

Jersey Shore Area School District
Board of Education – Regular Meeting
Minutes of November 12, 2018

A. Opening

1. **Call to Order:** Mrs. Kelley Wasson, President, called the meeting to order at 7:03 p.m.

2. **Roll Call:**

Members Present: Mr. Craig Allen, Mr. Harry Brungard, Mr. Christopher Fravel, Mr. John Pecchia, Mrs. Michelle Stemler, Mr. Merrill Sweitzer, Mrs. Mary Thomas, Mrs. Kelley Wasson and Dr. Jill Wenrich, Superintendent

Others Present: J. David Smith, Esq., Solicitor, Mr. Benjamin Enders, Board Secretary and Dr. Kenneth Dady, Assistant Superintendent

Members Absent: Mrs. Karen Stover

3. **Pledge of Allegiance:** Led by Caley Anderson, Katlin Bubb, Makayla Potter, Paige Hill and Alyssa English, students representing the Senior High School Key Club.

B. Presentations

1. **Communications:** None

2. **President's Report:** None

3. **Student Representative Report:** None

4. **Intermediate Unit Report:** None

5. **Superintendent's Report:**

- a. Policy 701 - Facilities Planning at first reading - Jill Wenrich
- b. Future Ready PA Index Information - Jill Wenrich

(Attachment)

C. Courtesy of the Floor on Agenda Items:

Burt Francis-JS Boro – commented on Comprehensive Plan Review Committee and meetings.

Raye Bierly-Piatt Twp. – commented on feasibility studies.

Colin Best-JS Boro – commented on Future Ready PA Index, fiber to Nippenose and transfer from General Fund to Capital Reserve Fund.

D. Personnel

1. **Personnel Items:**

Motion: A motion was made by Merrill Sweitzer and seconded by Christopher Fravel to approve the following Personnel items as listed on the Agenda and addendum:

- a. FMLA from April 9, 2019, (approx.) through June 11, 2019 (approx.) for employee 2018-19-11.
- b. acceptance of a letter of resignation from Robert H. Fox, Jr. as Head Varsity Cross Country coach, effective October 31, 2018.

- c. acceptance of a letter of resignation from Zakory Herman, as half time Assistant Middle School Wrestling coach, effective October 31, 2018.
- d. acceptance of a letter of resignation from Chris Winchester, Middle School Head Wrestling coach, effective Nov. 2, 2018.
- e. acceptance of a letter of resignation from Kelob Herman, as half time Assistant Middle School Wrestling coach, effective November 2, 2018.
- f. appointment of Ryan Hamilton to the position of Assistant Jr High Boys Basketball coach at level 1 of the coaches salary matrix, \$2267.20, effective November 13, 2018.
- g. appointment of Michael Wentzel to the position of Head Jr High Wrestling coach at level 1 of the coaches salary matrix, \$3268.80, effective November 13, 2018.
- h. appointment of Robert Harrow to the position of Assistant Jr High Wrestling coach at level 1 of the coaches salary matrix, \$2267.20, effective November 13, 2018.
- i. appointment of Florence Weaver to a part time food service position at Jersey Shore Area Elementary School at a rate of \$9.90/hour, effective November 13, 2018.
- j. appointment of Mary McDonough to a part time food service position at Jersey Shore Area Senior High at a rate of \$9.90/hour, effective November 13, 2018.
- k. appointment of Stacy Edkin to a part time food service position at Jersey Shore Area Senior High at a rate of \$9.90/hour, effective November 13, 2018.

The vote was a unanimous yes. Motion carried.

E. Curriculum and Instruction: None

F. Building and Grounds:

1. Building and Grounds Item:

Motion: A motion was made by Craig Allen and seconded by Harry Brungard to approve the following Building and Grounds item as listed on the Agenda:

- a. the Jersey Shore School Education Foundation mini-grant project recognition plate.

The vote was a unanimous yes. Motion carried.

G. Finance:

1. Finance Item:

Motion: A motion was made by Merrill Sweitzer and seconded by Craig Allen to approve the following Finance item as listed on the Agenda:

- a. the transfer of \$250,000 from the General Fund to the Capital Reserve Fund for the year ended June 30, 2018. There was prior Board approval for commitment and transfer of funds to complete the June 30, 2018 financial statements in compliance with GASB 54 and Act 48.

The vote was a unanimous yes. Motion carried.

H. Miscellaneous:

1. Miscellaneous Item

Motion: A motion was made by Merrill Sweitzer and seconded by Chris Fravel to approve the following Miscellaneous items as listed on the Agenda:

a. the 2018-2019 Letter of Agreement between the Jersey Shore Area School District and the Lycoming-Clinton Joinder Board for School Based Outreach and Student Assistance Services provided to the District by the Joinder Board. (Attachment)

b. the following out of state field trip:

December 14-19, 2018 - Walt Disney World, Orlando, FL - 35 students (Grades 8-12)
Chaperones - Chris Lahr, Dana Karichner, Deanna Fink, Tammy Lehman, Kelly Hill,
Kaye Long, Bridgette Lundy, Gary Lundy, Jennie Zinck

c. donations through Donorschoose.org for 4 projects to enhance learning in the High School Learning Support classroom.

d. a donation of \$1000 from PPL to Jersey Shore Area Elementary, Third grade for STEM items.

e. the sale of a Quincy Air Compressor to Dan Martin in the amount of \$680.00 via Municibid online auction.

f. the following Comprehensive Plan Review Team:

Deb Reese – Business Representative
Jim Ely – Business Representative
David Palski – Business Representative
Denny Buttorf – Community Representative
LouAnne Gasperine – Community Representative
Rachael Clark - Parent Representative
Angie Waldman - Parent Representative
Michelle Stemler – Board Member
Harry Brungard – Board Member
Merrill Sweitzer – Board Member
Jill Wenrich - Administrator
Ken Dady - Administrator
Adrienne Johnston – Administrator
Jennifer Berry-Propst – Administrator
Jon Jean – Administrator
Keith Veldhuis – Administrator
Justin Armbruster – Administrator
Steven Keen – Administrator
Elizabeth Segraves – Administrator
Ben Enders – Administrator
Margaret Leedy - Administrator
Patrick McCormick – Ed Specialist – Instructional Technology
Chad Krape – Ed Specialist – Instructional Technology
Michael Harvey – H.S. Teacher – Regular Education
Robert Fox – H.S. Teacher – Regular Education
Tim Greene – H.S. Teacher – Regular Education
Eric Nagy – H.S. Teacher – Regular Education
Cindy Welsh – H.S. Teacher – Gifted Education

Carolyn Williams - H.S. Teacher - Special Education
Angela Haffley – M.S. Teacher – Regular Education
Shawn Weaver – M.S. Teacher – Regular Education
Barbara Fedele – M.S. Teacher – Regular Education
Ruth LeVan – M.S. Teacher – Regular Education
Jennifer Ingraham – Elementary Teacher – Regular Education
Adrienne Miller – Elementary Teacher – Regular Education
Ellie Hubbard – Elementary Teacher – Regular Education
Megan Kodish – Elementary Teacher – Regular Education
Ali Confer – Elementary Teacher – Regular Education
Beth Gill - Elementary Teacher - Regular Education
Amy Bischoff – Elementary Teacher – Special Education
Cindy Ferguson – Elementary Teacher – Special Education

The vote was a unanimous Yes. Motion carried.

I. Old Business:

- a. iPad Insurance for the 2017-18 School Year - Pat McCormick
- b. Administration Building
- c. Building Information

Discussion on acquiring an appraisal for movement of fiber from the Administration building was held. The board members each voiced their opinion on moving forward with spending \$1500 for the appraisal as follows:

Craig Allen	Yes	Harry Brungard	No
Chris Fravel	Yes	John Pecchia	No
Michelle Stemler	No	Merrill Sweitzer	No
Mary Thomas	Yes	Kelley Wasson	Yes

No further discussion was held and the appraisal will not be pursued.

- d. Fiber to Nippenose Update - Ben Enders

J. Courtesy of the Floor on Items not on the Agenda:

Colin Best-JS Boro. – commented on Building configurations
Dave Becker-Piatt Twp. – commented on Veterans Day program at Salladasburg Elementary School and feasibility study.
Raye Bierly-Piatt Twp. – commented on Town meetings and resident input.
Burt Francis-JS Boro – commented on school closings.

K. Executive Session: None

L. Adjournment

Motion: The November 12, 2018 Regular Board Meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Benjamin J. Enders
Board Secretary



Book	Board Policy Manual
Section	700 Property
Title	Facilities Planning
Number	701
Status	
Legal	<ul style="list-style-type: none"> 1. 24 P.S. 1351 2. 24 P.S. 701 3. Pol. 103 4. Pol. 103.1 5. Pol. 104 24 P.S. 501 24 P.S. 502 24 P.S. 503 24 P.S. 504 24 P.S. 701.1 24 P.S. 702 24 P.S. 703 24 P.S. 703.1 24 P.S. 704 24 P.S. 706 24 P.S. 711 24 P.S. 711.1 24 P.S. 713 24 P.S. 736-741 24 P.S. 1601-C et seq 22 PA Code 21.1 et seq 22 PA Code 349.1 et seq 25 PA Code 171.1 et seq Pol. 100 - Strategic Plan Pol. 122 - Extracurricular Activities Pol. 123 - Interscholastic Athletics

Adopted November 21, 1983
Last Revised September 14, 2015

Authority

The Board shall engage in short-term and long-term facilities planning in order to meet the ongoing needs of the district's educational programs and operations. Involvement of the Board, staff, community, businesses and parents/guardians is an important part of this process.

~~The Board shall continuously or annually conduct a census of all children from birth to eighteen (18) years living in the district. The Board shall employ as many enumerators or attendance officers as necessary.[1]~~

Delegation of Responsibility

In order to inform the Board of the district's future needs, the Superintendent or designee shall:

1. Prepare a written description of existing physical facilities.
2. Annually report to the Board on enrollment projections.
3. Report to the Board on the enrollment by grades during the school year.
4. Estimate each spring the number of students who will be enrolled in the district's schools in September of the year for which the estimate is made.
5. Prepare student population projections and compare the actual population figures to the previously projected figures to detect early any changes in population trends.

Guidelines

~~Information gathered in the census shall include for each child the name and address of the parents/guardians; name and location of the school in which the child could be or is enrolled or belongs; name and address of any employer of a child under eighteen (18); child's name, date of birth, age, sex, nationality, and address; and other information the Board may legally request to assist in the efficient and equitable operation of the district.[1]~~

When planning to enlarge or modify its facilities, the Board shall consider not only the number of students whose educational needs must be met, but also the physical requirements of the programs it deems best suited to meet those needs.[2]

Each school building and site shall provide suitable accommodations to carry out the educational program, including provision for the handicapped/disabled, pursuant to law and regulations.
[3][4][5]

Last Modified by Pamela M Copenhaver on October 23, 2018

LETTER OF AGREEMENT
SCHOOL BASED OUTREACH SERVICES
STUDENT ASSISTANCE SERVICES

Between

LYCOMING-CLINTON JOINDER BOARD

And

JERSEY SHORE AREA SCHOOL DISTRICT

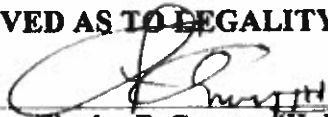
The purpose of this Agreement is to define the relationship between the programs operated by the **LYCOMING-CLINTON JOINDER BOARD (JOINDER)** and the **JERSEY SHORE AREA SCHOOL DISTRICT (JSASD)** as it relates to joint operation and financing of School Based Outreach Services and Student Assistance Services.

1. The **Joinder** will designate a qualified casework level position to provide information and referral, assessment of needs, prevention and short term intervention for students and families in the **JSASD**.
2. The **Joinder** will assure that the designated position has completed the appropriate level of training and supervision to act in this capacity and attends SAP Sharing Sessions as scheduled.
3. The **Joinder** and **JSASD** will jointly determine the array of services to be provided, including but not limited to, home visits, group, individual and family sessions, mental health assessments, classroom observation, educational presentations and faculty consultation.
4. The **Joinder** will assure that the School Based position will serve as the SAP liaison for mental health assessments and services and provide the appropriate level of training and supervision to act in this capacity.
5. The **Joinder** and **JSASD** will establish truancy protocols for referral, assessment and intervention services and supports to be provided by the School Based position.
6. **JSASD** will have input into the selection of staff assigned to these positions and annual performance evaluations.
7. School Based Outreach Services will be provided forty (40) hours per week on a 12 month basis. Every effort will be made to limit vacation time during the school year. Back up and day to day supervision will be provided by the **Joinder**.

8. JSASD will define an internal system to schedule time in each building and develop a system to make referrals and request activities.
9. The Joinder and JSASD agree to design a system to collect data on services provided for further analysis, program development, grant writing and consumer satisfaction.
10. The Joinder and JSASD agree to jointly fund the annualized cost of these services through a combination of program and grant funding.
11. JSASD agrees to pay \$10,000 towards this position in the FY 2018-2019 school year, to be paid in two equal installments upon invoice by the Joinder in December, 2018 and February, 2019.

This agreement shall be in effect from 7/01/18 to 6/30/19.

APPROVED AS TO LEGALITY AND FORM



Charles F. Greevy, III, Esq.
Lycoming-Clinton Joinder Solicitor

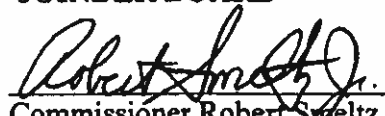
**JERSEY SHORE AREA
SCHOOL DISTRICT**

Dr. Jill Wenrich, Superintendent

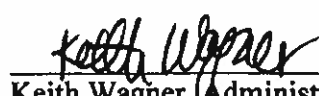
School Board President

Date: _____

**LYCOMING-CLINTON
JOINDER BOARD**



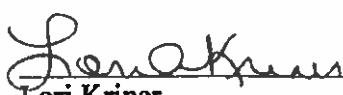
Commissioner Robert Speltz, Jr.
Joinder Board President



Keith Wagner, Administrator
Joinder Board Secretary

Date: 10/17/2018

Reviewed:



Lori Kriner
MH/ID/EI Fiscal Officer

Date: 10-16-18