

Jersey Shore Area School District
Board of Education – Regular Meeting
Minutes of August 28, 2017

A. Opening

1. Call to Order: Mrs. Kelley Wasson, President, called the meeting to order at 6:59 p.m.

2. Roll Call:

Members Present: Mr. Craig Allen, Mr. Christopher Fravel, Mrs. Loren Koch, Mrs. Denise Smith, Mrs. Karen Stover, Mr. Merrill Sweitzer, Mrs. Mary Thomas, Mrs. Kelley Wasson and Dr. Jill Wenrich, Superintendent

Others Present: J. David Smith, Esq., Solicitor, Mr. Benjamin Enders, Board Secretary, Dr. Kenneth Dady, Assistant Superintendent, Emma Butzler, Student Representative

Members Absent: Mr. David Hines

3. Pledge of Allegiance

B. Approvals

1. Minutes:

Motion: A motion was made by Karen Stover and seconded by Denise Smith to approve the following Minutes as listed on the Agenda:

a. July 24, 2017 Regular Meeting

The vote was a unanimous Yes. Motion carried.

2. Treasurer's Report:

Motion: A motion was made by Craig Allen and seconded by Loren Koch to approve the following Treasurer's Report as listed on the Agenda:

a. July 2017 Treasurer's Report
b. July 2017 Investment Report (Attachments)

The vote was a unanimous Yes. Motion carried.

3. Approval of Bills:

Motion: A motion was made by Denise Smith and seconded by Merrill Sweitzer to approve the following Bills as listed on the Agenda:

| | |
|------------------------------------|--------------|
| General Fund Computer Checks 16-17 | 149,379.23 |
| General Fund Computer Checks 17-18 | 1,633,486.70 |
| General Fund Manual Checks 16-17 | 21,208.12 |
| General Fund Manual Checks 17-18 | 78,051.75 |
| General Fund Wire Transfers | 1,753,541.88 |
| Ramsey Expend Trust | 28,600.00 |
| Sechrist Scholarship Fund | 25,500.00 |

| | |
|------------------------------|-----------------------|
| Capital Reserve Fund | 179,941.58 |
| Food Service | 107,503.90 |
| Food Service Wire Transfer | 48.21 |
| Athletic Fund Checks | 661.58 |
| Athletic Fund Wire Transfers | 9,233.19 |
| Payroll Fund Checks | 72,261.78 |
| Payroll Fund Wire Transfers | 663,536.93 |
| | \$4,722,954.85 |

The vote was a unanimous Yes. Motion carried.

C. Presentations

1. Communications: None

2. President's Report: Executive Session to be held at the conclusion of the Board meeting for personnel and legal issues

3. Intermediate Unit Report: None

4. Superintendent's Report:

- a. Introduction of new Food Service Director, Alexandria Mahaffey – Daphne Hiles
- b. Recent happenings in JSASD: Kindergarten Orientation, Building Open Houses, iPad Initiative Parent meetings at Middle School and High School – Jill Wenrich
- c. Welcome back and professional development day for staff on August 22, 2017 – Jill Wenrich

(Attachments)

D. Courtesy of the Floor

Robert Pryor-Mifflin Twp. – Commented on Policy 913.1

Burt Francis-JS Boro – Commented on Policy 913.1

E. Personnel Items

1. Personnel Items:

Motion: A motion was made by Merrill Sweitzer and seconded by Loren Koch to approve the following Personnel items as listed on the agenda:

a. the following school bus aides for Susquehanna Transit:

Matthew Berta
Beth Walk
Anissa Hanley

b. FMLA from August 14, 2017 through September 1, 2017 (approx.) for employee 2017-18-01.

c. FMLA, intermittent days off, for employee 2017-18-02, from August 30, 2017 through June 7, 2018 (approx.).

- d. FMLA from August 22, 2017 through September 19, 2017 (approx.) for employee 2017-18-03.
- e. the appointment of Jeannine Shetty to the Assistant Girls Varsity Tennis coach position at a stipend of \$1,953.90 (90% of full stipend \$2,171.00), effective August 29, 2017.
- f. a letter of resignation from Michele Tice, 4 hour per day Instructional Aide at Jersey Shore Area Elementary School, effective August 18, 2017.
- g. the appointment of Monica Richards as a 6th Grade Learning Support Aide at the Middle School, Step B1 (\$16,438.00), effective September 5, 2017.
- h. the appointment of Donnica Confair as a part time (4 hours per day) Learning Support Aide at Jersey Shore Area Elementary School, \$8.93 per hour effective August 29, 2017.
- i. the appointment of Beatrice Hall as Lunchroom Monitor at Salladasburg Elementary School, \$8.93 per hour effective August 29, 2017.
- j. the appointment of Jay Maible as a volunteer Varsity Girls Soccer coach, effective August 29, 2017.
- k. the appointment of Dakota Griffis as a volunteer Varsity Cheerleading coach, effective August 29, 2017.
- l. the appointment of Wesley Bornemann to a part time Food Service position at the Middle School, at \$9.90 per hour, effective August 29, 2017.
- m. the appointment of Samantha Moon to the position of Third Grade Teacher at Jersey Shore Area Elementary School, Step M8 (\$59,200), effective August 29, 2017.
- n. the appointment of Heather Brown to the Assistant Cook position at the Middle School, \$15.30 per hour, effective August 29, 2017.
- o. a letter of resignation from Michael Bachman, Boy's Track and Field Assistant coach, effective August 25, 2017.
- p. Michael Bachman as a Volunteer for the Boy's Track and Field program, effective August 29, 2017.
- q. a letter of resignation from Nicole Kephart as a School Wide Positive Behavior Leader for Jersey Shore Area Elementary School, effective August 18, 2017.
- r. a recommendation of a shift from hiring a Behavior Intervention Support Teacher to an Autistic Support Teacher for Grades K-5.
- s. Jesus Antonio Ramos as a cooperative education student with the Jersey Shore Area School District IT department, effective August 30, 2017 at a rate of \$8.00 per hour.

The vote was a unanimous Yes. Motion carried.

F. Curriculum and Instruction: None

G. Building and Grounds: None

H. Finance: None

I. Miscellaneous

1. Miscellaneous Items:

Motion: A motion was made Mary Thomas and seconded by Denise Smith to approve the following Miscellaneous items as listed on the agenda:

- a. Policy 824 - Maintaining Professional Adult/Student Boundaries at Second Reading. (Attachment)
- b. a Student Teaching agreement between Lycoming College and Jersey Shore Area School District effective May 1, 2017 through May 1, 2022. (Attachment)

The vote was a unanimous Yes. Motion carried.

J. Old Business: Policy 913.1 Discussion

K. Executive Session: An Executive Session was held beginning at 7:43 p.m. for personnel and legal matters after which no business will be conducted.

L. Adjournment

Motion: A motion was made by Merrill Sweitzer and seconded by Karen Stover to adjourn the August 28, 2017 Regular Board Meeting at 9:42 p.m.

The vote was a unanimous Yes. Motion carried.

Respectfully submitted,

Benjamin J. Enders
Board Secretary

Jersey Shore Area School District
Treasurer's Report - Cash and Cash Equivalents
For the Month Ended July 31, 2017

| Bank Accounts | Beginning Balance | Received | Disbursed | Ending Balance |
|---|------------------------|------------------------|------------------------|------------------------|
| General Fund - FNB | \$ 43,077.90 | \$ 2,199,434.36 | \$ 1,835,491.75 | \$ 407,020.51 |
| General Fund - PSDLAF | 1,255,628.63 | 1,108.44 | - | 1,256,737.07 |
| General Fund - JSSB | 75,612.08 | 672,684.33 | 685,052.64 | 63,243.77 |
| Activity/Other Trust Funds - JSSB | 100.36 | 500.01 | 500.36 | 100.01 |
| Athletics Fund - JSSB | 325.16 | 0.02 | 225.16 | 100.02 |
| Food Service Fund - JSSB | 125.15 | 55.48 | 80.61 | 100.02 |
| Payroll Fund - JSSB | - | - | - | - |
| Payroll Fund - C & N | 135,100.23 | 11,202.74 | 144,231.53 | 2,071.44 |
| General Fund - PLGIT Class | 3,199,530.65 | 2,829,327.17 | 2,280,519.95 | 3,748,337.87 |
| General Fund - PLGIT Plus/Class | 1,505,734.33 | - | - | 1,505,734.33 |
| Accounts Payable Fund - PLGIT Class | 10,129.42 | 54,115.88 | 54,100.00 | 10,145.30 |
| Activity/Other Trust Fund - PLGIT Class | 170,822.42 | 611.76 | 2,176.64 | 169,257.54 |
| Athletics Fund - PLGIT Class | (3,009.10) | 35,239.85 | 9,894.77 | 22,335.98 |
| Capital Reserve Fund - PLGIT Class | 890,621.66 | 565.90 | 179,941.58 | 711,245.98 |
| Capital Reserve Fund - PLGIT Plus/Class | 35,025.06 | - | - | 35,025.06 |
| Food Service Fund - PLGIT Class | 63,891.46 | 105,018.71 | 107,552.11 | 61,358.06 |
| Ramsey Fund - PLGIT Class | 67,855.61 | 14,036.22 | 28,600.00 | 53,291.83 |
| Payroll Fund - PLGIT Class | 133,310.06 | 1,265,474.74 | 1,304,000.85 | 94,783.95 |
| Sechrist Scholarship Fund - PLGIT Class | 110,703.24 | 63.93 | 25,500.00 | 85,267.17 |
| Totals | <u>\$ 7,694,584.32</u> | <u>\$ 7,189,439.54</u> | <u>\$ 6,657,867.95</u> | <u>\$ 8,226,155.91</u> |

PLGIT Class - A money market account; no minimum balance; unlimited check processing
PLGIT/PLUS-Class - a money market account for investments of 30 days or longer; \$50,000 minimum initial deposit; \$5,000 minimum for additional deposits

JERSEY SHORE AREA SCHOOL DISTRICT
 TREASURER'S REPORT - INVESTMENTS
 FOR THE MONTH ENDED JULY 31, 2017

| <u>Certificates of Deposit</u> | <u>Rate</u> | <u>Maturity Date</u> | <u>Beginning Balance</u> | <u>Investment Purchased</u> | <u>Investment Redeemed</u> | <u>Ending Balance</u> | <u>Net Interest Eamed</u> | |
|--------------------------------------|-------------|----------------------|--------------------------|-----------------------------|----------------------------|-----------------------|---------------------------|--|
| General Fund | | | | | | | | |
| PLIGIT | 0.79% | 8/31/2017 | \$988,000.00 | \$0.00 | \$0.00 | \$988,000.00 | \$0.00 | |
| PSDLAF | 0.80% | 10/10/2017 | \$500,000.00 | \$0.00 | \$0.00 | \$500,000.00 | \$0.00 | |
| | | | \$1,488,000.00 | \$0.00 | \$0.00 | \$1,488,000.00 | \$0.00 | |
| Total Certificates of Deposit | | | | | | | \$1,488,000.00 | |

Jersey Shore Area School District
 Monthly Wire Transfers
 June, 2017

| <u>Date</u> | <u>Amount</u> | <u>Reason</u> |
|---------------------------|----------------------|--|
| Payroll Transfers: | | |
| 10-Jul | 61,814.64 | Federal Withholding |
| | 41,914.31 | FICA Employee Share |
| | 41,914.51 | FICA Employer Share |
| 24-Jul | 61,249.81 | Federal Withholding |
| | 42,082.08 | FICA Employee Share |
| | 42,082.43 | FICA Employer Share |
| 7-Jul | 48,242.95 | Valic Wire Transfer |
| 28-Jul | 3,003.80 | Quarterly UC tax |
| 6-Jul | 10,790.00 | 403B Withheld |
| 20-Jul | 13,120.00 | 403B Withheld |
| 7-Jul | 633.97 | Child Support Withheld |
| 21-Jul | 633.97 | Child Support Withheld |
| 10-Jul | 118,292.13 | PSERS |
| 12-Jul | 16,818.85 | State Tax |
| 26-Jul | 16,909.50 | State Tax |
| 7-Jul | 3,518.13 | HSA Withheld |
| 21-Jul | 3,631.21 | HSA Withheld |
| 5-Jul | 134,100.00 | Employer Contribution - Health Saving Accounts |
| 10-Jul | 1,500.00 | Employer Contribution - Health Saving Accounts |
| 26-Jul | 1,284.64 | PCORI Fees |
| Total | \$ 663,536.93 | |

| | | |
|---------------------------|------------------------|--------------------------------------|
| General Transfers: | | |
| 7-Jul | 608,411.02 | Gross Payroll |
| | 41,914.51 | FICA Employer Share |
| 20-Jul | 563,391.42 | Gross Payroll |
| | 42,082.43 | FICA Employer Share |
| 7-Jul | 479,511.65 | Lycoming Health Insurance Consortium |
| 19-Jul | 10,391.16 | Delta Dental |
| 3-Jul | 1,924.94 | Source4Teachers |
| 19-Jul | 3,693.41 | Source4Teachers |
| 21-Jul | 2,221.34 | Source4Teachers |
| Total | \$ 1,753,541.88 | |

| | | |
|--------------------------------|-----------------|---------------|
| Food Service Transfers: | | |
| 7-Jul | 48.21 | Gross Payroll |
| Total | \$ 48.21 | |

| | | |
|----------------------------|--------------------|---------------|
| Athletic Transfers: | | |
| 7-Jul | 4,580.14 | Gross Payroll |
| 20-Jul | 4,653.05 | Gross Payroll |
| Total | \$ 9,233.19 | |

Fund Accounting Check Register

GENERAL FUND - From 08/29/2017 To 08/29/2017

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| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A. S. N. | Expended Amt |
|--|------------|-------------|----------|--------------|-------------------------------------|---------------|------------------|
| 046512 | 08/21/2017 | L3680500014 | 18000252 | 23048 | 10-1110-610-000-10-040-000-000-0000 | 310405 | 1,716.00 |
| 046512 | 08/21/2017 | L3680500015 | 18000221 | 22961 | 10-1110-610-000-10-030-000-000-0000 | 310304 | 456.50 |
| Vendor: 100023 - 95 PERCENT GROUP INC | | | | | | | |
| 046513 | 08/18/2017 | L3678900006 | 18000288 | S7275237.002 | 10-2620-610-000-10-060-000-000-0000 | 310622 | 212.34 |
| 046513 | 08/18/2017 | L3678900007 | 18000288 | S7275237.001 | 10-2620-610-000-10-060-000-000-0000 | 310622 | 206.31 |
| 046513 | 08/22/2017 | C3681400010 | | S7161151.003 | 10-2620-610-000-30-010-000-000-0000 | 310135 | 1,621.48 |
| 046513 | 08/22/2017 | C3681400011 | | S7161151.004 | 10-2620-610-000-30-010-000-000-0000 | 310135 | 408.35 |
| Vendor: 100044 - APR SUPPLY CO | | | | | | | |
| 046514 | 08/18/2017 | L3678900018 | 18000020 | 2644742 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 2,448.48 |
| 10-5800-610-000-00-000-000-000-SUSP 999999 | | | | | | | |
| Vendor: 100410 - ACCO BRANDS USA LLC | | | | | | | |
| 046515 | 08/22/2017 | C3681400012 | | 269677 | 10-2620-430-000-00-000-000-000-0000 | 310932 | 20.00 |
| Vendor: 103425 - ALL ROUND TIRE CO | | | | | | | |
| 046516 | 08/18/2017 | L3678900009 | 18000140 | 180944A | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 20.00 |
| 10-1110-640-000-30-010-000-000-0000 310103 | | | | | | | |
| Vendor: 106500 - APPLAUSE LEARNING RESOURCES | | | | | | | |
| 046517 | 08/18/2017 | L3678900001 | 18000277 | 4450649456 | 10-1110-648-000-10-030-023-000-0000 | 312303 | 750.00 |
| 046517 | 08/18/2017 | L3678900002 | 18000277 | 4450649456 | 10-1110-648-000-10-040-023-000-0000 | 310497 | 1,875.00 |
| 046517 | 08/18/2017 | L3678900003 | 18000277 | 4450649456 | 10-1110-648-000-10-060-023-000-0000 | 310683 | 750.00 |
| 046517 | 08/18/2017 | L3678900004 | 18000277 | 4450649456 | 10-1110-648-000-30-010-023-000-0000 | 312168 | 2,250.00 |
| 046517 | 08/18/2017 | L3678900005 | 18000277 | 4450649456 | 10-1110-648-000-30-020-023-000-0000 | 312247 | 1,875.00 |
| 046517 | 08/18/2017 | L3678900016 | 18000331 | 4450943100 | 10-1110-610-000-30-010-000-000-0000 | 310102 | 2,998.50 |
| 046517 | 08/18/2017 | L3678900017 | 18000331 | 4451109553 | 10-1110-610-000-30-010-000-000-0000 | 310102 | 449.85 |
| Vendor: 106550 - APPLE COMPUTER INC | | | | | | | |
| 046518 | 08/22/2017 | C3681400013 | | 463987-1 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 10,948.35 |
| 10-2620-610-000-30-010-000-000-0000 310135 | | | | | | | |
| Vendor: 106700 - AQUARIUS POOL & PATIO INC | | | | | | | |
| 046519 | 08/23/2017 | C3682000001 | | REFUND | Check Date: 08/29/2017 | Check Amount: | 55.58 |
| 10-2380-610-000-30-020-000-000-0000 310220 | | | | | | | |
| Vendor: 107017 - JUSTIN ARMBRUSTER | | | | | | | |
| 046520 | 08/18/2017 | L3678900008 | 18000235 | 162782 | Check Date: 08/29/2017 | Check Amount: | 10.59 |
| 10-2620-430-000-00-000-000-000-0000 310932 | | | | | | | |
| Vendor: 108510 - AUTOMATED LOGIC CONTRACTING SERVICES | | | | | | | |
| 046521 | 08/22/2017 | C3681400014 | 18000103 | 1707-219366 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 50,400.00 |
| 10-2620-610-000-30-020-000-000-0000 310228 | | | | | | | |
| 046521 | 08/22/2017 | C3681400015 | 18000103 | 1708-221817 | 10-2620-610-000-10-030-000-000-0000 | 310319 | 118.74 |
| 046521 | 08/22/2017 | C3681400016 | 18000103 | 1707-218398 | 10-2620-610-000-30-020-000-000-0000 | 310228 | 121.09 |
| 046521 | 08/22/2017 | C3681400017 | 18000103 | 1707-219514 | 10-2620-610-000-30-020-000-000-0000 | 310228 | 18.69 |
| Vendor: 108815 - BLUETARP FINANCIAL, INC. | | | | | | | |
| 046522 | 08/22/2017 | C3681400019 | | 5713188 | Remit # 2 Check Date: 08/29/2017 | Check Amount: | 17.08 |
| 10-2620-610-000-10-040-000-000-0000 310424 | | | | | | | |

* Denotes Non-Negotiable Transaction

P - Prenote d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Register

fackrgc

GENERAL FUND - FROM 08/29/2017 To 08/29/2017

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A. S. N. | Expended Amt |
|--|------------|----------------------|--------|-----------|-------------------------------------|---------------|--------------|
| 046522 | 08/22/2017 | C3681400020 | | 5714515 | 10-2620-610-000-10-040-000-000-0000 | 310424 | 13.47 |
| Vendor: 109025 - BDS-WILLIAMSPORT | | | | | | | |
| 046523 | 08/23/2017 | C3681900001 | | WFED 411 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 20.61 |
| 046523 | 08/23/2017 | C3681900002 | | WFED 402 | 10-2270-240-000-00-000-000-000-0000 | 310811 | 2,496.00 |
| 046523 | 08/23/2017 | C3681900003 | | WFED 808 | 10-2270-240-000-00-000-000-000-0000 | 310811 | 2,496.00 |
| Vendor: 110625 - HARVEY S BARNHART JR | | | | | | | |
| 046524 | 08/21/2017 | L3680100001 18000003 | | 45931 | 10-2620-610-000-00-000-000-000-0000 | 310939 | 7,488.00 |
| Vendor: 110670 - HASSINGER & COMPANY INC. | | | | | | | |
| 046525 | 08/22/2017 | C3681400021 | | R48759 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 253.92 |
| 046525 | 08/22/2017 | C3681400021 | | R48759 | 10-2620-610-000-10-060-000-000-0000 | 310622 | 521.90 |
| Vendor: 113220 - BEST LINE EQUIPMENT | | | | | | | |
| 046526 | 08/18/2017 | L3678900010 18000237 | | 1267238 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 521.90 |
| 046526 | 08/18/2017 | L3678900011 18000237 | | 1267238 | 10-1110-348-000-10-030-023-000-0000 | 310386 | 1,102.77 |
| 046526 | 08/18/2017 | L3678900012 18000237 | | 1267238 | 10-1110-348-000-10-040-023-000-0000 | 310484 | 2,205.54 |
| 046526 | 08/18/2017 | L3678900013 18000237 | | 1267238 | 10-1110-348-000-10-060-023-000-0000 | 310663 | 1,102.77 |
| 046526 | 08/18/2017 | L3678900014 18000237 | | 1267238 | 10-1110-348-000-30-010-023-000-0000 | 312122 | 2,205.54 |
| 046526 | 08/18/2017 | L3678900015 18000237 | | 1267238 | 10-1110-348-000-30-020-023-000-0000 | 312214 | 2,205.54 |
| Vendor: 115725 - BLACKBOARD INC. | | | | | | | |
| 046527 | 08/18/2017 | L3678900047 18000150 | | 8036334 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 11,027.70 |
| 046527 | 08/18/2017 | L3678900048 18000150 | | 7928717 | 10-1110-610-000-30-010-000-000-0000 | 310102 | 13.88 |
| Vendor: 116000 - BLICK ART MATERIALS | | | | | | | |
| 046528 | 08/18/2017 | L3678900019 18000262 | | 154745 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 249.54 |
| 046528 | 08/18/2017 | L3678900020 18000317 | | 155340 | 10-2620-610-000-00-000-000-000-0000 | 310939 | 524.50 |
| 046528 | 08/23/2017 | L3682200001 18000328 | | 155593 | 10-2620-610-000-00-000-000-000-0000 | 310939 | 600.00 |
| Vendor: 118000 - BRADCO SUPPLY COMPANY | | | | | | | |
| 046529 | 08/22/2017 | C3681400022 | | 35038437 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 1,499.50 |
| 046529 | 08/22/2017 | C3681400022 | | 35038437 | 10-0180-000-000-00-000-000-000-0000 | 110180 | 5,541.00 |
| Vendor: 118307 - BRICKSTREET INSURANCE | | | | | | | |
| 046530 | 08/18/2017 | L3678900021 18000275 | | 5041070 | Check Date: 08/29/2017 | Check Amount: | 5,541.00 |
| 046530 | 08/18/2017 | L3678900022 18000275 | | 5041070 | 10-1110-348-000-30-010-023-000-0000 | 312122 | 693.00 |
| Vendor: 118310 - BRIDGES. TRANSITIONS CO | | | | | | | |
| 046531 | 08/23/2017 | C3681900004 | | ED 681 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 1,238.00 |
| 046531 | 08/23/2017 | C3681900005 | | ED 614 | 10-2270-240-000-00-000-000-000-0000 | 310811 | 1,500.00 |
| 046531 | 08/23/2017 | C3681900006 | | ED 626 | 10-2270-240-000-00-000-000-000-0000 | 310811 | 1,449.00 |
| 046531 | 08/23/2017 | C3681900007 | | ED 629 | 10-2270-240-000-00-000-000-000-0000 | 310811 | 1,500.00 |
| Vendor: 121010 - EMILY BUTTORFF | | | | | | | |
| 046531 | 08/23/2017 | C3681900007 | | ED 629 | Check Date: 08/29/2017 | Check Amount: | 5,949.00 |

- Payable Transaction * Denotes Non-Negotiable Transaction C - Credit Card Payment
P - Prenote d - Direct Deposit

Fund Accounting Check Register

GENERAL FUND - From 08/29/2017 To 08/29/2017

fackrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A. S. N. | Check Amount: | Expended Amt |
|----------------|---------------|---|----------|--------------------|-------------------------------------|----------------------|----------------------|-------------------|
| Vendor: | 127700 | - CLEVELAND BROTHERS EQUIPMENT CO., INC. | 1 | Check Date: | 08/29/2017 | Check Amount: | 2,957.00 | |
| 046540 | 08/18/2017 | L3678900037 | 18000298 | 315168 | 29-3250-610-007-00-000-000-0000 | 329042 | 4,669.00 | |
| Vendor: | 128260 | - CoachComm LLC | | | Check Date: | 08/29/2017 | Check Amount: | 4,669.00 |
| 046541 | 08/22/2017 | C3681400036 | | LEA APPLICATION | 10-5800-990-000-00-000-000-0000 | 580099 | 800.00 | |
| Vendor: | 129750 | - COMMONWEALTH OF PA - DEPT OF EDUCATION | | | Remit # | 17 | Check Date: | 08/29/2017 |
| 046542 | 08/22/2017 | C3681400037 | | 1288 | 10-2360-890-000-00-000-000-0000 | 311246 | 800.00 | |
| Vendor: | 129784 | - COMMUNITY ARTS CENTER | | | Remit # | 1 | Check Date: | 08/29/2017 |
| 046543 | 08/18/2017 | L3678900038 | 18000270 | 635946 | 10-1110-640-000-30-020-000-0000 | 310204 | 2,160.20 | |
| 046543 | 08/18/2017 | L3678900039 | 18000271 | 635945 | 10-1110-640-000-30-010-000-0000 | 310103 | 2,310.00 | |
| Vendor: | 130675 | - CONTINENTAL PRESS INC | | | Remit # | 1 | Check Date: | 08/29/2017 |
| 046544 | 08/24/2017 | L3682900001 | 18000329 | 3349627213 | 10-5800-610-000-00-000-000-SUSP | 999999 | 193.20 | |
| 046544 | 08/24/2017 | L3682800005 | 18000115 | 3349754246 | 10-5800-220-000-00-000-000-0000 | 310987 | -907.50 | |
| 046544 | 08/24/2017 | L3682800006 | 18000115 | 3348996341 | 10-5800-220-000-00-000-000-0000 | 310987 | 907.50 | |
| Vendor: | 130830 | - STAPLES ADVANTAGE | | | Remit # | 5 | Check Date: | 08/29/2017 |
| 046545 | 08/22/2017 | L3681100024 | 18000307 | 3349122283 | 10-1110-610-000-30-020-000-0000 | 310203 | 193.20 | |
| 046545 | 08/22/2017 | L3681100025 | 18000319 | 3349122283 | 10-5800-610-000-00-000-000-SUSP | 999999 | 41.54 | |
| 046545 | 08/22/2017 | L3681100026 | 18000291 | 3348996342 | 10-2620-610-000-30-020-000-0000 | 310228 | 35.37 | |
| 046545 | 08/22/2017 | L3681100027 | 18000299 | 3348394490 | 10-2540-610-000-00-000-000-0000 | 310897 | 53.20 | |
| 046545 | 08/22/2017 | L3681100028 | 18000250 | 3348248851 | 10-2620-610-000-00-070-000-0000 | 311758 | 24.99 | |
| 046545 | 08/22/2017 | L3681100029 | 18000244 | 3346167921 | 10-2590-610-000-00-000-000-0000 | 310914 | 154.35 | |
| 046545 | 08/22/2017 | L3681100030 | 18000227 | 3346025011 | 10-1110-610-000-30-020-000-0000 | 310203 | 105.18 | |
| 046545 | 08/22/2017 | L3681100031 | 18000116 | 3346025010 | 10-2150-610-000-10-000-000-0000 | 340205 | 15.80 | |
| 046545 | 08/22/2017 | L3681100032 | 18000240 | 3346025010 | 10-2540-610-000-00-000-000-0000 | 310897 | 24.80 | |
| Vendor: | 130830 | - STAPLES ADVANTAGE | | | Remit # | 6 | Check Date: | 08/29/2017 |
| 046546 | 08/22/2017 | L3681100013 | 18000208 | 7353049 | 10-1110-640-000-30-020-000-0000 | 310204 | 471.83 | |
| Vendor: | 130837 | - SAGE PUBLICATIONS, INC. | | | Remit # | 1 | Check Date: | 08/29/2017 |
| 046547 | 08/18/2017 | L3678900042 | 18000220 | 6888181 | 10-1110-788-000-00-070-023-000-0000 | 340204 | 612.90 | |
| Vendor: | 135299 | - CXTEC | | | Remit # | 1 | Check Date: | 08/29/2017 |
| 046548 | 08/18/2017 | L3678900043 | 18000273 | 72721487 | 10-1110-610-000-30-010-000-0000 | 310102 | 836.00 | |
| 046548 | 08/18/2017 | L3678900044 | 18000274 | 72721490 | 10-1110-610-000-30-020-000-0000 | 310203 | 6,096.00 | |
| 046548 | 08/18/2017 | L3678900045 | 18000274 | 72721515 | 10-1110-610-000-30-020-000-0000 | 310203 | 1,728.00 | |
| Vendor: | 135815 | - D & H DISTRIBUTING CO | | | Remit # | 1 | Check Date: | 08/29/2017 |
| 046549 | 08/18/2017 | L3678900046 | 18000184 | 1699-406182 | 10-2220-348-000-00-000-023-000-0000 | 311511 | 432.00 | |
| Vendor: | 136200 | - DAUPHIN DATACOM | | | Remit # | 1 | Check Date: | 08/29/2017 |
| | | | | | | | Check Amount: | 2,280.00 |

- Payable Transaction * Denotes Non-Negotiable Transaction c - Credit Card Payment
P - Prenote d - Direct Deposit

Fund Accounting Check Register

GENERAL FUND - From 08/29/2017 To 08/29/2017

fackrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A.S.N. | Expended Amt |
|--|------------|-------------|----------|------------------|-------------------------------------|---------------|-----------------|
| 046550 | 08/22/2017 | C3681400038 | | BE002301118A | 10-0462-212-000-00-000-000-0000 | 110462-212 | 1,064.00 |
| 046550 | 08/22/2017 | C3681400039 | | BE002301118A | 29-0462-212-000-00-000-000-0000 | 129462-212 | 8.00 |
| 046550 | 08/22/2017 | C3681400040 | | BE002301118A | 50-0462-212-000-00-000-000-0000 | 150462-212 | 32.00 |
| 046550 | 08/22/2017 | C3681400071 | | BE002301118A | 10-5800-212-000-00-000-000-FINV | 310985 | 219.85 |
| 046550 | 08/23/2017 | C3682000005 | | BE002349554A | 10-0462-212-000-00-000-000-0000 | 110462-212 | 1,024.25 |
| 046550 | 08/23/2017 | C3682000006 | | BE002349554A | 29-0462-212-000-00-000-000-0000 | 129462-212 | 6.80 |
| 046550 | 08/23/2017 | C3682000007 | | BE002349554A | 50-0462-212-000-00-000-000-0000 | 150462-212 | 31.70 |
| 046550 | 08/23/2017 | C3682000008 | | BE002349554A | 10-5800-212-000-00-000-000-RTRE | 310985R | 111.65 |
| 046550 | 08/23/2017 | C3682000009 | | BE002349554A | 10-0153-000-000-00-000-000-0000 | 110153 | -1,079.89 |
| Vendor: 137700 - DELTA DENTAL OF PA | | | | | | | |
| 046551 | 08/22/2017 | C3681400041 | 18000107 | S100873250.001 | 10-2620-610-000-00-000-000-0000 | 310939 | 1,418.36 |
| 046551 | 08/22/2017 | C3681400042 | 18000107 | S100865319.003 | 10-2620-610-000-30-020-000-000-0000 | 310228 | 6.24 |
| 046551 | 08/22/2017 | C3681400043 | 18000107 | S100865319.002 | 10-2620-610-000-30-020-000-000-0000 | 310228 | 2.08 |
| 046551 | 08/22/2017 | C3681400044 | 18000107 | S100865319.001 | 10-2620-610-000-30-020-000-000-0000 | 310228 | 17.04 |
| Vendor: 138225 - DENNEY ELECTRIC SUPPLY | | | | | | | |
| 046552 | 08/23/2017 | C3681900008 | | 451133-62288 | 10-2620-621-000-10-040-000-000-0000 | 310488 | 90.73 |
| Vendor: 140060 - DIRECT ENERGY BUSINESS | | | | | | | |
| 046553 | 08/22/2017 | C3681400045 | | 5477550 | 10-2620-430-000-00-070-000-000-0000 | 311757 | 91.83 |
| 046553 | 08/22/2017 | C3681400046 | | 5320623 | 10-2620-430-000-30-010-000-000-0000 | 310133 | 60.00 |
| Vendor: 141881 - J.C. EHRlich CO., INC. | | | | | | | |
| 046554 | 08/24/2017 | C3682800002 | | MUED 523 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 102.00 |
| 046554 | 08/24/2017 | C3682800003 | | MUED 504 | 10-2270-240-000-00-000-000-0000 | 310811 | 1,185.00 |
| Vendor: 146695 - NICHOLAS EISCHEID | | | | | | | |
| 046555 | 08/22/2017 | C3681400047 | | MILEAGE | Check Date: 08/29/2017 | Check Amount: | 2,370.00 |
| 046555 | 08/23/2017 | C3682000010 | | MILEAGE | 10-1430-581-000-00-000-000-0000 | 310771M | 39.38 |
| Vendor: 147070 - JESSICA ELLIS | | | | | | | |
| 046556 | 08/23/2017 | C3682000011 | | CONFERENCE REIMB | Check Date: 08/29/2017 | Check Amount: | 49.22 |
| Vendor: 147145 - JOSHUS ELY | | | | | | | |
| 046557 | 08/18/2017 | L3678900052 | 18000285 | 170731-095207D | Check Date: 08/29/2017 | Check Amount: | 88.60 |
| 046557 | 08/18/2017 | L3678900053 | 18000285 | 170731-095207D | 10-1110-348-000-10-030-023-000-0000 | 310386 | 358.95 |
| 046557 | 08/18/2017 | L3678900054 | 18000285 | 170731-095207D | 10-1110-348-000-10-040-023-000-0000 | 310484 | 125.00 |
| Vendor: 147400 - ENCHANTED LEARNING | | | | | | | |
| 046558 | 08/18/2017 | L3678900055 | 18000224 | 212611 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 125.00 |
| 046558 | 08/21/2017 | L3680500002 | 18000226 | 212780 | 10-1110-640-000-30-010-000-000-0000 | 310103 | 375.00 |
| | | | | | 10-1110-640-000-30-020-000-000-0000 | 310204 | 1,257.73 |
| | | | | | | | 730.34 |

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

C - Credit Card Payment

d - Direct Deposit

Fund Accounting Check Register

GENERAL FUND - From 08/29/2017 To 08/29/2017

factrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A.S.N. | Expended Amt |
|--|------------|-------------|----------|------------------|-------------------------------------|---------|--------------|
| 046634 | 08/22/2017 | L3681100023 | 18000176 | 2415064 | 10-3210-610-000-30-020-000-000-0000 | 310233 | 872.71 |
| Vendor: 228700 - ROBERT M SIDES | | | | | | | |
| 046635 | 08/23/2017 | C3682000023 | | CONFERENCE REIMB | 10-2271-580-000-10-040-000-000-0000 | 313734C | 4,729.61 |
| Vendor: 229915 - SARA SMITH | | | | | | | |
| 046636 | 08/21/2017 | L3680500001 | 18000313 | INV-4402 | 10-1110-610-000-30-020-000-000-0000 | 310203 | 280.96 |
| Vendor: 231730 - SPEEDPRO IMAGING | | | | | | | |
| 046637 | 08/18/2017 | L3678900049 | 18000178 | INV087365-1 | 10-1110-348-000-10-030-023-000-0000 | 310386 | 280.96 |
| 046637 | 08/18/2017 | L3678900050 | 18000178 | INV087365-1 | 10-1110-348-000-10-040-023-000-0000 | 310484 | 587.93 |
| 046637 | 08/18/2017 | L3678900051 | 18000178 | INV087365-1 | 10-1110-348-000-10-060-023-000-0000 | 310663 | 587.93 |
| Vendor: 234780 - EDMENTUM | | | | | | | |
| 046638 | 08/23/2017 | C3681800048 | | 039902 | 10-0153-000-000-000-000-000-0000 | 110153 | 1,152.00 |
| Vendor: 235050 - SUN-GAZETTE COMPANY | | | | | | | |
| 046639 | 08/23/2017 | C3681800049 | | 039101 | 10-2832-549-000-00-000-000-000-0000 | 310956 | 2,304.00 |
| Vendor: 235050 - SUN-GAZETTE COMPANY | | | | | | | |
| 046640 | 08/23/2017 | C3681800050 | | 00176515 | 10-2620-430-000-30-010-000-000-0000 | 310133 | 1,152.00 |
| Vendor: 235750 - SUSQUEHANNA FIRE EQUIPMENT COMPANY | | | | | | | |
| 046641 | 08/23/2017 | C3681800047 | | PLANT MGRS DUES | 10-2620-810-000-00-000-000-000-0000 | 311062 | 4,608.00 |
| Vendor: 235905 - SVASPM | | | | | | | |
| 046642 | 08/22/2017 | L3681100034 | 18000211 | R1465967 | 10-1110-610-000-30-010-000-000-0000 | 310102 | 377.40 |
| Vendor: 235972 - THAT FISH PLACE - THAT PET PLACE | | | | | | | |
| 046643 | 08/23/2017 | L3682200007 | 18000266 | 86658 | 10-5800-626-000-00-000-000-000-0000 | 311025 | 1,435.14 |
| Vendor: 236699 - T.L.C. FUELS INC. | | | | | | | |
| 046644 | 08/23/2017 | L3682200008 | 18000142 | 105397 | 10-1110-640-000-30-010-000-000-0000 | 310103 | 537.95 |
| Vendor: 237200 - TEACHER'S DISCOVERY | | | | | | | |
| 046645 | 08/22/2017 | L3681100033 | 18000223 | 109781 | 10-1110-610-000-30-010-000-000-0000 | 310102 | 20.00 |
| Vendor: 237202 - TEACHER'S DISCOVERY | | | | | | | |
| 046646 | 08/18/2017 | L3678900035 | 18000255 | 60995225 | 10-1110-640-000-30-010-000-000-0000 | 310103 | 20.00 |
| 046646 | 08/18/2017 | L3678900036 | 18000255 | 60995225 | 10-1110-640-000-30-010-000-000-0000 | 310103 | 48.28 |
| Vendor: 239285 - CENGAGE LEARNING | | | | | | | |
| 046647 | 08/23/2017 | C3681800051 | | M201729 | 10-2620-430-000-10-060-000-000-0000 | 310619 | 48.28 |
| Vendor: 239665 - TIDAGHTON VALLEY MUNICIPAL AUTHORITY | | | | | | | |
| 046648 | 08/23/2017 | C3682000024 | | 307936 | 10-3210-610-000-30-010-000-000-0000 | 310141 | 48.28 |
| 046648 | 08/23/2017 | C3682000025 | | 316238 | 10-3210-610-000-30-010-000-000-0000 | 310141 | 1,502.25 |
| Vendor: 240575 - TRESONA MULTIMEDIA LLC | | | | | | | |
| | | | | | 10-1110-640-000-30-010-000-000-0000 | 310103 | 134.08 |
| | | | | | 10-1110-640-000-30-010-000-000-0000 | 310103 | 134.08 |
| | | | | | 10-1110-640-000-30-010-000-000-0000 | 310103 | 167.99 |
| | | | | | 10-1110-640-000-30-010-000-000-0000 | 310103 | 167.99 |
| | | | | | 10-1110-640-000-30-010-000-000-0000 | 310103 | 4,462.50 |
| | | | | | 10-1110-640-000-30-010-000-000-0000 | 310103 | 2,562.50 |
| | | | | | 10-2620-430-000-10-060-000-000-0000 | 310619 | 7,025.00 |
| | | | | | 10-3210-610-000-30-010-000-000-0000 | 310141 | 1,007.43 |
| | | | | | 10-3210-610-000-30-010-000-000-0000 | 310141 | 1,007.43 |
| | | | | | 10-3210-610-000-30-010-000-000-0000 | 310141 | 165.00 |
| | | | | | 10-3210-610-000-30-010-000-000-0000 | 310141 | 522.00 |
| | | | | | 10-3210-610-000-30-010-000-000-0000 | 310141 | 687.00 |

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 08/29/2017 To 08/29/2017

fackrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A.S.N. | Expended Amt |
|--|------------|-------------|----------|---------------|-------------------------------------|---------------|--------------|
| 046649 | 08/23/2017 | C3681800052 | | 27334 | 10-2620-424-000-00-070-000-000-0000 | 311911 | 57.15 |
| Vendor: 241300 - TULPEHOCKEN WATER | | | | | | | |
| 046650 | 08/23/2017 | C3681800053 | | 0000041YY0327 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 57.15 |
| Vendor: 242325 - UNITED PARCEL SERVICE | | | | | | | |
| 046651 | 08/22/2017 | L3681100035 | 18000216 | 5263655 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 11.99 |
| Vendor: 244190 - VERNIER SOFTWARE & TECHNOLOGY | | | | | | | |
| 046652 | 08/22/2017 | L3681100037 | 18000246 | 8049405872 | 10-1110-610-000-30-020-000-000-0000 | 310203 | 244.80 |
| 046652 | 08/22/2017 | L3681100038 | 18000215 | 8049214320 | 10-1110-610-000-30-010-000-000-0000 | 310102 | 279.98 |
| 046652 | 08/22/2017 | L3681100039 | 18000215 | 8049217527 | 10-1110-610-000-30-010-000-000-0000 | 310102 | 38.18 |
| 046652 | 08/22/2017 | L3681100040 | 18000215 | 8049222483 | 10-1110-610-000-30-010-000-000-0000 | 310102 | 1,361.44 |
| Vendor: 246200 - WARDS NATURAL SCIENCE EST. INC | | | | | | | |
| 046653 | 08/23/2017 | C3682000026 | | MILEAGE | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 1,924.40 |
| Vendor: 246450 - JANET J WASSON | | | | | | | |
| 046654 | 08/23/2017 | C3681800054 | | 762748 | 10-1430-581-000-00-000-000-000-0000 | 310771M | 52.43 |
| 046654 | 08/23/2017 | C3681800055 | | 762767 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 52.43 |
| 046654 | 08/23/2017 | C3681800056 | | 761751 | 10-2620-610-000-10-040-000-000-0000 | 310424 | 150.00 |
| 046654 | 08/23/2017 | C3681800057 | | 758442 | 10-2620-610-000-10-040-000-000-0000 | 310424 | 150.00 |
| Vendor: 246690 - WAYNE TOWNSHIP LANDFILL | | | | | | | |
| 046655 | 08/23/2017 | C3681800058 | | JERSHOSCH1707 | 10-2620-411-000-10-060-000-000-0000 | 310638 | 20.00 |
| 046655 | 08/23/2017 | C3681800059 | | JERSHOSCH1707 | 10-2620-610-000-10-030-000-000-0000 | 310319 | 150.00 |
| 046655 | 08/23/2017 | C3681800060 | | JERSHOSCH1707 | 10-1380-610-000-30-010-025-000-0000 | 312978 | 280.50 |
| Vendor: 247500 - WELD TEC SERVICE & SALES | | | | | | | |
| 046656 | 08/23/2017 | C3681900022 | | ED 588 | Check Date: 08/29/2017 | Check Amount: | 442.00 |
| 046656 | 08/23/2017 | C3681900023 | | ED 587 | 10-2270-240-000-00-000-000-000-0000 | 310811 | 1,314.00 |
| Vendor: 248880 - KATIE WERT | | | | | | | |
| 046657 | 08/23/2017 | C3681800061 | | 120976 | 10-2270-240-000-00-000-000-000-0000 | 310811 | 1,314.00 |
| Vendor: 250400 - WILLIAMSPORT MIRROR & GLASS CO | | | | | | | |
| 046658 | 08/23/2017 | C3682000027 | | AUGUST 2017 | Check Date: 08/29/2017 | Check Amount: | 2,628.00 |
| 046658 | 08/23/2017 | C3682000028 | | AUGUST 2017 | 10-2620-430-000-30-020-000-000-0000 | 310226 | 312.88 |
| Vendor: 250840 - WINDECKER ENTERPRISES, INC. | | | | | | | |
| 046659 | 08/23/2017 | C3681800062 | | 142 | Remit # 1 Check Date: 08/29/2017 | Check Amount: | 312.88 |
| 046659 | 08/23/2017 | C3681800063 | | 142 | 10-1290-390-000-00-000-000-000-0000 | 343962 | 93,345.18 |
| 046659 | 08/23/2017 | C3681800064 | | 141 | 10-1290-513-000-10-000-000-000-0000 | 310954 | -125.63 |
| 046659 | 08/23/2017 | C3681800065 | | 143 | 10-5800-626-000-00-000-000-000-0000 | 311025 | 93,219.55 |

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

C - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 07/01/2017 To 07/31/2017

fackrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A. S. N. | Expended Amt |
|---|------------|-------------|--------|----------------|-------------------------------------|---------------|--------------|
| 046314 | 06/30/2017 | C3658000010 | | 059507 | 10-2620-411-000-00-070-000-000-0000 | 311303 | 305.19 |
| 046314 | 06/30/2017 | C3658000011 | | 059507 | 10-2620-411-000-10-030-000-000-0000 | 310311 | 190.26 |
| 046314 | 06/30/2017 | C3658000012 | | 059507 | 10-2620-411-000-10-040-000-000-0000 | 310417 | 529.56 |
| 046314 | 06/30/2017 | C3658000013 | | 059507 | 10-2620-411-000-10-060-000-000-0000 | 310638 | 178.48 |
| 046314 | 06/30/2017 | C3658000014 | | 059507 | 10-2620-411-000-30-020-000-000-0000 | 310223 | 549.01 |
| 046314 | 06/30/2017 | C3658000015 | | 059507 | 10-2620-411-000-30-010-000-000-0000 | 310129 | 1,268.76 |
| Vendor: 161775 - FRED HAMM INC | | | | | | | |
| 046315 | 06/30/2017 | C3658000001 | | 9788241854 | 10-2620-531-000-00-070-000-000-0000 | 311756 | 3,021.26 |
| 046315 | 06/30/2017 | C3658000002 | | 9788241854 | 10-2620-531-000-30-010-000-000-0000 | 310134 | 348.95 |
| 046315 | 06/30/2017 | C3658000003 | | 9788241854 | 10-2620-531-000-30-020-000-000-0000 | 310227 | 338.95 |
| 046315 | 06/30/2017 | C3658000004 | | 9788241854 | 10-2620-531-000-10-030-000-000-0000 | 310317 | 176.84 |
| 046315 | 06/30/2017 | C3658000005 | | 9788241854 | 10-2620-531-000-10-040-000-000-0000 | 310422 | 298.24 |
| 046315 | 06/30/2017 | C3658000006 | | 9788241854 | 10-2620-531-000-10-060-000-000-0000 | 310620 | 122.10 |
| 046315 | 06/30/2017 | C3658000007 | | 9788241854 | 29-3250-531-009-00-000-000-000-0000 | 329137 | 197.48 |
| 046315 | 06/30/2017 | C3658000008 | | 9788241854 | 10-1290-531-000-00-000-000-000-0000 | 340061 | 54.73 |
| 046315 | 06/30/2017 | C3658000009 | | 9788241854 | 10-2130-531-000-00-000-000-000-0000 | 311264 | 94.74 |
| 046315 | 06/30/2017 | C3658000016 | | 9788241854 | 10-2620-531-000-00-070-000-000-0000 | 311756 | -430.58 |
| Vendor: 243975 - VERIZON WIRELESS | | | | | | | |
| 046316 | 06/30/2017 | C3660700001 | | 70847501000 | Remit # 1 Check Date: 07/06/2017 | Check Amount: | 4,754.34 |
| 046316 | 06/30/2017 | C3660700002 | | 70847500000 | 10-2620-424-000-10-030-000-000-0000 | 310315 | 131.21 |
| 046316 | 06/30/2017 | C3660700002 | | 70847500000 | 10-2620-424-000-10-030-000-000-0000 | 310315 | 631.88 |
| Vendor: 106480 - APPALACHIAN UTILITIES INC | | | | | | | |
| 046317 | 06/30/2017 | C3660700003 | | 0753841-6 | Remit # 1 Check Date: 07/13/2017 | Check Amount: | 763.09 |
| 046317 | 06/30/2017 | C3660700004 | | 0753842-4 | 10-2620-621-000-30-010-000-000-0000 | 312158 | 534.82 |
| 046317 | 06/30/2017 | C3660700005 | | 0753844-0 | 10-2620-621-000-00-070-000-000-0000 | 310962 | 231.81 |
| 046317 | 06/30/2017 | C3660700006 | | 0753849-9 | 10-2620-621-000-10-060-000-000-0000 | 310657 | 364.94 |
| 046317 | 06/30/2017 | C3660700007 | | 0753839-0 | 10-2620-621-000-30-020-000-000-0000 | 310229 | 402.54 |
| 046317 | 06/30/2017 | C3660700007 | | 0753839-0 | 10-2620-621-000-10-030-000-000-0000 | 310375 | 263.12 |
| Vendor: 124560 - UGI CENTRAL PENN GAS | | | | | | | |
| 046318 | 06/30/2017 | C3660700008 | | UNIFORMS | Check Date: 07/13/2017 | Check Amount: | 1,797.23 |
| 046318 | 06/30/2017 | C3660700008 | | UNIFORMS | 10-2620-610-000-00-000-000-0000 | 310939 | 118.12 |
| Vendor: 154350 - DOUGLAS GARNER | | | | | | | |
| 046319 | 06/30/2017 | C3660700009 | | UNIFORMS | Remit # 1 Check Date: 07/13/2017 | Check Amount: | 118.12 |
| 046319 | 06/30/2017 | C3660700009 | | UNIFORMS | 10-2620-610-000-00-000-000-0000 | 310939 | 60.33 |
| Vendor: 167605 - GERALD HOLTER | | | | | | | |
| 046320 | 06/30/2017 | C3660700014 | | 91500277381706 | Check Date: 07/13/2017 | Check Amount: | 60.33 |
| 046320 | 06/30/2017 | C3660700015 | | 91500277381706 | 10-2620-531-000-00-070-000-000-0000 | 311756 | 150.92 |
| 046320 | 06/30/2017 | C3660700016 | | 91500277381706 | 10-2620-531-000-30-010-000-000-0000 | 310134 | 10.85 |
| 046320 | 06/30/2017 | C3660700016 | | 91500277381706 | 10-2620-531-000-30-020-000-000-0000 | 310227 | 1.18 |

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 07/01/2017 To 07/31/2017

factrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A.S.N. | Expended Amt |
|---|------------|-------------|--------|----------------|----------------------------------|---------------|--------------|
| 046320 | 06/30/2017 | C3660700017 | | 91500277381706 | 10-2620-531-000-10-040-000-0000 | 310422 | 4.02 |
| Vendor: 189200 - VERIZON BUSINESS SERVICES | | | | | | | |
| 046321 | 06/30/2017 | C3660700010 | | 36220-67004 | Remit # 1 Check Date: 07/13/2017 | Check Amount: | 166.97 |
| 046321 | 06/30/2017 | C3660700011 | | 36220-67004 | 10-2620-622-000-00-070-000-0000 | 311859 | 371.75 |
| 046321 | 06/30/2017 | C3660700012 | | 39220-67028 | 10-2620-422-000-00-070-000-0000 | 311785 | 1,486.98 |
| 046321 | 06/30/2017 | C3660700013 | | 75230-67000 | 10-2620-422-000-00-080-000-0000 | 311382 | 141.46 |
| Vendor: 210800 - PPL ELECTRIC UTILITIES | | | | | | | |
| 046325 | 06/30/2017 | C3662000008 | | HS7142240 | Remit # 2 Check Date: 07/13/2017 | Check Amount: | 5,856.40 |
| 046325 | 06/30/2017 | C3662000009 | | HS7142237 | 10-2620-621-000-30-010-000-0000 | 312158 | 300.46 |
| 046325 | 06/30/2017 | C3662000010 | | HS7142238 | 10-2620-621-000-10-030-000-0000 | 310375 | 46.83 |
| 046325 | 06/30/2017 | C3662000011 | | HS7142239 | 10-2620-621-000-10-060-000-0000 | 310657 | 149.93 |
| Vendor: 140060 - DIRECT ENERGY BUSINESS | | | | | | | |
| 046326 | 06/30/2017 | C3662000001 | | 570398-8200 | Check Date: 07/18/2017 | Check Amount: | 665.69 |
| 046326 | 06/30/2017 | C3662000002 | | 570398-8200 | 10-2620-531-000-00-070-000-0000 | 311756 | 210.79 |
| 046326 | 06/30/2017 | C3662000003 | | 570398-8200 | 10-2620-531-000-30-010-000-0000 | 310134 | 175.68 |
| 046326 | 06/30/2017 | C3662000004 | | 570398-8200 | 10-2620-531-000-30-020-000-0000 | 310227 | 140.54 |
| 046326 | 06/30/2017 | C3662000005 | | 570398-8200 | 10-2620-531-000-10-040-000-0000 | 310422 | 105.41 |
| 046326 | 06/30/2017 | C3662000006 | | 570398-8200 | 10-2620-531-000-10-060-000-0000 | 310620 | 35.14 |
| 046326 | 06/30/2017 | C3662000007 | | 570398-7972 | 10-2620-531-000-10-030-000-0000 | 310317 | 35.14 |
| Vendor: 193200 - MCI COMM SERVICE | | | | | | | |
| 046327 | 06/30/2017 | C3662000012 | | 83670-61003 | Check Date: 07/18/2017 | Check Amount: | 737.81 |
| Vendor: 210800 - PPL ELECTRIC UTILITIES | | | | | | | |
| 046328 | 06/30/2017 | C3663000001 | | HS7142241 | Remit # 2 Check Date: 07/18/2017 | Check Amount: | 25.38 |
| 046328 | 06/30/2017 | M3663200001 | | HS7142241 | 10-2620-621-000-00-070-000-0000 | 310962 | 13.38 |
| Vendor: 140060 - DIRECT ENERGY BUSINESS | | | | | | | |
| 046329 | 06/30/2017 | C3663300001 | | HS7142241 | Check Date: 07/18/2017 | Check Amount: | 0.00 |
| Vendor: 140060 - DIRECT ENERGY BUSINESS | | | | | | | |
| 046472 | 06/30/2017 | C3668800001 | | 70492992 | Check Date: 07/18/2017 | Check Amount: | 13.38 |
| 046472 | 06/30/2017 | C3668800002 | | 70492992 | 10-2620-531-000-00-070-000-0000 | 311756 | 288.61 |
| 046472 | 06/30/2017 | C3668800003 | | 70492992 | 10-2620-531-000-30-010-000-0000 | 310134 | 240.51 |
| 046472 | 06/30/2017 | C3668800004 | | 70492992 | 10-2620-531-000-30-020-000-0000 | 310227 | 192.41 |
| 046472 | 06/30/2017 | C3668800005 | | 70492992 | 10-2620-531-000-10-040-000-0000 | 310422 | 144.31 |
| 046472 | 06/30/2017 | C3668800006 | | 70492992 | 10-2620-531-000-10-060-000-0000 | 310620 | 48.10 |
| Vendor: 189200 - VERIZON BUSINESS SERVICES | | | | | | | |
| | | | | | Remit # 1 Check Date: 07/26/2017 | Check Amount: | 962.04 |

- Payable Transaction * Denotes Non-Negotiable Transaction C - Credit Card Payment
P - Prenote d - Direct Deposit

Fund Accounting Check Register

ACCOUNTS PAYABLE - From 07/01/2017 To 07/31/2017

factrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A.S.N. | Expended Amt |
|--|------------|-------------|--------|------------------|----------------------------------|---------------|--------------|
| 007895 | 07/19/2017 | C3665400001 | | RYAN ANDERSON | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| 007895 | 07/19/2017 | C3665400002 | | NATHAN BISCHOF | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| Vendor: 116050 - BLOOMSBURG UNIVERSITY | | | | | | | |
| 007896 | 07/19/2017 | C3665400003 | | SHELBBIE WENNER | Remit # 3 Check Date: 07/19/2017 | Check Amount: | 1,100.00 |
| Vendor: 119960 - BUCKNELL UNIVERSITY | | | | | | | |
| 007897 | 07/19/2017 | C3665400004 | | COLTON POTTER | Remit # 1 Check Date: 07/19/2017 | Check Amount: | 550.00 |
| Vendor: 123750 - CEDARVILLE UNIVERSITY | | | | | | | |
| 007898 | 07/19/2017 | C3665400005 | | OLIVIA JOHNSON | Check Date: 07/19/2017 | Check Amount: | 550.00 |
| 007898 | 07/19/2017 | C3665400006 | | SARAH YORKS | 72-3300-890-000-000-000-0000 | 372000 | 750.00 |
| Vendor: 126775 - CLARION UNIVERSITY | | | | | | | |
| 007899 | 07/19/2017 | C3665400007 | | K PAULHAMUS | Remit # 1 Check Date: 07/19/2017 | Check Amount: | 1,300.00 |
| Vendor: 162185 - HARDING UNIVERSITY | | | | | | | |
| 007900 | 07/19/2017 | C3665400008 | | HAILEY KOCH | Check Date: 07/19/2017 | Check Amount: | 750.00 |
| 007900 | 07/19/2017 | C3665400009 | | EMMA FRAZIER | 72-3300-890-000-000-000-0000 | 372000 | 750.00 |
| 007900 | 07/19/2017 | C3665400010 | | JULIA ROCKWELL | 72-3300-890-000-000-000-0000 | 372000 | 750.00 |
| 007900 | 07/19/2017 | C3665400011 | | KIRSTEN SCHLORFF | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| Vendor: 171175 - INDIANA UNIVERSITY OF PA | | | | | | | |
| 007901 | 07/19/2017 | C3665400012 | | COLBY KOCH | Check Date: 07/19/2017 | Check Amount: | 2,600.00 |
| Vendor: 178840 - KEUKA COLLEGE | | | | | | | |
| 007902 | 07/19/2017 | C3665400013 | | SETH DANGLE | Check Date: 07/19/2017 | Check Amount: | 550.00 |
| 007902 | 07/19/2017 | C3665400014 | | MADISSEN DAVIS | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| 007902 | 07/19/2017 | C3665400015 | | HOLLY ENDERS | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| 007902 | 07/19/2017 | C3665400016 | | BRYCE HILLYARD | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| 007902 | 07/19/2017 | C3665400017 | | ERIC HULLING | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| 007902 | 07/19/2017 | C3665400018 | | TAYLOR KIRKENDAL | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| 007902 | 07/19/2017 | C3665400019 | | BROOK ROZENBERG | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| 007902 | 07/19/2017 | C3665400020 | | JORDAN RUSSELL | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| 007902 | 07/19/2017 | C3665400021 | | ALISON SCHLORFF | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| 007902 | 07/19/2017 | C3665400022 | | HAILIE WALTERS | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| 007902 | 07/19/2017 | C3665400023 | | LILY WASSON | 72-3300-890-000-000-000-0000 | 372000 | 750.00 |
| Vendor: 186203 - LOCK HAVEN UNIVERSITY | | | | | | | |
| 007903 | 07/19/2017 | C3665400024 | | M PAN CZYSZYN | Check Date: 07/19/2017 | Check Amount: | 6,250.00 |
| Vendor: 188400 - LYCOMING COLLEGE | | | | | | | |
| 007904 | 07/19/2017 | C3665400025 | | JAMIE BROWN | Remit # 1 Check Date: 07/19/2017 | Check Amount: | 550.00 |
| | | | | | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

C - Credit Card Payment

d - Direct Deposit

Fund Accounting Check Register

ACCOUNTS PAYABLE - From 07/01/2017 To 07/31/2017

fackrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A. S. N. | Expended Amt |
|---|------------|-------------|--------|-----------|---|---------------|--------------|
| 007904 | 07/19/2017 | C3665400026 | | | HANNAH RHINEHART 72-3300-890-000-000-0000 | 372000 | 550.00 |
| Vendor: 190566 - MANSFIELD UNIVERSITY | | | | | | | |
| 007905 | 07/19/2017 | C3665400027 | | | REBECCA BARROWS 72-3300-890-000-000-0000 | 372000 | 1,100.00 |
| Vendor: 195400 - MESSIAH COLLEGE | | | | | | | |
| 007906 | 07/19/2017 | C3665400035 | | | JOSEPH LUSK 72-3300-890-000-000-0000 | 372000 | 550.00 |
| 007906 | 07/19/2017 | C3665400036 | | | RACHEL SMITH 72-3300-890-000-000-0000 | 372000 | 550.00 |
| Vendor: 210160 - PA COLLEGE OF TECHNOLOGY | | | | | | | |
| 007907 | 07/19/2017 | C3665400030 | | | M ALEXANDER 72-3300-890-000-000-0000 | 372000 | 550.00 |
| 007907 | 07/19/2017 | C3665400031 | | | COURTNEY BREON 72-3300-890-000-000-0000 | 372000 | 550.00 |
| 007907 | 07/19/2017 | C3665400032 | | | MADALYN CHARNEGO 72-3300-890-000-000-0000 | 372000 | 550.00 |
| 007907 | 07/19/2017 | C3665400033 | | | LOGAN ROGERS 72-3300-890-000-000-0000 | 372000 | 550.00 |
| 007907 | 07/19/2017 | C3665400034 | | | BENJAMIN THOMAS 72-3300-890-000-000-0000 | 372000 | 550.00 |
| Vendor: 210180 - PENN STATE UNIVERSITY | | | | | | | |
| 007908 | 07/19/2017 | C3665400028 | | | JESSICA WILLITS 72-3300-890-000-000-0000 | 372000 | 2,750.00 |
| Vendor: 210195 - PENN STATE ALTOONA | | | | | | | |
| 007909 | 07/19/2017 | C3665400029 | | | TIMBER MERRYMAN 72-3300-890-000-000-0000 | 372000 | 750.00 |
| Vendor: 210200 - PENN STATE HARRISBURG | | | | | | | |
| 007910 | 07/19/2017 | C3665400037 | | | B FERGUSON 72-3300-890-000-000-0000 | 372000 | 750.00 |
| Vendor: 214478 - PRINCETON UNIVERSITY | | | | | | | |
| 007911 | 07/19/2017 | C3665400038 | | | KYLE HALTENHOFF 72-3300-890-000-000-0000 | 372000 | 750.00 |
| 007911 | 07/19/2017 | C3665400039 | | | EZEKIEL MILLER 72-3300-890-000-000-0000 | 372000 | 550.00 |
| Vendor: 220657 - ROCHESTER INSTITUTE OF TECHNOLOGY | | | | | | | |
| 007912 | 07/19/2017 | C3665400041 | | | KATRINA RUCKER 72-3300-890-000-000-0000 | 372000 | 750.00 |
| Vendor: 227975 - SHIPPENSBURG UNIVERSITY | | | | | | | |
| 007913 | 07/19/2017 | C3665400040 | | | ISABELLA BUBB 72-3300-890-000-000-0000 | 372000 | 1,300.00 |
| Vendor: 232450 - SAINT FRANCIS UNIVERSITY | | | | | | | |
| 007914 | 07/19/2017 | C3665400042 | | | SKYLAR BRION 72-3300-890-000-000-0000 | 372000 | 550.00 |
| 007914 | 07/19/2017 | C3665400043 | | | JACOB BUTZLER 72-3300-890-000-000-0000 | 372000 | 750.00 |
| 007914 | 07/19/2017 | C3665400044 | | | ALEX TOBIN 72-3300-890-000-000-0000 | 372000 | 750.00 |
| Vendor: 235880 - SUSQUEHANNA UNIVERSITY | | | | | | | |
| 007915 | 07/19/2017 | C3665400045 | | | BRENNAN EISWERTH 72-3300-890-000-000-0000 | 372000 | 2,250.00 |
| Vendor: 242527 - UNIVERSITY OF NOTRE DAME | | | | | | | |
| 007916 | 07/19/2017 | C3665400046 | | | LEIGH EISENHAUER 72-3300-890-000-000-0000 | 372000 | 550.00 |
| Vendor: 242545 - UNIVERSITY OF PENNSYLVANIA | | | | | | | |
| | | | | | Check Date: 07/19/2017 | Check Amount: | 550.00 |

* Denotes Non-Negotiable Transaction
 # - Payable Transaction P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Register

ACCOUNTS PAYABLE - From 07/01/2017 To 07/31/2017

fackrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A.S.N. | Expended Amt |
|--|------------|-------------|--------|------------------|--|--------|--------------|
| 007917 | 07/19/2017 | C3665400047 | | COLETON EISWERTH | 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| Vendor: 248250 - WEST VIRGINIA UNIVERSITY | | | | | | | |
| 007918 | 07/19/2017 | C3665400048 | | NEVINA TRUNZO | Remit # 1 Check Date: 07/19/2017 72-3300-890-000-000-000-0000 | 372000 | 550.00 |
| Vendor: 249380 - WILKES UNIVERSITY | | | | | | | |
| 007919 | 07/19/2017 | C3665600001 | | JORDAN COLLINS | Check Date: 07/19/2017 74-3300-000-000-000-000-0000 | 374000 | 550.00 |
| 007919 | 07/19/2017 | C3665600002 | | OLIVIA JOHNSON | 74-3300-000-000-000-000-0000 | 374000 | 1,000.00 |
| Vendor: 126775 - CLARION UNIVERSITY | | | | | | | |
| 007920 | 07/19/2017 | C3665600003 | | DYNESHIA SMITH | Remit # 1 Check Date: 07/20/2017 74-3300-000-000-000-000-0000 | 374000 | 1,500.00 |
| Vendor: 157950 - GRACE COLLEGE & THEOLOGICAL SEMINARY | | | | | | | |
| 007921 | 07/19/2017 | C3665600004 | | K PAULHAMUS | Check Date: 07/20/2017 74-3300-000-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 162185 - HARDING UNIVERSITY | | | | | | | |
| 007922 | 07/19/2017 | C3665600005 | | EMMA FRAZIER | Check Date: 07/20/2017 74-3300-000-000-000-000-0000 | 374000 | 1,250.00 |
| 007922 | 07/19/2017 | C3665600006 | | HAILEY KOCH | 74-3300-000-000-000-000-0000 | 374000 | 1,000.00 |
| 007922 | 07/19/2017 | C3665600007 | | JULIA ROCKWELL | 74-3300-000-000-000-000-0000 | 374000 | 500.00 |
| 007922 | 07/19/2017 | C3665600008 | | KIRSTEN SCHLORFF | 74-3300-000-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 171175 - INDIANA UNIVERSITY OF PA | | | | | | | |
| 007923 | 07/19/2017 | C3665600009 | | HAYLEE FISHEL | Check Date: 07/20/2017 74-3300-000-000-000-000-0000 | 374000 | 2,500.00 |
| Vendor: 182465 - LANCASTER BIBLE COLLEGE | | | | | | | |
| 007924 | 07/19/2017 | C3665600010 | | MADISSEN DAVIS | Check Date: 07/20/2017 74-3300-000-000-000-000-0000 | 374000 | 500.00 |
| 007924 | 07/19/2017 | C3665600011 | | HOLLY ENDERS | 74-3300-000-000-000-000-0000 | 374000 | 500.00 |
| 007924 | 07/19/2017 | C3665600012 | | ERIC LEHMAN | 74-3300-000-000-000-000-0000 | 374000 | 1,250.00 |
| 007924 | 07/19/2017 | C3665600013 | | CARLY OBERLE | 74-3300-000-000-000-000-0000 | 374000 | 500.00 |
| 007924 | 07/19/2017 | C3665600014 | | BROOK ROZENBERG | 74-3300-000-000-000-000-0000 | 374000 | 500.00 |
| 007924 | 07/19/2017 | C3665600015 | | HAILIE WALTERS | 74-3300-000-000-000-000-0000 | 374000 | 500.00 |
| 007924 | 07/19/2017 | C3665600016 | | JEANETTE WALTZ | 74-3300-000-000-000-000-0000 | 374000 | 1,250.00 |
| 007924 | 07/19/2017 | C3665600017 | | LILY WASSON | 74-3300-000-000-000-000-0000 | 374000 | 500.00 |
| 007924 | 07/19/2017 | C3665600018 | | LOGAN WENTZEL | 74-3300-000-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 186203 - LOCK HAVEN UNIVERSITY | | | | | | | |
| 007925 | 07/19/2017 | C3665600019 | | DOMINIC LOFFREDO | Check Date: 07/20/2017 74-3300-000-000-000-000-0000 | 374000 | 6,000.00 |
| 007925 | 07/19/2017 | C3665600020 | | M PANCZYSZYN | 74-3300-000-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 188400 - LYCOMING COLLEGE | | | | | | | |
| 007926 | 07/19/2017 | C3665600021 | | JAMIE BROWN | Remit # 1 Check Date: 07/20/2017 74-3300-000-000-000-000-0000 | 374000 | 1,000.00 |
| 007926 | 07/19/2017 | C3665600022 | | HANNAH RHINEHART | 74-3300-000-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 190566 - MANSFIELD UNIVERSITY | | | | | | | |
| | | | | | Check Date: 07/20/2017 | 374000 | 1,000.00 |

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

C - Credit Card Payment

d - Direct Deposit

Fund Accounting Check Register

ACCOUNTS PAYABLE - From 07/01/2017 To 07/31/2017

fackrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A.S.N. | Expended Amt |
|--|------------|-------------|--------|------------------|------------------------------------|---------------|--------------|
| 007927 | 07/19/2017 | C3665600023 | | HALEY BECHDEL | 74-3300-000-000-000-0000 | 374000 | 1,000.00 |
| Vendor: 196780 - MISERICORDIA UNIVERSITY | | | | | | | |
| 007928 | 07/19/2017 | C3665600024 | | ANDREA SANFORD | 74-3300-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 204100 - NEW TRIBES BIBLE INSTITUTE | | | | | | | |
| 007929 | 07/19/2017 | C3665600028 | | CHLOE BIERLY | 74-3300-000-000-000-0000 | 374000 | 500.00 |
| 007929 | 07/19/2017 | C3665600029 | | RYLIE NEECE | 74-3300-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 210160 - PA COLLEGE OF TECHNOLOGY | | | | | | | |
| 007930 | 07/19/2017 | C3665600027 | | M ALEXANDER | Remit # 7 74-3300-000-000-000-0000 | 374000 | 1,000.00 |
| Vendor: 210180 - PENN STATE UNIVERSITY | | | | | | | |
| 007931 | 07/19/2017 | C3665600025 | | ARIANA PAULHAMUS | Remit # 2 74-3300-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 210195 - PENN STATE ALTOONA | | | | | | | |
| 007932 | 07/19/2017 | C3665600026 | | TIMBER MERRYMAN | 74-3300-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 210200 - PENN STATE HARRISBURG | | | | | | | |
| 007933 | 07/19/2017 | C3665600030 | | EZEKIEL MILLER | Remit # 2 74-3300-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 220657 - ROCHESTER INSTITUTE OF TECHNOLOGY | | | | | | | |
| 007934 | 07/19/2017 | C3665600032 | | HARLEY LORSON | 74-3300-000-000-000-0000 | 374000 | 750.00 |
| 007934 | 07/19/2017 | C3665600033 | | KATRINA RUCKER | 74-3300-000-000-000-0000 | 374000 | 1,250.00 |
| Vendor: 227975 - SHIPPENSBURG UNIVERSITY | | | | | | | |
| 007935 | 07/19/2017 | C3665600031 | | ISABELLA BUBB | 74-3300-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 232450 - SAINT FRANCIS UNIVERSITY | | | | | | | |
| 007936 | 07/19/2017 | C3665600034 | | SKYLAR BRION | 74-3300-000-000-000-0000 | 374000 | 500.00 |
| 007936 | 07/19/2017 | C3665600035 | | JACOB BUTZLER | 74-3300-000-000-000-0000 | 374000 | 750.00 |
| 007936 | 07/19/2017 | C3665600036 | | ALEX TOBIN | 74-3300-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 235880 - SUSQUEHANNA UNIVERSITY | | | | | | | |
| 007937 | 07/19/2017 | C3665600037 | | ADAM KIESS | Remit # 1 74-3300-000-000-000-0000 | 374000 | 1,750.00 |
| Vendor: 242557 - UNIVERSITY OF PITTSBURG AT JOHNSTOWN | | | | | | | |
| 007938 | 07/19/2017 | C3665600038 | | LEVI LORSON | 74-3300-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 248250 - WEST VIRGINIA UNIVERSITY | | | | | | | |
| 007939 | 07/19/2017 | C3665600039 | | LOGAN HULING | Remit # 1 74-3300-000-000-000-0000 | 374000 | 500.00 |
| 007939 | 07/19/2017 | C3665600040 | | NEVINA TRUNZO | 74-3300-000-000-000-0000 | 374000 | 500.00 |
| Vendor: 249380 - WILKES UNIVERSITY | | | | | | | |
| 007940 | 07/19/2017 | C3665600041 | | WYATT LORSON | 74-3300-000-000-000-0000 | 374000 | 1,000.00 |
| Vendor: 254200 - YORK COLLEGE OF PA | | | | | | | |
| | | | | | Check Date: 07/20/2017 | Check Amount: | 500.00 |

* Denotes Non-Negotiable Transaction

- Payable Transaction P - Prenote d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Register

ACCOUNTS PAYABLE - From 07/01/2017 To 07/31/2017

fackrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A.S.N. | Expended Amt |
|---------|-----------|--------|--------|-----------|-----------------------------------|--------|--------------|
| | | | | | 72-RAMSEY EXPEND TRUST | | 28,600.00 |
| | | | | | 74-Sechrist Schlrsrship Fund | | 25,500.00 |
| | | | | | Grand Total Manual Checks : | | 0.00 |
| | | | | | Grand Total Regular Checks : | | 54,100.00 |
| | | | | | Grand Total Direct Deposits: | | 0.00 |
| | | | | | Grand Total Credit Card Payments: | | 0.00 |
| | | | | | Grand Total All Checks : | | 54,100.00 |

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

c - Credit Card Payment

d - Direct Deposit

Fund Accounting Check Register

CAPITAL RESERVE - From 07/01/2017 To 07/31/2017

fackrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A. S. N. | Expended Amt |
|--|------------|--------------|----------|-------------|-------------------------------------|----------|--------------|
| 000101 | 07/26/2017 | C36690000001 | | 160291 | 32-4600-760-000-00-790-000-000-0000 | 332790 | 170,495.00 |
| Vendor: 108510 - AUTOMATED LOGIC CONTRACTING SERVICES Remit # 1 Check Date: 07/26/2017 Check Amount: 170,495.00 | | | | | | | |
| 000102 | 07/28/2017 | C36708000001 | 18000205 | INV12306887 | 32-4600-758-000-00-607-000-000-0000 | 332607 | 9,446.58 |
| Vendor: 224960 - SCHOOL OUTFITTERS Remit # 1 Check Date: 07/28/2017 Check Amount: 9,446.58 | | | | | | | |
| 32-CAPITAL RES FUND (2932) | | | | | | | 179,941.58 |
| Grand Total Manual Checks : | | | | | | | 0.00 |
| Grand Total Regular Checks : | | | | | | | 179,941.58 |
| Grand Total Direct Deposits: | | | | | | | 0.00 |
| Grand Total Credit Card Payments: | | | | | | | 0.00 |
| Grand Total All Checks : | | | | | | | 179,941.58 |

* Denotes Non-Negotiable Transaction
 P - Prenote d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

CAFETERIA FUND - From 07/01/2017 To 07/31/2017

fackrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A.S.N. | Expended Amt |
|--|------------|-------------|--------|---------------|----------------------------------|---------------|-------------------|
| 004484 | 07/19/2017 | C3664700004 | | 5179472 | 50-3100-460-000-000-0000-0000 | 350013 | 278.00 |
| Vendor: 141881 - J.C. EHRLICH CO., INC. | | | | | | | |
| 004485 | 07/19/2017 | C3664700003 | | REC0000018610 | Remit # 1 Check Date: 07/19/2017 | Check Amount: | 278.00 |
| Vendor: 164720 - HEARTLAND PAYMENT SYSTEMS | | | | | | | |
| 004486 | 07/19/2017 | C3664700001 | | JUNE 2017 | 50-3100-610-000-000-0000-0000 | 350015 | 1,921.00 |
| 004486 | 07/19/2017 | C3664700002 | | ADV17180090 | Remit # 1 Check Date: 07/19/2017 | Check Amount: | 1,921.00 |
| Vendor: 205950 - NUTRITION, INC. | | | | | | | |
| 004487 | 07/19/2017 | C3664700005 | | 53317 | 50-3100-430-000-000-0000-0000 | 350012 | 2,860.00 |
| Vendor: 216500 - QUALITY AIR MECHANICAL, INC. | | | | | | | |
| 004488 | 07/28/2017 | C3670300001 | | | 50-3100-430-000-000-0000-0000 | 350012 | 327.08 |
| Vendor: 134950 - D R CUPP | | | | | | | |
| | | | | | | | 327.08 |
| | | | | | | | 327.08 |
| 50-FOOD SERVICE FUND | | | | | | | 107,503.90 |
| Grand Total Manual Checks : | | | | | | | 0.00 |
| Grand Total Regular Checks : | | | | | | | 107,503.90 |
| Grand Total Direct Deposits: | | | | | | | 0.00 |
| Grand Total Credit Card Payments: | | | | | | | 0.00 |
| Grand Total All Checks : | | | | | | | 107,503.90 |

* Denotes Non-Negotiable Transaction
P - Prenote d - Direct Deposit
- Payable Transaction c - Credit Card Payment

Fund Accounting Check Register

ATHLETIC FUND - From 07/01/2017 To 07/31/2017

fackrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A. S. N. | Expended Amt |
|--|------------|-------------|--------|-----------|----------------------------------|---------------|--------------|
| 012125 | 07/06/2017 | C3658500001 | | 20173307 | 29-3250-810-009-00-000-000-0000 | 329056 | 655.00 |
| Vendor: 171900 - IMPACT APPLICATIONS INC | | | | | | | |
| 012126 | 07/28/2017 | C3670100001 | | 60482 | 29-3250-610-009-00-000-000-0000 | 329044 | 655.00 |
| Vendor: 121100 - BUTTORFFS HARDWARE | | | | | | | |
| | | | | | Remit # 1 Check Date: 07/06/2017 | Check Amount: | 6.58 |
| | | | | | Remit # 1 Check Date: 07/28/2017 | Check Amount: | 6.58 |

29-ATHLETIC FUND

Grand Total Manual Checks : 0.00
 Grand Total Regular Checks : 661.58
 Grand Total Direct Deposits: 0.00
 Grand Total Credit Card Payments: 0.00
 Grand Total All Checks : 661.58

- Payable Transaction P - Prenote * Denotes Non-Negotiable Transaction
 # - Credit Card Payment d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Register

PAYROLL FUND -PLGIT - From 07/01/2017 To 07/31/2017

fackrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A.S.N. | Expended Amt |
|---------|------------|--|--------|-----------|----------------------------------|---------------|--------------|
| 058027 | 07/07/2017 | C3657100001 | | | 78-0479-000-00-00-00-00-023-0000 | 178479CD | 385.41 |
| Vendor: | 101250 | - AFSCME COUNCIL 13 | | | Remit # 1 Check Date: 07/07/2017 | Check Amount: | 385.41 |
| 058028 | 07/07/2017 | C3657100002 | | | 78-0479-000-00-00-00-00-024-0000 | 178479AFSC | 30.50 |
| Vendor: | 101255 | - AFSCME COUNCIL 13 | | | Remit # 1 Check Date: 07/07/2017 | Check Amount: | 30.50 |
| 058029 | 07/07/2017 | C3657100003 | | | 78-0479-000-00-00-00-00-036-0000 | 178479JSEA | 4,739.29 |
| Vendor: | 174953 | - JSAEA, JULIE WAGNER | | | Check Date: 07/07/2017 | Check Amount: | 4,739.29 |
| 058030 | 07/07/2017 | C3657100004 | | | 78-0479-000-00-00-00-00-072-0000 | 178479USDE | 76.79 |
| Vendor: | 242564 | - US DEPARTMENT OF EDUCATION | | | Remit # 1 Check Date: 07/07/2017 | Check Amount: | 76.79 |
| 058031 | 07/07/2017 | C3657100005 | | | 78-0479-000-00-00-00-00-026-0000 | 178479WTCU | 5,475.50 |
| Vendor: | 250800 | - WMSPT TEACHERS CREDIT UNION | | | Remit # 1 Check Date: 07/07/2017 | Check Amount: | 5,475.50 |
| 058033 | 07/18/2017 | C3663900001 | | | 78-0479-000-00-00-00-00-023-0000 | 178479CD | 424.91 |
| Vendor: | 101250 | - AFSCME COUNCIL 13 | | | Remit # 1 Check Date: 07/21/2017 | Check Amount: | 424.91 |
| 058034 | 07/18/2017 | C3663900002 | | | 78-0479-000-00-00-00-00-024-0000 | 178479AFSC | 30.50 |
| Vendor: | 101255 | - AFSCME COUNCIL 13 | | | Remit # 1 Check Date: 07/21/2017 | Check Amount: | 30.50 |
| 058035 | 07/18/2017 | C3663900003 | | | 78-0479-000-00-00-00-00-007-0000 | 178479HOMA | 28.96 |
| Vendor: | 168350 | - HORACE MANN LIFE INS CO | | | Remit # 1 Check Date: 07/21/2017 | Check Amount: | 28.96 |
| 058036 | 07/18/2017 | C3663900004 | | | 78-0479-000-00-00-00-00-057-0000 | 178479125I | 27,051.88 |
| Vendor: | 174325 | - JSASD GENERAL FUND | | | Remit # 3 Check Date: 07/21/2017 | Check Amount: | 27,388.18 |
| 058037 | 07/18/2017 | C3663900006 | | | 78-0479-000-00-00-00-00-036-0000 | 178479JSEA | 4,749.17 |
| Vendor: | 174953 | - JSAEA, JULIE WAGNER | | | Check Date: 07/21/2017 | Check Amount: | 4,749.17 |
| 058038 | 07/18/2017 | C3663900008 | | | 78-0479-000-00-00-00-00-042-0000 | 178479UF | 94.00 |
| Vendor: | 188950 | - LYCOMING UNITED WAY | | | Remit # 1 Check Date: 07/21/2017 | Check Amount: | 94.00 |
| 058039 | 07/18/2017 | C3663900007 | | | 78-0479-000-00-00-00-00-076-0000 | 178479LTD | 2,675.36 |
| Vendor: | 189758 | - MADISON NATIONAL LIFE INS. CO., INC. | | | Check Date: 07/21/2017 | Check Amount: | 2,675.36 |
| 058040 | 07/18/2017 | C3663900009 | | | 78-0478-000-00-00-00-00-029-0000 | 178478LOC | 17,918.59 |
| Vendor: | 200800 | - MUNICIPAL & SCHOOL INCOME TAX | | | Remit # 1 Check Date: 07/21/2017 | Check Amount: | 17,918.59 |
| 058041 | 07/18/2017 | C3663900010 | | | 78-0479-000-00-00-00-00-072-0000 | 178479USDE | 76.79 |
| Vendor: | 242564 | - US DEPARTMENT OF EDUCATION | | | Remit # 1 Check Date: 07/21/2017 | Check Amount: | 76.79 |
| 058042 | 07/18/2017 | C3663900011 | | | 78-0479-000-00-00-00-00-026-0000 | 178479WTCU | 5,475.50 |
| Vendor: | 250800 | - WMSPT TEACHERS CREDIT UNION | | | Remit # 1 Check Date: 07/21/2017 | Check Amount: | 5,475.50 |
| 058043 | 07/26/2017 | C3669200004 | | | 78-0479-000-00-00-00-00-030-0000 | 178479OPT | 883.93 |
| Vendor: | 117310 | - CARLENE BOWERS | | | Remit # 1 Check Date: 07/26/2017 | Check Amount: | 883.93 |
| 058044 | 07/26/2017 | C3669200001 | | | 78-0479-000-00-00-00-00-030-0000 | 178479OPT | 1,569.20 |

* Denotes Non-Negotiable Transaction

- Payable Transaction P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Register

PAYROLL FUND -PLGIT - From 07/01/2017 To 07/31/2017

fackrgc

| Check # | Tran Date | Tran # | PO No. | Invoice # | Account Code | A.S.N. | Check Amount: | Check Date: | Check Amount: | Expended Amt |
|---|------------|-------------|--------|-----------|---------------------------------|-----------|---------------|-------------|---------------|--------------|
| Vendor: 160175 - HAB-EMS | | | | | | | | | | |
| 058045 | 07/26/2017 | C3669200002 | | | 78-0479-000-00-000-000-030-0000 | 1784790PT | 1,569.20 | 07/26/2017 | 1,569.20 | 1,569.20 |
| 058045 | 07/26/2017 | C3669200003 | | | 78-0402-000-00-000-000-0010 | 178402GF | 244.08 | | 244.08 | 244.08 |
| Vendor: 212775 - PINE CREEK TOWNSHIP | | | | | | | | | | |
| | | | | | Remit # 1 | | -4.88 | 07/26/2017 | 239.20 | 239.20 |
| 78-PAYROLL FUND | | | | | | | | | | |
| Grand Total Manual Checks : 0.00 | | | | | | | | | | |
| Grand Total Regular Checks : 72,261.78 | | | | | | | | | | |
| Grand Total Direct Deposits: 0.00 | | | | | | | | | | |
| Grand Total Credit Card Payments: 0.00 | | | | | | | | | | |
| Grand Total All Checks : 72,261.78 | | | | | | | | | | |

* Denotes Non-Negotiable Transaction
P - Prenote d - Direct Deposit

- Payable Transaction c - Credit Card Payment

| Field Trips | | | | | |
|-------------|-------------------|-------------------------|----------------------|------------|--|
| Date | Student Group | Destination Facility | Destination Location | Chaperones | |
| 7/6/2017 | HS - Gr 8-12 Band | JS Town Meeting Parade | Jersey Shore, PA | Lahr/3 TBD | |
| 8/16/2017 | HS - Gr 8-12 Band | Williamsport Parade | Williamsport, Pa | Lahr/3 TBD | |
| 9/1/2017 | HS - Gr 8-12 Band | Mifflinburg HS | Mifflinburg, PA | Lahr/3 TBD | |
| 9/9/2017 | HS - Gr 8-12 Band | Williamsport HS | Williamsport, Pa | Lahr/3 TBD | |
| 9/22/2017 | HS - Gr 8-12 Band | Montoursville HS | Montoursville, PA | Lahr/3 TBD | |
| 9/23/2017 | HS - Gr 8-12 Band | Juniata Valley HS | Alexandria, PA | Lahr/3 TBD | |
| 9/27/2017 | HS - Gr 8-12 Band | Muncy HS | Muncy, PA | Lahr/3 TBD | |
| 9/28/2017 | HS - Gr 8-12 Band | Bloomsburg Fair Grounds | Bloomsburg, PA | Lahr/3 TBD | |
| 9/29/2017 | HS - Gr 8-12 Band | Sellingsgrove HS | Sellingsgrove, PA | Lahr/3 TBD | |
| 10/7/2017 | HS - Gr 8-12 Band | Tyrone HS | Tyrone, PA | Lahr/3 TBD | |
| 10/13/2017 | HS - Gr 8-12 Band | Shamokin HS | Shamokin, PA | Lahr/3 TBD | |
| 10/20/2017 | HS - Gr 8-12 Band | Bald Eagle HS | Wingate, PA | Lahr/3 TBD | |
| 12/2/2017 | HS - Gr 8-12 Band | JS Christmas Parade | Jersey Shore, PA | Lahr/3 TBD | |
| | | | | | |
| | | | | | |



Book Board Policy Manual
Section 800 Operations
Title Maintaining Professional Adult/Student Boundaries
Number 824
Status
Legal 1. 24 P.S. 510

2. Pol. 818

3. Pol. 103

4. Pol. 103.1

5. Pol. 248

6. Pol. 815

7. 23 Pa. C.S.A. 6311

8. Pol. 806

9. 24 P.S. 2070.9a

10. Pol. 317.1

11. 24 P.S. 1302.1-A

12. 24 P.S. 1303-A

13. 22 PA Code 10.2

14. 22 PA Code 10.21

15. 22 PA Code 10.22

16. Pol. 805.1

17. Pol. 348

18. Pol. 317

22 PA Code 235.1 et seq

24 P.S. 2070.1a et seq

23 Pa. C.S.A. 6301 et seq

Authority

This policy applies to district employees, volunteers, student teachers, and independent contractors and their employees who interact with students or are present on school grounds. For purposes of this policy, such individuals are referred to collectively as adults. The term adults as used in this policy, does not include district students who perform services on a volunteer or compensated basis.

All adults shall be expected to maintain professional and ethical relationships with district students that are conducive to an effective, safe learning environment. This policy addresses a range of behaviors that include not only obviously unlawful or improper interactions with students, but also precursor grooming and other boundary-blurring behaviors that can lead to more egregious misconduct.

The Board directs that all adults shall be informed of conduct that is prohibited and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.[1]

*This policy is not intended to interfere with appropriate personal relationships between adults and students and their families that exist and/or develop independently of the district or to interfere with participation in civic, religious or other outside organizations that include district students.

Definition

For purposes of this policy, **legitimate educational reasons** include matters or communications related to teaching, counseling, athletics, extracurricular activities, treatment of a student's physical injury or other medical needs, school administration or other purposes within the scope of the adult's job duties.

Delegation of Responsibility

The Superintendent or designee shall annually inform students, parents/guardians, and all adults regarding the contents of this Board policy through employee and student handbooks, posting on the district website, and by other appropriate methods.

The building principal or designee shall be available to answer questions about behaviors or activities that may violate professional boundaries as defined in this policy.

Independent contractors doing business with the district shall ensure that their employees who have interaction with students or are present on school grounds are informed of the provisions of this policy. [2]

Guidelines

Adults shall establish and maintain appropriate personal boundaries with students and not engage in any behavior that is prohibited by this policy.

Prohibited Conduct

Romantic or Sexual Relationships -

Adults shall be prohibited from dating, courting, or entering into or attempting to form a romantic or sexual relationship with any student enrolled in the district, regardless of the student's age. Students of any age are not legally capable of consenting to romantic or sexual interactions with adults.

Prohibited romantic or sexual interaction involving students includes, but is not limited to:

1. Sexual physical contact.
2. Romantic flirtation, propositions, or sexual remarks.
3. Sexual slurs, leering, epithets, sexual or derogatory comments.
4. Personal comments about a student's body.
5. Sexual jokes, notes, stories, drawings, gestures or pictures.
6. Spreading sexual or romantic rumors.
7. Touching a student's body or clothes in a sexual or intimate way.
8. Accepting massages, or offering or giving massages other than in the course of injury care administered by an athletic trainer, coach, or health care provider.

9. Restricting a student's freedom of movement in a sexually intimidating or provocative manner.
10. Displaying or transmitting sexual objects, pictures, or depictions.

***Social Interactions -**

In order to maintain professional boundaries, adults shall ensure that their interactions with students are appropriate and for legitimate educational reasons.

Electronic Communications -

For purposes of this policy, electronic communication shall mean a communication transmitted by means of an electronic device including, but not limited to, a telephone, cellular telephone, computer, i-pad, computer network, personal data assistant or pager. Electronic communications include, but are not limited to, emails, instant messages and communications made by means of an Internet website, including social media and other networking websites.

As with other forms of communication, when communicating electronically, adults shall maintain professional boundaries with students.

Electronic communication with students shall be for legitimate educational reasons only.

When available, district-provided email or other district-provided communication devices shall be used when communicating electronically with students. The use of district-provided email or other district-provided communication devices shall be in accordance with district policies and procedures.[6]

All electronic communications from coaches and advisors to team or club members shall be sent in a single communication to all participating team or club members, except for communications concerning an individual student's medical or academic privacy matters, in which case the communications will be copied to the building principal. In the case of sports teams under the direction of the Athletic Director, such medical or academic communications shall also be copied to the Athletic Director.

Adults shall not follow or accept requests for current students to be friends or connections on personal social networking sites and shall not create any networking site for communication with students other than those provided by the district for this purpose, without the prior written approval of the building principal.

Exceptions

An emergency situation or a legitimate educational reason may justify deviation from professional boundaries set out in this policy. The adult shall be prepared to articulate the reason for any deviation from the requirements of this policy and must demonstrate that s/he has maintained an appropriate relationship with the student.

Under no circumstance will an educational or other reason justify deviation from the "Romantic and Sexual Relationships" section of this policy.

There will be circumstances where personal relationships develop between an adult and a student's family, e.g. when their children become friends. This policy is not intended to interfere with such relationships or to limit activities that are normally consistent with such relationships. Adults are strongly encouraged to maintain professional boundaries appropriate to the nature of the activity.

It is understood that many adults are involved in various other roles in the community through nondistrict-related civic, religious, athletic, scouting or other organizations and programs whose participants may include district students. Such community involvement is commendable, and this policy is not intended to interfere with or restrict an adult's ability to serve in those roles; however,

adults are strongly encouraged to maintain professional boundaries appropriate to the nature of the activity with regard to all youth with whom they interact in the course of their community involvement.

Reporting Inappropriate or Suspicious Conduct

Any person, including a student, who has concerns about or is uncomfortable with a relationship or interaction between an adult and a student, shall immediately notify the Superintendent, principal or other administrator.[5]

All district employees, independent contractors and volunteers who have reasonable cause to suspect that a child is the victim of child abuse, shall immediately report the suspected abuse, in accordance with applicable law, regulations and Board policy.[7][8]

An educator who knows of any action, inaction or conduct which constitutes sexual abuse or exploitation or sexual misconduct under the Educator Discipline Act shall report such misconduct to the Pennsylvania Department of Education on the required form, and shall report such misconduct to the Superintendent and his/her immediate supervisor, within fifteen (15) days of discovery of such misconduct.[9][10]

If the Superintendent or designee reasonably suspects that conduct being reported involves an incident required to be reported under the Child Protective Services Law, the Educator Discipline Act or the Safe Schools Act, the Superintendent or designee shall make a report, in accordance with applicable law, regulations and Board policy.[7][9][11][12][13][14][15][10][16][8]

It is a violation of this policy to retaliate against any person for reporting any action pursuant to this policy or for participating as a witness in any related investigation or hearing.

Investigation

Allegations of inappropriate conduct shall be promptly investigated in accordance with the procedures utilized for complaints of harassment.[5][17]

It is understood that some reports made pursuant to this policy will be based on misinterpretation; the mere fact that the reported adult is cleared of any wrongdoing shall not result in disciplinary action against the reporter or any witnesses. If as the result of an investigation any individual, including the reported adult, the reporter, or a witness is found to have intentionally provided false information in making the report or during the investigation or hearings related to the report, or if any individual intentionally obstructs the investigation or hearings, this may be addressed as a violation of this policy and other applicable laws, regulations and district policies. Obstruction includes, but is not limited to, violation of "no contact" orders given to the reported adult, attempting to alter or influence witness testimony, and destruction of or hiding evidence.

Disciplinary Action

A district employee who violates this policy may be subject to disciplinary action, up to and including termination, in accordance with all applicable district disciplinary policies and procedures.[18]

A volunteer, student teacher, or independent contractor or an employee of an independent contractor who violates this policy may be prohibited from working or serving in district schools for an appropriate period of time or permanently, as determined by the Superintendent or designee.

Training

The district shall provide training with respect to the provisions of this policy to current and new district employees, volunteers and student teachers subject to this policy.

The district, at its sole discretion, may require independent contractors and their employees who interact with students or are present on school grounds to receive training on this policy and related procedures.

PSBA New 10/15 © 2015 PSBA

Last Modified by Pamela M Copenhaver on August 24, 2017



LYCOMING COLLEGE
DEPARTMENT OF EDUCATION
Campus Box 22
700 College Place
Williamsport, PA 17701

STUDENT TEACHING SCHOOL DISTRICT AGREEMENT

This agreement is made this 1st day of May, 2017, by and
(month) (year)

between LYCOMING COLLEGE (herein after referred to as "College") and the _____
Jersey Shore Area School District
_____ (herein after referred to as "School District").
(name of school district)

The parties intend to be bound by the following terms:

I. DUTIES AND RESPONSIBILITIES OF THE COLLEGE

- a. *Selection of Students.* The College shall be responsible for the selection of qualified students to participate in the field study, internship, practicum or student teaching experience. Selected students must have the appropriate educational background and skills consistent with the contemplated educational experience offered by the School District.
- b. *Education of Students.* The College shall assume full responsibility for the classroom education of its students. The College shall be responsible for the administration of the program, the curriculum content, and the requirements of matriculation, grading and graduation.
- c. *Submission of Candidates.* The College will submit the names of the students to the School District or designated representative at least four (4) weeks prior to the field study, internship, practicum or student teaching experience.
- d. *Advising Students of Rights and Responsibilities.* The College will be responsible for advising the student of his or her own responsibilities under this Agreement. The student will be advised of his or her obligations to abide by the policies and procedures of the School District and should any student fail to abide by any policy and/or procedure, he or she may be expelled from the program.
- e. *Professional / Liability Insurance.* Students are responsible for procuring profession liability insurance through Pennsylvania State Education Association (PSEA) at their own expense. The limits of the policy will be a minimum of \$1,000,000 per occurrence. This policy must remain in full force and effect for the duration of the field study, internship, practicum or student teaching experience.
- f. *Health & Security Clearances.* The College will require its students who are participating in the field study, internship, practicum or student teaching experience to comply with the health status and security clearance requirements of the School District and/or state regulatory



LYCOMING COLLEGE
DEPARTMENT OF EDUCATION
Campus Box 22
700 College Place
Williamsport, PA 17701

STUDENT TEACHING SCHOOL DISTRICT AGREEMENT

agencies, including but not limited to completion of Act 34 Pennsylvania state criminal history report, current Act 151 child abuse report, and Act 114 FBI federal criminal history background check. Proof of compliance must be presented to the College with appropriate authorization to release information to the School District prior to participating in the experience.

DUTIES AND RESPONSIBILITIES OF THE SCHOOL DISTRICT

- a. *Establishment of Field Study, Internship, Practicum or Student Teaching.* The School District authorizes the use of its facilities as may be agreed upon by the School District and the College as a field study, internship, practicum or student teaching center. This field study, internship, practicum or student teaching experience is for students enrolled in the College's Teacher Certification Program. This field study, internship, practicum or student teaching experience is required and authorized by law.
- b. *Policies of School District.* The College will review with each student, prior to the assignment any and all applicable policies, codes, or confidentiality issues related to the experience. The School District will provide the College all the applicable information at least two weeks in advance of the student's participation.
- c. *Administration.* The School District will have sole authority and control over all aspects of student services. The School District will be responsible for and retain control over the organization, and operation of its programs.
- d. *Removal of Noncompliant Student.* The School District shall have the authority to immediately remove a student who fails to comply with School District policies and procedures. If such a removal occurs, the School District will immediately contact the responsible College Faculty Supervisor.
- e. *Designation of Representative.* The School District will designate a person to serve as a liaison between the parties who will meet periodically with representatives of the College in order to discuss, plan and evaluate the experience of the student(s).
- f. *Supervision of Students.* The School District will provide an employee of the School District to act as the Cooperating Teacher. The Cooperating Teacher will serve as a supervisor of student activities during the field study, internship, practicum or student teaching experience.



LYCOMING COLLEGE
DEPARTMENT OF EDUCATION
Campus Box 22
700 College Place
Williamsport, PA 17701

STUDENT TEACHING SCHOOL DISTRICT AGREEMENT

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- g. *Reporting of Student Progress.* The School District will provide all reasonable information requested by the College on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the College and the School District.
- h. *Student Records.* The School District will protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent the written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.

III. MUTUAL TERMS AND CONDITIONS:

- a. *Number of Participating Students.* The parties will mutually agree upon the number of College students assigned to the School District for the field study, internship, practicum or student teaching experience.
- b. *Term of Agreement.* The term of this Agreement shall be five (5) years from the date of execution. This Agreement may not exceed a period of five (5) years.
- c. *Termination of Agreement.* The College or the School District may terminate this Agreement for any reason with ninety (90) days' notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the School District terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.
- d. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
- e. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- f. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.



LYCOMING COLLEGE
DEPARTMENT OF EDUCATION
Campus Box 22
700 College Place
Williamsport, PA 17701

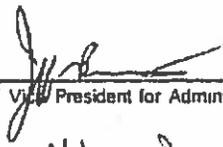
STUDENT TEACHING SCHOOL DISTRICT AGREEMENT

- g. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this agreement to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- h. *Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically stated in this Agreement. As to liability for damage, injuries or death to persons, or damages to property, the parties to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement unless such a waiver is expressly and clearly written into a part of this Agreement.

Entire Agreement. This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this agreement as of the date previously indicated.

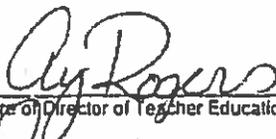
Lycoming College Authorized Signatures:



Signature of Vice President for Administration & Planning 5/18/17
Date

Dr. 

Signature of Provost of the College 5/16/17
Date

Dr. 

Signature of Director of Teacher Education Program 6/21/17
Date

Dr. 

Signature of Chairperson of the Education Department 5/16/17
Date

School District Authorized Signatures:

Signature of Authorized School District Administrator Date

Printed Name and Title of Authorized School District Administrator



Book Board Policy Manual
Section 900 Community
Title Sponsorships and Advertising
Number 913.1
Status
Legal 1. Pol. 610

2. 65 Pa. C.S.A. 1101 et seq

3. 20 U.S.C. 1232h

4. Pol. 216

5. Pol. 218

6. Pol. 218.1

7. Pol. 218.2

8. Pol. 248

9. Pol. 249

10. Pol. 815

11. Pol. 913

12. Pol. 246

13. Pol. 808

14. Pol. 105

15. Pol. 111

16. Pol. 235.1

17. Pol. 304

18. Pol. 004

19. Pol. 003

20. Pol. 006

21. Pol. 620

22. Pol. 818

23. Pol. 103

24. Pol. 103.1

25. Pol. 104

26. Pol. 348

27. Pol. 109

24 P.S. 510

Adopted April 23, 2012

Last Revised August 10, 2015

Purpose

The Board recognizes that schools provide for a potential market for commercial activities; however, it is important the district protect students and parents/guardians from exploitation and ensure commercial activities shall not interfere with the educational program. The Board recognizes that in certain instances, and with certain limitations, it may be in the best interest of the district to enter into sponsorship and advertising relationships with outside entities for a fixed period of time. Furthermore, the Board acknowledges that district facilities are publicly funded and that students and employees shall be shielded from overt commercial activity, particularly in the classroom environment. Consequently, the Board recognizes that entering into sponsorship and advertising arrangements involving the use of district facilities or that in any way impact students and employees involves ethical and legal concerns. The purpose of this policy shall be to provide procedures and guidelines for permitting sponsorships and advertising in a manner supportive of the district's overall mission of enhancing curricular and extracurricular activities, while protecting the interests of the district, its students and employees.

Authority

The Board adopts this policy and authorizes that all sponsorships and advertising arrangements shall require prior approval. School organizations, sponsors and advertisers shall agree to abide by the policies and administrative regulations of the district.

Delegation of Responsibility

The Superintendent or designee, shall have the authority to review and approve all sponsorship and advertising arrangements that shall be valued less than \$500.00.

All sponsorship and advertising arrangements that shall be valued at the amount exceeding \$500.00 shall require prior Board approval.

The Board and the Superintendent or designee, shall review all proposed sponsorship and advertising contracts valued at less than \$500.00, in accordance with Board policy. As part of the review process, additional competitive vendors may be contacted to determine if they wish to participate in the possibility of advertising and/or entering into a corporate-sponsored contract.[19][20]

Definitions

Advertisement - any payment of money or other economic benefit to a school or to the district that requires visual, audio, video or electronic placement of a name, slogan or product message on a district property or in a district publication. The term advertisement shall not include traditional fundraising activities, nor apply to outright gifts to which no quid pro quo shall be attached.

Sponsorship - any payment of money or other economic benefit to a school or to the district in exchange for recognition.

Electronic Media - electronic media shall mean any type of medium used for instruction that happens during the school day, or any program shown during the school day, requiring the use of electronic equipment, such as, but not limited to, televisions, video equipment, computers or movie projectors.

Exclusivity - an exclusive arrangement to sell, vend or advertise a product or service in schools shall be one where the district enters into a contract to make one (1) product available to students and the contract specifically forbids the sale of a competitor's product in the same school or district.

Guidelines

Upon collection, all proceeds from the sale of advertising and sponsorships shall be deposited into a designated fund within the district's General Fund.[21]

Students shall not be required to read, listen or be subjected to commercial advertising in the classroom or in school-provided materials in curriculum-related activities, with the exception of instances where commercial advertising materials shall be germane to the curriculum. In such case, commercial advertising materials may be used in a curricular setting for instructional purposes only.

Advertising and/or sponsorship opportunities for the district shall be subject to certain restrictions in keeping with the standards of good taste and shall model and promote positive values for our students. As such, no advertising or sponsorship shall be allowed that reflects poor taste, fails to promote positive values for students or otherwise may be prohibited by law, including, but not limited to, materials falling within the following categories:

1. Promotes hostility, disorder or violence.
2. Attacks ethnic, racial or religious groups.
3. Shall be libelous.
4. Violates the rights of others.
5. Inhibits the functioning of the school.
6. Overrides the school's identity.
7. Promotes any political candidate or political organization.
8. Promotes the use of drugs, alcohol, tobacco, weapons or firearms.
9. Promotes any religious organization.
10. Shall be lewd, obscene or vulgar.

All sponsorship and advertising agreements shall be subject to the following terms and conditions:

1. Schools and educators shall hold sponsored and donated materials to the same standards used for the selection and purchase of curriculum materials.
2. Where the sponsorship involves signage, the organization that erects the sign(s) bears full responsibility for all costs and expenses associated with the procurement, erection, maintenance and dismantling of the sign(s).
3. Any sponsorship or advertising proposals contemplating permanently or semi-permanently affixing a sign, name or logo to any district facility, including but not limited to a building, press box or scoreboard, shall be submitted in writing and require Board approval. The Board may limit the total number of signs that may be erected at any one time, so as to minimize distractions or the over-commercialization of the school environment.
4. Any sign that shall be determined by a township Zoning Officer to be out of compliance with local zoning ordinances shall not be permitted to be erected, and, if erected, shall be removed by the responsible organization at cost.
5. Advertising leases shall include a statement that advertising on school property shall not be construed as an endorsement by the district of the product or service being advertised.
6. All contracts between the district and sponsors for the erection of advertising signs shall include a provision that the sponsor waive in advance, and indemnify the school district for, any claims which may arise as a result of the erection, maintenance or removal of signs.

7. Advertising agreements and sponsorship relationships shall not limit, in any way, the district, schools and employees, in exercising discretion and judgment in any curricular or extracurricular activity.
8. Contracts and/or lease agreements shall include a provision allowing the Board to terminate the contract and/or lease agreement if it shall be determined by the district to have an adverse impact on the district's image, reputation, programs, services or activities.
9. If the economic benefit from any advertising or sponsorship arrangements to the school or the district exceeds the amount established annually by the Board, the agreement shall be set forth in writing and approved by the Board at a public meeting, where the community shall be provided adequate notice and opportunity to provide input and feedback.
10. All public-private sector sponsorship and/or advertising arrangements shall be consistent with all labor contracts, competitive bid requirements and all applicable federal, state and local laws, rules and regulations.[1][22]
11. A sponsorship and/or advertising written agreement term shall be determined by the Board, with a recommendation from the administration.

A sponsorship or advertising arrangement shall not result in any direct pecuniary benefit to any district employee or Board member, members of their immediate family, or businesses with which such members shall be associated, in accordance with law.[17][18][2]

Advertising in Electronic Media

Except for planned instruction that have specific lessons related to advertising, the district students shall not be required to observe, listen to or read commercial advertising in the classroom.

The district shall not enter into any contract to obtain electronic equipment or software obligating the district to expose students to advertising directed at students during school time or at home while completing school assignments. The Board reserves the right to approve exceptions on a case-by-case basis.[10][27]

The district shall not enter into any contract to obtain electronic equipment or software obligating the school to post information regarding procedures or events on electronic media that contain advertising directed at students.

The district shall not enter into any contract for electronic media services where directory information shall be collected from the students by the providers of the services in question, in accordance with Board policy.[4]

Advertising on the District Website

The district website shall not be utilized for advertisement or promotion of commercial interests or nonprofit agencies or organizations online, except as set forth below:

1. Website advertisements may be accepted and published on the district website with prior Board approval. The Board reserves the right to accept or reject advertisements pursuant to a determination of how an organization's mission aligns with the district's aims and goals. In no instance shall the website accept advertising or advertising in violation of Board policy. The Superintendent or designee shall be responsible for screening all such advertising prior to submission for Board approval.[26][11][10][23][24][25][5][6][7][8][9]
2. Advertisements shall be limited in both number and location. The Web Advisory Committee shall establish the number of advertisements to be accepted at the beginning of each year. Advertisement locations with a district focus may be chosen, and shall be prioritized based upon a statistical analysis of visits received. Requests for advertisement outside of locations set by the

Board shall not be accepted.

3. The inclusion of advertisements on the district's website shall not constitute approval and/or endorsement of any product, service, organization or activity. Approved advertisements shall not imply or declare such approval or endorsement. The district may choose to include a disclaimer of support or endorsement with advertisements that appear on the website.
4. Advertising rates shall be set at the beginning of each fiscal year and may vary based upon placement. Each advertiser shall be required to possess a signed agreement with the district before any ad shall be placed on the website.

Exclusive Vending Agreements

The district shall not enter into exclusive agreements with vendors that require increased consumption of food or beverages served to or purchased by students in district facilities.[12][13]

Students shall not be utilized as agents for any district-wide vendors in an exclusive arrangement to sell products or services to the community at large.

When the district asks students to purchase required educational supplies, it reserves the right to recommend to students specific products for purchase.

The district shall not enter into any agreement with a vendor or business entity that requires students to carry a card used for school identification and/or to gain access to student services, when that card may be used to gain access to private services provided by the vendor or business entity.

Sponsored Educational Materials and Advertising in Curriculum

The district shall not purchase curriculum materials that contain promotional information regarding a vendor or business entity that shall be irrelevant to the lesson being taught in the content of the curriculum and that shall not be incidental to materials established by the district.[14]

Teachers in the district shall not use identifiable brand names or logos in planned instruction unless deemed related to the context of the lesson being taught.[15]

Sponsored educational materials, whether purchased by the district or provided free of charge by the sponsor, shall not be used without the prior approval of the Superintendent or designee and/or building principal or designee and in accordance with the following standards:

| | |
|-----------------------------|---|
| 1. Accuracy - | Statements shall be consistent with established fact or with prevailing expert opinion. |
| 2. Objectivity - | Points of view shall be fairly represented. If the subject shall be controversial, arguments shall be balanced. Any sponsor bias shall be clearly stated and references to differing views shall be made. |
| 3. Completeness - | Materials contain all relevant information and shall not deceive or mislead by omission. |
| 4. Language - | Materials shall be both interesting and readable. |
| 5. Nondiscrimination - | The text and illustrations shall be free of any content that may be considered derogatory toward a particular ethnic group, race or sex. |
| 6. Diverse Representation - | Materials reflect the gender and racial diversity of the students that shall be using them. |

| | |
|--------------------|--|
| 7. Noncommercial - | The name and logo of the sponsor shall be solely utilized to identify the source of the materials. |
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Student Marketing Surveys and Protection of Student Privacy

Students shall not be required to fill out surveys to provide marketing information about their interests and preferences for particular vendors, businesses and products.[16][3]

A list of students' names and/or addresses and telephone numbers may not be released by the district for the purpose of advertising brand name products to students. Similarly, participation in any venture that provides any vendor with the information necessary to generate a list shall be prohibited.[4]

Recordkeeping

The Superintendent or designee shall be responsible for maintaining the following records:

1. A log of all sponsorship contracts and/or lease agreements in effect during the school year. The log shall include the following information from each sponsorship:
 - a. Name and address of the sponsor.
 - b. Date sponsorship contract and/or lease agreement executed and location of contract.
 - c. Authorized signatures on contract.
 - d. Contract item.
 - e. List of benefits received by school, including dollar amounts.
 - f. List of sponsorships activities.
 - g. Annual monetary benefit to sponsor, if sponsorship involves product sales.
2. All other records required by the Board for contract execution and procurement of goods and services.

Last Modified by Pamela M Copenhaver on August 24, 2017