Romantic flirtation, propositions, or sexual remarks.
3. Sexual slurs, leering, epithets, sexual or derogatory comments.
4. Personal comments about a student's body.
5. Sexual jokes, notes, stories, drawings, gestures or pictures.
6. Spreading sexual or romantic rumors.
7. Touching a student's body or clothes in a sexual or intimate way.

8. Accepting massages, or offering or giving massages other than in the course of injury care administered by an athletic trainer, coach, or health care provider.
9. Restricting a student's freedom of movement in a sexually intimidating or provocative manner.
10. Displaying or transmitting sexual objects, pictures, or depictions.

Social Interactions -

In order to maintain professional boundaries, adults shall ensure that their interactions with students are appropriate.

Examples of prohibited conduct that violates professional boundaries include, but are not limited to:

1. Disclosing personal, sexual, family, employment concerns or other private matters to one or more students.
2. Exchanging notes, emails or other communications of a personal nature with a student.
3. Giving personal gifts, cards or letters to a student without written approval from the building principal.
4. Touching students without a legitimate educational reason. (Reasons could include the need for assistance when injured, a kindergartner having a toileting accident and requiring assistance, appropriate coaching instruction, or appropriate music instruction).
5. Singling out a particular student or students for personal attention or friendship beyond the ordinary professional adult-student relationship.
6. Taking a student out of class without a legitimate educational reason.
7. Being alone with a student behind closed doors without a legitimate educational reason.
8. Initiating or extending contact with a student beyond the school day or outside of class times without a legitimate educational reason.
9. Sending or accompanying a student on personal errands.
10. Inviting a student to the adult's home.
11. Going to a student's home without a legitimate educational reason.
12. Taking a student on outings without prior notification to and approval from both the parent/guardian and the building principal.
13. Giving a student a ride alone in a vehicle in a nonemergency situation without prior notification to and approval from both the parent/guardian and the building principal.
14. Addressing students or permitting students to address adults with personalized terms of endearment, pet names, or otherwise in an overly familiar manner.
15. Telling a student personal secrets or sharing personal secrets with a student.
16. For adults who are not guidance/counseling staff, psychologists, social workers or other adults with designated responsibilities to counsel students, encouraging students to confide their personal or family problems and/or relationships. If a student initiates such discussions, the student should be referred to the appropriate school resource.
17. Furnishing alcohol, drugs or tobacco to a student or being present where any student is consuming these substances.

18. Engaging in harassing or discriminatory conduct prohibited by other district policies or by state or federal law and regulations.[3][4][5]

Electronic Communications -

For purposes of this policy, electronic communication shall mean a communication transmitted by means of an electronic device including, but not limited to, a telephone, cellular telephone, computer, computer network, personal data assistant or pager. Electronic communications include, but are not limited to, emails, instant messages and communications made by means of an Internet website, including social media and other networking websites.

As with other forms of communication, when communicating electronically, adults shall maintain professional boundaries with students.

Electronic communication with students shall be for legitimate educational reasons only.

When available, district-provided email or other district-provided communication devices shall be used when communicating electronically with students. The use of district-provided email or other district-provided communication devices shall be in accordance with district policies and procedures.[6]

All electronic communications from coaches and advisors to team or club members shall be sent in a single communication to all participating team or club members, except for communications concerning an individual student's medical or academic privacy matters, in which case the communications will be copied to the building principal. In the case of sports teams under the direction of the Athletic Director, such medical or academic communications shall also be copied to the Athletic Director.

Adults shall not follow or accept requests for current students to be friends or connections on personal social networking sites and shall not create any networking site for communication with students other than those provided by the district for this purpose, without the prior written approval of the building principal.

Exceptions

An emergency situation or a legitimate educational reason may justify deviation from professional boundaries set out in this policy. The adult shall be prepared to articulate the reason for any deviation from the requirements of this policy and must demonstrate that s/he has maintained an appropriate relationship with the student.

Under no circumstance will an educational or other reason justify deviation from the "Romantic and Sexual Relationships" section of this policy.

There will be circumstances where personal relationships develop between an adult and a student's family, e.g. when their children become friends. This policy is not intended to interfere with such relationships or to limit activities that are normally consistent with such relationships. Adults are strongly encouraged to maintain professional boundaries appropriate to the nature of the activity.

It is understood that many adults are involved in various other roles in the community through nondistrict-related civic, religious, athletic, scouting or other organizations and programs whose participants may include district students. Such community involvement is commendable, and this policy is not intended to interfere with or restrict an adult's ability to serve in those roles; however, adults are strongly encouraged to maintain professional boundaries appropriate to the nature of the activity with regard to all youth with whom they interact in the course of their community involvement.

Reporting Inappropriate or Suspicious Conduct

Any person, including a student, who has concerns about or is uncomfortable with a relationship or interaction between an adult and a student, shall immediately notify the Superintendent, principal or other administrator.[5]

All district employees, independent contractors and volunteers who have reasonable cause to suspect that a child is the victim of child abuse, shall immediately report the suspected abuse, in accordance with applicable law, regulations and Board policy.[7][8]

An educator who knows of any action, inaction or conduct which constitutes sexual abuse or exploitation or sexual misconduct under the Educator Discipline Act shall report such misconduct to the Pennsylvania Department of Education on the required form, and shall report such misconduct to the Superintendent and his/her immediate supervisor, within fifteen (15) days of discovery of such misconduct.[9][10]

If the Superintendent or designee reasonably suspects that conduct being reported involves an incident required to be reported under the Child Protective Services Law, the Educator Discipline Act or the Safe Schools Act, the Superintendent or designee shall make a report, in accordance with applicable law, regulations and Board policy.[7][9][11][12][13][14][15][10][16][8]

It is a violation of this policy to retaliate against any person for reporting any action pursuant to this policy or for participating as a witness in any related investigation or hearing.

Investigation

Allegations of inappropriate conduct shall be promptly investigated in accordance with the procedures utilized for complaints of harassment.[5][17]

It is understood that some reports made pursuant to this policy will be based on rumors or misunderstandings; the mere fact that the reported adult is cleared of any wrongdoing shall not result in disciplinary action against the reporter or any witnesses. If as the result of an investigation any individual, including the reported adult, the reporter, or a witness is found to have intentionally provided false information in making the report or during the investigation or hearings related to the report, or if any individual intentionally obstructs the investigation or hearings, this may be addressed as a violation of this policy and other applicable laws, regulations and district policies. Obstruction includes, but is not limited to, violation of "no contact" orders given to the reported adult, attempting to alter or influence witness testimony, and destruction of or hiding evidence.

Disciplinary Action

A district employee who violates this policy may be subject to disciplinary action, up to and including termination, in accordance with all applicable district disciplinary policies and procedures.[18]

A volunteer, student teacher, or independent contractor or an employee of an independent contractor who violates this policy may be prohibited from working or serving in district schools for an appropriate period of time or permanently, as determined by the Superintendent or designee.

Training

The district shall provide training with respect to the provisions of this policy to current and new district employees, volunteers and student teachers subject to this policy.

The district, at its sole discretion, may require independent contractors and their employees who interact with students or are present on school grounds to receive training on this policy and related procedures.

Last Modified by Pamela M Copenhaver on May 1, 2017



Book Board Policy Manual
 Section 900 Community
 Title Sponsorships and Advertising
 Number 913.1

Status

Legal

1. Pol. 610
- [2. 65 Pa. C.S.A. 1101 et seq](#)
- [3. 20 U.S.C. 1232h](#)
4. Pol. 216
5. Pol. 218
6. Pol. 218.1
7. Pol. 218.2
8. Pol. 248
9. Pol. 249
10. Pol. 815
11. Pol. 913
12. Pol. 246
13. Pol. 808
14. Pol. 105
15. Pol. 111
16. Pol. 235.1
17. Pol. 304
18. Pol. 004
19. Pol. 003
20. Pol. 006
21. Pol. 620
22. Pol. 818
23. Pol. 103
24. Pol. 103.1
25. Pol. 104
26. Pol. 348
27. Pol. 109
- [24 P.S. 510](#)

Adopted April 23, 2012

Last Revised August 10, 2015

Purpose

The Board recognizes that schools provide for a potential market for commercial activities; however, it is important the district protect students and parents/guardians from exploitation and ensure commercial activities shall not interfere with the educational program. The Board recognizes that in certain instances, and with certain limitations, it may be in the best interest of the district to enter into sponsorship and advertising relationships with outside entities for a fixed period of time. Furthermore, the Board acknowledges that district facilities are publicly funded and that students and employees shall be shielded from overt commercial activity, particularly in the classroom environment. Consequently, the Board recognizes that entering into sponsorship and advertising arrangements involving the use of district facilities or that in any way impact students and employees involves ethical and legal concerns. The purpose of this policy shall be to provide procedures and guidelines for permitting sponsorships and advertising in a manner supportive of the district's overall mission of enhancing curricular and extracurricular activities, while protecting the interests of the district, its students and employees.

Authority

The Board adopts this policy and authorizes that all sponsorships and advertising arrangements shall require prior approval. School organizations, sponsors and advertisers shall agree to abide by the policies and administrative regulations of the district.

Delegation of Responsibility

The Superintendent or designee, shall have the authority to review and approve all sponsorship and advertising arrangements that shall be valued less than **\$100.00**.

All sponsorship and advertising arrangements that shall be valued at the amount **exceeding \$100.00** shall require prior Board approval.

The Board and the Superintendent or designee, shall review all proposed sponsorship and advertising contracts valued at **less than \$100.00**, in accordance with Board policy. As part of the review process, additional competitive vendors may be contacted to determine if they wish to participate in the possibility of advertising and/or entering into a corporate-sponsored contract.[19][20]

Definitions

Advertisement - any payment of money or other economic benefit to a school or to the district that requires visual, audio, video or electronic placement of a name, slogan or product message on a district property or in a district publication. The term advertisement shall not include traditional fundraising activities, nor apply to outright gifts to which no quid pro quo shall be attached.

Sponsorship - any payment of money or other economic benefit to a school or to the district in exchange for recognition.

Electronic Media - electronic media shall mean any type of medium used for instruction that happens during the school day, or any program shown during the school day, requiring the use of electronic equipment, such as, but not limited to, televisions, video equipment, computers or movie projectors.

Exclusivity - an exclusive arrangement to sell, vend or advertise a product or service in schools shall be one where **the** district enters into a contract to make one (1) product available to students and the contract specifically forbids the sale of a competitor's product in the same school or district.

Guidelines

Upon collection, all proceeds from the sale of advertising and sponsorships shall be deposited into a designated fund within the district's General Fund.[21]

Students shall not be required to read, listen or be subjected to commercial advertising in the classroom or in school-provided materials in curriculum-related activities, with the exception of instances where commercial advertising materials shall be germane to the curriculum. In such case, commercial advertising materials may be used in a curricular setting for instructional purposes only.

Advertising and/or sponsorship opportunities for the district shall be subject to certain restrictions in keeping with the standards of good taste and shall model and promote positive values for our students. As such, no advertising or sponsorship shall be allowed that reflects poor taste, fails to promote positive values for students or otherwise may be prohibited by law, including, but not limited to, materials falling within the following categories:

1. Promotes hostility, disorder or violence.
2. Attacks ethnic, racial or religious groups.
3. Shall be libelous.
4. Violates the rights of others.
5. Inhibits the functioning of the school.
6. Overrides the school's identity.
7. Promotes any political candidate or **political** organization.
8. Promotes the use of drugs, alcohol, tobacco, weapons or firearms.
9. Promotes any religious organization.
10. Shall be lewd, obscene or vulgar.

All sponsorship and advertising agreements shall be subject to the following terms and conditions:

1. Schools and educators shall hold sponsored and donated materials to the same standards used for the selection and purchase of curriculum materials.
2. Where the sponsorship involves signage, the organization that erects the sign(s) bears full responsibility for all costs and expenses associated with the procurement, erection, **maintenance** and dismantling of the sign(s).
3. Any sponsorship or advertising proposals contemplating permanently or semi-permanently affixing a sign, name or logo to any district facility, including but not limited to a building, press box or scoreboard, shall be submitted in writing and require Board approval. The Board may limit the total number of signs that may be erected at any one time, so as to minimize distractions or the over-commercialization of the school environment.
4. Any sign that shall be determined by a township Zoning Officer to be out of compliance with local zoning ordinances shall not be permitted to be erected, and, if erected, shall be removed by the responsible organization at cost.
5. Advertising leases shall include a statement that advertising on school property shall not be construed as an endorsement by the district of the product or service being advertised.
6. All contracts between the district and sponsors for the erection of advertising signs shall include a provision that the sponsor waive in advance, and indemnify the school district for, any claims which may arise as a result of the erection, maintenance or removal of signs.

7. Advertising agreements and sponsorship relationships shall not limit, in any way, the district, schools and employees, in exercising discretion and judgment in any curricular or extracurricular activity.
8. Contracts and/or lease agreements shall include a provision allowing the Board to terminate the contract and/or lease agreement if it shall be determined by the district to have an adverse impact on the district's image, reputation, programs, services or activities.
9. If the economic benefit from any advertising or sponsorship arrangements to the school or the district exceeds the amount established annually by the Board, the agreement shall be set forth in writing and approved by the Board at a public meeting, where the community shall be provided adequate notice and opportunity to provide input and feedback.
10. All public-private sector sponsorship and/or advertising arrangements shall be consistent with all labor contracts, competitive bid requirements and all applicable federal, state and local laws, rules and regulations.[1][22]
11. A sponsorship and/or advertising written agreement **term shall be determined by the Board, with a recommendation from the administration.**

A sponsorship or advertising arrangement shall not result in any **direct** pecuniary benefit to any district employee or Board member, members of their immediate family, or businesses with which such members shall be associated, in accordance with law.[17][18][2]

Advertising in Electronic Media

Except for planned instruction that have specific lessons related to advertising, the district students shall not be required to observe, listen to or read commercial advertising in the classroom.

The district shall not enter into any contract to obtain electronic equipment or software obligating the district to expose students to advertising directed at students during school time or at home while completing school assignments. The Board reserves the right to approve exceptions on a case-by-case basis.[10][27]

The district shall not enter into any contract to obtain electronic equipment or software obligating the school to post information regarding procedures or events on electronic media that contain advertising directed at students.

The district shall not enter into any contract for electronic media services where directory information shall be collected from the students by the providers of the services in question, in accordance with Board policy.[4]

Advertising on the District Website

The district website shall not be utilized for advertisement or promotion of commercial interests or nonprofit agencies or organizations online, except as set forth below:

1. Website advertisements may be accepted and published on the district website with prior Board approval. The Board reserves the right to accept or reject advertisements pursuant to a determination of how an organization's mission aligns with the district's aims and goals. In no instance shall the website accept advertising or advertising in violation of Board policy. The Superintendent or designee shall be responsible for screening all such advertising prior to submission for Board approval.[26][11][10][23][24][25][5][6][7][8][9]
2. Advertisements shall be limited in both number and location. The Web Advisory Committee shall establish the number of advertisements to be accepted at the beginning of each year. Advertisement locations with a district focus may be chosen, and shall be prioritized based upon a statistical analysis of visits received. Requests for advertisement outside of locations set by the

Board shall not be accepted.

3. The inclusion of advertisements on the district's website shall not constitute approval and/or endorsement of any product, service, organization or activity. Approved advertisements shall not imply or declare such approval or endorsement. The district may choose to include a disclaimer of support or endorsement with advertisements that appear on the website.
4. Advertising rates shall be set at the beginning of each fiscal year and may vary based upon placement. Each advertiser shall be required to possess a signed agreement with the district before any ad shall be placed on the website.

Exclusive Vending Agreements

The district shall not enter into exclusive agreements with vendors that require increased consumption of food or beverages served to or purchased by students in district facilities.[12][13]

Students shall not be utilized as agents for any district-wide vendors in an exclusive arrangement to sell products or services to the community at large.

When the district asks students to purchase required educational supplies, it reserves the right to recommend to students specific products for purchase.

The district by the district shall not enter into any agreement with a vendor or business entity that requires students to carry a card used for school identification and/or to gain access to student services, when that card may be used to gain access to private services provided by the vendor or business entity.

Sponsored Educational Materials and Advertising in Curriculum

The district shall not purchase curriculum materials that contain promotional information regarding a vendor or business entity that shall be irrelevant to the lesson being taught in the content of the curriculum and that shall not be incidental to materials established by the district.[14]

Teachers in the district shall not use identifiable brand names or logos in planned instruction unless deemed related to the context of the lesson being taught.[15]

Sponsored educational materials, whether purchased by the district or provided free of charge by the sponsor, shall not be used without the prior approval of the Superintendent or designee and/or building principal or designee and in accordance with the following standards:

1. Accuracy -	Statements shall be consistent with established fact or with prevailing expert opinion.
2. Objectivity -	Points of view shall be fairly represented. If the subject shall be controversial, arguments shall be balanced. Any sponsor bias shall be clearly stated and references to differing views shall be made.
3. Completeness -	Materials contain all relevant information and shall not deceive or mislead by omission.
4. Language -	Materials shall be both interesting and readable.
5. Nondiscrimination -	The text and illustrations shall be free of any content that may be considered derogatory toward a particular ethnic group, race or sex.
6. Diverse Representation -	Materials reflect the gender and racial diversity of the students that shall be using them.

7. Noncommercial -	The name and logo of the sponsor shall be solely utilized to identify the source of the materials.
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Student Marketing Surveys and Protection of Student Privacy

Students shall not be required to fill out surveys to provide marketing information about their interests and preferences for particular vendors, businesses and products.[16][3]

A list of students' names and/or addresses and telephone numbers may not be released by the district for the purpose of advertising brand name products to students. Similarly, participation in any venture that provides any vendor with the information necessary to generate a list shall be prohibited.[4]

Recordkeeping

The **Superintendent** or designee shall be responsible for maintaining the following records:

1. A log of all sponsorship contracts and/or lease agreements in effect during the school year. The log shall include the following information from each sponsorship:
 - a. Name and address of the sponsor.
 - b. Date sponsorship contract and/or lease agreement executed and location of contract.
 - c. Authorized signatures on contract.
 - d. Contract item.
 - e. List of benefits received by school, including dollar amounts.
 - f. List of sponsorships activities.
 - g. Annual monetary benefit to sponsor, if sponsorship involves product sales.
2. All other records required by the Board for contract execution and procurement of goods and services.

Last Modified by Pamela M Copenhaver on April 28, 2017

FINAL GENERAL FUND BUDGET

Fiscal Year 2017-2018

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature RequiredDateSecretary of the Board - Original Signature RequiredDateChief School Administrator - Original Signature RequiredDateBenjamin J Enders(570)398-5050Extn :Contact PersonTelephoneExtensionbenders@jsasd.orgEmail Address

CERTIFICATION OF ESTIMATED ENDING FUND BALANCE **FROM 2017-2018 GENERAL FUND BUDGET**

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : Jersey Shore Area SD	COUNTY : Lycoming	AUN : 117414003
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No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than or equal to the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than or equal to)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2017-2018 (compared to 2016-2017)?

Yes ☒

No ☐

If yes, see information below, taken from the 2017-2018 General Fund Budget.

Total Budgeted Expenditures	\$41670004
Ending Unassigned Fund Balance	\$3096396
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	7.4%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes ☒

No ☐

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SUPERINTENDENT	DATE
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DUE DATE: AUGUST 15, 2017

**CERTIFICATION OF USE OF PDE-2028
FOR PUBLIC INSPECTION OF 2017-2018 PROPOSED BUDGET**

24 PS 6-687(a)(1)

(03/2006)

School District Name : Jersey Shore Area SD	County : Lycoming	AUN Number : 117414003
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Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT	DATE
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DUE DATE: IMMEDIATELY FOLLOWING
ADOPTION OF PROPOSED
FINAL GENERAL FUND BUDGET

<u>Val Number</u>	<u>Description</u>	<u>Justification</u>
1010	Budget Approval Date is required before submission on Contact Screen and cannot be a future date.	
8060	Ending Fund Balance Entry and Budgetary Reserve: If 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.	Unsettled Contract & Prudent Fiscal Management
8080	Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	Prudent Fiscal Management
8150	Ending Fund Balance Entry and Budgetary Reserve: If 0830 Committed Fund Balance is not equal to 0, a justification must be entered below.	Committed for PSERS and Health Insurance Increases

ITEM	AMOUNTS	
Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year		
0810 Nonspendable Fund Balance		
0820 Restricted Fund Balance		
0830 Committed Fund Balance	3,780,000	
0840 Assigned Fund Balance		
0850 Unassigned Fund Balance	3,026,698	
Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year		\$6,806,698
Estimated Revenues And Other Financing Sources		
6000 Revenue from Local Sources	17,186,783	
7000 Revenue from State Sources	23,226,117	
8000 Revenue from Federal Sources	641,802	
9000 Other Financing Sources	10,000	
Total Estimated Revenues And Other Financing Sources		\$41,064,702
Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation		\$47,871,400

	<u>Amount</u>
REVENUE FROM LOCAL SOURCES	
6111 Current Real Estate Taxes	11,701,783
6112 Interim Real Estate Taxes	25,000
6113 Public Utility Realty Taxes	18,000
6114 Payments in Lieu of Current Taxes - State / Local	149,500
6150 Current Act 511 Taxes - Proportional Assessments	3,900,000
6400 Delinquencies on Taxes Levied / Assessed by the LEA	700,000
6500 Earnings on Investments	45,000
6700 Revenues from LEA Activities	77,500
6800 Revenues from Intermediary Sources / Pass-Through Funds	500,000
6910 Rentals	10,000
6920 Contributions and Donations from Private Sources	15,000
6940 Tuition from Patrons	20,000
6990 Refunds and Other Miscellaneous Revenue	25,000
REVENUE FROM LOCAL SOURCES	\$17,186,783
REVENUE FROM STATE SOURCES	
7110 Basic Education Funding	13,045,973
7160 Tuition for Orphans Subsidy	100,000
7220 Vocational Education	150,000
7271 Special Education funds for School-Aged Pupils	1,808,247
7292 Pre-K Counts	170,000
7311 Pupil Transportation Subsidy	1,310,000
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	785,000
7330 Health Services (Medical, Dental, Nurse, Act 25)	50,500
7340 State Property Tax Reduction Allocation	1,143,384
7501 PA Accountability Grants	489,271
7810 State Share of Social Security and Medicare Taxes	793,862
7820 State Share of Retirement Contributions	3,379,880
REVENUE FROM STATE SOURCES	\$23,226,117
REVENUE FROM FEDERAL SOURCES	
8514 NCLB, Title I - Improving the Academic Achievement of the Disadvantaged	486,882
8515 NCLB, Title II - Preparing, Training and Recruiting High Quality Teachers and Principals	121,591
8521 Vocational Education - Operating Expenditures	33,329
REVENUE FROM FEDERAL SOURCES	\$641,802

	<u>Amount</u>
OTHER FINANCING SOURCES	
9400 Sale of or Compensation for Loss of Fixed Assets	10,000
OTHER FINANCING SOURCES	\$10,000
TOTAL ESTIMATED REVENUES AND OTHER SOURCES	41,064,702

Act 1 Index (current): 3.5%

Calculation Method:

Number of Decimals For Tax Rate Calculation:

Approx. Tax Revenue from RE Taxes:

Amount of Tax Relief for Homestead Exclusions

Total Approx. Tax Revenue:

Approx. Tax Levy for Tax Rate Calculation:

2016-17 Data

a. Assessed Value

b. Real Estate Mills

I. 2017-18 Data

c. 2015 STEB Market Value

d. Assessed Value

e. Assessed Value of New Constr/ Renov

2016-17 Calculations

f. 2016-17 Tax Levy

(a * b)

2017-18 Calculations

g. Percent of Total Market Value

h. Rebalanced 2016-17 Tax Levy

(f Total * g)

i. Base Mills Subject to Index

(h / a * 1000) if no reassessment

(h / (d-e) * 1000) if reassessment

Calculation of Tax Rates and Levies Generated

j. Weighted Avg. Collection Percentage

k. Tax Levy Needed

(Approx. Tax Levy * g)

l. 2017-18 Real Estate Tax Rate

(k / d * 1000)

m. Tax Levy Generated by Mills

(l / 1000 * d)

n. Tax Levy minus Tax Relief for Homestead Exclusions

(m - Amount of Tax Relief for Homestead Exclusions)

o. Net Tax Revenue Generated By Mills

(n * Est. Pct. Collection)

Section 672.1 Method Choice: (a)(1)

Revenue

4

\$11,701,800

\$1,143,428

\$12,845,228

\$13,605,329

Clinton Lycoming Total

\$199,024,100 \$642,455,180 \$841,479,280

11.8361 16.7720

\$171,623,352 \$788,774,399 \$960,397,751

\$200,916,800 \$643,161,850 \$844,078,650

\$0 \$0

\$2,355,669 \$10,775,258 \$13,130,927

17.87003% 82.12997% 100.00000%

\$2,346,501 \$10,784,426 \$13,130,927

11.8361 16.7862

93.90060% 93.90060% 93.90060%

\$2,431,276 \$11,174,053 \$13,605,329

12.1009 17.3736

\$2,431,274 \$11,174,037 \$13,605,311

\$12,461,893

\$11,701,783

Act 1 Index (current): 3.5%

Calculation Method:

Number of Decimals For Tax Rate Calculation: 4

Approx. Tax Revenue from RE Taxes: \$11,701,800

Amount of Tax Relief for Homestead Exclusions \$1,143,428

Total Approx. Tax Revenue: \$12,845,228

Approx. Tax Levy for Tax Rate Calculation: \$13,605,329

	Clinton	Lycoming	Total
Index Maximums			
p. Maximum Mills Based On Index (i * (1 + Index))	12.2503	17.3737	
q. Mills In Excess of Index (if (l > p), (l - p))	0.0000	0.0000	
r. Maximum Tax Levy Based On Index (p / 1000 * d)	\$2,461,291	\$11,174,101	\$13,635,392
s. Millage Rate within Index? (If l > p Then No)	Yes	Yes	
t. Tax Levy In Excess of Index (if (m > r), (m - r))	\$0	\$0	\$0
u. Tax Revenue In Excess of Index (t * Est. Pct. Collection)	\$0	\$0	\$0

Information Related to Property Tax Relief

V.	Assessed Value Exclusion per Homestead	\$0	\$0
	Number of Homestead/Farmstead Properties		
	Median Assessed Value of Homestead Properties		\$97,180

Act 1 Index (current): 3.5%

Calculation Method:

Number of Decimals For Tax Rate Calculation:

Approx. Tax Revenue from RE Taxes:

Amount of Tax Relief for Homestead Exclusions

Total Approx. Tax Revenue:

Approx. Tax Levy for Tax Rate Calculation:

Revenue

4

\$11,701,800

\$1,143,428

\$12,845,228

\$13,605,329

Clinton

Lycoming

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions	\$1,143,384	Lowering RE Tax Rate	\$0	\$1,143,384
Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions	\$44			\$44
Amount of Tax Relief from State/Local Sources				\$1,143,428

CODE

6111 Current Real Estate Taxes				Amount of Tax Relief for Homestead Exclusions	Tax Levy Minus Homestead Exclusions	Percent Collected	Net Tax Revenue Generated By Mills
County Name	Taxable Assessed Value	Real Estate Mills	Tax Levy Generated by Mills				
Clinton	200,916,800	12.1009	2,431,274			93.90060%	
Lycoming	643,161,850	17.3736	11,174,037			93.90060%	
Totals:	844,078,650		13,605,311	-	1,143,428	=	12,461,883 X 93.90060% = 11,701,783

6120	Current Per Capita Taxes, Section 679	Rate	Estimated Revenue
6140	Current Act 511 Taxes – Flat Rate Assessments	Rate	Estimated Revenue
6141	Current Act 511 Per Capita Taxes	\$0.00	0
6142	Current Act 511 Occupation Taxes – Flat Rate	\$0.00	0
6143	Current Act 511 Local Services Taxes	\$0.00	0
6144	Current Act 511 Trailer Taxes	\$0.00	0
6145	Current Act 511 Business Privilege Taxes – Flat Rate	\$0.00	0
6146	Current Act 511 Mechanical Device Taxes – Flat Rate	\$0.00	0
6149	Current Act 511 Taxes, Other Flat Rate Assessments	\$0.00	0
Total Current Act 511 Taxes – Flat Rate Assessments 0			

6150	Current Act 511 Taxes – Proportional Assessments	Rate	Add'l Rate (if appl.)	Tax Levy	Estimated Revenue
6151	Current Act 511 Earned Income Taxes	1.100%	0.000%	3,700,000	3,700,000
6152	Current Act 511 Occupation Taxes	0.00%	0.00%	0	0
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.000%	200,000	200,000
6154	Current Act 511 Amusement Taxes	0.000%	0.000%	0	0
6155	Current Act 511 Business Privilege Taxes	0.00%	0.00%	0	0
6156	Current Act 511 Mechanical Device Taxes – Percentage	0.000%	0.000%	0	0
6157	Current Act 511 Mercantile Taxes	0.00%	0.00%	0	0
6159	Current Act 511 Taxes, Other Proportional Assessments	0	0	0	0
Total Current Act 511 Taxes – Proportional Assessments				3,900,000	3,900,000
Total Act 511, Current Taxes					

Act 511 Tax Limit -->	960,397,751 X	12	11,524,773
	Market Value	Mills	(511 Limit)

Tax Function	Description	Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2016-17 (Rebalanced)	2017-18				2016-17 (Rebalanced)	2017-18		
6111	<u>Current Real Estate Taxes</u>									
	Clinton	11.8361	12.1009	2.24%	Yes	3.5%				
	Lycoming	16.7862	17.3736	3.50%	Yes	3.5%				
	<u>Current Act 511 Taxes – Proportional Assessments</u>									
6151	Current Act 511 Earned Income Taxes	1.100%	1.100%	0.00%	Yes	3.5%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	3.5%				

LEA : 117414003 Jersey Shore Area SD

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<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	19,015,383
1200 Special Programs - Elementary / Secondary	5,451,914
1300 Vocational Education	1,056,087
1400 Other Instructional Programs - Elementary / Secondary	184,495
1800 Pre-Kindergarten	170,000
Total Instruction	\$25,877,879
2000 Support Services	
2100 Support Services - Students	1,440,884
2200 Support Services - Instructional Staff	1,340,086
2300 Support Services - Administration	2,430,324
2400 Support Services - Pupil Health	377,490
2500 Support Services - Business	837,433
2600 Operation and Maintenance of Plant Services	3,268,828
2700 Student Transportation Services	1,864,387
2800 Support Services - Central	4,000
Total Support Services	\$11,563,432
3000 Operation of Non-Instructional Services	
3200 Student Activities	793,973
Total Operation of Non-Instructional Services	\$793,973
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	500
5200 Interfund Transfers - Out	3,299,220
5900 Budgetary Reserve	135,000
Total Other Expenditures and Financing Uses	\$3,434,720
Total Estimated Expenditures and Other Financing Uses	\$41,670,004

<u>Description</u>	<u>Amount</u>
200 Personnel Services - Employee Benefits	505,513
300 Purchased Professional and Technical Services	139,900
400 Purchased Property Services	3,000
500 Other Purchased Services	5,075
600 Supplies	12,305
800 Other Objects	1,069
Total Support Services - Students	\$1,440,884
2200 Support Services - Instructional Staff	
100 Personnel Services - Salaries	554,555
200 Personnel Services - Employee Benefits	520,949
300 Purchased Professional and Technical Services	94,168
400 Purchased Property Services	14,850
500 Other Purchased Services	46,150
600 Supplies	44,309
700 Property	62,775
800 Other Objects	2,330
Total Support Services - Instructional Staff	\$1,340,086
2300 Support Services - Administration	
100 Personnel Services - Salaries	1,272,490
200 Personnel Services - Employee Benefits	799,646
300 Purchased Professional and Technical Services	262,460
400 Purchased Property Services	520
500 Other Purchased Services	62,038
600 Supplies	12,140
800 Other Objects	21,030
Total Support Services - Administration	\$2,430,324
2400 Support Services - Pupil Health	
100 Personnel Services - Salaries	196,827
200 Personnel Services - Employee Benefits	174,363
300 Purchased Professional and Technical Services	2,500
400 Purchased Property Services	400
600 Supplies	3,135
800 Other Objects	265
Total Support Services - Pupil Health	\$377,490
2500 Support Services - Business	
100 Personnel Services - Salaries	388,866
200 Personnel Services - Employee Benefits	302,872
300 Purchased Professional and Technical Services	32,000
400 Purchased Property Services	63,100
500 Other Purchased Services	32,000
600 Supplies	15,650
800 Other Objects	2,945
Total Support Services - Business	\$837,433
2600 Operation and Maintenance of Plant Services	
100 Personnel Services - Salaries	1,077,442

<u>Description</u>	<u>Amount</u>
200 Personnel Services - Employee Benefits	820,148
300 Purchased Professional and Technical Services	70,440
400 Purchased Property Services	746,555
500 Other Purchased Services	175,350
600 Supplies	371,268
700 Property	5,900
800 Other Objects	1,725
Total Operation and Maintenance of Plant Services	\$3,268,828
2700 Student Transportation Services	
100 Personnel Services - Salaries	18,160
200 Personnel Services - Employee Benefits	16,816
300 Purchased Professional and Technical Services	8,000
400 Purchased Property Services	150
500 Other Purchased Services	1,817,661
600 Supplies	3,600
Total Student Transportation Services	\$1,864,387
2800 Support Services - Central	
300 Purchased Professional and Technical Services	1,500
500 Other Purchased Services	2,500
Total Support Services - Central	\$4,000
Total Support Services	\$11,563,432
3000 Operation of Non-Instructional Services	
3200 Student Activities	
100 Personnel Services - Salaries	376,805
200 Personnel Services - Employee Benefits	185,230
300 Purchased Professional and Technical Services	37,935
400 Purchased Property Services	10,900
500 Other Purchased Services	100,719
600 Supplies	69,034
800 Other Objects	13,350
Total Student Activities	\$793,973
Total Operation of Non-Instructional Services	\$793,973
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	
800 Other Objects	500
Total Debt Service / Other Expenditures and Financing Uses	\$500
5200 Interfund Transfers - Out	
900 Other Uses of Funds	3,299,220
Total Interfund Transfers - Out	\$3,299,220
5900 Budgetary Reserve	
800 Other Objects	135,000

<u>Description</u>	<u>Amount</u>
Total Budgetary Reserve	\$135,000
Total Other Expenditures and Financing Uses	\$3,434,720
TOTAL EXPENDITURES	\$41,670,004

Cash and Short-Term Investments06/30/2017 Estimate06/30/2018 Projection

General Fund

6,800,000

6,500,000

Public Purpose (Expendable) Trust Fund

165,000

165,000

Other Comptroller-Approved Special Revenue Funds

Athletic / School-Sponsored Extra Curricular Activities Fund

Capital Reserve Fund - \$ 690, \$1850

Capital Reserve Fund - \$ 1431

1,300,000

Other Capital Projects Fund

1,600,000

Debt Service Fund

Food Service / Cafeteria Operations Fund

Child Care Operations Fund

Other Enterprise Funds

Internal Service Fund

Private Purpose Trust Fund

Investment Trust Fund

Pension Trust Fund

Activity Fund

175,000

Other Agency Fund

Permanent Fund

Total Cash and Short-Term Investments

\$8,740,000

\$8,140,000

Long-Term Investments06/30/2017 Estimate06/30/2018 Projection

General Fund

Public Purpose (Expendable) Trust Fund

Other Comptroller-Approved Special Revenue Funds

Athletic / School-Sponsored Extra Curricular Activities Fund

Capital Reserve Fund - \$ 690, \$1850

Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

Debt Service Fund

Food Service / Cafeteria Operations Fund

Child Care Operations Fund

Other Enterprise Funds

Internal Service Fund

Private Purpose Trust Fund

Investment Trust Fund

Pension Trust Fund

Activity Fund

Other Agency Fund

06/30/2017 Estimate 06/30/2018 Projection

Total Long-Term Investments

TOTAL CASH AND INVESTMENTS \$8,740,000 \$8,140,000

Long-Term Indebtedness

<u>General Fund</u>	<u>06/30/2017 Estimate</u>	<u>06/30/2018 Projection</u>
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable	34,586,000	32,039,000
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences	750,000	765,000
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)	2,400,000	2,800,000
0599 Other Long-Term Liabilities		
Total General Fund	\$37,736,000	\$35,604,000

Public Purpose (Expendable) Trust Fund

0510 Bonds Payable
0520 Extended-Term Financing Agreements Payable
0530 Lease-Purchase Obligations
0540 Accumulated Compensated Absences
0550 Authority Lease Obligations
0560 Other Post-Employment Benefits (OPEB)
0599 Other Long-Term Liabilities

Total Public Purpose (Expendable) Trust Fund

Other Comptroller-Approved Special Revenue Funds

0510 Bonds Payable
0520 Extended-Term Financing Agreements Payable
0530 Lease-Purchase Obligations
0540 Accumulated Compensated Absences
0550 Authority Lease Obligations
0560 Other Post-Employment Benefits (OPEB)
0599 Other Long-Term Liabilities

Total Other Comptroller-Approved Special Revenue Funds

Athletic / School-Sponsored Extra Curricular Activities Fund

0510 Bonds Payable
0520 Extended-Term Financing Agreements Payable
0530 Lease-Purchase Obligations
0540 Accumulated Compensated Absences
0550 Authority Lease Obligations
0560 Other Post-Employment Benefits (OPEB)
0599 Other Long-Term Liabilities

Total Athletic / School-Sponsored Extra Curricular Activities Fund

Capital Reserve Fund - \$ 690, \$1850

0510 Bonds Payable
0520 Extended-Term Financing Agreements Payable

Long-Term Indebtedness

0530 Lease-Purchase Obligations
 0540 Accumulated Compensated Absences
 0550 Authority Lease Obligations
 0560 Other Post-Employment Benefits (OPEB)
 0599 Other Long-Term Liabilities

Total Capital Reserve Fund - \$ 690, \$1850**Capital Reserve Fund - \$ 1431**

0510 Bonds Payable
 0520 Extended-Term Financing Agreements Payable
 0530 Lease-Purchase Obligations
 0540 Accumulated Compensated Absences
 0550 Authority Lease Obligations
 0560 Other Post-Employment Benefits (OPEB)
 0599 Other Long-Term Liabilities

Total Capital Reserve Fund - \$ 1431**Other Capital Projects Fund**

0510 Bonds Payable
 0520 Extended-Term Financing Agreements Payable
 0530 Lease-Purchase Obligations
 0540 Accumulated Compensated Absences
 0550 Authority Lease Obligations
 0560 Other Post-Employment Benefits (OPEB)
 0599 Other Long-Term Liabilities

Total Other Capital Projects Fund**Debt Service Fund**

0510 Bonds Payable
 0520 Extended-Term Financing Agreements Payable
 0530 Lease-Purchase Obligations
 0540 Accumulated Compensated Absences
 0550 Authority Lease Obligations
 0560 Other Post-Employment Benefits (OPEB)
 0599 Other Long-Term Liabilities

Total Debt Service Fund**Food Service / Cafeteria Operations Fund**

0510 Bonds Payable
 0520 Extended-Term Financing Agreements Payable
 0530 Lease-Purchase Obligations
 0540 Accumulated Compensated Absences
 0550 Authority Lease Obligations

06/30/2017 Estimate

06/30/2018 Projection

Long-Term Indebtedness06/30/2017 Estimate06/30/2018 Projection

0560 Other Post-Employment Benefits (OPEB)

0599 Other Long-Term Liabilities

Total Food Service / Cafeteria Operations Fund**Child Care Operations Fund**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Long-Term Liabilities

Total Child Care Operations Fund**Other Enterprise Funds**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Long-Term Liabilities

Total Other Enterprise Funds**Internal Service Fund**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Long-Term Liabilities

Total Internal Service Fund**Private Purpose Trust Fund**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Long-Term Liabilities

Total Private Purpose Trust Fund

Long-Term Indebtedness06/30/2017 Estimate06/30/2018 ProjectionInvestment Trust Fund

0510 Bonds Payable
 0520 Extended-Term Financing Agreements Payable
 0530 Lease-Purchase Obligations
 0540 Accumulated Compensated Absences
 0550 Authority Lease Obligations
 0560 Other Post-Employment Benefits (OPEB)
 0599 Other Long-Term Liabilities

Total Investment Trust FundPension Trust Fund

0510 Bonds Payable
 0520 Extended-Term Financing Agreements Payable
 0530 Lease-Purchase Obligations
 0540 Accumulated Compensated Absences
 0550 Authority Lease Obligations
 0560 Other Post-Employment Benefits (OPEB)
 0599 Other Long-Term Liabilities

Total Pension Trust FundActivity Fund

0510 Bonds Payable
 0520 Extended-Term Financing Agreements Payable
 0530 Lease-Purchase Obligations
 0540 Accumulated Compensated Absences
 0550 Authority Lease Obligations
 0560 Other Post-Employment Benefits (OPEB)
 0599 Other Long-Term Liabilities

Total Activity FundOther Agency Fund

0510 Bonds Payable
 0520 Extended-Term Financing Agreements Payable
 0530 Lease-Purchase Obligations
 0540 Accumulated Compensated Absences
 0550 Authority Lease Obligations
 0560 Other Post-Employment Benefits (OPEB)
 0599 Other Long-Term Liabilities

Total Other Agency FundPermanent Fund

0510 Bonds Payable
 0520 Extended-Term Financing Agreements Payable

<u>Long-Term Indebtedness</u>	<u>06/30/2017 Estimate</u>	<u>06/30/2018 Projection</u>
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Long-Term Liabilities		
Total Permanent Fund	\$37,736,000	\$35,604,000
Total Long-Term Indebtedness		

<u>Short-Term Payables</u>	<u>06/30/2017 Estimate</u>	<u>06/30/2018 Projection</u>
General Fund	475,000	500,000
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431	150,000	160,000
Other Capital Projects Fund	15,000	16,000
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		
Total Short-Term Payables	\$640,000	\$676,000
TOTAL INDEBTEDNESS	\$38,376,000	\$36,280,000

Account Description	Amounts
0810 Nonspendable Fund Balance	
0820 Restricted Fund Balance	
0830 Committed Fund Balance	3,105,000
0840 Assigned Fund Balance	
0850 Unassigned Fund Balance	3,096,396
Total Ending Fund Balance - Committed, Assigned, and Unassigned	\$6,201,396
5900 Budgetary Reserve	135,000
Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve	\$6,336,396