

Jersey Shore Area School District
Board of Education – Regular Meeting
Minutes of April 10, 2017

A. Opening

1. Call to Order: Mrs. Kelley Wasson, President, called the meeting to order at 7:00 p.m.

2. Roll Call:

Members Present: Mr. Craig Allen, Mr. Christopher Fravel, Mr. David Hines, Mrs. Denise Smith, Mrs. Karen Stover, Mr. Merrill Sweitzer, Mrs. Mary Thomas, Mrs. Kelley Wasson and Dr. Jill Wenrich, Superintendent

Others Present: J. David Smith, Esq., Solicitor, Benjamin Enders, Board Secretary

Members Absent: Mrs. Loren Koch

3. Pledge of Allegiance: Led by Middle School FBLA Officers; Hannah Saar, Owen Anderson, Riley Frazier, Robert Parker, Ambria Confer and Cassadi Dodd.

B. Presentations

1. Communications: None

2. President's Report: None

3. Student Representative Report: None

4. Intermediate Unit Report: None

5. Superintendent's Report:

a. Recognition of Winter Sports Athletes - Jill Wenrich

b. STEP Head Start - David Spring, Director

c. Mindset - Reed Mellinger and Jon Jean

d. Fiber Replacement Capital Project - Pat McCormick

e. Budget Presentation - Ben Enders

f. Policy Review, First Reading - Jill Wenrich

(Attachments)

Policy 205 - Postgraduate Students

Policy 207 - Confidential Communications of Students

Policy 208 - Withdrawal from School

Policy 219 - Student Complaint Process

Policy 220 - Student Expression/Distribution and Posting of Materials

Policy 221 - Dress and Grooming

Policy 007 - Policy Manual Access

Policy 810.2 - School Vehicle Video/Audio Surveillance

C. Courtesy of the Floor:

John Shireman-JS Boro-Commented on approval of car show.

D. Personnel

1. Personnel Items:

Motion: A motion was made by Christopher Fravel and seconded by David Hines to approve the following Personnel items as listed on the Agenda:

- a. a letter of resignation from Megan Reed, part time food service employee at the High School, effective March 31, 2017.
- b. the appointment of the following individuals as paid Auxiliary Staff, effective April 11, 2017, all are current employees of the district:

Tammy Wheeler
Nicole McAllister
Chris Eck
- c. the appointment of Clifton Strayer as a volunteer Varsity Baseball coach, effective April 11, 2017.
- d. acceptance of a letter of resignation from Rock Griswold, Middle School Head Girls Basketball coach, effective March 28, 2017.
- e. acceptance of a letter of resignation from Nicole Green, Middle School Cheerleading coach, effective April 4, 2017.
- f. a request for Cindy Henry, approved boys volunteer tennis coach and district employee, to provide supervision at the Middle School tennis courts during boys tennis matches.

The vote was a unanimous Yes. Motion carried.

E. Curriculum and Instruction: None

F. Building and Grounds: None

G. Finance: None

H. Miscellaneous:

1. Miscellaneous Items

Motion: A motion was made by David Hines and seconded by Merrill Sweitzer to approve the following Miscellaneous item as listed on the Agenda:

- a. the BLaST Intermediate Unit 17 July 1, 2017 - June 30, 2018 General Operations Budget as proposed. (Attachment)

The vote was a unanimous Yes. Motion carried.

I. Old Business: None

J. Executive Session: None

K. Adjournment

Motion: A motion was made by David Hines and seconded by Karen Stover to adjourn the April 10, 2017 Regular Board Meeting at 8:36 p.m.

The vote was a unanimous Yes. Motion carried.

Respectfully submitted,

Benjamin J. Enders
Board Secretary



Book	Board Policy Manual
Section	200 Pupils
Title	Postgraduate Students
Number	205
Status	
Legal	1. 24 P.S. 1301 2. 22 PA Code 11.12 3. 22 PA Code 12.1 4. 24 P.S. 502 5. 24 P.S. 1901 22 PA Code 11.13 22 PA Code 11.14

Authority

The Board shall assume no responsibility for making its regular educational program available to district residents who are high school graduates, **nor after the end of the term in which a student reaches** the age of twenty-one (21) years. The Board **shall not** be responsible for the continuing education of such residents in any other school district. [\[1\]](#)[\[2\]](#)[\[3\]](#)

Last Modified by Pamela M Copenhaver on February 28, 2017



Book	Board Policy Manual
Section	200 Pupils
Title	Confidential Communications of Students
Number	207
Status	
Legal	1. 22 PA Code 12.12 2. 42 Pa. C.S.A. 5945 3. 42 Pa. C.S.A. 8337

Purpose

The Board recognizes that certain written and oral communications between students and school personnel must be confidential.

Authority

The Board directs school personnel to comply with all federal and state laws, regulations and Board policy concerning confidential communications of students.

Guidelines

Information received in confidence from a student may be revealed to the student's parent/guardian, building principal or other appropriate authority by the staff member who received the information when the health, welfare or safety of the student or other persons clearly is in jeopardy.[\[1\]](#)

Use of a student's confidential communications to school personnel in legal proceedings is governed by statutes **laws** and regulations appropriate to the proceedings.[\[1\]](#)[\[2\]](#)[\[3\]](#)

Delegation of Responsibility

In qualifying circumstances, a staff member may reveal confidential information to the building principal and other appropriate authorities.

In qualifying circumstances, the building principal, Superintendent and Assistant Superintendent may reveal confidential information to a student's parent/guardian and other appropriate authorities, including law enforcement personnel.

Last Modified by Pamela M Copenhaver on February 28, 2017



Book	Board Policy Manual
Section	200 Pupils
Title	Withdrawal From School
Number	208
Status	
Legal	1. 24 P.S. 1326 2. 24 P.S. 1327 3. 22 PA Code 11.13 4. 22 PA Code 12.1 5. 22 PA Code 11.4

Purpose

The Board affirms that even though ~~state~~ **law** requires attendance of a student only between the ages of eight (8) and seventeen (17), it is in the best interests of both students and the community that students complete the educational program that will equip them with required skills and increase their chances for a successful life beyond school.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)

Authority

The Board directs that whenever a student wishes to withdraw, efforts should be made to determine the underlying reason for such action. District resources and staff ~~should~~ **shall** be utilized to assist the student in pursuing career goals.

No student of compulsory school age will be permitted to withdraw without the written consent of a parent/guardian and supporting justification.

The Board shall approve the withdrawal of students attending college full-time.[\[5\]](#)

Guidelines

Counseling services shall be made available to any student who **states an intention** to withdraw **permanently**.

Information shall be given to help **a withdrawing** student define educational and life goals and **develop a plan for achieving** those goals.

Students shall be informed about the tests for General Educational Development.

Delegation of Responsibility

The Superintendent or designee shall develop procedures to govern a student's withdrawal from school.

The building administrator shall ensure the timely return of all district-owned supplies and equipment in the possession of the student.

Last Modified by Pamela M Copenhaver on February 28, 2017



Book	Board Policy Manual
Section	200 Pupils
Title	Student Complaint Process
Number	219
Status	
Legal	<u>24 P.S. 510</u>

Purpose

The Board recognizes that students have the right to request redress of complaints. In addition, the Board believes that the inculcation of respect for established **processes** is an important part of the educational process. Accordingly, individual and group complaints shall be recognized, and appropriate appeal procedures shall be provided.

Definition

For purposes of this policy, a student complaint shall be one that arises from actions that directly affect the student's participation in an approved educational program.

Authority

The Board and its employees shall recognize the complaints of students, provided that such complaints are submitted according to the **established administrative regulations developed by the Superintendent or designee.**

At each level the student shall be afforded the opportunity to be heard personally by the school authority.

At each step the school authority hearing the complaint may call in the student's parent/guardian. The student may seek the help of a parent/guardian at any step.

A student shall not be subjected to any reprisals because of filing a complaint.

Last Modified by Pamela M Copenhaver on February 28, 2017



Book	Board Policy Manual
Section	200 Pupils
Title	Student Expression/Distribution and Posting of Materials
Number	220
Status	
Legal	1. 22 PA Code 12.9 2. 24 P.S. 511 3. 22 PA Code 12.2 4. 24 P.S. 510 5. Pol. 219 6. Pol. 218

Purpose

The right of public school students to freedom of speech is guaranteed by the Constitution of the United States and the constitution of the Commonwealth. The Board respects the right of students to express themselves in word or symbol and to distribute and post materials in areas designated for posting as a part of that expression. The Board also recognizes that exercise of that right must be limited by the district's responsibility to maintain an orderly school environment and to protect the rights of all members of the school community.[\[1\]](#)

This policy addresses student expression in general and distribution and posting of materials that are not part of district-sponsored activities. Materials sought to be distributed or posted as part of the curricular or extracurricular programs of the district shall be regulated as part of the school district's educational program.

Definitions

Distribution - students handing nonschool materials to others on school property or during school-sponsored events; placing upon desks, on or in lockers; or engaging in any other manner of delivery of nonschool materials to others while on school property or during school functions. When email, text messaging or other technological delivery is used as a means of distributing or accessing nonschool materials via use of school equipment or while on school property or at school functions, it shall be governed by this policy. Off-campus or after hours distribution, including technological distribution, that does or is likely to materially or substantially interfere with the educational process, including school activities, school work, or discipline and order on school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights is also covered by this policy.

Expression - verbal, written or symbolic representation or communication.

Nonschool materials - any printed or written materials meant for posting or general distribution to others that are not prepared as part of the curricular or extracurricular program of the district,

including but not limited to fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, personal websites and the like.

Posting - publicly displaying nonschool materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers; on district-sponsored or student websites; through other district-owned technology and the like.

Authority

Students have the right to express themselves unless such expression is likely to or does materially or substantially interfere with the educational process, including school activities, school work, or discipline and order on school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights.[\[1\]](#)

Student expression that occurs on school property or at school-sponsored events is fully governed by this policy. In addition, off-campus or after hours expression is governed by this policy if the student expression involved constitutes unprotected expression as stated in this policy and provided the off-campus or after hours expression does or is likely to materially or substantially interfere with the educational process, including school activities, school work, or discipline and order on school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights.[\[2\]](#)[\[3\]](#)[\[1\]](#)

The Board shall require that distribution and posting of nonschool materials occur only at the places and during the times set forth in written administrative regulations. Such regulations or procedures shall be written to permit the orderly operation of schools, while recognizing the rights of students to engage in protected expression.[\[4\]](#)[\[1\]](#)

Unprotected Student Expression

The Board reserves the right to designate and prohibit manifestations of student expression that are not protected by the right of free expression because they violate the rights of others or where such expression is likely to or does materially or substantially interfere with school activities, school work, or discipline and order on school property or at school functions including but not limited to:

1. Libel of any specific person or persons.
2. Advocating the use or advertising the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students.
3. Using obscene, lewd, vulgar or profane language – whether verbal, written or symbolic.[\[3\]](#)
4. Inciting violence; advocating use of force; or encouraging violation of federal, state or municipal law, Board policy or district rules or regulations.
5. Are likely to or do materially or substantially interfere with the educational process, including school activities, school work, or discipline and order on school property or at school functions; threaten serious harm to the school or community; encourage unlawful activity; or interfere with another's rights.
6. Violating written school district administrative regulations or procedures on time, place and manner for posting and distribution of otherwise protected expression.

Spontaneous student expression which is otherwise protected speech is not prohibited by this section.

Discipline for Engaging in Unprotected Expression

The Board reserves the right to prohibit the posting or distribution of nonschool materials containing unprotected expression and to prohibit students from engaging in other unprotected student expression, as well as to stop unprotected student expression when it occurs. The Board reserves the right to discipline students for engaging in unprotected expression. Where such expression occurs off campus and away from school functions, a nexus between the unprotected expression and a substantial and material disruption of the school program must be established.

Distribution of Nonschool Materials

The Board requires that students who wish to distribute or post nonschool materials on school property shall submit them one (1) school day in advance of planned distribution or posting to the building principal or designee, who shall forward a copy to the Superintendent.[1]

If the nonschool materials contain unprotected expression as stated in this policy, the building principal or designee shall notify the students that they may not post or distribute the materials because the materials constitute a violation of Board policy.

If notice is not given during the period between submission and the time for the planned distribution or posting, students may proceed with the planned distribution or posting, provided they comply with written administrative regulations or procedures on time, place and manner of posting or distribution of nonschool materials.

Students who post or distribute nonschool materials in compliance with this provision may still be ordered to desist such distribution if the materials are later found to be unprotected expression under this policy.

Students who distribute printed materials shall be responsible for clearing any litter that results from their activity and shall schedule the event so that they do not miss instructional time themselves.

Posting of Nonschool Materials

If a school building has an area where individuals are allowed to post nonschool materials, students may post such items as well, if the materials do not constitute unprotected expression and the items are submitted for prior review in the same manner as if the students were going to distribute them.

Such materials shall be officially dated, and the district may remove the materials within ten (10) days of the posting or other reasonable time as stated in the administrative regulations or procedures relating to posting.

Review of Student Expression

School officials shall not censor or restrict nonschool materials or other student expression for the sole reason that it is critical of the school or its administration, or because the views espoused are unpopular or may make people uncomfortable.

Student-initiated religious expression is permissible and shall not be prohibited except as to time, place and manner of distribution, or if the expression involved violates some other part of this policy, e.g., because it is independently determined to be unprotected expression under the standards and definitions of this policy.

The review for unprotected expression shall be reasonable and not calculated to delay distribution.

Appeal of the reviewer's decision may be made to the Superintendent and then to the Board, in accordance with Board policy and district regulations or procedures.[5]

Delegation of Responsibility

The Superintendent shall assist the building principal in determining the designation of the places and times nonschool materials may be distributed in each school building. Such designations may take into account maintenance of the flow of student traffic throughout the school and shall limit distribution of nonschool materials to noninstructional times.

Disciplinary action may be determined by the administrators for students who distribute or post nonschool materials in violation of this policy and district regulations or procedures, or who continue the manifestation of unprotected expression after a person in authority orders that they desist. Disciplinary actions shall be included in the disciplinary Code of Student Conduct.[6]

This Board policy and any administrative regulations or procedures written to implement this policy shall be referenced in student handbooks so that students can access them for further information.

Last Modified by Pamela M Copenhaver on April 5, 2017



Book	Board Policy Manual
Section	200 Pupils
Title	Dress and Grooming
Number	221
Status	From PSBA
Legal	1. 24 P.S. 1317.3 2. 22 PA Code 12.11 3. Pol. 325

Purpose

The Board recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference.

Authority

The Board has the authority to impose limitations on students' dress in school. The Board will not interfere with the right of students and their parents/guardians to make decisions regarding their appearance, except when their choices disrupt the educational program of the schools or constitute a health or safety hazard.[\[1\]](#)[\[2\]](#)

Students may be required to wear certain types of clothing while participating in physical education classes, technical education, extracurricular activities, or other situations where special attire may be required to ensure the health or safety of the student.[\[2\]](#)

Delegation of Responsibility

The building principal or designee shall be responsible to monitor student dress and grooming, and to enforce Board policy and school rules governing student dress and grooming.

The Superintendent or designee shall ensure that all school rules implementing this policy impose only the minimum necessary restrictions on the exercise of the student's taste and individuality.[\[2\]](#)

Staff members shall be instructed to demonstrate, by example, positive attitudes toward neatness, cleanliness, propriety, modesty, and good sense in attire and appearance.[\[3\]](#)

Last Modified by Tammy Medellin on May 16, 2016



Book	Board Policy Manual
Section	000 Local Board Procedures
Title	Policy Manual Access
Number	007
Status	
Legal	1. 24 P.S. 407 2. 24 P.S. 510 3. Pol. 003 4. 65 P.S. 67.701 5. Pol. 801 24 P.S. 510.2

Authority

The Board adopts the procedures and policies contained in the Policy Manual as a governance tool for the Board and as a resource for district administrators and employees, students, parents/guardians, residents and community members.[1][2][3]

The Board Policy Manual shall be published and maintained on the district's **publicly accessible** website.

The Board Policy Manual shall be considered a public record. A copy of the Policy Manual shall be available in the administration office, **for inspection and access by citizens**, during regular office hours.[4][5]

Delegation of Responsibility

The Superintendent or designee shall maintain an orderly plan for the promulgation of policies to students, parents/guardians and staff who are affected by them and shall provide easy accessibility to an up-to-date Policy Manual.

The Superintendent or designee shall be responsible to review existing policy in light of Board actions and revisions to state and federal statutes and regulations, and to recommend to the Board the changes necessary to maintain the Board Policy Manual in a current status.[3]

~~The Board Policy Manual shall be the property of the district; therefore, all manuals provided by the district shall be returned to the Board Secretary upon termination of employment or term of office.~~

Last Modified by Pamela M Copenhaver on April 5, 2017



Book	Board Policy Manual
Section	800 Operations
Title	School Vehicle Video/Audio Surveillance
Number	810.2
Status	
Legal	1. 75 Pa. C.S.A. 102 2. 18 Pa. C.S.A. 5704 3. Pol. 113.4 4. Pol. 216 5. Pol. 810 6. Pol. 218 7. Pol. 002 24 P.S. 510 Pol. 805.1
Adopted	October 12, 2015

Purpose

The Board recognizes the use of video and audio recording equipment supports the need to maintain proper standards of conduct for the safety of students, staff, contractors and others who ride district-owned, operated or contracted school buses or school vehicles. The use of a video and audio recording shall be intended to assist the administration, contractors and drivers in observing behavior, preventing violation of bus rules and regulations and enhancing safety.

Observance of these rules shall ensure safety, prompt arrivals and departures of vehicles and proper attitudes on the part of students.

Definitions

School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.

[1]

School vehicle means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary or secondary school students while registered by or under contract to the school district. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children. [1]

Authority

The Pennsylvania State Board of Education regulations grant Boards the authority to make reasonable and necessary rules governing the conduct of students in school and while being transported on contracted and school-owned vehicles.[5][7]

The Board authorizes the use of video and audio recording on school buses and school vehicles **for disciplinary and security purposes.**[2]

The Board prohibits the use of audio recording on any school bus or school vehicle that is not being used for a school-related purpose.[2]

Delegation of Responsibility

The Board directs the Superintendent or designee to develop administrative regulations for school vehicle video surveillance which ensures that:

1. Each school bus and school vehicle that is equipped with video and audio recording equipment contains a clearly posted notice informing drivers and passengers of the potential for video and audio recording.[2]
2. Parents/Guardians and students are annually informed ~~by letter mailed to the students' home addresses and~~ in student handbooks, of the policy authorizing video and audio recording on school buses and school vehicles.[2][5]

The school vehicle driver shall be responsible for the health, safety and welfare of each passenger while in transit. The district shall communicate and enforce rules to be followed by students during transport on a school vehicle. District disciplinary policies include student behavior and discipline on the school vehicle. Rules can be enforced only with the cooperation of every individual concerned with transportation.[5][6]

Guidelines

The district shall comply with the provisions of federal and state laws and regulations regarding student record requirements as applicable to the district's use and disclosure of recordings. Recordings considered part of a student's educational record shall be maintained in accordance with established student record procedures governing access, review and disclosure of student records.[3][4]

Video/audio recordings utilized by the building principal or designee to support reported behavior problems and unsafe conditions shall be in accordance with Board policy. Any student so identified may be reported to the building principal by the bus driver, a parent/guardian or student. Disciplinary action shall be taken by the building principal or designee in accordance with the school bus policies, rules, guidelines and consequences. Recordings shall not be intended for general viewing by students, employees or the public, and the Board shall not make recordings available for that purpose.[6]

Last Modified by Pamela M Copenhaver on April 5, 2017

BLaST IU 17

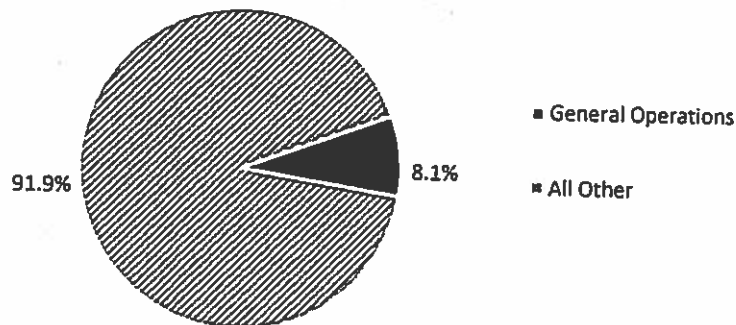
Proposed Budget

2017/2018

Executive Summary

The IU team invites your inquiries and suggestions for its budgets and services and is available to discuss them at any district board meeting or administrative team meeting. Please direct inquiries to William Martens, Executive Director or Brian Driscoll, Director of Management Services at (570) 673-6001.

Overview:



This budget package contains a balanced budget for the General Operation (Funds 10 and 12) of IU 17. This budget does not include most program budgets for Federal, State, or local sources for specific purposes. Examples of these budgets are IDEA Supplemental Education Services (Individuals with Disability Education Act), Alt-Ed, partial hospitalization, Software resell, DARTS (our special education software), eQUIP, etc. These budgets are governed by IU 17's Board of Directors and are adopted throughout the year. Detailed information on Act 89 (Fund 19) and federal Title programs (Funds 34, 35, and 88) is included in this budget package as separate stand-alone projects totaling \$720,887. As the pie chart above illustrates, the General Operations Budget (Funds 10 and 12) comprises approximately 8.1% of the I.U. budgets, as compared to 7.8% last year.

General Operations:

As has been the case for the past twenty-nine years, there is no assessment to the districts for the General Operations Budget.

BUDGET ADOPTION PROCESS

1. The IU 17 Team prepares the General Operation Budget.
2. The Budget is reviewed by the IU 17 Advisory Council of Superintendents and recommended for adoption to the IU 17 Board of Directors.
3. The Intermediate Unit Board of Directors shall, at least thirty (30) days before May 1, adopt and advertise the proposed Intermediate Unit budget.
4. Copies of the approved budget are provided to each school board member of each component school district for consideration and approval.
5. The budget approval requires: (a) the affirmative vote of a majority of the nineteen school districts, and (b) a majority of the proportionate weighted votes (as determined by the Pennsylvania Department of Education) calculated from the resolution. This resolution is to be submitted to the Executive Director by each board's secretary no later than April 18, 2017.

**General Operations - Fund Balance Summary
2017-2018**

Anticipated June 30, 2017 Fund Balance fund 10	\$2,000,000
Total Revenue	\$2,745,606
Total Available Resources	\$4,745,606
Total Budgeted Expenses	\$2,745,606
Projected Unreserved Fund Balance - June 30, 2018	\$2,000,000

**BLaST INTERMEDIATE UNIT 17
GENERAL OPERATIONS FUND 12**

Function	Object		15/16 Budget	15-16 Actual	16/17 Budget	17/18 Budget
2890	111/151	Salaries - Office of Prog Specialist	\$120,730	\$80,560	\$128,050	\$199,100
2890	200's	Benefits - Office of Prog Specialist	\$79,238	\$76,116	\$85,577	\$120,273
2890	330	Workshop	\$30,000	\$9,240	\$30,000	\$15,000
2890	580	Staff Travel/Other Expenses	\$10,000	\$8,183	\$9,400	\$28,000
2890	610	Materials & Supplies	\$12,000	\$17,679	\$12,000	\$12,000
2890	750	Equip	\$500	\$0	\$500	\$1,000
5900	840	Budgetary Reserve	\$15,000	\$0	\$15,000	\$15,000
Fund 12 Total (Educational Planning)			\$267,468	\$191,778	\$280,527	\$390,373

Total Fund 10 + 12

\$2,577,785	\$2,240,398	\$2,687,656	\$2,745,606
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2360 220 Social Security	\$10,132
<p>Charge to this account the IU's share of social security on behalf of the employees. It is calculated at a rate of 6.2% on the first \$127,200 and 1.45% on the total income. The projected amount for 2017 - 2018 is based on 2016 - 2017 salaries. Funds for increases in social security costs are included in Budgetary Reserve (5900-840).</p>	
2360 230 Retirement	\$50,443
<p>Charge to this account the IU's share of retirement on behalf of employees, calculated at a rate of 32.57%. The projected amount for 2017 - 2018 is based on 2016 - 2017 salaries. Funds for any increases in retirement costs are included in the Budgetary Reserve (5900-840).</p>	
2360 240 Tuition	\$0
<p>Charge to this account the cost of tuition.</p>	
2360 250 Unemployment Compensation	\$98
<p>Charge to this account the IU's share of unemployment compensation on behalf of employees. It is calculated at the rate of 1% on the first \$9,750.</p>	
2360 260 Worker's Compensation	\$980
<p>Charge to this account the costs of worker's compensation insurance for employees.</p>	
2360 290 Other Benefits	\$9,000
<p>Charge Act 93 Additional benefits such as retirement match (budget maximum).</p>	
2360 390 Consultants, Seminars, and Workshops	\$2,500
<p>Charge to this account the net cost of expenses incurred in response to school district and IU requests for workshops, costs of school board training.</p>	

2500 112	Salary -- Educational Funding Coord. Charge to this account the salary of the Educational Funding Coordinator. The projected expenditure for 2017 - 2018 is the actual salary for 2016 - 2017. Funds for any increase in salary are included in the Budgetary Reserve (5900-840).	\$45,900
2500 151	Salaries -- Clerks Charge to this account the salaries of 3.6 FTE clerical & accounting staff in the Business Office. The projected expenditures for 2017 - 2018 are the actual salaries for 2016 - 2017. Funds for any increase in salaries are included in the Budgetary Reserve (5900-840).	\$118,647
2500 211	Insurance -- Medical Charge to this account the costs of employee hospitalization / medical coverage.	\$97,743
2500 212	Insurance -- Dental Charge to this account the costs of dental coverage for employees.	\$1,221
2500 213	Insurance -- Life Charge to this account the costs of term life insurance for employees.	\$290
2500 214	Insurance -- Income Protection Charge to this account the costs of employee income protection insurance.	\$629
2500 220	Social Security Charge to this account the IU's share of social security on behalf of the employees. It is calculated at a rate of 6.2% on the first \$127,200 and 1.45% on the total income. The projected amount for 2017 - 2018 is based on 2016 - 2017 salaries. Funds for increases in social security costs are included in Budgetary Reserve (5900-840).	\$19,679

2500 532	Communication -- Postage/Advertising Charge to this account the cost of postage and advertising.	\$2,500
2500 580	Staff Travel / Other Expenses Charge to this account travel expenditures of the Business Manager and the office support personnel. The mileage rate is the GSA/IRS rate; currently \$.535 per mile.	\$12,110
2500 610	Supplies Charge to this account the cost of general office supplies for the support accounting staff.	\$6,000
2500 750	Non-Instructional Equipment Charge to this account the cost of equipment for the administration of the IU.	\$1,000
2500 810	Dues / Memberships Charge to this account dues / memberships for the Business Office staff.	\$2,500
2600 330	Contracted Services -- Professional Charge to this account the cost of services for architectural or engineering services.	\$0
2600 411	Disposal Service Charge to this account the cost of trash removal.	\$1,000
2600 413	Contracted Services -- Cleaning Charge to this account the cost of cleaning the administrative offices.	\$5,000
2600 432	Contracted Services -- Maintenance Charge to this account the cost of maintenance of office equipment.	\$5,500
2600 442	Rental -- Equipment Charge to this account the rental fee for the office copier.	\$3,000

2830 214 Insurance – Income Protection	\$145
Charge to this account the costs of income protection for employees.	
2830 220 Social Security	\$2,872
Charge to this account the IU's share of social security on behalf of employees. It is calculated at a rate of 6.2% on the first \$127,200 and 1.45% on the total income. The projected amount for 2017 - 2018 is based on 2016 - 2017 salaries. Funds for increases in social security are included in Budgetary Reserve (5900-840).	
2830 230 Retirement	\$12,228
Charge to this account the IU's share of retirement on behalf of its employees. The rate is calculated at 32.57%. The projected amount for 2017 - 2018 is based on 2016 - 2017 salaries. Funds for increases in retirement costs are included in Budgetary Reserve (5900-840).	
2830 250 Unemployment Compensation	\$74
Charge to this account the IU's share of unemployment compensation on behalf of employees.	
2830 260 Worker's Compensation	\$245
Charge to this account the costs of worker's compensation insurance for employees.	
2830 540 Advertising	\$1,000
Charge to this account the costs advertising personnel ads.	
2830 580 Staff Travel	\$1,875
Charge to this account travel expenditures.	
2830 610 Supplies	\$1,500
Charge to this account office supplies.	

2840 240 Tuition	\$10,500
Charge to this account the cost of tuition.	
2840 250 Unemployment Compensation	\$1,073
Charge to this account the IU's share of unemployment compensation on behalf of employees. It is calculated at the rate of 1% on the first \$9,750.	
2840 260 Worker's Compensation	\$5,355
Charge to this account the costs of worker's compensation insurance for employees.	
2840 290 Other Benefits	\$5,481
Charge Act 93 Additional benefits such as retirement match (budget maximum).	
2840 330 Purchased Professional Service	\$35,000
Charge to this the cost of consultants and contracted technology support.	
2840 532 Postage	\$600
Charge to this account all expenditures for mailing items.	
2840 550 Printing and Binding	\$600
Charges for printed communications.	
2840 580 Staff Travel / Other Expenses	\$37,250
Charge to this account travel expenditures of the MIS Director and the office support personnel. The mileage rate is the GSA/IRS rate; currently \$.535 per mile.	
2840 610 Supplies	\$110,000
Charge to this account the cost of general office supplies and technology supplies including repair parts.	

2890 214 Insurance -- Income Protection	\$421
Charge to this account the costs of income protection insurance for employees.	
2890 220 Social Security	\$15,231
Charge to this account the IU's share of social security on behalf of employees. It is calculated at a rate of 6.2% on the first \$127,200 and 1.45% on the total income. The projected amount for 2017 - 2018 is based on 2016 - 2017 salaries. Funds for increases in social security are included in Budgetary Reserve (5900-840).	
2890 230 Retirement	\$64,847
Charge to this account the IU's share of retirement on behalf of its employees. The rate is calculated at 32.57%. The projected amount for 2017 - 2018 is based on 2016 - 2017 salaries. Funds for increases in retirement costs are included in Budgetary Reserve (5900-840).	
2890 240 Tuition	\$4,200
Charge to this account the cost of tuition.	
2890 250 Unemployment Compensation	\$390
Charge to this account the IU's share of unemployment compensation on behalf of employees. It is calculated at the rate of 1% on the first \$9,750 income.	
2890 260 Worker's Compensation	\$1,307
Charge to this account the costs of worker's compensation insurance for employees.	
2890 290 Other Benefits	\$3,696
Charge Act 93 Additional benefits such as retirement match (budget maximum).	
2890 330 Workshop Expenses (APL,etc.)	\$15,000

POSITIONS / PERSONNEL -- GENERAL OPERATIONS BUDGET (FUNDS 10 AND 12)

Position	Personnel
Executive Director	William Martens
Director: Division of Educational Planning	Christina Steinbacher-Reed
Director: Division of Management Services/Board Secretary	Brian Driscoll
Educational Funding Coordinator	Sara McNett
Personnel Specialist	Cheryl Starr
Administrative Assistants	Jana Strong
	Laura Klym
	Debra Holmes
	Audra Mazzante
Accounting Personnel	Gretchen Geer
	Lori Tice
	Aimee Pepper
Technology	Scott Moll
	Jon Paulhamus
	Zachary Diehl
	William Dewald
	Jon Desantis
	Shawn Baker
	Chris Johnson
	Eric Fessler
	Tim Confer
	Sebastian Peipher
Educational Planning Specialists	Penny Johnson
	Scott Ringkamp

The proposed 2017 - 2018 General Operations Budget projects costs of maintaining the staff positions listed above. Some positions represent partial FTE's.

The allowance for any increases in wages and salaries for 2017 - 2018 that may be granted by the IU 17 Board is merged with other items of undetermined costs, under the heading "Budgetary Reserve."

**BLaST Intermediate Unit 17
Act 89 Budget (Fund 19) 2016-17**

REVENUE

Function	Description	Amount
6500	Return on Investments	\$2,500
7700	ACT 89 Allocation	\$553,147
7810	SS Reimbursement	\$10,966
7820	Ret Reimbursement	\$41,864
		\$608,477

Staff Partially or Fully Supported by Act 89 Funds:

- Baier, Becca A
- Beinlich, Lori A
- Gumaer, Lucinda M
- Haas, Diane M
- Hanner, Timothy J
- Marzo, Jessica
- Pelly, Mary M
- Pratt, Claire A
- Ranck, Sheryl A
- Whitehead, Tracy L
- Wolfhope-Briggs, Amy E

**BLaST Intermediate Unit 17
Title I-D Delinquent 16-17 Budget (Fund 35)**

EXPENSE

Function	Object	Amount
1190	Object - 300 Purchased Professional and Technical Services	\$35,000
1190	Object - 500 Other Purchased Services	\$7,500
1190	Object - 600 Supplies	\$37,689
5000	Object - 900 Indirect Cost Rate	\$6,415
		\$86,604

REVENUE

Function	Description	Amount
8514	Title I, Part D - Delinquent Programs (Allocation)	\$86,760
		\$86,760

IU 17 Assessment History

The following is a HISTORY OF GENERAL OPERATIONS ASSESSMENT TO DISTRICTS

Fiscal Year	\$ Assessment	Fiscal Year	\$ Assessment
1971-72	0	2011-12	0
1972-73	0	2012-13	0
1973-74	0	2013-14	0
1974-75	10,000	2014-15	0
1975-76	54,218	2015-16	0
1976-77	70,755	2016-17	0
1977-78	12,020		
1978-79	10,080		
1979-80	0		
1980-81	0		
1981-82	20,980		
1982-83	5,000		
1983-84	41,650		
1984-85	43,260		
1985-86	0		
1986-87	39,815		
1987-88	0		
1988-89	0		
1989-90	0		
1990-91	0		
1991-92	0		
1992-93	0		
1993-94	0		
1994-95	0		
1995-96	0		
1996-97	0		
1997-98	0		
1998-99	0		
1999-00	0		
2000-01	0		
2001-02	0		
2002-03	0		
2003-04	0		
2004-05	0		
2005-06	0		
2006-07	0		
2007-08	0		
2008-09	0		
2009-10	0		
2010-11	0		
		Total	\$309,778

ADVISORY COUNCIL OF SUPERINTENDENTS

Athens Area School District
Canton Area School District
East Lycoming School District
Jersey Shore Area School District
Loyalsock Township School District
Montgomery Area School District
Montoursville Area School District
Muncy School District
Northeast Bradford School District
Northern Tioga School District
Sayre Area School District
South Williamsport Area School District
Southern Tioga School District
Sullivan County School District
Towanda Area School District
Troy Area School District
Wellsboro Area School District
Williamsport Area School District
Wyalusing Area School District

Craig Stage
Eric Briggs
Michael Pawlik
Jill Wenrich
Gerald McLaughlin
Daphne Bowers
Christina Bason
Craig Skaluba
William Clark
Diana Barnes
Sherry Griggs
Mark Stamm
Sam Rotella, Jr.
Patricia Cross
Amy Martell
W. Charles Young
Brenda Freeman
Timothy Bowers
Jason Bottiglieri