

Jersey Shore Area School District
Board of Education – Regular Meeting
Minutes of May 22, 2017

A. Opening

1. Call to Order: Mrs. Kelley Wasson, President, called the meeting to order at 7:00 p.m.

2. Roll Call:

Members Present: Mr. Craig Allen, Mr. Christopher Fravel, Mr. David Hines, Mrs. Loren Koch, Mrs. Denise Smith, Mrs. Karen Stover, Mr. Merrill Sweitzer, Mrs. Mary Thomas, Mrs. Kelley Wasson and Dr. Jill Wenrich, Superintendent

Others Present: Christopher Kenyon, Esq., Solicitor, Mr. Benjamin Enders, Board Secretary and Brandon Ranck, Student Representative

3. Pledge of Allegiance: Led by Kaylei Confair and Bryce Confair representing Jersey Shore Area Elementary School.

B. Approvals

1. Minutes:

Motion: A motion was made by Craig Allen and seconded by Denise Smith to approve the following Minutes as listed on the Agenda:

- | | |
|-------------------|-----------------|
| a. April 10, 2017 | Regular Meeting |
| b. April 24, 2017 | Regular Meeting |

The vote was a unanimous Yes. Motion carried.

2. Treasurer's Report:

Motion: A motion was made by Karen Stover and seconded by Loren Koch to approve the following Treasurer's Report as listed on the Agenda:

- | | |
|----------------------------------|---------------|
| a. April 2017 Treasurer's Report | |
| b. April 2017 Investment Report | (Attachments) |

The vote was a unanimous Yes. Motion carried.

3. Approval of Bills:

Motion: A motion was made by Craig Allen and seconded by Karen Stover to approve the following Bills as listed on the Agenda:

General Fund Computer Checks	502,712.83
General Fund Manual Checks	56,251.45
General Fund Wire Transfers	1,858,921.65
Capital Reserve Fund (2932)	69,387.50
Activity Fund	14,260.62

Food Service	62,744.62
Food Service Wire Transfer	36,179.60
Athletic Fund Checks	5,439.92
Athletic Fund Wire Transfers	29,735.59
Payroll Fund Checks	86,279.14
Payroll Fund Wire Transfers	569,247.75
	\$3,591,160.67

The vote was a unanimous Yes. Motion carried.

C. Presentations

1. Communications:

- a. Canton Class of 1950 donation on behalf of their classmate Edward Otis Williams retired JSASD Teacher
- b. Goal Post Replacement Project

2. President’s Report:

- a. Booster Committee

3. Intermediate Unit Report: None

4. Student Representative Report: None

5. Superintendent’s Report:

(Attachments)

- a. Costa Rica Trip - Deb Bressler
- b. Immunization Guidelines - Doreen Eisenhower
- c. Shift of Autistic Support Teacher - Margaret Leedy

D. Courtesy of the Floor

Burt Francis-JS Boro – shared photo of JS one room school house and thanked board past and present for how far we have come.

E. Personnel Items

1. Personnel Items:

Motion: A motion was made by Merrill Sweitzer and seconded by Craig Allen to approve the following Personnel items as listed on the agenda:

- a. a settlement agreement for Grievance #13-14-06.
- b. a settlement agreement for Grievance #13-14-09.
- c. a settlement agreement for Grievance #1-14-15.

- d. a letter of resignation from Malerie Mosier, Middle School Custodian, effective May 10, 2017.
- e. a letter of resignation from Gail Ulmer, Crossing Guard employee and Lunch Monitor at Salladasburg Elementary School, effective June 7, 2017.
- f. a letter of resignation from Lindsey Paulhamus, Third Grade Teacher at Jersey Shore Area Elementary School, effective June 30, 2017.
- g. a letter of resignation from Crystal Hofford, First Grade Teacher at Jersey Shore Area Elementary School, effective June 30, 2017.
- h. FMLA from May 9, 2017 through June 6, 2017 (approx.) for employee 2016-17-26.
- i. FMLA from April 17, 2017 through May 9, 2017 (approx.) for employee 2016-17-27.
- j. Karen Farr as a bus aide with Marden's, Inc.
- k. termination of Michelle Lozensky from Food Service employment, effective May 12, 2017.
- l. granting tenure to Teri Dolan-Ward, Fourth Grade Teacher, who has completed the required three (3) years of satisfactory teaching and has been recommended by her Assistant Principal, Mrs. Adrienne Johnston.
- m. Matthew Hartman voluntarily transferring to a Sixth Grade Social Studies position at the Middle School, beginning with the 2017-2018 school year.
- n. accepting a letter of retirement from Lee Fredrikson, Avis Elementary custodian with 19 years of service, effective June 30, 2017.
- o. the retention of the following spring sport head coaches and sports as listed for the 2017- 2018 school year:

Robert Fox	Varsity Boys Track and Field
Michael English	Varsity Baseball
Dan Lazorka	Varsity Softball
Seth Hensler	Varsity Boys Tennis
- p. accepting a letter of resignation from Courtney Smith as Middle School Assistant Girls Basketball coach, effective April 9, 2017.
- q. accepting a letter of resignation from Eric Hess as Head Varsity Girls Track and Field Coach, effective May 29, 2017.
- r. appointment of Justin Armbruster as Middle School Assistant Principal, effective July 1, 2017 at an annual salary of \$92,098.70.

The vote was a unanimous Yes. Motion carried.

F. Curriculum and Instruction

1. Curriculum and Instruction Item:

Motion: A motion was made by Karen Stover and seconded by Mary Thomas to approve the Curriculum and Instruction item as listed on the agenda:

- a. purchase of the 9th Grade US History textbook, McGraw-Hill 'United States History and Geography Modern Times' - ISBN 978-0-07-676864-6.

The vote was a unanimous Yes. Motion carried.

G. Building and Grounds

1. Building and Grounds Item:

Motion: A motion was made by Denise Smith and seconded by Merrill Sweitzer to approve the Building and Grounds item as listed on the agenda:

- a. installation of fencing for security and protection of the emergency generator and chiller at Jersey Shore Area Elementary School, to be paid from the Capital Reserve Fund as recommended by the Capital Projects Committee. (Attachment)

The vote was a unanimous Yes. Motion carried.

H. Finance

1. Finance Items:

Motion: A motion was made by Merrill Sweitzer and seconded by Loren Koch to approve Finance items as listed on the agenda:

- a. renewal of the contract with Nutrition, Inc. for 2017-2018 School Year.
- b. an increase of five cents per paid lunch for the 2017-2018 school year.
- c. an engagement letter with Baker Tilly Virchow Krause LLP for the required annual Financial Audit of the district's financial records for the fiscal year ending June 30, 2017 at a cost of \$33,475. (Attachment)
- d. authorizing the distribution of District paychecks to employees on the following pay dates during the 2017-2018 fiscal year, unless directed otherwise by the Superintendent. Said paycheck distribution is to be done in accordance with the paycheck distribution procedures adopted by the Board on May 23, 2016, as amended. (Attachment)

The vote was a unanimous Yes. Motion carried.

I. Miscellaneous

1. Miscellaneous Items:

Motion: A motion was made by Loren Koch and seconded by David Hines to approve Miscellaneous items as listed on the agenda.

Motion: A motion was made by Karen Stover and seconded by Merrill Sweitzer to table item e - policies 824 and 913.1 as listed on the agenda.

- e. the following policies at second reading: (Attachments)

- Policy 824 - Maintaining Professional Adult/Student Boundaries
 - Policy 913.1 - Sponsorships and Advertising

The vote was a unanimous Yes. Motion carried.

Motion: A motion was made by Mary Thomas and seconded by Craig Allen to table Miscellaneous item c as listed on the agenda:

- c. an MOU between Jersey Shore Area School District and Jersey Shore Area Education Association regarding the stipend payment for the 2016-17 school year in regard to the current collective bargaining agreement.

The vote was a unanimous Yes. Motion carried.

- a. a three year Adobe Software Licensing Agreement, effective July 1, 2017 through June 30, 2020. (Attachment)
- b. a donation of an Apple iPod Touch 16GB MP3 Player and SoundCue app from Mr. Jeffrey Corson, Exsentry Data Solutions, to the Jersey Shore Area School District Athletic Department.
- d. a one year agreement between Jersey Shore Area School District and Community Services Group to establish School-Based Outpatient Mental Health Assessments and Therapy Services, effective July 1, 2017. (Attachment)
- e. the following policies at second reading: (Attachments)

- Policy 222 - Tobacco
 - Policy 223 - Use of Bicycles abd Motor Vehicles
 - Policy 224 - Care of School property
 - Policy 226 - Searches

- f. candidates per the attached list, as provided by Mr. Reed Mellinger, JSASD High School Principal, for the award of a diploma. (Attachment)

The vote was a unanimous Yes. Motion carried.

J. Old Business

- a. Group Enrollment by Plan
- b. Price of Goal Posts

K. Executive Session An Executive Session was held beginning at 8:08 p.m. for personnel matters after which no business will be conducted.

Meeting resumed at 8:29 p.m.

L. Adjournment

Motion: A motion was made by Merrill Sweitzer and seconded by Mary Thomas to adjourn the May 22, 2017 Regular Board Meeting at 8:30 p.m.

The vote was a unanimous Yes. Motion carried.

Respectfully submitted,

Benjamin J. Enders
Board Secretary

Jersey Shore Area School District
Treasurer's Report - Cash and Cash Equivalents
For the Month Ended April 30, 2017

<u>Bank Accounts</u>	Beginning Balance	Received	Disbursed	Ending Balance
General Fund - FNB	\$ 43,309.01	\$ 25.45	\$ 106.86	\$ 43,227.60
General Fund - PSDLAF	1,252,793.17	726.01	-	1,253,519.18
General Fund - JSSB	110,063.93	711,728.49	728,189.73	93,602.69
Activity/Other Trust Funds - JSSB	4,526.31	28,838.23	29,456.80	3,907.74
Athletics Fund - JSSB	743.82	3,014.46	3,658.17	100.11
Food Service Fund - JSSB	2,088.99	22,396.24	21,317.72	3,167.51
Payroll Fund - JSSB	-	-	-	-
Payroll Fund - C & N	2,180.32	9,952.86	11,342.87	790.31
General Fund - PLGIT Class	1,607,804.49	3,133,901.22	2,879,547.66	1,862,158.05
General Fund - PLGIT Plus/Class	1,505,734.33	-	-	1,505,734.33
Accounts Payable Fund - PLGIT Class	10,096.72	369,408.31	369,387.50	10,117.53
Activity/Other Trust Fund - PLGIT Class	181,794.58	29,543.36	14,260.62	197,077.32
Athletics Fund - PLGIT Class	19,262.42	53,675.43	35,175.51	37,762.34
Capital Reserve Fund - PLGIT Class	1,568,908.15	564.16	369,387.50	1,200,084.81
Capital Reserve Fund - PLGIT Plus/Class	35,025.06	-	-	35,025.06
Food Service Fund - PLGIT Class	74,490.87	107,025.87	98,924.22	82,592.52
Ramsey Fund - PLGIT Class	53,765.32	23.82	-	53,789.14
Payroll Fund - PLGIT Class	362,999.38	1,434,966.39	1,481,978.25	315,987.52
Sechrist Scholarship Fund - PLGIT Class	110,545.15	48.97	-	110,594.12
Totals	\$ 6,946,132.02	\$ 5,905,839.27	\$ 6,042,733.41	\$ 6,809,237.88

PLGIT Class - A money market account; no minimum balance; unlimited check processing
PLGIT/PLUS-Class - a money market account for investments of 30 days or longer; \$50,000 minimum initial deposit; \$5,000 minimum for additional deposits

JERSEY SHORE AREA SCHOOL DISTRICT
 TREASURER'S REPORT - INVESTMENTS
 FOR THE MONTH ENDED APRIL 30, 2017

<u>Certificates of Deposit</u> General Fund	<u>Rate</u>	<u>Maturity Date</u>	<u>Beginning Balance</u>	<u>Investment Purchased</u>	<u>Investment Redeemed</u>	<u>Ending Balance</u>	<u>Net Interest Earned</u>
PLIGIT	0.53%	4/12/2017	\$496,000.00	\$0.00	\$496,000.00	\$0.00	\$1,613.28
PLIGIT	0.60%	5/12/2017	\$992,000.00	\$0.00	\$0.00	\$992,000.00	\$0.00
PLIGIT	0.72%	6/6/2017	\$992,000.00	\$0.00	\$0.00	\$992,000.00	\$0.00
PLIGIT	0.79%	8/31/2017	\$988,000.00	\$0.00	\$0.00	\$988,000.00	\$0.00
PSDLAF	0.80%	10/10/2017	<u>\$0.00</u>	<u>\$500,000.00</u>	<u>\$0.00</u>	<u>\$500,000.00</u>	<u>\$0.00</u>
			\$3,468,000.00	\$500,000.00	\$496,000.00	\$3,472,000.00	\$1,613.28

Total Certificates of Deposit

\$3,472,000.00

Jersey Shore Area School District
 Monthly Wire Transfers
 April, 2017

<u>Date</u>	<u>Amount</u>	<u>Reason</u>
Payroll Transfers:		
3-Apr	69,455.70	Federal Withholding
	47,848.19	FICA Employee Share
	47,848.52	FICA Employer Share
17-Apr	73,041.59	Federal Withholding
	50,379.24	FICA Employee Share
	50,379.40	FICA Employer Share
21-Apr	298.17	Quarterly UC tax
14-Apr	2,417.50	Flex Spending Withheld
28-Apr	2,417.50	Flex Spending Withheld
14-Apr	13,714.00	403B Withheld
28-Apr	14,104.00	403B Withheld
14-Apr	901.12	Child Support Withheld
28-Apr	901.12	Child Support Withheld
10-Apr	146,731.59	PSERS
5-Apr	19,244.36	State Tax
19-Apr	20,234.87	State Tax
14-Apr	3,170.44	HSA Withheld
28-Apr	3,160.44	HSA Withheld
28-Apr	3,000.00	Employer Contribution - Health Saving Accounts
Total	\$ 569,247.75	

General Transfers:		
14-Apr	635,166.47	Gross Payroll
	50,379.40	FICA Employer Share
28-Apr	634,736.23	Gross Payroll
	48,635.91	FICA Employer Share
13-Apr	426,317.52	Lycoming Health Insurance Consortium
24-Apr	9,455.06	Delta Dental
7-Apr	15,157.34	Source4Teachers
21-Apr	10,832.00	Source4Teachers
28-Apr	28,241.72	Source4Teachers
Total	\$ 1,858,921.65	

Food Service Transfers:		
14-Apr	19,716.95	Gross Payroll
28-Apr	16,462.65	Gross Payroll
Total	\$ 36,179.60	

Athletic Transfers:		
14-Apr	24,032.29	Gross Payroll
28-Apr	5,703.30	Gross Payroll
Total	\$ 29,735.59	

Fund Accounting Check Register

ACTIVITY FUND - From 04/01/2017 To 04/30/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00004787	04/13/2017	C3620400004		SALES	80-0496-000-00-000-000-0000	180496	682.50
Vendor: 181478 - KRISPY KREME DONUTS							
00004788	04/13/2017	C3620400003		REFUND	80-0496-000-00-000-000-0000	180496	682.50
Vendor: 207130 - MARGARET ORTEAL							
00004789	04/21/2017	C3624900001		17-044	80-0496-000-00-000-000-0000	180496	109.18
00004789	04/21/2017	C3624900002		17-043	80-0496-000-00-000-000-0000	180496	109.18
00004789	04/21/2017	C3624900003		17-039	80-0496-000-00-000-000-0000	180496	356.21
Vendor: 174325 - JSASD GENERAL FUND							
00004790	04/21/2017	C3624900004		REFUND	80-0496-000-00-000-000-0000	180496	598.26
Vendor: 184360 - RUTH LEVAN							
00004791	04/21/2017	C3624900005		REFUND	80-0496-000-00-000-000-0000	180496	263.22
Vendor: 191860 - NICHOLAS MAXSON							
00004792	04/21/2017	C3624900006		20170429	80-0496-000-00-000-000-0000	180496	1,217.69
Vendor: 220575 - JOE ROBISON							
00004793	04/21/2017	C3624900007		209152230121	80-0496-000-00-000-000-0000	180496	536.12
Vendor: 234800 - STUMPS							
00004794	04/25/2017	C3625800006		REFUND	80-0496-000-00-000-000-0000	180496	150.00
Vendor: 125100 - LYNNANN CHARNEGO							
00004795	04/25/2017	C3625800003		17-046	80-0496-000-00-000-000-0000	180496	250.00
00004795	04/25/2017	C3625800004		17-047	80-0496-000-00-000-000-0000	180496	128.63
Vendor: 174325 - JSASD GENERAL FUND							
00004796	04/25/2017	C3625800001		1240	80-0496-000-00-000-000-0000	180496	157.06
Vendor: 200500 - MR STICKY'S INC.							
00004797	04/25/2017	C3625800002		REFUND	80-0496-000-00-000-000-0000	180496	152.65
Vendor: 206300 - DOLLY A ODEN							
00004798	04/25/2017	C3625800005		DONATION	80-0496-000-00-000-000-0000	180496	309.71
Vendor: 402651 - EOD WARRIOR FOUNDATION							
00004799	04/28/2017	C3627100003		Reg #509	80-0496-000-00-000-000-0000	180496	759.60
Vendor: 148900 - FBIA PBL							
00004800	04/28/2017	C3627100002		#9250	80-0496-000-00-000-000-0000	180496	759.60
Vendor: 202550 - NATIONAL ENGLISH HONOR SOCIETY - NEHS							
00004801	04/28/2017	C3627100001		#1202	80-0496-000-00-000-000-0000	180496	65.75
Vendor: 239650 - TIADAGHTON EMBROIDERY							
00004802	04/28/2017	C3627400001			80-0496-000-00-000-000-0000	180496	100.00

- Payable Transaction P - Prenote * Denotes Non-Negotiable Transaction C - Credit Card Payment
 d - Direct Deposit JERSEY SHORE AREA SCHOOL DIST Page 2

Fund Accounting Check Register

ACTIVITY FUND - From 04/01/2017 To 04/30/2017

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: 210170 - PA FBLA							300.00

Check Date: 04/28/2017 Check Amount: 14,260.62

80-ACTIVITY FUND	14,260.62
Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	14,260.62
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	14,260.62

Fund Accounting Check Register

ATHLETIC FUND - From 04/01/2017 To 04/30/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Check Amount:	Expended Amt
Vendor: 192721 - ROBERT MCCULLOUGH					Remit # 1 Check Date: 04/18/2017			70.00
00012028	04/18/2017	C3621500009		SOFTBALL	29-3250-390-009-00-000-000-SOFT	329204	70.00	70.00
Vendor: 226525 - WILLIAM SEMENTELLI					Check Date: 04/18/2017			70.00
00012029	04/18/2017	C3621500011		SOFTBALL	29-3250-390-009-00-000-000-SOFT	329204	55.00	55.00
Vendor: 245142 - JENNIE WAGNER-GUFFY					Check Date: 04/18/2017			55.00
00012030	04/18/2017	C3621500001		83	29-3250-513-009-00-000-000-SWIM	329105	151.00	151.00
00012030	04/18/2017	C3621500002		71	29-3250-513-009-00-000-000-TENN	329106	425.51	425.51
00012030	04/18/2017	C3621500003		69	29-3250-513-009-00-000-000-SOFT	329104	293.21	293.21
00012030	04/18/2017	C3621500004		65	29-3250-513-009-00-000-000-TRAC	329107	233.06	233.06
00012030	04/18/2017	C3621500005		60	29-3250-513-003-00-000-000-0000	329029	502.48	502.48
00012030	04/18/2017	C3621500006		57	29-3250-513-003-00-000-000-0000	329029	236.24	236.24
00012030	04/18/2017	C3621500007		55	29-3250-513-003-00-000-000-0000	329029	247.47	247.47
Vendor: 250840 - WINDECKER ENTERPRISES, INC.					Remit # 3 Check Date: 04/18/2017			2,088.97
00012031	04/18/2017	C3621500014		SOFTBALL	29-3250-390-009-00-000-000-SOFT	329204	55.00	55.00
Vendor: 251125 - RODNEY WILSON					Check Date: 04/18/2017			55.00
00012032	04/21/2017	C3625100001		BANQUET TICKETS	29-3250-580-009-00-000-000-0000	329040	55.50	55.50
Vendor: 140425 - DISTRICT IV					Remit # 1 Check Date: 04/21/2017			55.50
00012033	04/21/2017	C3625100002		TYLER SOMMERS	29-3250-810-009-00-000-000-0000	329056	30.00	30.00
Vendor: 402650 - LISA WILT					Check Date: 04/21/2017			30.00
00012034	04/25/2017	C3626500003		SOCCER	29-3250-390-009-00-000-000-SOCC	329203	70.00	70.00
Vendor: 110650 - JAMES BARRETT					Check Date: 04/25/2017			70.00
00012035	04/25/2017	C3626500004		SOCCER	29-3250-390-009-00-000-000-SOCC	329203	70.00	70.00
Vendor: 111875 - RON BECK					Remit # 1 Check Date: 04/25/2017			70.00
00012036	04/25/2017	C3626500001		TRACK & FIELD	29-3250-810-009-00-000-000-0000	329056	400.00	400.00
Vendor: 186207 - LHUF TRACK					Remit # 2 Check Date: 04/25/2017			400.00
00012037	04/25/2017	C3626500007		BASEBALL	29-3250-390-009-00-000-000-BASE	329201	80.00	80.00
Vendor: 189100 - ROBERT LYNN, SR.					Check Date: 04/25/2017			80.00
00012038	04/25/2017	C3626500002		TRACK & FIELD	29-3250-810-009-00-000-000-0000	329056	100.00	100.00
Vendor: 200435 - MOUNT CARMEL AREA TRACK BOOSTERS					Check Date: 04/25/2017			100.00
00012039	04/25/2017	C3626500006		BASEBALL	29-3250-390-009-00-000-000-BASE	329201	80.00	80.00
Vendor: 205800 - PAUL NOVAK					Check Date: 04/25/2017			80.00
00012040	04/25/2017	C3626500005		SOFTBALL	29-3250-390-009-00-000-000-TRAC	329207	70.00	70.00
Vendor: 218450 - MICHAEL RENDOS					Check Date: 04/25/2017			70.00
00012041	04/25/2017	C3626500008		BASEBALL	29-3250-390-009-00-000-000-BASE	329201	80.00	80.00

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

ATHLETIC FUND - From 04/01/2017 To 04/30/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: 247700 - STEVEN WENZEL							
						Check Date: 04/25/2017	Check Amount: 80.00

29-ATHLETIC FUND 5,439.92

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	5,439.92
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	5,439.92

Fund Accounting Check Register

GENERAL FUND - From 04/01/2017 To 04/30/2017

factxgpc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00045833	04/07/2017	C3618200009		058271	10-2620-411-000-00-070-000-000-0000	311303	325.55
00045833	04/07/2017	C3618200010		058271	10-2620-411-000-10-030-000-000-0000	310311	285.93
00045833	04/07/2017	C3618200011		058271	10-2620-411-000-10-040-000-000-0000	310417	787.12
00045833	04/07/2017	C3618200012		058271	10-2620-411-000-10-060-000-000-0000	310638	179.91
00045833	04/07/2017	C3618200013		058271	10-2620-411-000-30-020-000-000-0000	310223	825.67
00045833	04/07/2017	C3618200014		058271	10-2620-411-000-30-010-000-000-0000	310129	994.13
Vendor: 161775 - FRED HAMM INC							
00045834	04/07/2017	C3618200001		570398-0365	10-2620-531-000-00-070-000-000-0000	311756	34.17
00045834	04/07/2017	C3618200002		570398-5058	10-2620-531-000-00-070-000-000-0000	311756	806.26
00045834	04/07/2017	C3618200003		570398-5560	10-2620-531-000-00-070-000-000-0000	311756	673.89
00045834	04/07/2017	C3618200004		570398-5560	10-2620-531-000-30-010-000-000-0000	310134	561.57
00045834	04/07/2017	C3618200005		570398-5560	10-2620-531-000-30-020-000-000-0000	310227	449.26
00045834	04/07/2017	C3618200006		570398-5560	10-2620-531-000-10-040-000-000-0000	310422	336.94
00045834	04/07/2017	C3618200007		570398-5560	10-2620-531-000-10-060-000-000-0000	310620	112.31
00045834	04/07/2017	C3618200008		570398-5560	10-2620-531-000-10-030-000-000-0000	310317	112.31
Vendor: 243970 - VERIZON							
00045835	04/07/2017	C3618200015		9782874593	10-2620-531-000-00-070-000-000-0000	311756	3,086.71
00045835	04/07/2017	C3618200016		9782874593	10-2620-531-000-00-070-000-000-0000	311756	-367.34
00045835	04/07/2017	C3618200017		9782874593	10-2620-531-000-30-010-000-000-0000	310134	2,511.04
00045835	04/07/2017	C3618200018		9782874593	10-2620-531-000-30-020-000-000-0000	310227	348.71
00045835	04/07/2017	C3618200019		9782874593	10-2620-531-000-10-030-000-000-0000	310317	244.03
00045835	04/07/2017	C3618200020		9782874593	10-2620-531-000-10-040-000-000-0000	310422	219.73
00045835	04/07/2017	C3618200021		9782874593	10-2620-531-000-10-060-000-000-0000	310620	397.60
00045835	04/07/2017	C3618200022		9782874593	10-0132-000-000-00-000-029-000-0000	110132A	189.36
00045835	04/07/2017	C3618200023		9782874593	10-1290-531-000-00-000-000-000-0000	340061	197.36
00045835	04/07/2017	C3618200024		9782874593	10-2130-531-000-00-000-000-000-0000	311264	54.67
Vendor: 243975 - VERIZON WIRELESS							
00045836	04/12/2017	C3619500006		0753841-6	10-2620-621-000-30-010-000-000-0000	312158	3,849.83
00045836	04/12/2017	C3619500007		0753842-4	10-2620-621-000-00-070-000-000-0000	310962	2,862.92
00045836	04/12/2017	C3619500008		0753844-0	10-2620-621-000-10-060-000-000-0000	310657	744.73
00045836	04/12/2017	C3619500009		0753849-9	10-2620-621-000-30-020-000-000-0000	310229	1,068.06
00045836	04/12/2017	C3619500010		0753839-0	10-2620-621-000-10-030-000-000-0000	310375	2,620.46
Vendor: 124560 - UGI CENTRAL PENN GAS							
00045837	04/12/2017	C3619500001		H17588070	10-2620-621-000-10-030-000-000-0000	310375	912.19
Vendor: 124560 - UGI CENTRAL PENN GAS							
00045837	04/12/2017	C3619500001		H17588070	10-2620-621-000-10-030-000-000-0000	310375	8,208.36

* Denotes Non-Negotiable Transaction
P - Prenote d - Direct Deposit c - Credit Card Payment
- Payable Transaction JERSEY SHORE AREA SCHOOL DIST Page 1
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Fund Accounting Check Register

GENERAL FUND - From 04/01/2017 To 04/30/2017

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00045837	04/12/2017	C3619500002		H17588071	10-2620-621-000-10-060-000-000-0000	310657	960.52
00045837	04/12/2017	C3619500003		H17588072	10-2620-621-000-30-020-000-000-0000	310229	2,696.75
00045837	04/12/2017	C3619500004		H17588073	10-2620-621-000-30-010-000-000-0000	312158	2,959.37
00045837	04/12/2017	C3619500005		H17588074	10-2620-621-000-00-070-000-000-0000	310962	601.45
Vendor: 140060 - DIRECT ENERGY BUSINESS							
00045838	04/12/2017	C3619500015		91500277381703	10-2620-531-000-00-070-000-000-0000	311756	158.88
00045838	04/12/2017	C3619500016		91500277381703	10-2620-531-000-30-010-000-000-0000	310134	12.11
00045838	04/12/2017	C3619500017		91500277381703	10-2620-531-000-30-020-000-000-0000	310227	19.95
00045838	04/12/2017	C3619500018		91500277381703	10-2620-531-000-10-030-000-000-0000	310317	2.37
00045838	04/12/2017	C3619500019		91500277381703	10-2620-531-000-10-040-000-000-0000	310422	23.96
Vendor: 189200 - VERIZON BUSINESS SERVICES							
00045839	04/12/2017	L3619800001	17000868	2097 JSASD	Remit # 1 10-1110-580-000-30-010-000-000-0000	Check Amount: 310101	1,450.00
Vendor: 207623 - PA TSA							
00045840	04/12/2017	C3619500011		39220-67028	Remit # 1 10-2620-422-000-00-080-000-000-0000	Check Amount: 311382	1,450.00
00045840	04/12/2017	C3619500012		75230-67000	10-2620-422-000-10-040-000-000-0000	310418	183.83
00045840	04/12/2017	C3619500013		36220-67004	10-2620-622-000-00-070-000-000-0000	311859	4,449.86
00045840	04/12/2017	C3619500014		36220-67004	10-2620-422-000-00-070-000-000-0000	311785	434.43
Vendor: 210800 - PPL ELECTRIC UTILITIES							
00045841	04/18/2017	C3622100002		UNIFORMS	Remit # 2 10-2620-610-000-00-000-000-000-0000	Check Amount: 310939	1,737.70
Vendor: 154350 - DOUGLAS GARNER							
00045842	04/18/2017	C3622100001		UNIFORMS	Remit # 1 10-2620-610-000-00-000-000-000-0000	Check Amount: 310939	101.97
Vendor: 237040 - MATTHEW TAYLOR							
00045843	04/19/2017	C3622900001		TITLE TRANSFER	Check Date: 04/18/2017 10-1380-810-000-30-010-025-000-0000	Check Amount: 310877	101.97
00045843	05/04/2017	M3628400001		TITLE TRANSFER	Check Date: 04/18/2017 10-1380-810-000-30-010-025-000-0000	Check Amount: 310877	223.29
Vendor: 108290 - CHERI AUNGST, NOTARY							
00045955	04/24/2017	C3625500001		0793315-3	Check Date: 04/19/2017 10-2620-621-000-10-040-000-000-0000	Check Amount: 310488	0.00
Vendor: 124560 - UGI CENTRAL PENN GAS							
00045956	04/24/2017	C3625500002		H17609852	Check Date: 04/24/2017 10-2620-621-000-10-040-000-000-0000	Check Amount: 310488	1,039.63
Vendor: 140060 - DIRECT ENERGY BUSINESS							
00045957	04/24/2017	C3625500003		UNIFORMS	Check Date: 04/24/2017 10-2620-610-000-00-000-000-000-0000	Check Amount: 310939	1,267.94
Vendor: 167595 - JERRY HOLTER							
00045958	04/24/2017	C3625500004		9081311.00	Check Date: 04/24/2017 10-2620-424-000-00-070-000-000-0000	Check Amount: 311911	99.95
00045958	04/24/2017	C3625500005		0804809.00	Check Date: 04/24/2017 10-2620-424-000-00-070-000-000-0000	Check Amount: 311911	99.95
00045958	04/24/2017	C3625500006		4080692.00	Check Date: 04/24/2017 10-2620-424-000-00-070-000-000-0000	Check Amount: 311911	99.95

* Denotes Non-Negotiable Transaction

P - Prenote

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Fund Accounting Check Register

GENERAL FUND - From 04/01/2017 To 04/30/2017

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00045958	04/24/2017	C3625500007		6580703.00	10-2620-424-000-30-010-000-000-0000	310132	3,650.32
00045958	04/24/2017	C3625500008		0802840.00	10-2620-424-000-30-010-000-000-0000	310132	67.32
00045958	04/24/2017	C3625500009		6000955.00	10-2620-424-000-30-010-000-000-0000	310132	52.77
00045958	04/24/2017	C3625500010		0804010.00	10-2620-424-000-30-010-000-000-0000	310132	205.66
00045958	04/24/2017	C3625500011		6000957.00	10-2620-424-000-30-010-000-000-0000	310132	76.23
00045958	04/24/2017	C3625500012		2000997.00	10-2620-424-000-30-010-000-000-0000	310132	16.15
00045958	04/24/2017	C3625500013		6580337.00	10-2620-424-000-30-010-000-000-0000	310132	60.00
00045958	04/24/2017	C3625500014		6580700.00	10-2620-424-000-30-010-000-000-0000	310132	52.77
00045958	04/24/2017	C3625500015		6000965.00	10-2620-424-000-30-020-000-000-0000	310225	2,595.88
00045958	04/24/2017	C3625500016		6000980.00	10-2620-424-000-10-040-000-000-0000	310420	423.84
00045958	04/24/2017	C3625500017		6000990.00	10-2620-424-000-10-040-000-000-0000	310420	1,477.45
00045958	04/24/2017	C3625500018		9500960.00	10-2620-424-000-10-060-000-000-0000	310618	556.60
00045958	04/24/2017	C3625500019		9501020.00	10-2620-424-000-10-060-000-000-0000	310618	79.66
00045958	04/24/2017	C3625500020		8084006.00	10-2620-424-000-10-060-000-000-0000	310618	67.32
Vendor: 175800 - JERSEY SHORE AREA JOINT WATER AUTHORITY							
00045959	04/24/2017	C3625500021		570398-0365	10-2620-531-000-00-070-000-000-0000	311756	34.22
Vendor: 193200 - MCI COMM SERVICE							
00045960	04/24/2017	C3625500022		46119-21454	10-2620-422-000-30-010-000-000-0000	310131	34.22
00045960	04/24/2017	C3625500023		85342-32005	10-2620-422-000-30-020-000-000-0000	310224	33.07
00045960	04/24/2017	C3625500024		05120-58007	10-2620-422-000-10-030-000-000-0000	310313	40.70
00045960	04/24/2017	C3625500025		34774-31005	10-2620-422-000-30-010-000-000-0000	310131	2,353.21
00045960	04/24/2017	C3625500026		16900-60006	10-2620-422-000-30-020-000-000-0000	310224	28.61
00045960	04/24/2017	C3625500027		86119-21458	10-2620-422-000-00-080-000-000-0000	311382	5,364.96
Vendor: 210800 - PPL ELECTRIC UTILITIES							
00045961	04/24/2017	C3625500028		215PA899010317	10-2620-538-000-00-000-023-000-0000	311765	44.28
Vendor: 243970 - VERIZON							
							Remit # 1 Check Date: 04/24/2017 Check Amount: 10,133.79
							Remit # 2 Check Date: 04/24/2017 Check Amount: 7,864.83
							Remit # 4 Check Date: 04/24/2017 Check Amount: 460.00
10-GENERAL FUND							56,251.45
Grand Total Manual Checks :							-114.50
Grand Total Regular Checks :							56,365.95
Grand Total Direct Deposits:							0.00
Grand Total Credit Card Payments:							0.00
Grand Total All Checks :							56,251.45

* Denotes Non-Negotiable Transaction
P - Prenote d - Direct Deposit c - Credit Card Payment
- Payable Transaction JERSEY SHORE AREA SCHOOL DIST Page 3
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Fund Accounting Check Register

GENERAL FUND - From 05/23/2017 To 05/23/2017

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00045975	05/15/2017	L3630300002	17000894	22471	10-1110-640-000-10-030-000-000-0000	310305	1,526.25
00045975	05/15/2017	L3630300003	17000894	22471	10-1110-640-000-10-040-000-000-0000	310406	3,052.50
00045975	05/15/2017	L3630300004	17000894	22471	10-1110-640-000-10-060-000-000-0000	310605	1,526.25
Vendor: 100023 - 95 PERCENT GROUP INC							
00045976	05/16/2017	C3632100012		40697	10-2620-424-000-30-010-000-000-0000	310132	28.00
Vendor: 100470 - ACTION EQUIPMENT							
00045977	05/17/2017	C3633700001		FSNMPWXNSQ6	10-2380-580-000-30-020-000-000-0000	310244	595.00
Vendor: 102145 - THE ALICE TRAINING INSTITUTE							
00045978	05/16/2017	C3632100013		MAY 2017	Remit # 1	Check Amount: 595.00	595.00
Vendor: 103450 - ALL THINGS BRIGHT & BEAUTIFUL							
00045979	05/18/2017	C3634300004		MILEAGE	10-1807-899-217-10-000-017-000-ATBB	340056-17	7,078.00
Vendor: 106125 - DORIS ANDERMAN							
00045980	05/17/2017	C3633700002		MILEAGE	10-1110-581-000-10-060-000-000-0000	310647M	4.82
Vendor: 106145 - STACEY ANDERSON							
00045981	05/15/2017	L3630300005	17000903	4437412135	10-2140-581-000-00-000-000-000-0000	311618M	50.29
00045981	05/15/2017	L3630300006	17000902	4437335623	10-1110-610-000-00-000-023-000-0000	310774	2,535.00
00045981	05/15/2017	L3630300007	17000802	4435238303	10-1290-610-000-30-010-000-000-0000	360503	1,000.00
00045981	05/15/2017	L3630300008	17000802	4435512723	10-1110-758-000-30-020-023-000-0000	312217	598.00
00045981	05/15/2017	L3630300009	17000880	4435526458	10-1110-758-000-30-020-023-000-0000	312217	598.00
Vendor: 106550 - APPLE COMPUTER INC							
00045982	05/16/2017	C3632100014		EDL 690	10-1110-758-149-00-000-017-000-IPAD	340094-17	2,937.00
Vendor: 107017 - JUSTIN ARMERUSTER							
00045983	05/16/2017	C3632100015	17000113	1705-207989	Remit # 1	Check Amount: 7,668.00	7,668.00
00045983	05/16/2017	C3632100016	17000113	1704-206549	10-2270-240-000-00-000-000-000-0000	310811	1,449.00
00045983	05/16/2017	C3632100017	17000113	1704-206032	Check Date: 05/23/2017	Check Amount: 1,449.00	1,449.00
00045983	05/16/2017	C3632100019	17000113	1705-208606	10-2620-610-000-10-030-000-000-0000	310319	17.08
Vendor: 108815 - BLUETARP FINANCIAL, INC.							
00045984	05/16/2017	C3632100020		WFED 529	10-2620-610-000-10-030-000-000-0000	310319	9.48
00045984	05/16/2017	C3632100021		WFED 577	10-2620-610-000-10-040-000-000-0000	310424	7.12
Vendor: 110625 - HARVEY S BARNHART JR							
00045985	05/16/2017	C3632100022		12436152	10-2620-610-000-10-060-000-000-0000	310622	56.09
00045985	05/16/2017	C3632100023		12398074	Remit # 2	Check Amount: 89.77	89.77
00045985	05/16/2017	C3632100024		12417048	10-2270-240-000-00-000-000-000-0000	310811	2,496.00
00045985	05/17/2017	C3633700003		12455734	10-2270-240-000-00-000-000-000-0000	310811	2,496.00
Vendor: 108815 - BLUETARP FINANCIAL, INC.							
00045986	05/16/2017	C3632100022		12436152	10-2490-330-000-00-000-000-000-0000	310886-90	1,366.80
00045985	05/16/2017	C3632100023		12398074	10-2490-330-000-00-000-000-000-0000	310886-90	683.40
00045985	05/16/2017	C3632100024		12417048	10-2490-330-000-00-000-000-000-0000	310886-90	1,708.50
00045985	05/17/2017	C3633700003		12455734	10-2490-330-000-00-000-000-000-0000	310886-90	1,366.80

- Payable Transaction P - Prenote * Denotes Non-Negotiable Transaction d - Direct Deposit c - Credit Card Payment

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Fund Accounting Check Register

GENERAL FUND - From 05/23/2017 To 05/23/2017

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
Vendor: 111315 - BAYADA HOME HEALTH CARE							
00045986	05/15/2017	L3630300018	17000133	03115837	Remit # 1 10-1110-610-000-30-010-000-000-0000	05/23/2017 310102	5,125.50
00045986	05/15/2017	L3630300019	17000133	01150150	10-1110-610-000-30-010-000-000-0000	310102	242.64
00045986	05/15/2017	L3630300020	17000096	01151912	10-1200-610-000-10-040-000-000-0000	310460	137.53
00045986	05/16/2017	L3631900001	17000133	03115945	10-1110-610-000-30-010-000-000-0000	310102	75.21
Vendor: 115100 - LINGLE'S							
00045987	05/16/2017	C3632100025		17011154	Remit # 1 10-1200-322-000-00-000-000-000-00IU	05/23/2017 311650-IU	922.24
00045987	05/16/2017	C3632100026		17011176	10-2310-580-000-00-000-000-000-0000	311067	87,897.00
Vendor: 115900 - BLAST INTERMEDIATE UNIT 17							
00045988	05/15/2017	L3630300010	17000871	13048	Remit # 2 10-1225-610-891-00-000-000-000-0000	05/23/2017 340018-17	379.00
Vendor: 116815 - BOUNDLESS AT							
00045989	05/16/2017	C3632100027		ED 643	10-2270-240-000-00-000-000-000-0000	310811	88,276.00
Vendor: 121010 - EMILY BUTTORFF							
00045990	05/15/2017	L3630300011	17000400	60139	Check Date: 05/23/2017	Check Amount:	139.00
00045990	05/16/2017	C3632100028		59754	10-1380-610-000-30-010-025-000-0000	312978	1,449.00
00045990	05/16/2017	C3632100029		59755	10-2620-610-000-00-000-000-000-0000	310939	13.86
00045990	05/16/2017	C3632100030		60042	10-2620-610-000-00-070-000-000-0000	311758	55.03
00045990	05/16/2017	C3632100031		59757	10-2620-610-000-30-010-000-000-0000	310135	9.07
00045990	05/16/2017	C3632100032		59880	10-2620-610-000-30-010-000-000-0000	310135	5.99
00045990	05/16/2017	C3632100033		59756	10-2620-610-000-30-010-000-000-0000	310135	94.55
00045990	05/16/2017	C3632100034		60103	10-2620-610-000-30-010-000-000-0000	310135	104.59
00045990	05/16/2017	C3632100035		59758	10-2620-610-000-30-020-000-000-0000	310228	142.64
00045990	05/16/2017	C3632100036		59760	10-2620-610-000-10-040-000-000-0000	310424	23.36
00045990	05/16/2017	C3632100037		59761	10-2620-610-000-10-030-000-000-0000	310319	35.25
00045990	05/16/2017	C3632100038		59759	10-2620-610-000-10-060-000-000-0000	310622	8.99
Vendor: 121100 - BUTTORFFS HARDWARE							
00045991	05/15/2017	L3630300001	17000898	HST6765	Remit # 1 10-2220-438-000-00-000-023-000-0000	05/23/2017 311078	4.89
Vendor: 121413 - CDW GOVERNMENT, INC							
00045992	05/17/2017	C36333700004		0916139-9	Check Date: 05/23/2017	Check Amount:	7.14
Vendor: 124560 - UGI CENTRAL PENN GAS							
00045993	05/16/2017	C3632100040	17000115	INV48376	10-2620-610-000-10-040-000-000-0000	310424	505.36
00045993	05/16/2017	C3632100041	17000115	INV48224	10-2620-610-000-30-010-000-000-0000	310135	569.84
00045993	05/16/2017	C3632100042	17000115	RET01991	10-2620-610-000-30-010-000-000-0000	310135	569.84
00045993	05/16/2017	C3632100043	17000115	INV48334	10-2620-610-000-30-010-000-000-0000	310135	33.72

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 05/23/2017 To 05/23/2017

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor:	127200	- CLARKSON CHEMICAL CO INC			Remit # 1	05/23/2017	Check Amount:
00045994	05/18/2017	C3634300009		5575	10-2620-430-000-10-060-000-0000	310619	681.41
00045996	05/16/2017	C3632100045		32597	10-2620-430-000-30-010-000-0000	310133	354.16
Vendor:	128310	- COGAN VALLEY FARMS, INC			Check Date:	05/23/2017	Check Amount:
00045995	05/17/2017	C3633700005		69505	10-2620-810-000-00-000-000-0000	311062	354.16
Vendor:	129700	- COMMONWEALTH CODE INSPECTION SERVICE, INC.			Check Date:	05/23/2017	Check Amount:
00045996	05/16/2017	C3632100044		32597	10-2620-430-000-10-040-000-000-0000	310421	395.00
00045997	05/17/2017	C3633700006		MILEAGE	10-1110-581-000-10-000-000-000-0000	311182M	152.00
Vendor:	129945	- KATHY CONKLIN			Check Date:	05/23/2017	Check Amount:
00045998	05/16/2017	C3632100046		172222	10-2620-430-000-30-020-000-000-0000	310226	32.10
Vendor:	130795	- CORECOMM SOLUTIONS INC			Remit # 1	05/23/2017	Check Amount:
00045999	05/15/2017	L3630300038	17000899	3338023345	10-5800-610-000-00-000-000-SUSP	999999	32.10
00045999	05/15/2017	L3630300039	17000897	3338948145	10-1110-610-000-00-000-023-000-0000	310774	397.70
Vendor:	130830	- STAPLES ADVANTAGE			Remit # 5	05/23/2017	Check Amount:
00046000	05/16/2017	C3633000031		HMST.004	10-2330-310-000-00-000-000-0000	310832	145.74
Vendor:	131885	- COUNTY OF LYCOMING			Remit # 2	05/23/2017	Check Amount:
00046001	05/16/2017	C3632100047		2474	10-2620-610-000-30-010-000-000-0000	310135	381.17
Vendor:	133550	- CREST/GOOD MFG. CO., INC.			Remit # 1	05/23/2017	Check Amount:
00046002	05/16/2017	C3632100048		BE002183340A	10-5800-212-000-00-000-000-FINV	310985	177.96
00046002	05/16/2017	C3632100049		BE002183340A	10-0462-212-000-00-000-000-0000	110462-212	1,153.70
00046002	05/16/2017	C3632100050		BE002183340A	29-0462-212-000-00-000-000-0000	129462-212	70.55
Vendor:	137700	- DELTA DENTAL OF PA			Remit # 1	05/23/2017	Check Amount:
00046003	05/16/2017	C3632100051		01-21117	10-2620-610-000-00-070-000-000-0000	311758	8.30
Vendor:	140600	- DOTTERER EQUIPMENT			Check Date:	05/23/2017	Check Amount:
00046004	05/16/2017	C3632100052		CT34058	10-2620-610-000-30-010-000-000-0000	310135	144.87
00046004	05/16/2017	C3632100053		CT34053	10-2620-610-000-00-000-000-0000	310939	144.87
Vendor:	141725	- THOMAS L DUNLAP LLC			Remit # 1	05/23/2017	Check Amount:
00046005	05/15/2017	L3630300012	17000836	INV0818548	10-1110-610-000-10-040-000-000-0000	310405	17.99
Vendor:	141879	- ERIC ARMIN INC.			Remit # 1	05/23/2017	Check Amount:
00046006	05/16/2017	C3632100054		4649050	10-2620-430-000-30-010-000-000-0000	310133	24.47
Vendor:	141881	- J.C. EHRlich CO., INC.			Remit # 1	05/23/2017	Check Amount:
00046007	05/16/2017	C3632100055		CONFERENCE REIMB	10-2271-580-000-10-040-000-000-0000	313734C	443.08

- Payable Transaction P - Prenote * Denotes Non-Negotiable Transaction
 # - Credit Card Payment C - Credit Card Payment
 # - Direct Deposit d - Direct Deposit # - Jersey Shore Area School Dist
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Fund Accounting Check Register

GENERAL FUND - From 05/23/2017 To 05/23/2017

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: 00046031	05/16/2017	177151 - KADES-MARGOLIS CORPORATION		20170502	Remit # 2 Check Date: 05/23/2017	Check Amount:	70.00
					10-5800-560-000-00-000-000-0000	5800560	200.00
Vendor: 00046032	05/18/2017	179580 - KIDSPACE CORPORATION		MILEAGE	Remit # 1 Check Date: 05/23/2017	Check Amount:	200.00
					10-1110-581-000-10-060-000-000-0000	310647M	4.82
Vendor: 00046033	05/16/2017	179900 - KAREN KINLEY		CONFERENCE REIMB	Check Date: 05/23/2017	Check Amount:	4.82
					10-2271-580-000-30-010-000-000-0000	313736C	339.88
Vendor: 00046034	05/16/2017	183130 - CHRISTOPHER LAHR		040162	Check Date: 05/23/2017	Check Amount:	339.88
					10-2832-549-000-00-000-000-000-0000	310956	251.60
Vendor: 00046034	05/16/2017	186200 - LOCK HAVEN EXPRESS		040162	Check Date: 05/23/2017	Check Amount:	-190.00
					10-2310-549-000-00-000-000-000-0000	310825	
Vendor: 00046035	05/16/2017	186200 - LOCK HAVEN EXPRESS		934587	Remit # 1 Check Date: 05/23/2017	Check Amount:	61.60
					10-2620-610-000-30-010-000-000-0000	310135	47.50
Vendor: 00046035	05/16/2017	186200 - LOCK HAVEN EXPRESS		65004269	Check Date: 05/23/2017	Check Amount:	151.05
					10-2620-610-000-10-040-000-000-0000	310424	189.05
Vendor: 00046035	05/16/2017	186200 - LOCK HAVEN EXPRESS		65004269	Check Date: 05/23/2017	Check Amount:	387.60
					10-2620-610-000-30-020-000-000-0000	310228	144.37
Vendor: 00046036	05/16/2017	187420 - LOWE'S		91937337	Remit # 1 Check Date: 05/23/2017	Check Amount:	144.37
					10-2620-610-000-10-040-000-000-0000	310424	4.82
Vendor: 00046037	05/18/2017	189325 - MSC INDUSTRIAL SUPPLY CO.		MILEAGE	Check Date: 05/23/2017	Check Amount:	4.82
					10-1110-581-000-10-060-000-000-0000	310647M	4.82
Vendor: 00046038	05/16/2017	190925 - JENNIFER MARRIOTT		INV-71464	Check Date: 05/23/2017	Check Amount:	4.82
					10-1290-648-522-00-110-017-000-0000	340540	5,000.00
Vendor: 00046039	05/16/2017	191565 - MASTERYCONNECT, INC.		ED 681	Remit # 1 Check Date: 05/23/2017	Check Amount:	5,000.00
					10-2270-240-000-00-000-000-000-0000	310811	1,449.00
Vendor: 00046039	05/16/2017	191565 - MASTERYCONNECT, INC.		ED 614	Check Date: 05/23/2017	Check Amount:	1,449.00
					10-2270-240-000-00-000-000-000-0000	310811	2,898.00
Vendor: 00046040	05/16/2017	193300 - JENNIFER MCKEE		27150917	Check Date: 05/23/2017	Check Amount:	25.46
					10-2620-610-000-00-000-000-000-0000	310939	31.53
Vendor: 00046040	05/16/2017	193385 - MCVASTER-CARR SUPPLY COMPANY		26449201	Remit # 1 Check Date: 05/23/2017	Check Amount:	56.99
					10-2620-610-000-10-040-000-000-0000	310424	51.40
Vendor: 00046041	05/16/2017	194200 - MEIER SUPPLY CO., INC		1762682	Check Date: 05/23/2017	Check Amount:	302.64
					10-2620-610-000-00-000-000-000-0000	310939	354.04
Vendor: 00046042	05/16/2017	196485 - KRISTY SWANGER		EDU 960-ES-07	Remit # 1 Check Date: 05/23/2017	Check Amount:	1,449.00
					10-2270-240-000-00-000-000-000-0000	310811	1,449.00
Vendor: 00046043	05/16/2017	200085 - JUDY MORLOCK		CONFERENCE REIMB	Check Date: 05/23/2017	Check Amount:	418.07
					10-2271-580-000-30-020-000-000-0000	313737C	418.07
Vendor: 00046044	05/16/2017	200085 - JUDY MORLOCK		900088407	Check Date: 05/23/2017	Check Amount:	385.00
					10-2380-810-000-30-020-000-000-0000	310247	

- Payable Transaction * Denotes Non-Negotiable Transaction C - Credit Card Payment
P - Prenote d - Direct Deposit JERSEY SHORE AREA SCHOOL DIST Page 6
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Fund Accounting Check Register

GENERAL FUND - From 05/23/2017 To 05/23/2017

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Check Amount:	Expended Amt
Vendor:	201710	- NASSP						
00046045	05/18/2017	C3634300016		JUNE 2017	Remit # 3 Check Date: 05/23/2017	10-5800-213-000-00-000-0000	310986	385.00
1,361.31								
Vendor:	203975	- NATIONWIDE EMPLOYEE BENEFITS						
00046046	05/16/2017	C3633000030		CONFERENCE REIMB	Check Date: 05/23/2017	10-2271-580-000-30-010-000-0000	313736C	1,361.31
311.70								
Vendor:	207130	- MARGARET ORTBAL						
00046047	05/16/2017	C3633000033		000139066	Check Date: 05/23/2017	10-3210-810-000-30-020-000-0000	310234	311.70
136.00								
00046047	05/16/2017	C3633000035		001102276	Check Date: 05/23/2017	10-3210-810-000-30-010-000-0000	310171	136.00
136.00								
Vendor:	207710	- PMEA						
00046048	05/16/2017	C3633000034		MILEAGE	Remit # 2 Check Date: 05/23/2017	10-2120-581-000-10-000-000-0000	311738M	272.00
48.69								
Vendor:	208950	- JENNIFER PATTERSON						
00046049	05/16/2017	C3633000036		APRIL 2017	Check Date: 05/23/2017	10-1442-329-000-30-000-000-0000-IPFH	340032-PATH	48.69
3,315.00								
Vendor:	210650	- PA TREATMENT & HEALING						
00046050	05/16/2017	C3633000037		83670-61003	Check Date: 05/23/2017	10-2730-422-000-00-000-000-0000	311365	3,315.00
24.94								
00046050	05/16/2017	C3633000038		75230-67000	Check Date: 05/23/2017	10-2620-422-000-10-040-000-0000	310418	24.94
4,009.07								
Vendor:	210800	- PPL ELECTRIC UTILITIES						
00046051	05/16/2017	C3633000039		0000724736	Remit # 2 Check Date: 05/23/2017	10-2620-610-000-00-000-000-0000	310939	4,009.07
4,034.01								
Vendor:	210850	- PA ONE CALL SYSTEM INC						
00046052	05/16/2017	C3633000040		500006827	Remit # 1 Check Date: 05/23/2017	10-2380-810-000-30-010-000-0000	310156	20.50
20.50								
Vendor:	210860	- PA PRINCIPALS ASSOCIATION						
00046053	05/18/2017	C3634300018		JUNE 2017	Check Date: 05/23/2017	10-0470-000-000-00-000-000-0000	110470	595.00
595.00								
00046053	05/18/2017	C3634300019		JUNE 2017	Check Date: 05/23/2017	29-0470-000-000-00-000-000-0000	129470	430.09
37.11								
Vendor:	210900	- CM-REGENT, LLC						
00046054	05/16/2017	C3633000042		BEN ENDERS	Remit # 1 Check Date: 05/23/2017	10-2360-810-000-00-000-000-0000	310848	467.20
12,493.58								
Vendor:	210900	- PA SCHOOL BOARDS ASSOCIATION						
00046055	05/15/2017	L3630300021	17000869	5155473934	Remit # 3 Check Date: 05/23/2017	10-2150-610-000-10-000-000-0000	340205	12,493.58
270.00								
Vendor:	212350	- PHONAK, LLC						
00046056	05/16/2017	C3633000043		POSTAGE	Remit # 1 Check Date: 05/23/2017	10-2590-532-000-00-000-000-0000	310911	270.00
2,000.00								
Vendor:	213000	- PITNEY BOWES						
00046057	05/15/2017	L3630300023	17000835	314200	Remit # 3 Check Date: 05/23/2017	10-1110-610-000-30-020-000-0000	310203	2,000.00
272.00								
Vendor:	214445	- PEAP						
00046058	05/15/2017	L3630300024	17000817	26594	Remit # 1 Check Date: 05/23/2017	10-1110-610-000-30-020-023-000-0000	312216	272.00
405.00								
00046058	05/15/2017	L3630300025	17000882	26594	Check Date: 05/23/2017	10-1110-610-000-10-030-023-000-0000	310388	100.00
100.00								
00046058	05/15/2017	L3630300026	17000882	26594	Check Date: 05/23/2017	10-1110-610-000-10-040-023-000-0000	310480	250.00
250.00								
00046058	05/15/2017	L3630300027	17000882	26594	Check Date: 05/23/2017	10-1110-610-000-10-060-023-000-0000	310665	70.00
70.00								

- Payable Transaction P - Prenote * Denotes Non-Negotiable Transaction C - Credit Card Payment
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GENERAL FUND - From 05/23/2017 To 05/23/2017

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00046058	05/15/2017	L3630300028	17000882	26615	10-11110-610-000-30-010-023-000-0000	312124	300.00
00046058	05/15/2017	L3630300029	17000882	26615	10-11110-610-000-30-020-023-000-0000	312216	250.00
00046058	05/15/2017	L3630300030	17000882	26615	10-11110-610-000-10-060-023-000-0000	310665	15.00
00046058	05/15/2017	L3630300031	17000882	26628	10-11110-610-000-10-060-023-000-0000	310665	15.00
00046058	05/15/2017	L3630300032	17000900	26628	10-11110-610-000-10-030-023-000-0000	310388	100.00
00046058	05/15/2017	L3630300033	17000900	26628	10-11110-610-000-10-040-023-000-0000	310480	250.00
00046058	05/15/2017	L3630300034	17000900	26628	10-11110-610-000-10-060-023-000-0000	310665	100.00
00046058	05/15/2017	L3630300035	17000900	26628	10-11110-610-000-30-010-023-000-0000	312124	295.00
Vendor: 214480 - PrinterMech							
00046059	05/18/2017	C36334300017		JUNE 2017	10-5800-215-000-00-000-000-0000	340564	2,150.00
Vendor: 215990 - PSEA HEALTH AND WELFARE FUND							
00046060	05/16/2017	C36333000044		UNIFORMS	10-2620-610-000-00-000-000-0000	310939	940.46
Vendor: 218100 - RICHARD REESE							
00046061	05/18/2017	C36334300005		MILEAGE	Remit # 1 Check Date: 05/23/2017	Check Amount: 215.97	4.82
Vendor: 220550 - LAURETTE ROBINSON							
00046062	05/16/2017	C36333000045		8415	10-2620-430-000-30-010-000-000-0000	310133	315.00
00046062	05/16/2017	C36333000046		8416	10-2620-430-000-30-020-000-000-0000	310226	315.00
Vendor: 221935 - ROWE SPRINKLER SYSTEMS INC							
00046063	05/16/2017	C3633000047		IN039012	10-2620-430-000-30-010-000-000-0000	310133	20.00
00046063	05/16/2017	C36333000048		IN038314	10-2620-430-000-30-010-000-000-0000	310133	20.00
00046063	05/16/2017	C36333000049		IN037693	10-2620-430-000-30-010-000-000-0000	310133	20.00
Vendor: 226400 - SEEWALD LABORATORIES							
00046064	05/16/2017	C36333000050		MILEAGE	Remit # 1 Check Date: 05/23/2017	Check Amount: 60.00	99.51
Vendor: 227125 - VINCENT SHEARER							
00046065	05/16/2017	C36333000051		UNIFORMS	10-11110-610-000-10-000-000-000-0000	311182M	99.51
Vendor: 227340 - HARRY SHIELDS							
00046066	05/16/2017	C3633000052		243170	10-2620-610-000-00-000-000-000-0000	310939	227.86
00046066	05/16/2017	C36333000053		243276	10-2620-610-000-00-000-000-000-0000	310939	85.45
00046066	05/16/2017	C36333000054		243289	10-2620-610-000-00-000-000-000-0000	310939	93.06
00046066	05/16/2017	C3633000055		244950	10-2620-610-000-00-000-000-000-0000	310939	49.23
00046066	05/16/2017	C36333000056		244981	10-2620-610-000-00-070-000-000-0000	311758	5.65
00046066	05/16/2017	C36333000057		244982	10-2620-610-000-00-070-000-000-0000	311758	48.93
00046066	05/16/2017	C36333000058		244982	10-2620-610-000-00-000-000-000-0000	310939	-48.93
00046066	05/16/2017	C36333000059		245470	10-2620-610-000-00-000-000-000-0000	310939	29.73
00046066	05/16/2017	C36333000059			10-2620-610-000-00-000-000-000-0000	310939	5.36

* Denotes Non-Negotiable Transaction
 # - Payable Transaction P - Prenote d - Direct Deposit c - Credit Card Payment
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Fund Accounting Check Register

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Check Amount:	Expended Amt
Vendor:	239665	- TIDAGHTON VALLEY MUNICIPAL AUTHORITY						
00046075	05/16/2017	C3633000077		APRIL 2017	10-2660-390-000-000-000-SROF	340117	591.66	2,869.64
Vendor:	239675	- TIADAGHTON VALLEY REGIONAL POLICE DEPT						
00046076	05/16/2017	C3633000011		ED 552	10-2270-240-000-000-000-0000	310811	2,869.64	870.00
00046076	05/16/2017	C3633000012		ED 555	10-2270-240-000-000-000-0000	310811	870.00	
Vendor:	240130	- NICOLE KEPHART						
00046077	05/16/2017	C3633000078		93882812	10-2620-330-000-10-040-000-000-0000	340574	1,740.00	2,435.49
00046077	05/16/2017	C3633000079		93882812	10-2620-330-000-10-030-000-000-0000	340573	1,353.05	
00046077	05/16/2017	C3633000080		93882812	10-2620-330-000-00-070-000-000-0000	340576	1,623.66	
00046077	05/16/2017	C3633000081		93882812	10-2620-330-000-10-060-000-000-0000	340575	2,164.80	
Vendor:	240525	- TREMCO						
00046078	05/16/2017	C3633000082		MILEAGE	Remit # 1 Check Date: 05/23/2017	Check Amount:	7,577.00	34.78
Vendor:	240900	- NATHAN TRUAX						
00046079	05/16/2017	C3633000083		27334	10-2620-424-000-00-070-000-000-0000	Check Amount:	34.78	18.00
Vendor:	241300	- TULPEHOCKEN WATER						
00046080	05/18/2017	L3634100005	17000907	054 0886125	Remit # 1 Check Date: 05/23/2017	Check Amount:	18.00	42.36
00046080	05/18/2017	L3634100006	17000907	054 0881647	10-1380-610-000-30-010-025-000-0000	312978	42.36	
Vendor:	242158	- UNIFIRST CORPORATION						
00046081	05/17/2017	C3633700016		0000041YY0177	10-1380-610-000-30-010-025-000-0000	312978	84.72	7.28
Vendor:	242325	- UNITED PARCEL SERVICE						
00046082	05/17/2017	C3633700017		JSASD	Remit # 1 Check Date: 05/23/2017	Check Amount:	7.28	100.00
Vendor:	243306	- UPBEAT OUTREACH						
00046083	05/17/2017	C3633700018		570753-5221	10-2620-531-000-10-030-000-000-0000	310317	100.00	310.50
Vendor:	243970	- VERIZON						
00046084	05/17/2017	C3633700019		RDG 545	Remit # 2 Check Date: 05/23/2017	Check Amount:	310.50	1,449.00
Vendor:	244195	- KATY VERRELLI						
00046085	05/18/2017	C3634300008		MILEAGE	10-1110-581-000-10-060-000-000-0000	310647M	1,449.00	4.82
Vendor:	245173	- JUSTIN WALL						
00046086	05/17/2017	C3633700020		746232	Check Date: 05/23/2017	Check Amount:	4.82	150.00
00046086	05/17/2017	C3633700021		743691	10-2620-610-000-10-030-000-000-0000	310319	150.00	
00046086	05/17/2017	C3633700022		743840	10-2620-610-000-10-030-000-000-0000	310319	150.00	
00046086	05/17/2017	C3633700023		743897	10-2620-610-000-10-040-000-000-0000	310424	150.00	
00046086	05/17/2017	C3633700024		742788	10-2620-610-000-10-040-000-000-0000	310424	150.00	
Vendor:	246690	- WAYNE TOWNSHIP LANDFILL						
00046086	05/17/2017	C3633700024		742788	Remit # 1 Check Date: 05/23/2017	Check Amount:	750.00	

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 05/23/2017 To 05/23/2017

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00046087	05/15/2017	L3630300048	17000380	8575	10-1340-610-000-30-010-025-000-0000	312918	259.95
Vendor: 247275 - WEGMAN'S FOOD MARKETS INC					Remit # 1	Check Date: 05/23/2017	Check Amount:
00046088	05/15/2017	L3630300049	17000140	110888	10-1200-610-000-30-020-000-000-0000	310295	259.95
00046088	05/15/2017	L3630300050	17000379	110805	10-1340-610-000-30-010-025-000-0000	312918	31.04
00046088	05/15/2017	L3630300051	17000379	110275	10-1340-610-000-30-010-025-000-0000	312918	189.97
00046088	05/15/2017	L3630300052	17000081	109119	10-1342-610-000-30-010-025-000-0000	312938	150.53
00046088	05/15/2017	L3630300053	17000081	106794	10-1342-610-000-30-010-025-000-0000	312938	10.95
00046088	05/15/2017	L3630300054	17000081	108284	10-1342-610-000-30-010-025-000-0000	312938	141.62
00046088	05/15/2017	L3630300055	17000081	106720	10-1342-610-000-30-010-025-000-0000	312938	50.41
00046088	05/15/2017	L3630300056	17000081	110953	10-1342-610-000-30-010-025-000-0000	312938	134.70
00046088	05/15/2017	L3630300057	17000081	110084	10-1342-610-000-30-010-025-000-0000	312938	22.55
00046088	05/15/2017	L3630300058	17000081	107612	10-1342-610-000-30-010-025-000-0000	312938	95.52
00046088	05/15/2017	L3630300059	17000081	106011	10-1342-610-000-30-010-025-000-0000	312938	29.25
00046088	05/15/2017	L3630300060	17000081	106864	10-1342-610-000-30-010-025-000-0000	312938	11.16
00046088	05/15/2017	L3630300061	17000081	106258	10-1342-610-000-30-010-025-000-0000	312938	52.84
00046088	05/15/2017	L3630300062	17000081	110626	10-1342-610-000-30-010-025-000-0000	312938	68.67
00046088	05/15/2017	L3630300063	17000081	805341	10-1342-610-000-30-010-025-000-0000	312938	75.67
00046088	05/15/2017	L3630300064	17000379	806035	10-1340-610-000-30-010-025-000-0000	312918	23.68
00046088	05/15/2017	L3630300065	17000405	106705	10-1200-610-000-30-010-000-000-0000	312102	194.92
00046088	05/15/2017	L3630300066	17000405	106097	10-1200-610-000-30-010-000-000-0000	312102	196.98
00046088	05/16/2017	L3631900002	17000405	CREDIT	10-1342-610-000-30-010-025-000-0000	312938	58.29
00046088	05/16/2017	L3631900003	17000081	MISCHGD ACCT	10-1200-610-000-30-010-000-000-0000	312102	5.28
00046088	05/18/2017	L36334100001	17000081	110185	10-1342-610-000-30-010-025-000-0000	312938	-2.00
Vendor: 247350 - WEIS MARKETS, INC.					Remit # 2	Check Date: 05/23/2017	Check Amount:
00046089	05/17/2017	L36333700025		JERSHOSCH1704	10-2620-610-000-00-000-000-000-0000	310939	1,636.18
00046089	05/17/2017	L36333700026		JERSHOSCH1704	10-2620-610-000-30-010-000-000-0000	310135	100.00
00046089	05/17/2017	L36333700027		JERSHOSCH1704	10-1380-610-000-30-010-025-000-0000	312978	90.00
00046089	05/17/2017	L36333700028		27514	10-2620-610-000-30-010-000-000-0000	310135	330.00
Vendor: 247500 - WELD TEC SERVICE & SALES					Check Date: 05/23/2017	Check Amount:	
00046090	05/17/2017	L36333700029		WF055	10-2620-610-000-30-010-000-000-0000	310135	192.00
Vendor: 247690 - WELSHANS FARM, INC					Check Date: 05/23/2017	Check Amount:	
00046091	05/17/2017	L36333700030		MILEAGE	10-2360-581-000-00-000-000-0000	310845M	712.00
Vendor: 247750 - JILL WENRICH					Check Date: 05/23/2017	Check Amount:	
							90.00
							90.00
							323.57
							323.57

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 05/23/2017 To 05/23/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00046092	05/17/2017	C3633700032		MAY 2017	10-2720-513-000-00-000-000-0000	310954	93,345.18
00046092	05/17/2017	C3633700033		103	10-2720-513-000-00-000-000-0000	310954	895.68
00046092	05/17/2017	C3633700034		104	10-2720-513-000-00-000-000-0000	310954	1,056.76
00046092	05/17/2017	C3633700035		102	10-2720-513-000-00-000-000-0000	310954	893.34
Vendor: 250840 - WINDECKER ENTERPRISES, INC.							
00046093	05/17/2017	C3633700036		93	Remit # 1 Check Date: 05/23/2017	Check Amount:	96,190.96
00046093	05/17/2017	C3633700037		108	10-0153-000-00-000-253-000-0000	110253	137.14
00046093	05/17/2017	C3633700038		96	10-6990-000-161-00-000-000-0000	340082	140.00
00046093	05/17/2017	C3633700039		94	10-0153-000-00-000-253-000-0000	110253	180.70
00046093	05/17/2017	C3633700040		95	10-0153-000-00-000-253-000-0000	110253	128.52
00046094	05/17/2017	C3633700041		92	Remit # 2 Check Date: 05/23/2017	Check Amount:	1,171.28
00046094	05/17/2017	C3633700042		90	10-1110-513-000-30-010-000-000-0000	310160	140.51
00046094	05/17/2017	C3633700043		91	10-1211-513-000-30-010-000-000-0000	310184	516.18
00046094	05/17/2017	C3633700044		91	10-1211-513-000-10-040-000-000-0000	310458	110.54
00046094	05/17/2017	C3633700045		91	10-1211-513-000-30-010-000-000-0000	310184	110.54
00046094	05/17/2017	C3633700046		105	10-1211-513-000-30-020-000-000-0000	310272	110.53
00046094	05/17/2017	C3633700047		98	10-1211-513-000-10-040-000-000-0000	310458	274.28
00046094	05/17/2017	C3633700048		97	10-1802-513-217-10-000-017-000-0000	340055-17	3,040.00
00046094	05/17/2017	C3633700049		101	10-1110-513-167-00-000-000-000-0000	340096	366.69
00046094	05/17/2017	C3633700050		100	10-1442-390-000-30-000-000-000-0000	313627	1,136.70
00046094	05/17/2017	C3633700051		99	10-1290-390-000-00-000-000-000-0000	343962	3,283.74
00046094	05/17/2017	C3633700052		108	10-1290-390-000-00-000-000-000-0000	343962	3,789.18
Vendor: 250840 - WINDECKER ENTERPRISES, INC.							
00046095	05/17/2017	C3633700053		EDUC 520	Remit # 3 Check Date: 05/23/2017	Check Amount:	12,888.84
00046095	05/17/2017	C3633700054		EDUC 524	10-2270-240-000-00-000-000-000-0000	310811	1,362.00
00046096	05/17/2017	C3633700055	17000123	JSASD	10-2270-240-000-00-000-000-000-0000	310811	1,362.00
Vendor: 251825 - MATTHEW WOLFORD							
00046096	05/17/2017	C3633700055	17000123	JSASD	Check Date: 05/23/2017	Check Amount:	2,724.00
Vendor: 252300 - WOOL'S TRUE VALUE HARDWARE							
00046097	05/15/2017	L3630300067	17000192	088895570	10-2620-610-000-10-040-000-000-0000	310424	47.56
00046097	05/15/2017	L3630300068	17000192	088895578	10-1110-442-000-30-020-000-000-0000	310242	47.56
00046097	05/15/2017	L3630300069	17000192	088895569	10-1110-442-000-30-020-000-000-0000	310242	300.79
00046097	05/15/2017	L3630300070	17000193	088895581	10-1110-442-000-30-020-000-000-0000	310242	300.79
00046097	05/15/2017	L3630300071	17000193	088895574	10-2540-442-000-00-000-000-000-0000	311024	251.70
00046097	05/15/2017	L3630300071	17000193	088895574	10-2540-442-000-00-000-000-000-0000	311024	341.99

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 05/23/2017 To 05/23/2017

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00046097	05/15/2017	L3630300072	17000194	088895575	10-1110-442-000-10-060-000-000-0000	310602	301.11
00046097	05/15/2017	L3630300073	17000195	088895565	10-1110-442-000-30-010-000-000-0000	312110	375.07
00046097	05/15/2017	L3630300074	17000195	088895567	10-1110-442-000-30-010-000-000-0000	312110	299.50
00046097	05/15/2017	L3630300075	17000195	088895566	10-1110-442-000-30-010-000-000-0000	312110	299.50
00046097	05/15/2017	L3630300076	17000196	088895580	10-2540-442-000-00-000-000-000-0000	311024	1,682.24
00046097	05/15/2017	L3630300077	17000196	088895568	10-2540-442-000-00-000-000-000-0000	311024	1,149.13
00046097	05/15/2017	L3630300078	17000196	088895579	10-2540-442-000-00-000-000-000-0000	311024	1,659.27
00046097	05/15/2017	L3630300079	17000197	088895571	10-1110-442-000-10-040-000-000-0000	310402	301.11
00046097	05/15/2017	L3630300080	17000197	088895572	10-1110-442-000-10-040-000-000-0000	310402	247.24
00046097	05/15/2017	L3630300081	17000197	088895573	10-1110-442-000-10-040-000-000-0000	310402	301.11
00046097	05/15/2017	L3630300082	17000198	088895576	10-1110-442-000-10-030-000-000-0000	310302	301.11
00046097	05/17/2017	C3633700057	17000315	088895577	10-2120-442-000-30-010-000-000-0000	310766	189.89
Vendor: 253200 - XEROX CORPORATION							
00046098	05/17/2017	C3633700056		MILEAGE	Remit # 1 Check Date: 05/23/2017	Check Amount:	8,602.34
Vendor: 253800 - ROZANNE D YAUTES							
00046099	05/16/2017	C3632100001		OVRPMT AP TEST	Remit # 1 Check Date: 05/23/2017	Check Amount:	211.86
Vendor: 401636 - BEATRICE FERGUSON							
00046100	05/16/2017	C3632100002		OVRPMT AP TEST	Check Date: 05/23/2017	Check Amount:	190.00
Vendor: 401637 - CALEB HUFF-LOVE							
00046101	05/16/2017	C3632100039		EDAM 5035	Check Date: 05/23/2017	Check Amount:	76.00
Vendor: 401860 - KRISTA CALLAHAN							
00046102	05/16/2017	C3633000032		REIMBURSEMENT	Check Date: 05/23/2017	Check Amount:	190.00
Vendor: 402652 - JENNIFER PALMETER							
00046103	05/16/2017	C3632100003		OVRPMT AP TEST	Check Date: 05/23/2017	Check Amount:	15.00
Vendor: 402653 - JACOB CORSON							
00046104	05/16/2017	C3632100004		OVRPMT AP TEST	Check Date: 05/23/2017	Check Amount:	15.00
Vendor: 402654 - WYATT GRIECO							
00046105	05/16/2017	C3632100005		OVRPMT AP TEST	Check Date: 05/23/2017	Check Amount:	5.00
Vendor: 402655 - KATRINA KEHOE							
00046106	05/16/2017	C3632100006		OVRPMT AP TEST	Check Date: 05/23/2017	Check Amount:	5.00
Vendor: 402656 - OLIVIA KILLINGER							
00046107	05/16/2017	C3632100007		OVRPMT AP TEST	Check Date: 05/23/2017	Check Amount:	76.00
Vendor: 402657 - GAGE MEIXEL							
00046108	05/16/2017	C3632100008		OVRPMT AP TEST	Check Date: 05/23/2017	Check Amount:	76.00

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 05/23/2017 To 05/23/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Check Amount:	Expended Amt
Vendor: 402658	- OLIVIA NEARHOOF							5.00
00046109	05/16/2017	C3632100009			10-1110-610-000-30-010-000-0000	310102	76.00	
Vendor: 402659	- OLIVIA STROBLE							76.00
00046110	05/16/2017	C3632100010			10-1110-610-000-30-010-000-0000	310102	76.00	
Vendor: 402660	- AUDREY WACKER							76.00
00046111	05/16/2017	C3632100011			10-1110-610-000-30-010-000-0000	310102	190.00	
Vendor: 402661	- LILY WASSON							190.00
00046112	05/16/2017	C3633000041			10-0153-000-000-00-653-000-0000	110653	300.00	
Vendor: 402664	- MICHAEL PERSON							300.00
00046113	05/18/2017	C3634300002			10-0421-000-000-00-000-000-THON	110421THON	150.00	
Vendor: 402666	- FOUR DIAMONDS							150.00
					10-GENERAL FUND		502,667.42	
					29-ATHLETIC FUND		45.41	
								0.00
							502,712.83	
							0.00	
							0.00	
							502,712.83	

- Payable Transaction * Denotes Non-Negotiable Transaction

05/18/2017 11:23:09 AM P - Prenote d - Direct Deposit C - Credit Card Payment

JERSEY SHORE AREA SCHOOL DIST Page 14

Fund Accounting Check Register

PAYROLL FUND - From 04/01/2017 To 04/30/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
10057953	04/14/2017	C3619300001			78-0479-000-000-000-023-0000	178479CD	408.75
Vendor: 101250 - AFSCME COUNCIL 13							
10057954	04/14/2017	C3619300002			Remit # 1 Check Date: 04/14/2017	Check Amount:	408.75
					78-0479-000-000-000-024-0000	178479AFSC	15.25
Vendor: 101255 - AFSCME COUNCIL 13							
10057955	04/14/2017	C3619300003			Remit # 1 Check Date: 04/14/2017	Check Amount:	15.25
					78-0479-000-000-000-036-0000	178479JSEA	5,471.51
10057955	04/14/2017	C3619300004			78-0479-000-000-000-037-0000	178479PSEA	45.97
Vendor: 174953 - JSAEA, JULIE WAGNER							
10057956	04/14/2017	C3619300005			Check Date: 04/14/2017	Check Amount:	5,517.48
					78-0479-000-000-000-072-0000	178479USDE	76.79
Vendor: 242564 - US DEPARTMENT OF EDUCATION							
10057957	04/14/2017	C3619300006			Remit # 1 Check Date: 04/14/2017	Check Amount:	76.79
					78-0479-000-000-000-026-0000	178479WTCU	6,109.00
Vendor: 250800 - WMSPT TEACHERS CREDIT UNION							
10057958	04/18/2017	C3621700001			Remit # 1 Check Date: 04/14/2017	Check Amount:	6,109.00
					78-0479-000-000-000-076-0000	178479LTD	2,746.76
Vendor: 189758 - MADISON NATIONAL LIFE INS. CO., INC.							
10057961	04/26/2017	C3626700001			Check Date: 04/18/2017	Check Amount:	2,746.76
					78-0479-000-000-000-023-0000	178479CD	408.75
Vendor: 101250 - AFSCME COUNCIL 13							
10057962	04/26/2017	C3626700002			Remit # 1 Check Date: 04/26/2017	Check Amount:	408.75
					78-0479-000-000-000-024-0000	178479AFSC	15.25
Vendor: 101255 - AFSCME COUNCIL 13							
10057963	04/26/2017	C3626700003			Remit # 1 Check Date: 04/26/2017	Check Amount:	15.25
					78-0479-000-000-000-007-0000	178479HOMA	28.96
Vendor: 168350 - HORACE MANN LIFE INS CO							
10057964	04/26/2017	C3626700004			Remit # 1 Check Date: 04/26/2017	Check Amount:	28.96
					78-0479-000-000-000-057-0000	178479I25I	30,340.38
10057964	04/26/2017	C3626700005			78-0479-000-000-000-071-0000	178479FC	210.00
Vendor: 174325 - JSASD GENERAL FUND							
10057965	04/26/2017	C3626700006			Remit # 3 Check Date: 04/26/2017	Check Amount:	30,550.38
					78-0479-000-000-000-036-0000	178479JSEA	5,471.51
10057965	04/26/2017	C3626700007			78-0479-000-000-000-037-0000	178479PSEA	45.97
Vendor: 174953 - JSAEA, JULIE WAGNER							
10057966	04/26/2017	C3626700012			Check Date: 04/26/2017	Check Amount:	5,517.48
					78-0479-000-000-000-067-0000	178479BDP	315.26
Vendor: 175050 - JERSEY SHORE AREA EDUCATION FOUNDATION							
10057967	04/26/2017	C3626700010			Check Date: 04/26/2017	Check Amount:	315.26
					78-0479-000-000-000-042-0000	178479JUF	154.00
Vendor: 188950 - LYCOMING UNITED WAY							
10057968	04/26/2017	C3626700009			Remit # 1 Check Date: 04/26/2017	Check Amount:	154.00
					78-0479-000-000-000-076-0000	178479LTD	4,117.65
Vendor: 189758 - MADISON NATIONAL LIFE INS. CO., INC.							
10057969	04/26/2017	C3626700011			Check Date: 04/26/2017	Check Amount:	4,117.65
					78-0478-000-000-000-029-0000	178478LOC	21,046.96
Vendor: 200800 - MUNICIPAL & SCHOOL INCOME TAX							
10057970	04/26/2017	C3626700008			Remit # 1 Check Date: 04/26/2017	Check Amount:	21,046.96
					78-0479-000-000-000-050-0000	178479PHEA	74.00

- Payable Transaction P - Prenote * Denotes Non-Negotiable Transaction C - Credit Card Payment
 d - Direct Deposit JERSEY SHORE AREA SCHOOL DIST Page 1

Fund Accounting Check Register

PAYROLL FUND - From 04/01/2017 To 04/30/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
Vendor: 10057971	04/26/2017	207625 - PHEAA			Remit # 1	Check Date: 04/26/2017	Check Amount: 74.00
					78-0479-000-000-000-072-0000	178479USDE	76.79
Vendor: 10057972	04/26/2017	242564 - US DEPARTMENT OF EDUCATION			Remit # 1	Check Date: 04/26/2017	Check Amount: 76.79
					78-0479-000-000-000-026-0000	178479WTCU	6,109.00
Vendor: 10057973	04/27/2017	250800 - WMSPT TEACHERS CREDIT UNION			Remit # 1	Check Date: 04/26/2017	Check Amount: 6,109.00
					78-0479-000-000-000-030-0000	178479OPT	992.76
Vendor: 10057974	04/27/2017	117310 - CARLENE BOWERS			Remit # 1	Check Date: 04/27/2017	Check Amount: 992.76
					78-0479-000-000-000-030-0000	178479OPT	1,725.80
Vendor: 10057975	04/27/2017	160175 - HAB-EMS			Check Date: 04/27/2017	Check Amount: 1,725.80	
					78-0479-000-000-000-030-0000	178479OPT	277.62
Vendor: 10057975	04/27/2017	212775 - PINE CREEK TOWNSHIP			Check Date: 04/27/2017	Check Amount: -5.55	
					78-0402-000-000-000-402-FND-0000	1784022	-5.55
					Remit # 1	Check Date: 04/27/2017	Check Amount: 272.07
					78-PAYROLL FUND		86,279.14
					Grand Total Manual Checks :		0.00
					Grand Total Regular Checks :		86,279.14
					Grand Total Direct Deposits:		0.00
					Grand Total Credit Card Payments:		0.00
					Grand Total All Checks :		86,279.14

Field Trip List

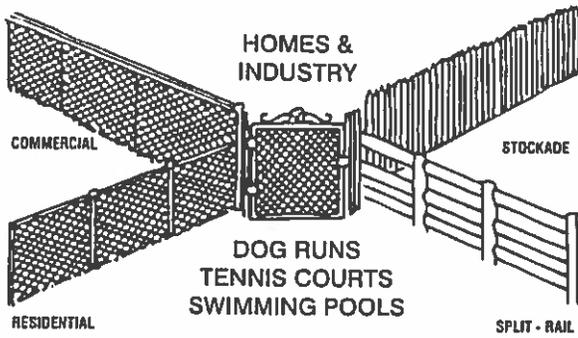
Date	Student Group	Destination Facility	Destination Location	Chaperones
4/28/2017	SH - Gr. 9	Geisinger Hospital	Danville, PA	Eiswerth/Owens/Student Teacher
5/1/2017	SH-Gr. 10-12	Lycoming County Courthouse	Williamsport, PA	Jsmith/Griswold/Harvey
5/5/2017	SE - Gr. 2	Bloomsburg Children's Museum	Bloomsburg, PA	Kinley/Gill/Allison/Sarge/Miller/Machmer/Gill/Schall
5/15/2017	MS - Gr. 8	Penn State University	State College, PA	Steppe/17 TBD
5/16-17/17	JSE Choir, Gr. 4-5	Jersey Shore Middle School	Jersey Shore, PA	Leisheid/Mbecker/Neisheid
5/16-17/17	AE Choir, Gr. 4-5	Jersey Shore Middle School	Jersey Shore, PA	Bus Driver
5/16/2017	SH - Gr. 11-12 -CTE	Benton Foundry, PCT, Brodart	Williamsport, PA	Jarrett/Wheeland
5/17/2017	SH - Gr. 9-12	Community Arts Center	Williamsport, PA	Ortbal/Leisheid/Long
5/19/2017	JSE - Gr. 1	Jersey Shore Park	Jersey Shore, PA	Caimi/Gehr/Knipe/Staggert/Hofford/Other Schoool Staff TBD
5/19/2017	SE - Kind	Sechist Farm and Waltz Dairy Farm	Jersey Shore, PA	Knipe/Schall/Fisher/Mauck/Mattiot/Wall
5/23/2017	SE - Gr. 3	Little Pine State Park and Waltz Creamery	Waterville, PA and Salladasburg, PA	Barth/Barto/Hale/Wilton/Paulhamus/Derr
5/23/2017	SE - Gr. 4	Taber Museum/Arby's/ HS Pool	Williamsport & Jersey Shore, PA	RCrist/Leiswerth/Sawyer/Schall/1TBD
5/23-24/2017	All Elem Bands - Gr. 4 and 5	Jersey Shore Middle School	Jersey Shore, PA	Lahr/Leisheid/Mbecker/Bus Driver
5/24/2017	HS - Gr. 11-12	Susquehanna River behing JS State Bank	Jersey Shore, PA	Barnhart
5/25/2017	JSE - Gr. 1	Little League Museum	South Williamsport, PA	Knipe/Staggert/Hofford/3TBD
5/25/2017	MS - Gr.6 Outdoor Club	Tollhouse Park	Jersey Shore, PA	Moore/Klugh/1TBD
5/30/2017	JSE - Gr. 1	Little League Museum	South Williamsport, PA	Gehr/Caimi/3TBD
5/30/2017	AE - Kindergarten	Calico Creek/Woolrich Park	Mill Hall, PA/Woolrich, PA	Karstetter/Hanna/Kline/Bailey/Swales/Hughes/Moore/Hollick

Field Trip List

6/1/2017	JSE - LSS Primary	Otto's Book Store/Perkins Restaurant	Williamsport, PA	Wheeler/Englert/Koon
6/1/2017	JSE - Gr. 3	Jersey Shore Borough Park	Jersey Shore, PA	Neufer/Mantek/Paulhamus/Schoonover/Verrilli/6T BD
6/2/2017	MS - Outdoor Club, Gr. 6-8		Blackwell, PA Cedar Run, PA Slate Run, PA	Klugh/Moore/Weaver/Grubb/Eisenhauer/Bower/Jo hanson/ STBD
6/3/2017	SH - Gr. 11-12	Tiadaghton Farm	Jersey Shore, PA	Fox/Persun
6/5/2017	AE - Gr. K-5	JS Borough Pool	Jersey Shore, PA	weeley/Page/delRosario/Ault/Shrodo/Heyler/Lehma n/Stevenson/Arnold/Karstetter/Bailey/Eaton/Bsmit

Conferences Attendees

Date	Name of Conference	Conference Facility	Conference Location	Attendees
3/21-24-2017	PSADA Athletic Director's Conf.	Hershey Lodge	Hershey, PA	Alexander
3/23/2017	2017 NATA Symposium and Lunch	Wmspt. Regional Medical Ctr	Williamsport, PA	George
4/7/2017	PC Now Prof. Development	Penn College of Technology	Williamsport, PA	Nagy/Jarrett
4/7/2017	Lycoming County Youth Development Task Force	Sharwell Building	Williamsport, PA	Laird
4/7/2017	North Central PA Technology Forum	Penn College of Technology	Williamsport, PA	Black/Krape
4/10/2017	Connecting Educators and Agencies	Roads to Freedom	Williamsport, PA	Mwilliamson/Bower/Wilt/Sweet
4/20/2017	New Director Academy PIL	Central PA Institute of Tech	Pleasant Gap, PA	Keen
4/20/2017	Network Configuraton and Monitoring	BlaST IU 17	Williamsport, PA	Krape/Black/McCormick
4/28/2017	PC NOW Dual Enrollment	Penn College of Technology	Williamsport, PA	Laird
5/4/2017	Computer and Science Technology Workshop	BlaST IU 17	Williamsport, PA	Klugh/Buttorff/Milarch/Griswold/Oden/Kirol
5/4/2017	Recent Advances in Understanding Work Level Reading Problems	TIU11	McVeytown, PA	Rinella/Anderson
5/5/2017	Lycoming County Task Force	Sharwell Building	Williamsport, PA	Laird
5/8/2017	SAMHSA Communities Talk	Penn College of Technology	Williamsport, PA	Dunn/Laird
5/16/2017	Summer Teaching Institute Panel Discussion	Penn College of Technology	Williamsport, PA	Persun/Nagy
5/19-23/17	PA FBLA Executive Committee Meeting and Board of Directors Meeting	Kalahari	Pocono Mountain, PA	Oden
5/23/2017	Personnel Training-Part II	CSIU	Milton, PA	Erlandson/Robinson



Shoemaker Fencing
Harold Shoemaker, Jr.
162 Cider Press Rd.
Lock Haven, PA 17745
(570) 748-4188
Fax (570) 748-5045

Jersey Shore Area School District
175 A-P Drive
Jersey Shore, PA 17740

Jobsite - Jersey Shore Elm. School

ESTIMATE 5-17-17

2-Areas to be fenced in.
Install 120' of 6' high 9ga. wire
2-3' walk gates

Total cost - \$ 3244.00



Baker Tilly Virchow Krause, LLP
1000 Commerce Park Dr, Ste 430
Williamsport, PA 17701-5475
tel 570 323 6023
tel 800 267 9405
fax 888 264 9617
bakertilly.com

May 3, 2017

Board of Directors
Jersey Shore Area School District
175 A&P Drive
Jersey Shore, PA 17740

RE: Engagement Letter for Audit of Financial Statements and Federal Awards Programs

Dear Board Members:

Thank you for using Baker Tilly Virchow Krause, LLP ("Baker Tilly" or "we" or "our") as your auditors.

The purpose of this letter (the "Engagement Letter") is to confirm our understanding of the terms and objectives of our engagement and the nature of the services we will provide as independent accountants of the Jersey Shore Area School District (the "District" or "you").

Services and Related Report

We will audit the financial statements and supplemental information of the District as of June 30, 2017 and for the year then ending.

The following supplementary information accompanying the financial statements required by the OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance") will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America (GAAS), and our auditor's report will provide an opinion on it in relation to the financial statements as a whole.

1. Schedule of expenditures of Federal Awards

The following supplementary information, although not considered a part of the basic financial statements, is required by Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statement in an appropriate operational, economic, or historical context accompanying the financial statements will be subjected to certain limited procedures applied in our audit of the financial statements, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. Our auditors' report will not provide an opinion or any assurance on that information.

1. Management's discussion and analysis
2. Schedule of Funding Progress – Other Postemployment Benefits
3. Schedule of District's Proportionate Share of the Net Pension Liability
4. Schedule of District Contributions

Upon completion of our audit, we will provide the District with our audit report on the financial statements and supplemental information referred to above. If, for any reasons caused by or relating to the affairs or management of the District, we are unable to complete the audit or are unable to or have not formed an opinion, or if we determine in our professional judgment the circumstances necessitate, we may withdraw and decline to issue a report as a result of this engagement.

Our Responsibilities and Limitations

The objective of a financial statement audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to above when considered in relation to the financial statements as a whole. The objective also includes reporting on:

- > Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements in accordance with *Government Auditing Standards*.
- > Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of its federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and the Uniform Guidance.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We will be responsible for performing the audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions and to render the required reports.

These standards require that we plan and perform the audit to obtain reasonable, rather than absolute, assurance about whether the financial statements and supplemental information are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse. The audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements and supplemental information, assessing accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. Our audit does not relieve management and Board of Directors of their responsibilities.

The audit will include obtaining an understanding of the entity and its environment, including internal controls, sufficient to assess the risks of material misstatement of the financial statements and supplemental information and to determine the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and the audit committee or equivalent group charged with governance internal control matters that are required to be communicated under professional standards. We will also inform you of any other matters involving internal control, if any, as required by *Government Auditing Standards* and the Uniform Guidance.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award and program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control over compliance issued pursuant to the Uniform Guidance.

We will design our audit to obtain reasonable, but not absolute, assurance of detecting errors or fraud that would have a material effect on the financial statements and supplemental information as well as other illegal acts having a direct and material effect on financial statement amounts. An audit is not designed to detect error or fraud that is immaterial to the financial statements and supplemental information. Our audit will not include a detailed audit of transactions, such as would be necessary to disclose errors or fraud that did not cause a material misstatement of the financial statements and supplemental information. It is important to recognize that there are inherent limitations in the auditing process. Audits are based on the concept of selective testing of the data underlying the financial statements and supplemental information, which involves judgment regarding the areas to be tested and the nature, timing, extent, and results of the tests to be performed. Our audit is not a guarantee of the accuracy of the financial statements and supplemental information and, therefore, is subject to the limitation that material errors or fraud or other illegal acts having a direct and material financial statement impact, or a direct and material effect on major federal programs, if they exist, may not be detected. Because of the characteristics of fraud, particularly those involving concealment through collusion, falsified documentation, and management's ability to override controls, an audit designed and executed in accordance with GAAS and *Government Auditing Standards* may not detect a material fraud. Further, while effective internal control reduces the likelihood that errors, fraud, or other illegal acts will occur and remain undetected, it does not eliminate that possibility. For these reasons, we cannot ensure that errors, fraud, or other illegal acts, or noncompliance, if present, will be detected. However, we will communicate to the Jersey Shore Area School District, as appropriate, any such matters that we identify during our audit. Also, if required by *Government Auditing Standards*, we will report known or likely fraud, illegal acts, violations of provisions of contracts or grant agreements, or abuse directly to parties outside of your institution.

Board of Directors
Jersey Shore Area School District

May 3, 2017
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As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the Jersey Shore Area School District's major programs. The purpose of these procedures will be to express an opinion on the Jersey Shore Area School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

We are also responsible for determining that the Board of Directors is informed about certain other matters related to the conduct of the audit, including (i) our responsibility under GAAS, (ii) an overview of the planned scope and timing of the audit, and (iii) significant findings from the audit, which include (a) our views about the qualitative aspects of the Jersey Shore Area School District's significant accounting practices, accounting estimates, and financial statement disclosures; (b) difficulties encountered in performing the audit; (c) uncorrected misstatements and material corrected misstatements that were brought to the attention of management as a result of auditing procedures; and (d) other significant and relevant findings or issues (e.g., any disagreements with management about matters that could be significant to the Jersey Shore Area School District's financial statements and supplemental information or our report thereon, consultations with other independent accountants, issues discussed prior to our retention as independent auditors, fraud and illegal acts, and all significant deficiencies and material weaknesses identified during the audit). Lastly, we are responsible for ensuring that the audit committee or equivalent group charged with governance receives copies of certain written communications between us and management including written communications on accounting, auditing, internal controls or operational matters and representations that we are requesting from management.

The audit will not be planned or conducted in contemplation of reliance by any specific third party or with respect to any specific transaction. Therefore, items of possible interest to a third party will not be specifically addressed and matters may exist that would be assessed differently by a third party, possibly in connection with a specific transaction.

Management's Responsibilities

The District's management is responsible for the financial statements, schedule of expenditures of federal awards, and all accompanying information, as well as representations contained thereon. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the requirements of the Uniform Guidance. In this regard, management is responsible for establishing policies and procedures that pertain to the maintenance of adequate accounting records and effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities; to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that there is reasonable assurance that government programs are administered in compliance with applicable requirements; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. You are also responsible for the selection and application of accounting principles, the authorization of receipts and disbursements, the safeguarding of assets, the proper recording of transactions in the accounting records, and for reporting financial information in conformity with accounting principles generally accepted in the United States of America (GAAP), and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us in the management representation letter (i) about all known or suspected fraud affecting the entity involving: (a) management, (b) employees who have significant roles in internal control over financial reporting, and (c) others where the fraud or illegal acts could have a material effect on the financial statements; and (ii) of its knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, analysts, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review before we begin fieldwork.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed above. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

You are responsible for preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in a written representation letter that (a) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (b) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (c) the methods of measurement or presentation have not changed from those used in the prior year (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information in conformity with GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (a) you are responsible for presentation of the supplementary information in accordance with GAAP; (b) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (c) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for (i) adjusting the financial statements to correct material misstatements and for affirming to us in a management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period under audit are immaterial, both individually and in the aggregate, to the financial statements taken as a whole; and (ii) notifying us of all material weaknesses, including other significant deficiencies, in the design or operation of your internal control over financial reporting that are reasonably likely to adversely affect your ability to record, process, summarize and report external financial data reliably in accordance with GAAP. Management is also responsible for identifying and ensuring that the District complies with the laws and regulations applicable to its activities.

As part of management's responsibility for the financial statements and the effectiveness of its system of internal control over financial reporting, management is responsible for making available to us, on a timely basis, all of your original accounting records and related information and for the completeness and accuracy of that information, and your personnel to whom we may direct inquiries. As required by GAAS, we will make specific inquiries of management and others about the representations embodied in the financial statements and the effectiveness of internal control over financial reporting. GAAS also requires that we obtain written representations covering audited financial statements, schedule of expenditures of federal awards, federal award programs, and compliance with laws, regulations, contracts and grant agreements from certain members of management. The results of our audit tests, the responses to our inquiries, and the written representations comprise the evidential matter we intend to rely upon in forming our opinion on the financial statements.

Board of Directors
Jersey Shore Area School District

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Baker Tilly is not a municipal advisor as defined in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act or under Section 15B of the Securities Exchange Act of 1934 (the "Act"). Baker Tilly is not recommending an action to the Jersey Shore Area School District; is not acting as an advisor to you and does not owe a fiduciary duty pursuant to Section 15B of the Act to you with respect to the information and material contained in the deliverables issued under this engagement. You should discuss any information and material contained in the deliverables with any and all internal and external advisors and experts that you deem appropriate before acting on this information or material.

Nonattest Services

Prior to or as part of our audit engagement, it may be necessary for us to perform certain nonattest services. For purposes of this letter, nonattest services include services that *Government Auditing Standards* refers to as non-audit services. Nonattest services that we will be providing are as follows:

- > Technical assistance with conversion of financial statements from fund basis to government-wide basis
- > Technical assistance with the preparation of the financial statements and notes thereto
- > Technical assistance with the preparation of the auditee section of the Data Collection Form

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.

In connection with our performance of any nonattest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.
- > Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the nonattest services we perform.
- > Accept responsibility for the results of our nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

On a periodic basis, as needed, we will meet with you to discuss your accounting records and the management implications of your financial statements and supplemental information. We will notify you, in writing, of any matters that we believe you should be aware of and will meet with you upon request.

Other Documents

GAAS requires that we read any annual report that contains our audit report. The purpose of this procedure is to consider whether other information in the annual report, including the manner of its presentation, is materially inconsistent with information appearing in the financial statements and supplemental information. We assume no obligation to perform procedures to corroborate such other information as part of our audit.

Board of Directors
Jersey Shore Area School District

May 3, 2017
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If you intend to reproduce or publish the financial statements, and make reference to our firm name in connection therewith, you agree to publish the financial statements in their entirety. In addition, you agree to provide us, for our approval and consent, proofs before printing and final materials before distribution.

With regard to the electronic dissemination of audited financial statements and supplemental information, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

The District may wish to include our report on these financial statements in a securities offering. You agree that the aforementioned audit report, or reference to Baker Tilly will not be included in such offering without our prior written permission or consent. Any agreement to perform work in connection with an offering, including an agreement to provide permission or consent, will be a separate agreement.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to any state or pass-through entities. The Data Collection Form and the reporting package must be submitted electronically within the earlier of thirty (30) days after receipt of the auditors' reports or nine (9) months after the end of the audit period, unless a longer period of time is agreed to in advance by the cognizant or oversight agency for audit.

We will provide copies of our reports to the District, however, management is responsible for distribution of the reports and the financial statements. Copies of our reports are to be made available for public inspection unless restricted by law or regulation or if they contain privileged and confidential information.

The documentation for this engagement, including the workpapers, is the property of Baker Tilly and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to federal or state agencies for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Baker Tilly personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. If we are required by law, regulation or professional standards to make certain documentation available to regulators, the District hereby authorizes us to do so.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any subsequent peer review reports received during the period of the contract. Our most recent peer review report accompanies this letter.

Board of Directors
Jersey Shore Area School District

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Timing and Fees

Completion of our work is subject to, among other things, (i) appropriate cooperation from the Jersey Shore Area School District's personnel, including timely preparation of necessary schedules, (ii) timely responses to our inquiries, and (iii) timely communication of all significant accounting and financial reporting matters. When and if for any reason the Jersey Shore Area School District is unable to provide such schedules, information, and assistance, Baker Tilly and you will mutually revise the fee to reflect additional services, if any, required of us to complete the audit. Delays in the issuance of our audit report beyond the date that was originally contemplated may require us to perform additional auditing procedures which will likely result in additional fees.

Revisions to the scope of our work will be set forth in the form of an "Amendment to Existing Engagement Letter." In addition, if we discover compliance issues that require us to perform additional procedures and/or provide assistance with these matters, fees at our standard hourly rates will apply. Invoices for services will be rendered each month as work progresses and are payable upon presentation.

Invoices for services will be rendered each month as work progresses and are payable upon presentation. A charge of 1.5% per month shall be imposed on accounts not paid within thirty (30) days of receipt of our statement for services provided. In accordance with our firm policies, work may be suspended if your account becomes thirty (30) days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notice of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all expenditures through the date of termination.

Our fee for the Single Audit for the year ending June 30, 2017 will be \$33,475, including out-of-pocket costs. Our fee quote assumes that there is one major program and that there are no significant findings or questioned costs. Our fees for additional major programs or internal control/compliance findings will vary depending on the number major programs and/or the number of findings.

Our fees do not include bookkeeping or accounting assistance, if necessary, for preparation of audit workpapers, the audit report or adjusting journal entries. Our fees for those services will vary depending on the amount of effort required to provide the accounting assistance.

Our fees, as summarized above, are based upon the current accounting and auditing standards that have been issued and are effective as of the date of this letter. Should additional accounting or auditing standards be issued subsequent, to or become effective for the periods covered by this engagement, our estimated fees may be adjusted accordingly.

Any additional services that may be requested and we agree to provide will be the subject of a separate engagement letter.

We may be required to disclose confidential information to federal, state and international regulatory bodies or a court in criminal or other civil litigation. In the event that we receive a request from a third party (including a subpoena, summons or discovery demand in litigation) calling for the production of information, we will promptly notify the District, unless otherwise prohibited. In the event we are requested by the District or required by government regulation, subpoena or other legal process to produce our engagement working papers or our personnel as witnesses with respect to services rendered to the District, so long as we are not a party to the proceeding in which the information is sought, we may seek reimbursement for our professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.

Resolution of Disagreements

In the unlikely event that differences concerning services or fees should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by mediation administered by the American Arbitration Association (AAA) under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute-resolution procedure. Each party shall bear their own expenses from mediation.

If mediation does not settle the dispute or claim, then the parties agree that the dispute or claim shall be settled by binding arbitration. The arbitration proceeding shall take place in the city in which the Baker Tilly office providing the relevant services is located, unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act (FAA) and will proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the AAA, except that no pre-hearing discovery shall be permitted unless specifically authorized by the arbitrator. The arbitrator will be selected from AAA, Judicial Arbitration & Mediation Services (JAMS), the Center for Public Resources or any other internationally or nationally-recognized District mutually agreed upon by the parties. Potential arbitrator names will be exchanged within fifteen (15) days of the parties' agreement to settle the dispute or claim by binding arbitration, and arbitration will thereafter proceed expeditiously. The arbitration will be conducted before a single arbitrator, experienced in accounting and auditing matters. The arbitrator shall have no authority to award non-monetary or equitable relief and will not have the right to award punitive damages. The award of the arbitration shall be in writing and shall be accompanied by a well-reasoned opinion. The award issued by the arbitrator may be confirmed in a judgment by any federal or state court of competent jurisdiction. Each party shall be responsible for their own costs associated with the arbitration, except that the costs of the arbitrator shall be equally divided by the parties. The arbitration proceeding and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential arbitration. In no event shall a demand for arbitration be made after the date when District of legal or equitable proceedings based on such claim would be barred under the applicable statute of limitations.

Our services shall be evaluated solely on our substantial conformance with the terms expressly set forth herein, including all applicable professional standards. Any claim of nonconformance must be clearly and convincingly shown.

Limitation on Damages and Indemnification

The liability (including attorney's fees and all other costs) of Baker Tilly and its present or former partners, principals, agents or employees related to any claim for damages relating to the services performed under this Engagement Letter shall not exceed the fees paid to Baker Tilly for the portion of the work to which the claim relates, except to the extent finally determined to have resulted from the willful misconduct or fraudulent behavior of Baker Tilly relating to such services. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including the negligence of either party. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages, delays or interruptions arising out of or related to this Engagement Letter even if the other party has been advised of the possibility of such damages.

As Baker Tilly is performing the services solely for your benefit, you will indemnify Baker Tilly, its subsidiaries and their present or former partners, principals, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including attorneys' fees and all defense costs) associated with any third-party claim, relating to or arising as a result of the services, or this Engagement Letter.

Board of Directors
Jersey Shore Area School District

May 3, 2017
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Because of the importance of the information that you provide to Baker Tilly with respect to Baker Tilly's ability to perform the services, you hereby release Baker Tilly and its present and former partners, principals, agents and employees from any liability, damages, fees, expenses and costs, including attorney's fees, relating to the services, that arise from or relate to any information, including representations by management, provided by you, District personnel or agents, that is not complete, accurate or current.

Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Engagement Letter are material bargained for bases of this Engagement Letter and that they have been taken into account and reflected in determining the consideration to be given by each party under this Engagement Letter and in the decision by each party to enter into this Engagement Letter.

The terms of this section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort or any form of negligence, whether of you, Baker Tilly or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Engagement Letter.

You accept and acknowledge that any legal proceedings arising from or in conjunction with the services provided under this Engagement Letter must be commenced within twelve (12) months after the performance of the services for which the action is brought, without consideration as to the time of discovery of any claim.

Other Matters

Neither this Engagement Letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated or subcontracted by either party without the written consent of the other party. Either party may assign and transfer this Engagement Letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Engagement Letter.

Our dedication to client service is carried out through our employees who are integral in meeting this objective. In recognition of the importance of our employees it is hereby agreed that the Jersey Shore Area School District will not solicit our employees for employment or enter into an independent contractor arrangement with any individual who is or was an employee of Baker Tilly for a period of twelve months following the date of the conclusion of this engagement. If the District violates this non solicitation clause, the District agrees to pay to Baker Tilly a fee equal to the hired person's annual salary at the time of the violation so as to reimburse Baker Tilly for the costs of hiring and training a replacement.

Baker Tilly Virchow Krause, LLP is an independent member of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity and each describes itself as such. Baker Tilly Virchow Krause, LLP is not Baker Tilly International's agent and does not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly Virchow Krause, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

This Engagement Letter constitutes the entire agreement between the District and Baker Tilly regarding the services described in this Engagement Letter and supersedes and incorporates all prior or contemporaneous representations, understandings or agreements, and may not be modified or amended except by an agreement in writing signed between the parties hereto.

Board of Directors
Jersey Shore Area School District

May 3, 2017
Page 12

The provisions of this Engagement Letter, which expressly or by implication are intended to survive its termination or expiration, will survive and continue to bind both parties. If any provision of this Engagement Letter is declared or found to be illegal, unenforceable or void, then both parties shall be relieved of all obligations arising under such provision, but if the remainder of this Engagement Letter shall not be affected by such declaration or finding and is capable of substantial performance, then each provision not so affected shall be enforced to the extent permitted by law or applicable professional standards.

If because of a change in the District's status or due to any other reason, any provision in this Engagement Letter would be prohibited by, or would impair our independence under laws, regulations or published interpretations by governmental bodies, commissions or other regulatory agencies, such provision shall, to that extent, be of no further force and effect and this agreement shall consist of the remaining portions.

This agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, without giving effect to the provisions relating to conflict of laws.

We appreciate the opportunity to be of service to you.

If there are any questions regarding the Engagement Letter, please contact John W. Compton, CPA, CGFM, the engagement partner on this engagement who is responsible for the overall supervision and review of the engagement and for determining that the engagement has been completed in accordance with professional standards. John is available at 570 651 1742 or at john.compton@bakertilly.com.

Sincerely,

BAKER TILLY VIRCHOW KRAUSE, LLP



Enclosure(s)

The services and terms set forth in the Engagement Letter are agreed to by:

Official's Name (Printed)

Signature of Official

Title

Date

SYSTEM REVIEW REPORT

To the Partners of Baker Tilly Virchow Krause, LLP
and the AICPA National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Baker Tilly Virchow Krause, LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2015. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*, audits of employee benefit plans, audits performed under FDICIA, and examinations of service organizations [Service Organization Control (SOC) 1 and SOC 2 engagements].

In our opinion, the system of quality control for the accounting and auditing practice of Baker Tilly Virchow Krause, LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2015, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Baker Tilly Virchow Krause, LLP has received a peer review rating of *pass*.

Moss Adams LLP

November 3, 2015

JERSEY SHORE AREA SCHOOL DISTRICT
JERSEY SHORE, PENNSYLVANIA 17740

May 23, 2017

TO: All District Employees

FR: Adrienne F. Craig, Business Manager

RE: Distribution of Direct Payroll Deposit

During their May 23, 2016 meeting, the Board approved the following procedures pertaining to the release and distribution of direct payroll deposit.

Please feel free to contact me if you feel you need clarification on any of the points listed.

- a) The Business Office is authorized to release direct payroll deposit to employees on the following pay dates during 2017-18 unless directed otherwise, in writing, by the Superintendent.

July 7 and 21, 2017	January 5 and 19, 2018
August 4 and 18, 2017	February 2 and 16, 2018
September 1*, 15 and 29, 2017	March 2, 16 and 30, 2018
October 13 and 27, 2017	April 13 and 27, 2018
November 10 and 24, 2017	May 11 and 25, 2018
December 8 and 22, 2017	June 8 and 22, 2018

- b) The Business Office is authorized to release paychecks to the U.S. Postal Service on the date immediately preceding the pay date for the purpose of delivery of the paycheck, via the mail, for bank prenotes necessary for new accounts.

- c) Direct payroll deposit information will be transmitted to the school district depository with sufficient advance notice to assure that the employees net pay will be credited to their account on the pay dates listed in section a) above.

*First pay of 2017-18 school year.

PLEASE POST



Book	Board Policy Manual
Section	800 Operations
Title	Maintaining Professional Adult/Student Boundaries
Number	824
Status	
Legal	<u>1. 24 P.S. 510</u> 2. Pol. 818 3. Pol. 103 4. Pol. 103.1 5. Pol. 248 6. Pol. 815 <u>7. 23 Pa. C.S.A. 6311</u> 8. Pol. 806 <u>9. 24 P.S. 2070.9a</u> 10. Pol. 317.1 <u>11. 24 P.S. 1302.1-A</u> <u>12. 24 P.S. 1303-A</u> <u>13. 22 PA Code 10.2</u> <u>14. 22 PA Code 10.21</u> <u>15. 22 PA Code 10.22</u> 16. Pol. 805.1 17. Pol. 348 18. Pol. 317 <u>22 PA Code 235.1 et seq</u> <u>24 P.S. 2070.1a et seq</u> <u>23 Pa. C.S.A. 6301 et seq</u>

Authority

This policy applies to district employees, volunteers, student teachers, and independent contractors and their employees who interact with students or are present on school grounds. For purposes of this policy, such individuals are referred to collectively as adults. The term adults as used in this policy, does not include district students who perform services on a volunteer or compensated basis.

All adults shall be expected to maintain professional, moral and ethical relationships with district students that are conducive to an effective, safe learning environment. This policy addresses a range of behaviors that include not only obviously unlawful or improper interactions with students, but also

precursor grooming and other boundary-blurring behaviors that can lead to more egregious misconduct.

The Board directs that all adults shall be informed of conduct that is prohibited and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.^[1]

This policy is not intended to interfere with appropriate pre-existing personal relationships between adults and students and their families that exist independently of the district or to interfere with participation in civic, religious or other outside organizations that include district students.

Definition

For purposes of this policy, legitimate educational reasons include matters or communications related to teaching, counseling, athletics, extracurricular activities, treatment of a student's physical injury or other medical needs, school administration or other purposes within the scope of the adult's job duties.

Delegation of Responsibility

The Superintendent or designee shall annually inform students, parents/guardians, and all adults regarding the contents of this Board policy through employee and student handbooks, posting on the district website, and by other appropriate methods.

The building principal or designee shall be available to answer questions about behaviors or activities that may violate professional boundaries as defined in this policy.

Independent contractors doing business with the district shall ensure that their employees who have interaction with students or are present on school grounds are informed of the provisions of this policy.^[2]

Guidelines

Adults shall establish and maintain appropriate personal boundaries with students and not engage in any behavior that is prohibited by this policy or that creates the appearance of prohibited behavior.

Prohibited Conduct

Romantic or Sexual Relationships -

Adults shall be prohibited from dating, courting, or entering into or attempting to form a romantic or sexual relationship with any student enrolled in the district, regardless of the student's age. Students of any age are not legally capable of consenting to romantic or sexual interactions with adults.

Prohibited romantic or sexual interaction involving students includes, but is not limited to:

1. Sexual physical contact.
2. Romantic flirtation, propositions, or sexual remarks.
3. Sexual slurs, leering, epithets, sexual or derogatory comments.
4. Personal comments about a student's body.
5. Sexual jokes, notes, stories, drawings, gestures or pictures.
6. Spreading sexual or romantic rumors.
7. Touching a student's body or clothes in a sexual or intimate way.

8. Accepting massages, or offering or giving massages other than in the course of injury care administered by an athletic trainer, coach, or health care provider.
9. Restricting a student's freedom of movement in a sexually intimidating or provocative manner.
10. Displaying or transmitting sexual objects, pictures, or depictions.

Social Interactions -

In order to maintain professional boundaries, adults shall ensure that their interactions with students are appropriate.

Examples of prohibited conduct that violates professional boundaries include, but are not limited to:

1. Disclosing personal, sexual, family, employment concerns or other private matters to one or more students.
2. Exchanging notes, emails or other communications of a personal nature with a student.
3. Giving personal gifts, cards or letters to a student without written approval from the building principal.
4. Touching students without a legitimate educational reason. (Reasons could include the need for assistance when injured, a kindergartner having a toileting accident and requiring assistance, appropriate coaching instruction, or appropriate music instruction).
5. Singling out a particular student or students for personal attention or friendship beyond the ordinary professional adult-student relationship.
6. Taking a student out of class without a legitimate educational reason.
7. Being alone with a student behind closed doors without a legitimate educational reason.
8. Initiating or extending contact with a student beyond the school day or outside of class times without a legitimate educational reason.
9. Sending or accompanying a student on personal errands.
10. Inviting a student to the adult's home.
11. Going to a student's home without a legitimate educational reason.
12. Taking a student on outings without prior notification to and approval from both the parent/guardian and the building principal.
13. Giving a student a ride alone in a vehicle in a nonemergency situation without prior notification to and approval from both the parent/guardian and the building principal.
14. Addressing students or permitting students to address adults with personalized terms of endearment, pet names, or otherwise in an overly familiar manner.
15. Telling a student personal secrets or sharing personal secrets with a student.
16. For adults who are not guidance/counseling staff, psychologists, social workers or other adults with designated responsibilities to counsel students, encouraging students to confide their personal or family problems and/or relationships. If a student initiates such discussions, the student should be referred to the appropriate school resource.
17. Furnishing alcohol, drugs or tobacco to a student or being present where any student is consuming these substances.

18. Engaging in harassing or discriminatory conduct prohibited by other district policies or by state or federal law and regulations.[3][4][5]

Electronic Communications -

For purposes of this policy, electronic communication shall mean a communication transmitted by means of an electronic device including, but not limited to, a telephone, cellular telephone, computer, computer network, personal data assistant or pager. Electronic communications include, but are not limited to, emails, instant messages and communications made by means of an Internet website, including social media and other networking websites.

As with other forms of communication, when communicating electronically, adults shall maintain professional boundaries with students.

Electronic communication with students shall be for legitimate educational reasons only.

When available, district-provided email or other district-provided communication devices shall be used when communicating electronically with students. The use of district-provided email or other district-provided communication devices shall be in accordance with district policies and procedures.[6]

All electronic communications from coaches and advisors to team or club members shall be sent in a single communication to all participating team or club members, except for communications concerning an individual student's medical or academic privacy matters, in which case the communications will be copied to the building principal. In the case of sports teams under the direction of the Athletic Director, such medical or academic communications shall also be copied to the Athletic Director.

Adults shall not follow or accept requests for current students to be friends or connections on personal social networking sites and shall not create any networking site for communication with students other than those provided by the district for this purpose, without the prior written approval of the building principal.

Exceptions

An emergency situation or a legitimate educational reason may justify deviation from professional boundaries set out in this policy. The adult shall be prepared to articulate the reason for any deviation from the requirements of this policy and must demonstrate that s/he has maintained an appropriate relationship with the student.

Under no circumstance will an educational or other reason justify deviation from the "Romantic and Sexual Relationships" section of this policy.

There will be circumstances where personal relationships develop between an adult and a student's family, e.g. when their children become friends. This policy is not intended to interfere with such relationships or to limit activities that are normally consistent with such relationships. Adults are strongly encouraged to maintain professional boundaries appropriate to the nature of the activity.

It is understood that many adults are involved in various other roles in the community through nondistrict-related civic, religious, athletic, scouting or other organizations and programs whose participants may include district students. Such community involvement is commendable, and this policy is not intended to interfere with or restrict an adult's ability to serve in those roles; however, adults are strongly encouraged to maintain professional boundaries appropriate to the nature of the activity with regard to all youth with whom they interact in the course of their community involvement.

Reporting Inappropriate or Suspicious Conduct

Any person, including a student, who has concerns about or is uncomfortable with a relationship or interaction between an adult and a student, shall immediately notify the Superintendent, principal or other administrator.[5]

All district employees, independent contractors and volunteers who have reasonable cause to suspect that a child is the victim of child abuse, shall immediately report the suspected abuse, in accordance with applicable law, regulations and Board policy.[7][8]

An educator who knows of any action, inaction or conduct which constitutes sexual abuse or exploitation or sexual misconduct under the Educator Discipline Act shall report such misconduct to the Pennsylvania Department of Education on the required form, and shall report such misconduct to the Superintendent and his/her immediate supervisor, within fifteen (15) days of discovery of such misconduct.[9][10]

If the Superintendent or designee reasonably suspects that conduct being reported involves an incident required to be reported under the Child Protective Services Law, the Educator Discipline Act or the Safe Schools Act, the Superintendent or designee shall make a report, in accordance with applicable law, regulations and Board policy.[7][9][11][12][13][14][15][10][16][8]

It is a violation of this policy to retaliate against any person for reporting any action pursuant to this policy or for participating as a witness in any related investigation or hearing.

Investigation

Allegations of inappropriate conduct shall be promptly investigated in accordance with the procedures utilized for complaints of harassment.[5][17]

It is understood that some reports made pursuant to this policy will be based on rumors or misunderstandings; the mere fact that the reported adult is cleared of any wrongdoing shall not result in disciplinary action against the reporter or any witnesses. If as the result of an investigation any individual, including the reported adult, the reporter, or a witness is found to have intentionally provided false information in making the report or during the investigation or hearings related to the report, or if any individual intentionally obstructs the investigation or hearings, this may be addressed as a violation of this policy and other applicable laws, regulations and district policies. Obstruction includes, but is not limited to, violation of "no contact" orders given to the reported adult, attempting to alter or influence witness testimony, and destruction of or hiding evidence.

Disciplinary Action

A district employee who violates this policy may be subject to disciplinary action, up to and including termination, in accordance with all applicable district disciplinary policies and procedures.[18]

A volunteer, student teacher, or independent contractor or an employee of an independent contractor who violates this policy may be prohibited from working or serving in district schools for an appropriate period of time or permanently, as determined by the Superintendent or designee.

Training

The district shall provide training with respect to the provisions of this policy to current and new district employees, volunteers and student teachers subject to this policy.

The district, at its sole discretion, may require independent contractors and their employees who interact with students or are present on school grounds to receive training on this policy and related procedures.

PSBA New 10/15 © 2015 PSBA



Book Board Policy Manual
Section 900 Community
Title Sponsorships and Advertising
Number 913.1
Status
Legal

1. Pol. 610
2. 65 Pa. C.S.A. 1101 et seq
3. 20 U.S.C. 1232h
4. Pol. 216
5. Pol. 218
6. Pol. 218.1
7. Pol. 218.2
8. Pol. 248
9. Pol. 249
10. Pol. 815
11. Pol. 913
12. Pol. 246
13. Pol. 808
14. Pol. 105
15. Pol. 111
16. Pol. 235.1
17. Pol. 304
18. Pol. 004
19. Pol. 003
20. Pol. 006
21. Pol. 620
22. Pol. 818
23. Pol. 103
24. Pol. 103.1
25. Pol. 104
26. Pol. 348
27. Pol. 109
- 24 P.S. 510

Adopted April 23, 2012
Last Revised August 10, 2015

Purpose

The Board recognizes that schools provide for a potential market for commercial activities; however, it is important the district protect students and parents/guardians from exploitation and ensure commercial activities shall not interfere with the educational program. The Board recognizes that in certain instances, and with certain limitations, it may be in the best interest of the district to enter into sponsorship and advertising relationships with outside entities for a fixed period of time. Furthermore, the Board acknowledges that district facilities are publicly funded and that students and employees shall be shielded from overt commercial activity, particularly in the classroom environment. Consequently, the Board recognizes that entering into sponsorship and advertising arrangements involving the use of district facilities or that in any way impact students and employees involves ethical and legal concerns. The purpose of this policy shall be to provide procedures and guidelines for permitting sponsorships and advertising in a manner supportive of the district's overall mission of enhancing curricular and extracurricular activities, while protecting the interests of the district, its students and employees.

Authority

The Board adopts this policy and authorizes that all sponsorships and advertising arrangements shall require prior approval. School organizations, sponsors and advertisers shall agree to abide by the policies and administrative regulations of the district.

Delegation of Responsibility

The Superintendent or designee, shall have the authority to review and approve all sponsorship and advertising arrangements that shall be valued less than \$100.00.

All sponsorship and advertising arrangements that shall be valued at the amount exceeding \$100.00 shall require prior Board approval.

The Board and the Superintendent or designee, shall review all proposed sponsorship and advertising contracts valued at less than \$100.00, in accordance with Board policy. As part of the review process, additional competitive vendors may be contacted to determine if they wish to participate in the possibility of advertising and/or entering into a corporate-sponsored contract.[19][20]

Definitions

Advertisement - any payment of money or other economic benefit to a school or to the district that requires visual, audio, video or electronic placement of a name, slogan or product message on a district property or in a district publication. The term advertisement shall not include traditional fundraising activities, nor apply to outright gifts to which no quid pro quo shall be attached.

Sponsorship - any payment of money or other economic benefit to a school or to the district in exchange for recognition.

Electronic Media - electronic media shall mean any type of medium used for instruction that happens during the school day, or any program shown during the school day, requiring the use of electronic equipment, such as, but not limited to, televisions, video equipment, computers or movie projectors.

Exclusivity - an exclusive arrangement to sell, vend or advertise a product or service in schools shall be one where the district enters into a contract to make one (1) product available to students and the contract specifically forbids the sale of a competitor's product in the same school or district.

Guidelines

Upon collection, all proceeds from the sale of advertising and sponsorships shall be deposited into a designated fund within the district's General Fund.[21]

Students shall not be required to read, listen or be subjected to commercial advertising in the classroom or in school-provided materials in curriculum-related activities, with the exception of instances where commercial advertising materials shall be germane to the curriculum. In such case, commercial advertising materials may be used in a curricular setting for instructional purposes only.

Advertising and/or sponsorship opportunities for the district shall be subject to certain restrictions in keeping with the standards of good taste and shall model and promote positive values for our students. As such, no advertising or sponsorship shall be allowed that reflects poor taste, fails to promote positive values for students or otherwise may be prohibited by law, including, but not limited to, materials falling within the following categories:

1. Promotes hostility, disorder or violence.
2. Attacks ethnic, racial or religious groups.
3. Shall be libelous.
4. Violates the rights of others.
5. Inhibits the functioning of the school.
6. Overrides the school's identity.
7. Promotes any political candidate or political organization.
8. Promotes the use of drugs, alcohol, tobacco, weapons or firearms.
9. Promotes any religious organization.
10. Shall be lewd, obscene or vulgar.

All sponsorship and advertising agreements shall be subject to the following terms and conditions:

1. Schools and educators shall hold sponsored and donated materials to the same standards used for the selection and purchase of curriculum materials.
2. Where the sponsorship involves signage, the organization that erects the sign(s) bears full responsibility for all costs and expenses associated with the procurement, erection, maintenance and dismantling of the sign(s).
3. Any sponsorship or advertising proposals contemplating permanently or semi-permanently affixing a sign, name or logo to any district facility, including but not limited to a building, press box or scoreboard, shall be submitted in writing and require Board approval. The Board may limit the total number of signs that may be erected at any one time, so as to minimize distractions or the over-commercialization of the school environment.
4. Any sign that shall be determined by a township Zoning Officer to be out of compliance with local zoning ordinances shall not be permitted to be erected, and, if erected, shall be removed by the responsible organization at cost.
5. Advertising leases shall include a statement that advertising on school property shall not be construed as an endorsement by the district of the product or service being advertised.
6. All contracts between the district and sponsors for the erection of advertising signs shall include a provision that the sponsor waive in advance, and indemnify the school district for, any claims which may arise as a result of the erection, maintenance or removal of signs.

7. Advertising agreements and sponsorship relationships shall not limit, in any way, the district, schools and employees, in exercising discretion and judgment in any curricular or extracurricular activity.
8. Contracts and/or lease agreements shall include a provision allowing the Board to terminate the contract and/or lease agreement if it shall be determined by the district to have an adverse impact on the district's image, reputation, programs, services or activities.
9. If the economic benefit from any advertising or sponsorship arrangements to the school or the district exceeds the amount established annually by the Board, the agreement shall be set forth in writing and approved by the Board at a public meeting, where the community shall be provided adequate notice and opportunity to provide input and feedback.
10. All public-private sector sponsorship and/or advertising arrangements shall be consistent with all labor contracts, competitive bid requirements and all applicable federal, state and local laws, rules and regulations.[1][22]
11. A sponsorship and/or advertising written agreement term shall be determined by the Board, with a recommendation from the administration.

A sponsorship or advertising arrangement shall not result in any direct pecuniary benefit to any district employee or Board member, members of their immediate family, or businesses with which such members shall be associated, in accordance with law.[17][18][2]

Advertising in Electronic Media

Except for planned instruction that have specific lessons related to advertising, the district students shall not be required to observe, listen to or read commercial advertising in the classroom.

The district shall not enter into any contract to obtain electronic equipment or software obligating the district to expose students to advertising directed at students during school time or at home while completing school assignments. The Board reserves the right to approve exceptions on a case-by-case basis.[10][27]

The district shall not enter into any contract to obtain electronic equipment or software obligating the school to post information regarding procedures or events on electronic media that contain advertising directed at students.

The district shall not enter into any contract for electronic media services where directory information shall be collected from the students by the providers of the services in question, in accordance with Board policy.[4]

Advertising on the District Website

The district website shall not be utilized for advertisement or promotion of commercial interests or nonprofit agencies or organizations online, except as set forth below:

1. Website advertisements may be accepted and published on the district website with prior Board approval. The Board reserves the right to accept or reject advertisements pursuant to a determination of how an organization's mission aligns with the district's aims and goals. In no instance shall the website accept advertising or advertising in violation of Board policy. The Superintendent or designee shall be responsible for screening all such advertising prior to submission for Board approval.[26][11][10][23][24][25][5][6][7][8][9]
2. Advertisements shall be limited in both number and location. The Web Advisory Committee shall establish the number of advertisements to be accepted at the beginning of each year. Advertisement locations with a district focus may be chosen, and shall be prioritized based upon a statistical analysis of visits received. Requests for advertisement outside of locations set by the

Board shall not be accepted.

3. The inclusion of advertisements on the district's website shall not constitute approval and/or endorsement of any product, service, organization or activity. Approved advertisements shall not imply or declare such approval or endorsement. The district may choose to include a disclaimer of support or endorsement with advertisements that appear on the website.
4. Advertising rates shall be set at the beginning of each fiscal year and may vary based upon placement. Each advertiser shall be required to possess a signed agreement with the district before any ad shall be placed on the website.

Exclusive Vending Agreements

The district shall not enter into exclusive agreements with vendors that require increased consumption of food or beverages served to or purchased by students in district facilities.[12][13]

Students shall not be utilized as agents for any district-wide vendors in an exclusive arrangement to sell products or services to the community at large.

When the district asks students to purchase required educational supplies, it reserves the right to recommend to students specific products for purchase.

The district shall not enter into any agreement with a vendor or business entity that requires students to carry a card used for school identification and/or to gain access to student services, when that card may be used to gain access to private services provided by the vendor or business entity.

Sponsored Educational Materials and Advertising in Curriculum

The district shall not purchase curriculum materials that contain promotional information regarding a vendor or business entity that shall be irrelevant to the lesson being taught in the content of the curriculum and that shall not be incidental to materials established by the district.[14]

Teachers in the district shall not use identifiable brand names or logos in planned instruction unless deemed related to the context of the lesson being taught.[15]

Sponsored educational materials, whether purchased by the district or provided free of charge by the sponsor, shall not be used without the prior approval of the Superintendent or designee and/or building principal or designee and in accordance with the following standards:

1. Accuracy -	Statements shall be consistent with established fact or with prevailing expert opinion.
2. Objectivity -	Points of view shall be fairly represented. If the subject shall be controversial, arguments shall be balanced. Any sponsor bias shall be clearly stated and references to differing views shall be made.
3. Completeness -	Materials contain all relevant information and shall not deceive or mislead by omission.
4. Language -	Materials shall be both interesting and readable.
5. Nondiscrimination -	The text and illustrations shall be free of any content that may be considered derogatory toward a particular ethnic group, race or sex.
6. Diverse Representation -	Materials reflect the gender and racial diversity of the students that shall be using them.

7. Noncommercial -	The name and logo of the sponsor shall be solely utilized to identify the source of the materials.
--------------------	--

Student Marketing Surveys and Protection of Student Privacy

Students shall not be required to fill out surveys to provide marketing information about their interests and preferences for particular vendors, businesses and products.[16][3]

A list of students' names and/or addresses and telephone numbers may not be released by the district for the purpose of advertising brand name products to students. Similarly, participation in any venture that provides any vendor with the information necessary to generate a list shall be prohibited.[4]

Recordkeeping

The Superintendent or designee shall be responsible for maintaining the following records:

1. A log of all sponsorship contracts and/or lease agreements in effect during the school year. The log shall include the following information from each sponsorship:
 - a. Name and address of the sponsor.
 - b. Date sponsorship contract and/or lease agreement executed and location of contract.
 - c. Authorized signatures on contract.
 - d. Contract item.
 - e. List of benefits received by school, including dollar amounts.
 - f. List of sponsorships activities.
 - g. Annual monetary benefit to sponsor, if sponsorship involves product sales.
2. All other records required by the Board for contract execution and procurement of goods and services.

Last Modified by Pamela M Copenhaver on May 17, 2017

Enterprise Term License Agreement Consortium

Adobe Sales Order

Adobe Contact: Suzie Adams

Tel: 206.675.7445

Adobe Contract Number: 00664499

Exhibit A Consortium Member Enterprise Term License Agreement

Products and Services Pricing Details.

Line Number	Adobe SKU	Product Description	Annual Unit Fees (per FTE)	Quantity	Annual Instalment Fee (Unit Fees X Quantity)	Terms and	
01	65275398MA	Creative Cloud ALL MLP Ed Subscription ALL 20G HED L2 EDO	25.00	235	\$5875		
02	65256961MA	Creative Cloud ENT ALL MLP Ed Subscription ALL 0G HED L2 1S LABS/CLASSROOMS	0.00				
3 years		Total License Term Fees (Annual Instalment Fee X Number of Years Left Remaining in License Term):			\$5875 -	\$17,625 - total	
					+5875/year		

Conditions

- This agreement ("Agreement") consists of (A) this Sales Order, and (B) the parts of the Adobe Enterprise Licensing Terms available at <http://www.adobe.com/legal/terms/enterprise-licensing.html> (2016v1) consisting of the General Terms and the applicable Product Specific Licensing Terms. Adobe is an intended third party beneficiary of this Agreement between Consortium and Consortium Member and has a right to enforce its terms against Consortium Member. Consortium Member will be deemed a "Customer" as such term is used in Adobe Enterprise Licensing Terms.
- The following capitalized terms are defined as follows:
 - (A) "Consortium" means the entity that has entered into a sales order with Adobe for the purchase of Products and Services and is authorized to make the Products and Services identified in this sales order available to Consortium Member.
 - (B) "Consortium Member" means that educational institution that meets the education eligibility criteria for Adobe's education programs described at <http://www.adobe.com/education/administrators/how-to-buy-eligibility.edu.html>
 - (C) "Enterprise" means all of the Faculty Members and Staff Members of Consortium Member's enterprise excluding any Consortium Member with organizations or operations within certain nations that have service or functionality limitations as identified in the applicable Product Specific Licensing Terms.
 - (D) "Faculty Member" means a then-current employee or independent contractor of a Consortium Member whose primary job duties consist of providing educational instruction to students.
 - (E) "Full Time Equivalent" or "FTE" means the number of full-time Faculty Members + (number of part-time Faculty Members + 3) + number of full-time Staff Members + (number of part-time Staff Members + 2).
 - (F) "Staff Member" means a then-current employee of the Consortium Member that provides administrative support to the Consortium Member's educational operations to faculty.
 - (G) "Student" means an individual enrolled part-time or full-time in a degree-granting program or an academic course of

study by Consortium Member.

3. **Enterprise Access License.** For those Products and Services identified as being licensed on an "Enterprise Wide" basis in the Products and Services Pricing Details section, Consortium Member may: (a) permit each Faculty Member and Staff Member to activate a copy of the On-premise Software associated with the Product and Service on up to two Computers which may be accessed by such Faculty Member or Staff Member using a unique log-in identifier; and (b) install a copy of the On-premise Software on any Enterprise-owned Computer located in computer labs and classrooms for use by Students, Faculty Members and Staff Members without the need for a unique log-in identifier; Consortium Member represents and warrants that as of the Effective Date, the total aggregate FTE Count is ____; a non-binding estimate of Computers located in computer labs and classrooms on which Consortium Member intends to install the Products and Services is ____; and a non-binding estimate of Faculty Members and Staff Members that Consortium Member intends to authorize as a User of the Products and Services is _____. If Consortium Member's FTE Count increases by 5% or more from the last established FTE Count ("Growth Event"), then Consortium Member must notify Consortium in writing within 14 days.

4. **Standard Deployment.** Consortium Member may deploy the quantity of Products and Services in accordance with the license metric specified within the Products and Services Pricing Details throughout its Enterprise. If an individual ceases to be a Faculty Member, Staff Member during the License Term or no longer needs to use a Product or Service, and Consortium Member de-installs the Product or Service from the Enterprise-owned Computer of that individual, a different Faculty Member, Staff Member may then use a new unique identifier without being deemed an additional User. Consortium Member must report to Consortium any deployment of the Products and Services in excess of the quantities previously purchased using the form found at www.adobe.com/go/trueup. Such reports are due to Consortium 14 days prior to each anniversary of the start date of the License Term. Adobe will bill Consortium, who may in turn invoice Consortium Member in arrears 50% of the true-up fee for each additional deployment identified in the report and 100% of the true-up fee for each year (if any) remaining under this Sales Order. True-up fees for the purchase of additional licenses will be:

Adobe Product and Services	Unit Price
Adobe Sign	150.00

By signing below, each party acknowledges that it has carefully read and fully understood the terms of this Sales Order, which will become effective upon the date of the last signature (the "Effective Date").

Consortium: IU13 LANCASTER LEBANON

Sign

Print:

Title:

Date:

Address: 1020 NEW HOLLAND AVE.
LANCASTER, PA 17601-5606
UNITED STATES

Contact:

Company Seal:

(If Consortium is in possession of an official seal and it is customary in Consortium's country for contracts to be sealed)

Purchase Order Number:

ECCID: 22576741

[Enter name of Consortium Member]

Sign

Print:

Title:

Date:

Address:

Contact:

**Exhibit 1 to
Consortium Member Enterprise Term License Sales Order**

I. Definitions Applicable to Education Members.

1.1 Education Entity. The following is a non-exhaustive list of qualified educational institutions: (a) Accredited (by official accrediting entities) public or private primary or secondary school providing full-time instruction; (b) Accredited public or private university or college (including community, junior, or vocational college) that grants degrees requiring not less than the equivalent of two years of full-time study; (c) Named educational institutions approved by Adobe, only if individual named entities are approved by Adobe in writing; (d) Hospitals that are wholly owned and operated by an otherwise qualified educational institution, where "wholly owned and operated" means the educational institution is sole owner of the hospital and the only entity exercising control over day to day operations; and (e) Higher education research laboratories that are a public institution and recognized by a national or state educational authority.

The following is a non-exhaustive list of entities that are not qualified educational institutions: (a) Non-accredited schools; (b) Museums or libraries; (c) Hospitals not wholly owned and operated by an otherwise qualified educational institution; (d) Churches or religious organizations that are not accredited schools; (e) Vocational training centers or schools granting certificates for courses such as computer software training or job training that are not accredited schools or which grant degrees requiring less than the equivalent of two years of full-time study; (f) Military schools that do not grant academic degrees; and (g) Research laboratories not recognized by a national or state ministry overseeing education. For example, institutions recognized by other government branches are not eligible.

The above lists do not apply to the countries as listed in Section 1.2 (Regional-Specific Definition) below.

1.2 Regional-Specific Definition of Education Entity.

(a) *Asia Pacific Countries excluding Southeast Asia Countries as defined in sub-paragraph (b) below.* If Education Member is resident in Australia, New Zealand, India, Sri Lanka, mainland China, Hong Kong S.A.R., Taiwan R.O.C., the Republic of Korea, the People's Republic of Bangladesh, the Federal Democratic of Nepal, the Republic of the Union of Myanmar, Pakistan or Mongolia or any country designated by Adobe from time to time, "Education Entity" shall mean the entities that satisfy the meaning of "Qualified Educational Users" (except for the sections entitled "Full and Part Time Faculty and Staff" and "Students") designated by Adobe on <http://www.adobe.com/ap/education/purchasing/qualify.html> (or its successor web site thereto), as updated by Adobe from time to time.

(b) *Southeast Asia Countries.* If Education Member is resident in Indonesia, Malaysia, Philippines, Singapore, Thailand and Vietnam, "Education Entity" or "Education Institution" shall have the respective meanings designated by Adobe on www.adobe.com/go/education_entity_seasia_edem (or its successor web site thereto), as updated by Adobe from time to time.

(c) *Japan.* If Education Member is resident in Japan, "Education Entity" or "Education Institution" shall have the respective meanings designated by Adobe on http://www.adobe.com/go/school_jp (or its successor web site thereto), as updated by Adobe from time to time.

Agreement to Establish School-Based Outpatient Mental Health Assessments and Therapy Services

This Agreement is made and entered into this 1st day of July 2017 by and between the Jersey Shore School District (hereinafter the "District") with offices and Community Services Group (hereinafter "CSG") with offices at 1000 Commerce Park Dr., Williamsport, PA 17701.

WHEREAS, the District wishes to establish a partnership with a qualified organization to provide working parents/guardians of District's school-aged students with access to outpatient mental health assessments and therapy services;

WHEREAS, CSG possesses the necessary license and personnel to provide outpatient mental health assessments and therapy services and is willing to partner with District to provide eligible District's school-aged students with those services;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto, intending to be legally bound, agree as follows:

1. Premises. The "Premises" shall mean the location within the Jersey Shore School District (hereinafter "school" or "schools") being provided to CSG by the District for school-based outpatient mental health assessments and therapy services. The building principal shall designate the areas within the school building that shall be used for outpatient mental health assessments and therapy services.

2. Use of Premises. The Premises will be used by CSG to provide school-based outpatient mental health assessments and therapy services to District school-aged students and their families and for no other purpose. The District shall provide a confidential space for assessment and therapy sessions. CSG's use of Premises is not exclusive, and shall not interfere, disrupt or otherwise impair the District's use of the Premises for its primary intended purpose of operating a public school. The District, in its sole discretion, may specify, change or otherwise modify the dates and times that the premises will be made available to CSG for mental health assessments and therapy services. All CSG personnel entering the premises for any reason must register with the school office and comply with all visitor protocols to ensure the safety and security of the school building, staff and students.

3. Student Referrals. The District is under no obligation to refer school-aged students and their families for outpatient mental health assessments and therapy services with CSG. However, the District agrees that it will take reasonable measures to notify students and their families that outpatient mental health assessments and therapy services are available through CSG. CSG shall not solicit District personnel or otherwise seek to obtain the names of students, student information or student education records without strictly complying with the disclosure requirements set forth in Family Education Right to Privacy Act ("FERPA"), 20 U.S.C. § 1232g, its implementing regulations, 34 C.F.R. Part 99, and any other state and/or federal laws protecting the confidentiality of student information.

4. Confidentiality of Student Information. The District and CSG understand their respective duties to comply with state and federal laws and/or regulations which require each party

to protect the confidentiality of either student or patient information, including the duty to notify individuals of unauthorized access to confidential information that is electronically stored. Each party agrees to respect the other parties' need to comply with such laws.

5. Prior Written Permission for All Mental Health Assessments and Therapy Services. Prior written permission from the parent and/or legal guardian of any school-aged student receiving outpatient services on the premises. No mental health assessment and therapy sessions shall be scheduled or otherwise occur between CSG personnel and any school-aged student unless the student's parent/legal guardian has prior advance knowledge of such mental health assessment and therapy sessions. The District reserves the right to require CSG, and its personnel, to demonstrate that prior written permission for student mental health assessments and therapy services has been obtained for any mental health assessment and therapy sessions that are taking place on the premises. If the student is 14 years of age or older, that student can consent to mental health treatment services without parental/personal representative consent. However, it is the practice of CSG to try to secure the consent from both the minor and the personal representative.

6. Cost for Mental Health Assessments and Therapy Services. The District and CSG understand and agree that any and all mental health assessments and therapy services provided to District students and/or their parents or guardians shall be provided without cost to the District. CSG may make arrangements to obtain local, state or federal grant to pay for such mental health assessments and therapy services, as well as to seek payment directly from health care insurers, managed care organizations or other legal entities that offer District students and/or their parents or guardians health care and/or mental health assessments and therapy services that fall within the parameters of the services contemplated by this Agreement.

7. Term of Agreement. The initial term of this Agreement shall be one (1) year, beginning July 1, 2017 and ending June 30, 2018, unless sooner terminated as herein provided. This Agreement may be renewed for successive terms of one (1) year each, upon such terms and conditions that the parties may mutually agree; however, if either party does not wish to renew this agreement, said party shall provide the other party written notice of non-renewal at least thirty (30) days prior to the end of the then-current term. The District or CSG further reserves the right to terminate this agreement at any time for any reason, so long as thirty (30) days advance written notice to be provided the party. If such termination occurs, both the District and CSG understand and agrees the other party, its directors, employees, and agents shall not be liable for any claims or damages alleged stemming from the decision to terminate this Agreement.

8. Suspension/Termination of Agreement for Cause. The District reserves the right to immediately suspend or permanently terminate this Agreement, if it reasonably believes that CSG, its employees, contractors or agents have engaged in behavior that is detrimental to the well-being of the District's education program, interferes with the District's operations or otherwise threatens the safety or well-being of District students and/or staff. If the District exercises its right pursuant to this paragraph, it shall immediately provide CSG with written notice of that decision as contemplated in paragraph 17 of this Agreement.

9. Duties to Keep Premises Clean. CSG shall keep the Premises in a clean, orderly and safe condition to the reasonable satisfaction of the District. CSG shall promptly report to the District any damage to and/or unsafe condition within the Premises that is observed while providing outpatient mental health assessments and therapy services. CSG shall be responsible for removal

any of its personal property, files or records from the Premises at the end of each day, unless the parties mutually agreed in writing to allow such items to be stored on the Premises. The District shall not be liable for the loss of or damage to any items CSG may intentionally or unintentionally leave on the Premises.

10. Insurance.

- (a) CSG shall purchase and maintain, at CSG's sole expense, insurance against claims for personal injury and professional liability claims under a single policy and/or separate policies providing general, liability, professional liability and excess/umbrella liability insurance with limits of (1) at least \$1,000,000 for claims to any one person; (ii) and (ii) with aggregate amounts of \$2,000,000 of coverage. Such policy or policies shall name both CSG and District as insured and shall be with a company authorized to issue the same in the Commonwealth of Pennsylvania. The CSG shall also purchase and maintain such additional umbrella insurance coverage for said claims in such amounts deemed acceptable by the District.
- (b) CSG shall deliver to District original or duplicate policies, or certificates of insurers evidencing the existence of all insurance which is required to be maintained by CSG hereunder, such delivery to be made (i) promptly after the execution and delivery hereof, (ii) within thirty days prior to the expiration of any such insurance, and (iii) upon the reasonable request of District at any time during the term hereof or any renewal term.

11. District's Right of Access for Inspection. District shall have the right at any reasonable time to enter the Premises where mental health assessment and therapy sessions occur for the purpose of making inspections of the Premises, or for any other purpose related to the safety, protection or improvement of the Premises, or for any other purpose related to District's normal operations of the Premises as a public school.

12. Personal Property. All personal property of CSG of any kind and description including trade fixtures, furniture, furnishings, equipment and supplies situated upon the Premises shall be at CSG's sole risk and District shall not be liable for any damage thereto unless such damage is caused by the willful acts of the District. CSG or its personnel is responsible for securing all CSG property upon the completion of outpatient mental health assessment and therapy sessions each day. Moreover, CSG shall have sole responsibility for maintaining, storing and otherwise keep in confidence any and all records that it creates or otherwise generates while providing outpatient mental health assessments and therapy services to school-aged students and their families.

13. Indemnification. Except for District's own negligent or willful acts, CSG shall defend, indemnify and hold the District free and harmless from any and all claims, judgments, fines, penalties, costs, expenses, attorney fees, damages or liability occasioned by any act of CSG, CSG's agents, contractors, employees, invitees or patients, or by reason of the failure on the part of any such person or persons to perform any act of thing which should have been done or performed hereunder, or arising out of any accident causing injury, harm or death to any person whomsoever

or damage to any property whatsoever and due directly to the use of the Premises, or any part thereof, by CSG, CSG's agents, contractors, employees, invitees or customers.

14. Independent Contractor. The District and CSG intend that an independent contractor relationship will be created by this agreement. CSG and its employee, contractors or agents performing services contemplated by this Agreement are not employees or agents of the District. CSG will not hold itself out as, nor claim to be, an officer or employee of the District as a result of this Agreement, nor will CSG make any claim or right, privilege or benefit which would accrue to such employee under law.

15. Assignment. CSG shall not assign or subcontract this Agreement or CSG's right or obligations hereunder, in whole or in part, without the prior written consent of the District, and any assignment or subcontract not consented to by the District shall be void. Except as provided above, this Agreement shall bind and benefit CSG and the District, and their respective successors and permitted assigns.

16. Permitted Changes. In recognition of the likelihood that the fundamental nature of the work to be accomplished under this Agreement may involve changes from time to time, CSG and the District hereby agree that the District may, by written direction, at any time during the course of this Agreement, make changes in any one or more of the following items: times, places of performance or deliver of the Services or other documents to be provided under this Agreement.

17. Nondiscrimination. CSG and its employees and agents are prohibited from engaging in discrimination or retaliation against any person because of religion, age, ancestry, race, color, national origin, gender, marital, or parent status, religious creed, sexual orientations, disability, handicap, genetics or veteran status in providing services contemplated by this Agreement.

18. Sexual Harassment Clause. CSG must establish and maintain a written sexual harassment policy and shall inform their employees of such policy. The policy must contain a notice that sexual harassment will not be tolerated and employees who practice it will be disciplined and otherwise prohibited from providing services at the District.

19. Special Provisions. The following special provisions shall apply with regard to CSG's operations of the school-based outpatient mental health assessments and therapy center:

- (a) The CSG agrees to obtain all necessary permits and licenses required to operate a school-based outpatient mental health assessments and therapy center and will insure that all such permits and licenses relating to the operation of a school-based outpatient mental health assessments and therapy center shall remain in compliance with any and all federal, state or local statutes, rules, and regulations.
- (b) CSG warrants that any employee, contractor or agent that provides outpatient mental health assessments and therapy services on the District's premises, or accessing such premises for such purposes, is of good moral character and does not have a reputation for condition which would endanger or otherwise harm the physical or mental well-being of school-aged students.

All CSG contractors and employees shall be properly licensed, credentialed, certified and/or otherwise qualified to provide outpatient mental health assessments and therapy services in accordance with all federal, state and local statutes, regulations, and government policies. All CSG contractors and employees shall obtain criminal background checks and child abuse clearance checks according to current and future laws of the Commonwealth of Pennsylvania governing school employees in order to have access to school-aged students on the premises. CSG shall provide the District with copies of all criminal background checks and child abuse clearance checks for contractors or employees that enter the premises to provide services.

- (c) Additionally, throughout the terms of this Agreement, CSG and its employees must provide the District with written notice, on the form designated by the Pennsylvania Department of Education, within 72 hours of any arrest or conviction of an offense enumerated within 24 P.S. § 1-111, as amended (the "Act 24 Notice").
- (d) CSG shall be required to comply with all District Policies and Procedures while on District property or interacting with its students and/or their parents or guardians in furtherance of the services contemplated by this Agreement.
- (e) Hours of operation per day and days per week will be mutually agreed upon from time to time between the District and CSG. Outpatient mental health assessments and therapy services will generally occur between 7:45 AM to 3:30 PM, Monday through Friday during District's school year. **NO MENTAL HEALTH ASSESSMENTS AND THERAPY SESSIONS SHALL BE SCHEDULED DURING THE STUDENTS'S INSTRUCTIONAL DAY WITHOUT THE PRIOR WRITTEN PERMISSION OF THE STUDENT'S PARENT/LEGAL GUARDIAN IF THE STUDENT IS UNDER THE AGE OF 14.**
- (f) When the District delays the start of the school day due to inclement weather, CSG shall alter their scheduled mental health assessments and therapy sessions to mirror District's shortened school day. CSG shall not have access to the Premises on dates that the Premises is closed by the District due to non-student days, scheduled holidays, snow days or other reason. CSG may operate on non-student days during the summer, except holidays with prior written permission from the Superintendent of Schools.
- (g) CSG shall comply with District's expectations and deliveries to ensure all the safety, security and well-being of all children receiving services.
- (h) CSG personnel is only authorized to access the premises when a District employee is present. The District, in its sole discretion, may elect to issue CSG personnel District identification cards used for its employees. If issued, the identification card must be worn at all times.

20. Notices. All notices hereunder shall be in writing and shall be deemed to have been given when delivered by hand or by first class U.S. mail, as follows:

If to District, to: Dr. Jill Wenrich
175 A&P Dr.
Jersey Shore, PA 17740

If to CSG, to: Aimee Tsikitas, LCSW
Director of Treatment Services
1000 Commerce Park Dr., Suite 110
Williamsport, PA 17701

21. Waiver. No waiver of any of the obligations, covenants and conditions of this Agreement, or the breach of any obligations, covenants or conditions shall be taken to constitute a waiver of any subsequent breach of such obligations, covenants or conditions, or to justify or authorize the non-observance of any other occurrence of the same or of any other obligations, covenants and conditions.

22. Governing Law. This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania. The venue for any litigation regarding the terms set forth in this agreement shall be the Court of Common Pleas for Lancaster County, Pennsylvania.

23. Entire Agreement. This Agreement sets forth all of the understandings between District and CSG relative to the use of the premises and there are no other promises, agreements, conditions or understandings, either oral or written, between them with respect to the use of the premises other than as set forth herein. Except as otherwise provided herein, no subsequent alteration, amendment or addition to this agreement shall be binding upon District or CSG unless reduced to writing and signed by both District and CSG.

24. IN WITNESS WHEREOF, the District and CSG have caused this Agreement to be signed as of the day and year first above written.
Signed in the presence of:

JERSEY SHORE SCHOOL DISTRICT:

COMMUNITY SERVICES GROUP:

By: _____

By: _____

Name: Kelley Wasson

Name: _____

Title: _____

Title: _____



Book	Board Policy Manual
Section	200 Pupils
Title	Tobacco
Number	222
Status	
Legal	<u>1. 35 P.S. 1223.5</u> <u>2. 18 Pa. C.S.A. 6305</u> <u>3. 20 U.S.C. 7183</u> <u>4. 22 PA Code 10.23</u> <u>5. 20 U.S.C. 1400 et seq</u> 6. Pol. 103.1 7. Pol. 113.1 8. Pol. 113.2 9. Pol. 805.1 <u>10. 24 P.S. 1302.1-A</u> <u>11. 24 P.S. 1303-A</u> <u>12. 22 PA Code 10.2</u> <u>13. 22 PA Code 10.22</u> <u>14. 22 PA Code 10.25</u> <u>15. 18 Pa. C.S.A. 6306.1</u> <u>24 P.S. 510</u> <u>22 PA Code 403.1</u> <u>20 U.S.C. 7114</u> <u>20 U.S.C. 7181 et seq</u> <u>34 CFR Part 300</u>

Purpose

The Board recognizes that tobacco presents a health and safety hazard that can have serious consequences for both users and nonusers and the safety and environment of the schools.

Definition

For purposes of this policy, tobacco includes a lighted or unlighted cigarette, cigar, pipe or other smoking product or material and smokeless tobacco in any form.[1]

Electronic cigarettes are defined as battery-operated products designed to deliver nicotine, flavor, and/or other chemicals by turning the substance into a vapor that is inhaled by the user.

Authority

The Board prohibits possession, use or sale of tobacco by students at any time in a school building and on any property, buses, vans and vehicles that are owned, leased or controlled by the school district. [2][1][3]

The Board prohibits possession, use or sale of tobacco by students at school-sponsored activities that are held off school property.

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies. [4][5][6][7][8][9]

Delegation of Responsibility

The Superintendent or designee shall annually notify students, parents/guardians and staff about the district's tobacco policy by publishing such policy in the student handbook, parent newsletters, posted notices, district website and other efficient methods.

The Superintendent or designee shall develop administrative regulations to implement this policy.

Guidelines

The Superintendent or designee may report incidents of possession, use or sale of tobacco by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies. [10][11][12][13][9]

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving possession, use or sale of tobacco immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian. [12][14][9]

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of possession, use or sale of tobacco by students to the Office for Safe Schools on the required form. [11][9]

A student convicted of possessing or using tobacco in violation of this policy may be fined up to fifty dollars (\$50) plus court costs or admitted to alternative adjudication in lieu of imposition of a fine. [15]

Last Modified by Pamela M Copenhaver on May 17, 2017



Book	Board Policy Manual
Section	200 Pupils
Title	Use of Bicycles and Motor Vehicles
Number	223
Status	
Legal	<u>1. 24 P.S. 779</u> <u>2. 24 P.S. 1519</u> <u>24 P.S. 510</u>

Purpose

The Board regards the use of bicycles and motor vehicles for travel to and from school by students as an assumption of responsibility by parents/guardians and students.

Authority

The Board shall permit the use of bicycles by students in accordance with district administrative regulations.[1]

The Board shall permit the use of motor vehicles by secondary students in accordance with district administrative regulations, provided that such students are licensed drivers, have followed established procedures and obtained the required permit, have parental permission when they are minors, and have been granted permission by the building principal to drive a motor vehicle on school grounds.[1]

The Board prohibits the use of mini-bikes, motorcycles and skateboards on school property.

The Board shall not be responsible for bicycles and motor vehicles that are lost, stolen, or damaged, or for injuries arising from their use.

Delegation of Responsibility

The building principal or designee shall disseminate administrative regulations for operating and parking of authorized bicycles and motor vehicles to affected students.

The building principal or designee shall establish standards for granting permits, which contain the warning that infraction of rules may result in revocation of the permit.

Last Modified by Pamela M Copenhaver on May 17, 2017



Book	Board Policy Manual
Section	200 Pupils
Title	Care of School Property
Number	224
Status	
Legal	<u>1. 24 P.S. 777</u> 2. Pol. 218 3. Pol. 233 <u>4. 24 P.S. 1338</u> <u>5. 24 P.S. 109</u> <u>6. 24 P.S. 801</u>

Purpose

The Board believes that the schools should help students learn to respect property and develop feelings of pride in community institutions.

Authority

The Board charges each student in the district's schools with responsibility for the proper care of the school property, school supplies and equipment entrusted to the student's use.

It is the policy of the Board that students who willfully cause damage to school property shall be subject to disciplinary measures. Students and others who damage or deface school property may be prosecuted and punished under law. Parents/Guardians shall be held accountable for the actions of their child.[1][2][3]

The Board may report to appropriate juvenile authorities any student whose damage of school property is serious or chronic in nature. In no case shall referral to juvenile authorities be made without prior notification to the student's parent/guardian.[4]

The cost of school property destruction or defacement by a student shall be charged directly to the student and parents/guardians. Other penalties may be assessed by the school administration or by the laws of the Commonwealth of Pennsylvania.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to implement this policy.[5]
[6]

The Superintendent shall submit a report on incidences of vandalism to the Board monthly.

Vandalism reports shall include the number and kind of incident, cost to the district, and related information the Superintendent deems necessary.

Last Modified by Pamela M Copenhaver on May 17, 2017



Book	Board Policy Manual
Section	200 Pupils
Title	Searches
Number	226
Status	
Legal	<u>1. PA Const. Art. I Sec. 8</u> <u>2. 24 P.S. 510</u> <u>3. 22 PA Code 12.14</u> <u>4. U.S. Const. Amend. IV</u> 5. Pol. 218.1 6. Pol. 223 7. Pol. 227 8. Pol. 805.1 Commonwealth v. Cass, 551 Pa. 25, 709 A.2d 350, 355-56 (1998) In re F.B., 555 Pa. 661, 726 A.2d 361, 368 (1999) Safford Unified School Dist. No. 1 v. Redding, 129 S.Ct. 2633 (U.S. 2009)

Purpose

The Board acknowledges the need to respect the rights of students to be free from unreasonable searches and seizures while fulfilling the district's interest in protecting and preserving the health, safety and welfare of the school population, enforcing rules of conduct, and maintaining an appropriate atmosphere conducive to learning.

Authority

School officials have the authority to lawfully search students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions, without a warrant, when in school, on school grounds or when otherwise under school supervision, if there is a reasonable suspicion that the place or thing to be searched contains prohibited contraband, material that would pose a threat to the health, safety and welfare of the school population, or evidence that there has been a violation of the law, Board policy, or school rules. The scope and extent of searches must be reasonable in relation to the nature of the suspected evidence, contraband or dangerous material and to the grounds for suspecting that it may be found in the place or thing being searched.[1][2][3][4]

The district has a compelling interest in protecting and preserving the health, safety and welfare of the school population, which under certain circumstances may warrant general or random searches of students and their lockers, vehicles or other belongings without individualized suspicion, for the purpose of finding or preventing entry onto school property of controlled substances, weapons or other dangerous materials.[5][6][7]

Delegation of Responsibility

The Board authorizes the administration to conduct searches of students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions in accordance with the standards set forth in this policy.

The Superintendent or designee, in consultation with the district solicitor, shall develop guidelines and procedures to implement this policy, and shall ensure that school staff who are involved in carrying out searches or determining when searches will be conducted receive appropriate periodic training about such procedures and currently applicable legal standards.[3]

Students, parents/guardians and staff shall be notified at least annually, or more often if deemed appropriate by administration, about the standards and procedures in effect pursuant to this policy.

Guidelines

Individualized Suspicion Searches

Students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions, may be searched without a warrant when in school, on school grounds or when otherwise under school supervision, if there is a reasonable suspicion that the place or thing to be searched contains prohibited contraband, material that would pose a threat to the health, safety and welfare of the school population, or evidence that there has been a violation of the law, Board policy, or school rules. The scope and extent of searches must be reasonable in relation to the nature of the suspected evidence, contraband or dangerous material and to the grounds for suspecting that it may be found in the place or thing being searched.[3]

In determining whether reasonable suspicion exists, the principal or designee always should be able to articulate what is being looked for, and why it is thought to be located in the particular place to be searched. The scope of a search should be limited to the place or places the item sought is believed to be.

Examination by school staff of text messages, call logs, files, images or other data contained in a student's mobile telephone or other electronic device, without the student's consent, normally constitutes a search that must be justified by reasonable suspicion that material in violation of law, district policy or school rules, or evidence of such a violation, is contained in the particular files, directories or other data locations being examined in the device.

Random or General Searches Without Individualized Suspicion

Under certain circumstances, random or general searches of students and their belongings, including student lockers or vehicles parked on school property, may be conducted during the school day or upon entry into school buildings or school activities, in the absence of suspicion focused on a particular student or students, for the purpose of finding or preventing entry onto school property or activities of controlled substances, weapons or other dangerous materials. Such searches normally will be conducted in a minimally intrusive manner using screening methods such as dogs or other animals trained to detect controlled substances, explosives or other harmful materials by smell, as well as metal detectors and other technology. When such screening methods provide a reasonable suspicion that particular students, items or places possess or contain controlled substances, weapons or other dangerous material, screening may be followed by physical searches of those particular students, items or places on an individualized basis.

Random or general searches for weapons may be conducted when there are circumstances, information or events tending to indicate increased likelihood that students may be armed or headed for physical confrontation because of community strife or tensions, or as a continuation or escalation of a prior incident, in or out of school, which threatens to spill over into school, into a school-sponsored activity, or into other times and places that students are under school supervision.

Random or general searches for controlled substances may be conducted when there are circumstances, events or information tending to indicate significant drug use, possession or trafficking among students in school.

Random or general searches not based on individualized suspicion must be approved in advance by the Superintendent or designee, in consultation with the district solicitor. Coordination with law enforcement officials will be accomplished as provided in the memorandum of understanding with the applicable law enforcement agency.[8]

Searches Upon Consent

Searches may be conducted at any time, with or without reasonable suspicion, if the student has given knowing and voluntary consent specific to the place to be searched.

The administration may establish rules and procedures governing certain privileges enjoyed by students, such as the privilege of parking a vehicle on school grounds, that make the student's consent to random searches or inspections a condition of access to the privilege.[6]

Searches by or at the Request of Law Enforcement Officials

The legal standards governing searches initiated by school officials are less strict than the standards applicable to law enforcement authorities in many situations. When searches of students, student belongings, vehicles or lockers are conducted by or at the request of law enforcement officials, with or without the involvement of school staff, the law enforcement officials are solely responsible for ensuring that a warrant has been issued or that the circumstances otherwise permit the search to be lawfully conducted in accordance with the standards applicable to law enforcement actions. School staff will not interfere with or obstruct searches initiated by law enforcement, but may assist when law enforcement officials have requested such assistance and have represented that a warrant has been issued or that they otherwise have proper authority for a lawful search.[8]

Locker Inspections and Searches

Lockers are assigned to or otherwise made available to students as a convenience for the safe storage of books, clothing, school materials and limited personal property, and to facilitate movement between classes and activities and to and from school. Such lockers are and shall remain the property of the school district, and to the extent students have any expectation of privacy of lockers at all, it is very limited.

No student may place or keep in a locker any substance or object that is prohibited by law, Board policy or school rules, or that constitutes a threat to the health, safety or welfare of the occupants of the school building or the building itself. Students are required to ensure that their lockers do not contain spoiled food items or beverages, or soiled clothing which may attract pests, create odors or cause unhealthy conditions. A student locker may be opened and inspected for cleanliness, with or without the consent of the student, whenever there are odors, pests or other indications that a locker contains spoiled food, soiled clothing in need of laundering or similarly unhealthy matter.

Students are exclusively responsible for locking their assigned lockers to ensure the security of their personal belongings and school property entrusted to them. Students are permitted to secure their assigned lockers only with locks provided by the district, or if the district does not provide locks, personal combination locks for which the combination has been provided to designated school staff.

Prior to an individual locker search or inspection, the student to whom the locker is assigned shall be notified and be given a reasonable opportunity to be present. However, when there is a reasonable suspicion that a locker contains materials which pose a threat to the health, welfare or safety of the school population, student lockers may be searched without prior notice to the student.

The principal or a designated staff person shall be present whenever a student locker is inspected for cleanliness or is searched. The principal or designee shall maintain written records of all occasions when a locker is searched or inspected. Such records shall include the reason(s) for the search, persons present, objects found and their disposition.

Searches Involving Removal of Clothing or Examination Beneath Clothing

Searches of students involving the removal of undergarments or examination beneath undergarments are subject to stricter standards than are required to justify other searches of a student's person or belongings. Such searches are permitted only when the basis for suspicion establishes either:

1. That the reasons for believing that the items being searched for are concealed specifically inside undergarments are stronger reasons than grounds that would support only a more general reasonable suspicion that the student is in possession of the items or has them somewhere on the student's person; or,
2. That the quantity or nature of the items being sought present a higher level of danger to the school population than other kinds of contraband.

Searches involving the removal of or examination beneath any clothing of a student, other than jackets, coats or other outerwear, shall be conducted only by a staff person of the same gender as the student, with at least one (1) other staff person of the same gender present as a witness, and in a location assuring privacy from observation by persons not involved in the search or of the opposite sex.

Searches involving the removal of undergarments or examination beneath undergarments will be conducted only after consultation with the district solicitor.

Handling and Disposal of Items Found in the Course of Searches

Any items or material found during a search or inspection, the student's possession of which is in violation of law, district policies or school rules, or otherwise is evidence of such a violation, may be confiscated, and may be used as evidence in student discipline proceedings or a criminal investigation, even if such items or material were not the original objective of the search or inspection.

The principal shall be responsible to ensure that confiscated items or material are properly inventoried and secured until the conclusion of disciplinary action, if any, and are then properly disposed of if not appropriate to be returned to the student. Items or materials that are evidence of a criminal offense, or that are not lawful for ordinary citizens to possess will be promptly turned over to proper law enforcement authorities for custody or disposal.

Last Modified by Pamela M Copenhaver on May 17, 2017

Graduate Name	School Name	Month	Year
Breanna Nicole Allen	Jersey Shore Area Senior High School	June	2017
Noelle Marie Allen	Jersey Shore Area Senior High School	June	2017
Connor Brayden Anderson	Jersey Shore Area Senior High School	June	2017
Summer Jadelyn Harmony Andrus	Jersey Shore Area Senior High School	June	2017
Harlan R. Baier	Jersey Shore Area Senior High School	June	2017
Hunter Joseph Bailey	Jersey Shore Area Senior High School	June	2017
Lauryn M. Bair	Jersey Shore Area Senior High School	June	2017
Dalton Lee Bardo	Jersey Shore Area Senior High School	June	2017
Kaeden Allen Barr	Jersey Shore Area Senior High School	June	2017
Corton Lee Bassett	Jersey Shore Area Senior High School	June	2017
Morgan Elizabeth Bauder	Jersey Shore Area Senior High School	June	2017
Haley Lynn Bechdel	Jersey Shore Area Senior High School	June	2017
Jacob L. Biblehimer	Jersey Shore Area Senior High School	June	2017
Cooper Alexander Bomboy	Jersey Shore Area Senior High School	June	2017
Sierra Ashley Bradley	Jersey Shore Area Senior High School	June	2017
Chase N. Braim	Jersey Shore Area Senior High School	June	2017
Jonathan T. Brelsford	Jersey Shore Area Senior High School	June	2017
Skylar Alan Brion	Jersey Shore Area Senior High School	June	2017
Madison Rose Bucher	Jersey Shore Area Senior High School	June	2017
Dayton Alexander Buck	Jersey Shore Area Senior High School	June	2017
Dylan R. Burke	Jersey Shore Area Senior High School	June	2017
Gabby Jean Burkholder	Jersey Shore Area Senior High School	June	2017
Jacob Butzler	Jersey Shore Area Senior High School	June	2017
James Joseph Cabot III	Jersey Shore Area Senior High School	June	2017
Zoe Elizabeth Carson	Jersey Shore Area Senior High School	June	2017
Rebecca Dawn Yvonne Caudill	Jersey Shore Area Senior High School	June	2017
Gavin C. Cerrato	Jersey Shore Area Senior High School	June	2017
Christopher Clark	Jersey Shore Area Senior High School	June	2017
Hannah Elise Clark	Jersey Shore Area Senior High School	June	2017
Jacob Daniel Corson	Jersey Shore Area Senior High School	June	2017
Colten W. Corter	Jersey Shore Area Senior High School	June	2017
Richard T. Dailey, Jr.	Jersey Shore Area Senior High School	June	2017
Lysa Marie Dauber	Jersey Shore Area Senior High School	June	2017
Padraic DeLaney	Jersey Shore Area Senior High School	June	2017
Austin Michael Deuel	Jersey Shore Area Senior High School	June	2017
Rachael J. Doughty	Jersey Shore Area Senior High School	June	2017
Brandon Patrick Eck	Jersey Shore Area Senior High School	June	2017
Mikayla Marie Edler	Jersey Shore Area Senior High School	June	2017
Olivia Edler	Jersey Shore Area Senior High School	June	2017
Kali Rae Egger	Jersey Shore Area Senior High School	June	2017
Paige L. Emerick	Jersey Shore Area Senior High School	June	2017
Luke A. Engel	Jersey Shore Area Senior High School	June	2017
Noah Falls	Jersey Shore Area Senior High School	June	2017

Skyla E. Feerrar	Jersey Shore Area Senior High School	June	2017
Beatrice Melissa Ferguson	Jersey Shore Area Senior High School	June	2017
Logan J. Ferguson	Jersey Shore Area Senior High School	June	2017
Jessica Ann Fink	Jersey Shore Area Senior High School	June	2017
Haylee Jean Fishel	Jersey Shore Area Senior High School	June	2017
Justine Marie Fogleman	Jersey Shore Area Senior High School	June	2017
Ricky Jay Frankhouser	Jersey Shore Area Senior High School	June	2017
Emma Catherine Frazier	Jersey Shore Area Senior High School	June	2017
Kevin Patrick Gallagher	Jersey Shore Area Senior High School	June	2017
Dakota John Gardner	Jersey Shore Area Senior High School	June	2017
Autumn Richelle Gifford	Jersey Shore Area Senior High School	June	2017
Joshua William Glace	Jersey Shore Area Senior High School	June	2017
Cheyenne Naomi Greene	Jersey Shore Area Senior High School	June	2017
Wyatt Michael Grieco	Jersey Shore Area Senior High School	June	2017
Steven Robert Guinter	Jersey Shore Area Senior High School	June	2017
Mariah L. Guiswite	Jersey Shore Area Senior High School	June	2017
Jarett W. Guthrie	Jersey Shore Area Senior High School	June	2017
Bethany Ann Haag	Jersey Shore Area Senior High School	June	2017
Paige Emily Haight	Jersey Shore Area Senior High School	June	2017
David Anthony Hallenberger	Jersey Shore Area Senior High School	June	2017
Chiara L. Hauserman	Jersey Shore Area Senior High School	June	2017
Brianna Marie Heller	Jersey Shore Area Senior High School	June	2017
Aaron M. Hennigan	Jersey Shore Area Senior High School	June	2017
Allison R. Hennigan	Jersey Shore Area Senior High School	June	2017
Matthew E. Hensler	Jersey Shore Area Senior High School	June	2017
Morgan Nicole High	Jersey Shore Area Senior High School	June	2017
Clay R. Himelright	Jersey Shore Area Senior High School	June	2017
Rosie Anne Hopkins	Jersey Shore Area Senior High School	June	2017
Carter David Hostrander	Jersey Shore Area Senior High School	June	2017
Blaine M. Huff	Jersey Shore Area Senior High School	June	2017
Caleb Alan Huff-Love	Jersey Shore Area Senior High School	June	2017
Logan A. Huling	Jersey Shore Area Senior High School	June	2017
Ashley Nichole Ingraham	Jersey Shore Area Senior High School	June	2017
Cole D. Ingraham	Jersey Shore Area Senior High School	June	2017
Bryer James Jacopetti	Jersey Shore Area Senior High School	June	2017
Callie Lynn Johns	Jersey Shore Area Senior High School	June	2017
Olivia Marie Johnson	Jersey Shore Area Senior High School	June	2017
Jordan Allen Keen	Jersey Shore Area Senior High School	June	2017
Katrina M. Kehoe	Jersey Shore Area Senior High School	June	2017
Savannah R. Koch	Jersey Shore Area Senior High School	June	2017
Sheyenne Lynn Kramer	Jersey Shore Area Senior High School	June	2017
Ricky Wayne Larson	Jersey Shore Area Senior High School	June	2017
Katelyn Nicole Laubach	Jersey Shore Area Senior High School	June	2017
Luke M. Laubach	Jersey Shore Area Senior High School	June	2017

Raymond Clyde Laubach III	Jersey Shore Area Senior High School	June	2017
Faith Leona Elizabeth Leathers	Jersey Shore Area Senior High School	June	2017
Briar Rose Lehman	Jersey Shore Area Senior High School	June	2017
Eric Scott Lehman	Jersey Shore Area Senior High School	June	2017
Shaina Renee Livermore	Jersey Shore Area Senior High School	June	2017
Harley McClain Lorson	Jersey Shore Area Senior High School	June	2017
Wyatt John Lorson	Jersey Shore Area Senior High School	June	2017
Dean J. Lundy	Jersey Shore Area Senior High School	June	2017
Kaleb Lynn Macgill	Jersey Shore Area Senior High School	June	2017
Maxwell S. Mason	Jersey Shore Area Senior High School	June	2017
Hilton Mayes	Jersey Shore Area Senior High School	June	2017
Britney L. McLean	Jersey Shore Area Senior High School	June	2017
Gage Alan Meixel	Jersey Shore Area Senior High School	June	2017
Timber Rayne Letterman Merryman	Jersey Shore Area Senior High School	June	2017
Colton Thaniel Miller	Jersey Shore Area Senior High School	June	2017
Ezekiel F. Miller	Jersey Shore Area Senior High School	June	2017
Tyler Earl Joseph Miller	Jersey Shore Area Senior High School	June	2017
Paige Marie Mitcheltree	Jersey Shore Area Senior High School	June	2017
Gabrielle Elizabeth Moore	Jersey Shore Area Senior High School	June	2017
Thayne D. Muthler	Jersey Shore Area Senior High School	June	2017
Haley C. Naugle	Jersey Shore Area Senior High School	June	2017
Blake Alexander Neal	Jersey Shore Area Senior High School	June	2017
Jaquay J. Nelson	Jersey Shore Area Senior High School	June	2017
Abigail R. Nichols	Jersey Shore Area Senior High School	June	2017
Elizabeth C. Osborn	Jersey Shore Area Senior High School	June	2017
Pearl Lee Patterson	Jersey Shore Area Senior High School	June	2017
Alyssa J. Paulhamus	Jersey Shore Area Senior High School	June	2017
Kaseenah Nicole Paulhamus	Jersey Shore Area Senior High School	June	2017
James Matthew Pringle	Jersey Shore Area Senior High School	June	2017
KC Aurora Quinn	Jersey Shore Area Senior High School	June	2017
Brandon Joseph Michael Ranck	Jersey Shore Area Senior High School	June	2017
Jonathan S. Rdesinski	Jersey Shore Area Senior High School	June	2017
Cory Evan Rennicks	Jersey Shore Area Senior High School	June	2017
Bridgett N. Rice	Jersey Shore Area Senior High School	June	2017
Joseph C. Robison	Jersey Shore Area Senior High School	June	2017
Julia Rae Rockwell	Jersey Shore Area Senior High School	June	2017
Gavin L. Rogers	Jersey Shore Area Senior High School	June	2017
Trenton Thomas Rosati	Jersey Shore Area Senior High School	June	2017
Andrea Nicole Sanford	Jersey Shore Area Senior High School	June	2017
Todd S. Sanford	Jersey Shore Area Senior High School	June	2017
Allison Lynne Schweikart	Jersey Shore Area Senior High School	June	2017
Elizabeth Sue Severino	Jersey Shore Area Senior High School	June	2017
Connor Winfield Shade	Jersey Shore Area Senior High School	June	2017
Alexa M. Shadle	Jersey Shore Area Senior High School	June	2017

Isaiah Edward Shirk	Jersey Shore Area Senior High School	June	2017
Ella Reed Simcox	Jersey Shore Area Senior High School	June	2017
Tyler Julian Smith	Jersey Shore Area Senior High School	June	2017
Tyler W. Sommers	Jersey Shore Area Senior High School	June	2017
Ivan A. Sponenberg	Jersey Shore Area Senior High School	June	2017
Olivia Kathleen Steppe	Jersey Shore Area Senior High School	June	2017
Wilmer J. Stevenson	Jersey Shore Area Senior High School	June	2017
Emily Shaw Stine	Jersey Shore Area Senior High School	June	2017
Zachary W. Stover	Jersey Shore Area Senior High School	June	2017
Olivia Rose Stroble	Jersey Shore Area Senior High School	June	2017
Brooklyn Renae Stryker	Jersey Shore Area Senior High School	June	2017
Justin F. Sweeley	Jersey Shore Area Senior High School	June	2017
Marisa Nicole Swinehart	Jersey Shore Area Senior High School	June	2017
Darin Thomas	Jersey Shore Area Senior High School	June	2017
Sean Thomas	Jersey Shore Area Senior High School	June	2017
Breanna Victoria Thompson	Jersey Shore Area Senior High School	June	2017
Elizabeth Michelle Tindell	Jersey Shore Area Senior High School	June	2017
Alex William Tobin	Jersey Shore Area Senior High School	June	2017
Kyle Evan Toner	Jersey Shore Area Senior High School	June	2017
Sidney Catherine Trunzo	Jersey Shore Area Senior High School	June	2017
Abigail Elizabeth Velez	Jersey Shore Area Senior High School	June	2017
Dalyn Thomas Verne	Jersey Shore Area Senior High School	June	2017
Gineen Patricia VonNeeda	Jersey Shore Area Senior High School	June	2017
Austin Wall	Jersey Shore Area Senior High School	June	2017
Mackenzie J. Wall	Jersey Shore Area Senior High School	June	2017
Jeanette Nicole Waltz	Jersey Shore Area Senior High School	June	2017
Lily Rae Wasson	Jersey Shore Area Senior High School	June	2017
Matthew S. Wasson	Jersey Shore Area Senior High School	June	2017
Abigail Alexis Watkins	Jersey Shore Area Senior High School	June	2017
Cheyenne R. Wehler	Jersey Shore Area Senior High School	June	2017
Cody A. Welch	Jersey Shore Area Senior High School	June	2017
Lance Parker Welsh	Jersey Shore Area Senior High School	June	2017
Reagan Marie West	Jersey Shore Area Senior High School	June	2017
Kinlea Adair Westlin	Jersey Shore Area Senior High School	June	2017
Evan M. Willits	Jersey Shore Area Senior High School	June	2017
Jordan Marie Yvonne Willits	Jersey Shore Area Senior High School	June	2017
Lindsay Ann Winchester	Jersey Shore Area Senior High School	June	2017
Sierra Winner	Jersey Shore Area Senior High School	June	2017
Joshua A. Woodring	Jersey Shore Area Senior High School	June	2017
Zachary T. Young	Jersey Shore Area Senior High School	June	2017
Fredrick C. Yoxtheimer	Jersey Shore Area Senior High School	June	2017