

Jersey Shore Area School District
Board of Education – Regular Meeting
Minutes of April 22, 2019

A. Opening

1. Call to Order: Mr. Craig Allen, President, called the meeting to order at 7:00 p.m.

2. Roll Call:

Members Present: Mr. Craig Allen, Mr. Harry Brungard, Mr. John Pecchia, Mrs. Michelle Stemler, Mrs. Karen Stover, Mr. Merrill Sweitzer, Mrs. Mary Thomas, Mrs. Kelley Wasson and Dr. Jill Wenrich, Superintendent

Others Present: J. David Smith, Esq., Solicitor, Mr. Benjamin Enders, Board Secretary, Emmilianne George and Hunter Smith, Student Representatives.

Member Absent: Mr. Christopher Fravel

3. Pledge of Allegiance: Led by Blake Harman, Taylor Codispoti and Emma Silvis, students representing the High School.

B. Approvals

1. Minutes:

Motion: A motion was made by Kelley Wasson and seconded by Merrill Sweitzer to approve the following Minutes as listed on the Agenda:

- | | |
|-------------------|-----------------|
| a. March 11, 2019 | Regular Meeting |
| b. March 25, 2019 | Regular Meeting |

The vote was a unanimous Yes. Motion carried.

2. Treasurer's Report:

Motion: A motion was made by Karen Stover and seconded by Mary Thomas to approve the following Treasurer's Reports as listed on the Agenda:

- a. March 2019 Treasurer's Report
- b. March 2019 Investment Report
- c. March 2019 Student Activities Report
- d. March 2019 Board Summary Report

(Attachments)

The vote was a unanimous Yes. Motion carried.

3. Approval of Bills:

Motion: A motion was made by John Pecchia and seconded by Mary Thomas to approve the following Bills as listed on the Agenda:

General Fund Month End Checks	\$	468,543.09
General Fund Manual Checks		86,711.99
General Fund PLGIT Electronic Payments		1,305,833.54
General Fund Muncy Electronic Payments		703,084.18
General Fund FNB Electronic Payments		125.81
Activity Fund Checks		10,888.48
Athletic Fund Checks		31,922.62
Capital Reserve Checks		9,085.00
Food Service Checks		48,060.06
Payroll PLGIT Electronic Payments		474,477.82
Payroll Checks		98,441.21
General Interfund Cash Transfers		1,578,461.16
Athletic Interfund Cash Transfers		14,880.58
Food Service Interfund Cash Transfers		42,701.14
Ramsey Interfund Cash Transfers		<u>425.00</u>
		\$4,873,641.68

The vote was a unanimous Yes. Motion carried.

C. Presentations

1. Communications:

- a. Welcomed senior, Hunter Smith, as the student Board representative
- b. PSSA's for grades 3-8 begin, Tuesday, April 23, 2019
- c. Letter from BLaST IU 17 thanking the JSASD Board for approving the BLaST IU 17 2019-2020 budget

2. President's Report:

- a. PSBA looking for a PSBA representative
- b. Addendum to be added to the agenda.

Motion: A motion was made by Mary Thomas and seconded by Karen Stover to add the following Addendum item to the agenda:

H.1. Finance Item:

- a. funding in the amount of \$3,400.00 for FBLA Nationals to be taken from monies budgeted for FBLA.

The vote was a unanimous Yes. Motion carried.

3. Intermediate Unit Report: None

4. Student Representative Report: None

5. Superintendent's Report:

- a. Policy 217 - Graduation at first read - Jill Wenrich (Attachment)
 - b. MOU between Intermediate Unit 17 and JSASD relating to short-term grantwriting services at first read - Jill Wenrich (Attachment)
 - c. Food Service Management Contract Renewal at first read - Ben Enders (Attachment)
 - d. Budget Update - Ben Enders (Attachment)
- (Attachments)

D. Courtesy of the Floor on Agenda Items:

Gary Spangler-Avis Boro – commented on Charter schools, expenditures for Charter schools and spending.

Justin Wall-Anthony Twp. – commented on % of Special Education to Regular Education and retirement increases.

E. Personnel Items

1. Personnel Items:

Motion: A motion was made by Harry Brungard and seconded by Mary Thomas to approve Personnel items b.-d. as listed on the agenda:

- b. accepting a letter of retirement from Mary Watts, Head Cook at Avis Elementary with 17 years of service, effective the last day of the 2018-2019 school year.
- c. FMLA from April 24, 2019 thru June 17, 2019 (approx.) for employee 2018-19-23.
- d. Dylan Leitch as a Volunteer Middle School Boys Soccer coach, effective April 23, 2019.

The vote was a unanimous Yes. Motion carried.

Motion: A motion was made by John Pecchia and seconded by Harry Brungard to have a roll call vote for Personnel item a. as listed on the agenda:

- a. appointment of Mallory Myers to the position of Middle School/High School Guidance Counselor at step M12 of the JSAEA contract, \$67,500.00, effective beginning the 2019-2020 school year.

The vote was as follows:

Craig Allen	Yes	Harry Brungard	No
John Pecchia	No	Michelle Stemler	No
Karen Stover	Yes	Merrill Sweitzer	Yes
Mary Thomas	Yes	Kelley Wasson	Yes

The vote was 5 – yes and 3 – no. Motion carried.

F. Curriculum and Instruction: None

G. Building and Grounds: None

H. Finance:

1. Finance Item:

Motion: A motion was made by John Pecchia and seconded by Mary Thomas to approve the following Finance item as listed on the agenda:

- a. funding in the amount of \$3,400.00 for FBLA Nationals to be taken from monies budgeted for FBLA.

The vote was a unanimous Yes. Motion carried.

I. Miscellaneous

1. Miscellaneous Items:

Motion: A motion was made by John Pecchia and seconded by Merrill Sweitzer to approve Miscellaneous items a. – e. as listed on the agenda:

- a. an MOU between Jersey Shore Area School District and Crossroads Church for Sheltering and Mass Care Facilities at second reading.
- b. Policy 618 - Student Activity Funds at second reading. (Attachment)
- c. Policy 209.2 - Diabetes Management at second reading. (Attachment)
- d. Policy 222 - Tobacco/Nicotine at second reading. (Attachment)
- e. to adopt and approve adjudication for a student disciplinary matter for Student 2018-19-9 heard on April 1, 2019.

The vote was a unanimous Yes. Motion carried.

President Allen tabled item I.1.f. until the May 13, 2019 meeting.

- f. a Resolution Supporting Statewide Cyber Charter School Funding Reform. (Attachment)

J. Old Business:

- a. Alternative Plan

K. Courtesy of the Floor on Items not on the Agenda:

Bruce Rogers-Bastress Twp. – commented on the Crabtree feasibility study.
Gary Spangler-Avis Boro – commented on Intermediate Unit services and live stream.

L. Executive Session: An Executive Session was held beginning at 9:06 p.m. for legal and personnel matters after which no business was conducted.

The meeting resumed at 10:29 p.m.

M. Adjournment

The April 22, 2019 Regular Board Meeting was adjourned at 10:30 p.m.

Respectfully submitted,

Benjamin J. Enders
Board Secretary

**Jersey Shore Area School District
Treasurer's Report - Cash and Cash Equivalents
March, 2019**

<u>Bank Accounts</u>	Beginning Balance	Received	Disbursed	Ending Balance
General Fund - FNB	\$ 24,510.05 \$	42.14 \$	125.81 \$	24,426.38
General Fund - PSDLAF	51,678.77	98.15	-	51,776.92
General Fund - Muncy Bank & Trust	6,852,813.05	1,144,221.84	1,703,196.54	6,293,838.35
Activity/Other Trust Funds - Muncy Bank & Trust	77,290.92	16,777.36	285.00	93,783.28
Athletics Fund - Muncy Bank & Trust	56,038.74	7,868.57	30.00	63,877.31
Food Service Fund - Muncy Bank & Trust	22,696.94	25,544.10	185.02	48,056.02
Payroll Fund - Muncy Bank & Trust	89.81	0.18	-	89.99
Capital Reserve - Muncy Bank & Trust	708,451.12	1,446.26	9,085.00	700,812.38
General Fund - PLGIT Class	1,905,566.82	2,376,545.79	3,513,981.74	768,130.87
General Fund - PLGIT Plus/Class	-	-	-	-
General Fund - PLGIT/I Class	-	-	-	-
Accounts Payable Fund - PLGIT Class	-	-	-	-
Activity/Other Trust Fund - PLGIT Class	102,963.46	198.02	10,603.48	92,558.00
Athletics Fund - PLGIT Class	27,597.06	250,297.67	46,773.20	231,121.53
Capital Reserve Fund - PLGIT Class	86.47	9,089.04	9,085.00	90.51
Capital Reserve Fund - PLGIT Plus/Class	-	-	-	-
Capital Reserve Fund - PLGIT/I Class	-	-	-	-
Food Service Fund - PLGIT Class	77,986.84	159,109.55	90,576.18	146,520.21
Ramsey Fund - PLGIT Class	43,909.92	83.25	425.00	43,568.17
Payroll Fund - PLGIT Class	827,037.55	1,384,764.36	1,821,591.33	390,210.58
Sechrist Scholarship Fund - PLGIT Class	94,491.20	180.11	-	94,671.31
Totals	\$ 10,873,208.72 \$	5,376,266.39 \$	7,205,943.30 \$	9,043,531.81

PLGIT Class - A money market account; no minimum balance; unlimited check processing
PLGIT/PLUS-Class - a money market account for investments of 30 days or longer; \$50,000 minimum initial deposit; \$5,000 minimum for additional deposits
PLGIT/PLUS-I Class - a money market account for investments; no minimum investment period; \$50,000 minimum initial deposit; withdrawals are limited to two per month.

JERSEY SHORE AREA SCHOOL DISTRICT
TREASURER'S REPORT - INVESTMENTS
FOR THE MONTH ENDED MARCH 31, 2019

<u>Certificates of Deposit</u> <u>General Fund</u>	<u>Rate</u>	<u>Maturity</u> <u>Date</u>	<u>Beginning</u> <u>Balance</u>	<u>Investment</u> <u>Purchased</u>	<u>Investment</u> <u>Redeemed</u>	<u>Ending</u> <u>Balance</u>	<u>Net Interest Earned</u>
PLGIT	2.76%	4/10/2019	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00	
PLGIT	2.81%	5/29/2019	<u>\$1,000,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,000,000.00</u>	
			\$2,000,000.00	\$0.00	\$0.00	\$2,000,000.00	\$0.00
Total Certificates of Deposit							<u><u>\$2,000,000.00</u></u>

**ACTIVITIES YEAR TO DATE REPORT
FOR THE YEAR ENDING JUNE 30, 2019**

	Account	Beginning Balance	Receipts	Disbursements	Transfer	Interest	Ending Balance
	SENIOR HIGH						
HS AHA	American Heart Association	580.15	1,319.00	918.43	-	-	980.72
HS Auto	Automotive & Powersports Club	3.65	-	-	-	-	3.65
HS Band	Band	2.65	550.00	-	(552.65)	-	-
HS Chorus	Chorus	97.98	-	-	-	-	97.98
HS Class of 2019	Class of 2019	3,495.58	3,252.00	1,177.45	-	-	5,571.13
HS Class of 2020	Class of 2020	3,051.08	1,272.00	1,490.00	-	-	2,833.08
HS Class of 2021	Class of 2021	2,630.95	2,385.00	1,395.34	(600.00)	-	3,020.61
HS Class of 2022	Class of 2022	-	1,672.00	941.00	-	-	731.00
HS Construction	Construction Club	16.72	-	-	-	-	16.72
HS Dance	Dance	527.34	-	-	-	-	527.34
HS Democratic	Democratic Club	127.54	-	-	-	-	127.54
HS Diversity	Diversity	77.01	-	-	-	-	77.01
HS Drama	Drama	1,667.71	1,222.00	716.85	-	-	2,172.86
HS Epicurean	Epicurean Palate	129.98	-	-	-	-	129.98
HS Family	Family Consumer Science	52.24	-	-	-	-	52.24
HS Finicky	Finicky Acatours	945.24	-	-	-	-	945.24
HS FBLA	FBLA	3,229.44	20,668.89	14,172.95	-	-	9,725.38
HS FBLA 9th	FBLA 9th Grade	149.81	775.00	839.48	-	-	85.33
HS Hopeful	Hopeful Hands Shore to Shore	239.37	-	-	-	-	239.37
HS Information	Information Technology Club	1,393.97	795.51	-	-	-	2,189.48
HS Jazz	Jazz Band	-	-	-	552.65	-	552.65
HS IG NHS	Ira Grugan National Honor Society	70.00	-	-	-	-	70.00
HS Key	Key Club	228.88	7,009.25	4,941.94	-	-	2,296.19
HS Library	Library Club	787.12	-	-	(787.12)	-	-
HS Manufacturing	Manufacturing	18.06	-	-	-	-	-
HS Miele	Courtney Miele Scholarship	-	1,057.00	224.15	-	-	850.91
HS Musical	Musical	11,668.53	2,525.00	-	-	-	2,525.00
HS NAHS	National Art Honor Society	11.73	2,220.00	9,182.15	-	-	4,706.38
HS NEHS	National English Honor Society	727.35	416.00	404.00	-	-	23.73
HS NGHS	National German Honor Society	70.72	550.00	771.87	600.00	-	1,105.48
HS NSHS	National Spanish Honor Society	61.10	1,020.00	-	-	-	70.72
HS Orange	Orange & Black	9,548.60	2,309.25	8,784.16	-	-	61.10
HS Outdoor	Outdoor Club	1,601.22	2,000.00	151.00	-	-	3,073.69
HS Pep	Pep Club	544.68	-	-	-	-	3,450.22
HS Red	Red Cross	1,346.09	101.68	346.96	-	-	544.68
HS Relay	Relay for Life	-	-	-	-	-	1,100.81
HS Rho-Kappa	Rho-Kappa Nat'l Honor Society	8.00	-	-	-	-	-
HS SADD	S.A.D.D.	966.20	-	48.00	-	-	8.00
HS Sign	Sign Club	75.08	-	-	-	-	918.20
HS Skills	Skills USA - VICA	3.94	-	-	-	-	75.08
HS Spectrum	Spectrum	409.87	-	-	-	-	3.94
HS Student Ambass	Student Ambassador	302.67	212.00	183.34	-	-	409.87
HS Student Council	Student Council	6,172.80	3,690.92	2,553.88	787.12	-	331.33
HS TSA	Technology Student Assoc TSA	353.09	1,348.22	1,440.46	-	-	8,096.96
HS Wrestling	Wrestling Fund	133.87	-	-	-	-	260.85
	TOTAL SENIOR HIGH	53,529.01	58,370.72	51,703.41	(0.00)	-	60,196.32

Account		Beginning Balance	Receipts	Disbursements	Transfer	Interest	Ending Balance
<u>MIDDLE SCHOOL</u>							
MS Band	Band	132.09	-	-	-	-	132.09
MS Builders	Builders Club	85.48	394.00	393.00	-	-	86.48
MS Bullpup	Bullpup Memories	6,357.26	1,080.00	2,334.43	-	-	5,102.83
MS C3	C3 Club	1,227.01	1,126.00	-	-	-	2,353.01
MS Chorus	Chorus	7,685.57	16,512.00	10,281.76	-	-	13,915.81
MS Diversity	Diversity Club	-	-	-	-	-	-
MS Library	Library Club	-	-	-	-	-	-
MS Literary	Literary Club	-	-	-	-	-	-
MS FBLA	MS FBLA	1,279.12	6,662.50	4,512.48	-	-	3,429.14
MS Maker	Maker Club	448.17	-	-	(448.17)	-	-
MS Military	Military Support	947.67	3,423.00	2,735.46	-	-	1,635.21
MS Outdoor	MS Outdoor Club	1,133.05	-	510.99	-	-	622.06
MS Rock Out	Rock Out for Bullying	204.98	-	-	-	-	204.98
MS School	School Spirit Club	-	-	-	-	-	-
MS Science Olympiad	Science Olympiad	25.45	-	-	(25.45)	-	-
MS Ski	Ski Club	45.57	-	-	-	-	45.57
MS Student Council	Student Council	2,931.66	3,423.25	1,562.21	473.62	-	5,266.32
MS Tag	Tag	916.49	-	150.00	-	-	766.49
TOTAL MIDDLE SCHOOL		23,419.57	32,820.75	22,480.33	-	-	33,559.99
TOTAL ACTIVITY FUND		76,948.58	90,991.47	74,183.74	(0.00)	-	93,756.31
<u>SCHOLARSHIP ACCOUNTS</u>							
HS Bartges	Jason D. Bartges	45.99	-	-	-	-	45.99
HS Carson	Carson	162.08	-	-	-	-	162.08
HS Cipriani	Alan & Art Cipriani Scholar	42,804.74	-	-	-	-	42,804.74
HS Commence	Commencement Prize	-	1,350.00	-	-	-	1,350.00
HS Derr	Derr	389.17	-	-	-	-	389.17
HS Eckert	Eckert	1,019.85	-	-	-	-	1,019.85
HS Future	Future Nurses	1,020.28	-	-	-	-	1,020.28
HS Gaines	Bernard Gaines	35.55	-	-	-	-	35.55
HS Greene	Greene	4,556.93	-	-	-	-	4,556.93
HS Heively	Heively	510.20	-	-	-	-	510.20
HS Judy	Judy	1,030.52	-	-	-	-	1,030.52
HS Lansberry	Lansberry	147.20	-	-	-	-	147.20
HS Muthler	Muthler	2,078.79	-	-	-	-	2,078.79
MS Clawson	Clawson	513.08	-	-	-	-	513.08
HS Croyle	Croyle	26,049.27	1,000.00	-	-	-	27,049.27
HS Lavallee	Lavallee	7,016.56	-	-	-	-	7,016.56
<u>MISC. ACCOUNTS</u>							
Interest Balance	Interest	-	-	-	-	2,664.92	2,664.92
Scholarship/Misc. Totals		87,380.21	2,350.00	-	-	2,664.92	92,395.13
Grand Total		\$ 164,328.79	\$ 93,341.47	\$ 74,183.74	\$ (0.00)	\$ 2,664.92	\$ 186,151.44

Board Summary Report

Fund: 10 GENERAL FUND

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
1100 REGULAR PROGRAMS					
100 Salaries and Wages	9,222,378.75	0.00	5,627,861.76	3,594,516.99	61.02
200 Benefits	6,735,462.14	0.00	4,395,491.69	2,339,970.45	65.25
300 Prof Services	506,430.00	0.00	357,962.66	148,467.34	70.68
400 Property Services	61,720.00	0.00	28,856.79	32,863.21	46.75
500 Other Services	993,408.00	0.00	903,881.54	89,526.46	90.98
600 SUPPLIES	360,109.04	4,104.41	233,411.96	122,592.67	65.95
700 Equipment	378,407.00	0.00	409,893.04	-31,486.04	108.32
800 Other	3,035.00	0.00	138.00	2,897.00	4.54
Totals for - 1100's	18,260,949.93	4,104.41	11,957,497.44	6,299,348.08	65.50
1200 SPECIAL PROGRAMS					
100 Salaries and Wages	2,106,043.00	0.00	1,305,586.00	800,457.00	61.99
200 Benefits	1,713,816.53	0.00	1,161,967.04	551,849.49	67.80
300 Prof Services	946,700.00	0.00	557,582.63	389,117.37	58.89
400 Property Services	500.00	0.00	0.00	500.00	0.00
500 Other Services	977,550.00	0.00	785,336.33	192,213.67	80.33
600 SUPPLIES	19,378.84	1,856.40	16,269.85	1,252.59	93.53
700 Equipment	0.00	0.00	0.00	0.00	0.00
800 Other	1,950.00	0.00	450.00	1,500.00	23.07
900 Transfers	0.00	0.00	0.00	0.00	0.00
Totals for - 1200's	5,765,938.37	1,856.40	3,827,191.85	1,936,890.12	66.40
1300 VOCATIONAL EDUCATION					
100 Salaries and Wages	396,197.00	0.00	333,753.17	62,443.83	84.23
200 Benefits	284,815.52	0.00	273,100.45	11,715.07	95.88
300 Prof Services	20,000.00	0.00	5,803.60	14,196.40	29.01
400 Property Services	6,050.00	0.00	2,023.73	4,026.27	33.45
500 Other Services	9,400.00	0.00	1,144.85	8,255.15	12.17
600 SUPPLIES	112,095.00	17,301.16	59,347.07	35,446.77	68.37
700 Equipment	0.00	5,326.75	2,128.22	-7,454.97	0.00

Board Summary Report

Fund: 10 GENERAL FUND

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
800 Other	2,850.00	0.00	1,422.50	1,427.50	49.91
Totals for - 1300's	831,407.52	22,627.91	678,723.59	130,056.02	84.35
1400 OTHER INSTRUCTIONAL PRG					
100 Salaries and Wages	21,000.00	0.00	3,217.50	17,782.50	15.32
200 Benefits	8,715.81	0.00	1,158.04	7,557.77	13.28
300 Prof Services	63,000.00	0.00	60,322.24	2,677.76	95.74
400 Property Services	0.00	0.00	0.00	0.00	0.00
500 Other Services	64,500.00	0.00	1,183.13	63,316.87	1.83
600 SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
700 Equipment	0.00	0.00	0.00	0.00	0.00
800 Other	0.00	0.00	0.00	0.00	0.00
Totals for - 1400's	159,715.81	0.00	65,880.91	93,834.90	41.24
1800 PRE-KINDERGARTEN					
100 Salaries and Wages	0.00	0.00	0.00	0.00	0.00
200 Benefits	0.00	0.00	0.00	0.00	0.00
300 Prof Services	0.00	0.00	1,000.00	-1,000.00	0.00
500 Other Services	0.00	0.00	27,600.00	-27,600.00	0.00
800 Other	340,000.00	0.00	200,000.00	140,000.00	58.82
Totals for - 1800's	340,000.00	0.00	228,600.00	111,400.00	67.23
2100 SUPPORT SRVS-STUDENTS					
100 Salaries and Wages	788,897.74	0.00	500,241.63	288,656.11	63.41
200 Benefits	563,062.53	0.00	388,611.32	174,451.21	69.01
300 Prof Services	124,400.00	0.00	22,000.00	102,400.00	17.68
400 Property Services	3,000.00	0.00	1,482.01	1,517.99	49.40
500 Other Services	4,100.00	0.00	2,083.18	2,016.82	50.80
600 SUPPLIES	12,930.00	1,532.50	12,403.73	-1,006.23	107.78
700 Equipment	0.00	0.00	0.00	0.00	0.00
800 Other	1,069.00	0.00	0.00	1,069.00	0.00

Board Summary Report

Fund: 10 GENERAL FUND

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
Totals for - 2100's	1,497,459.27	1,532.50	926,821.87	569,104.90	61.99
2200 SUPP SRVS-INSTRCT STAFF					
100 Salaries and Wages	608,163.40	0.00	388,558.10	219,605.30	63.89
200 Benefits	571,567.52	0.00	364,911.37	206,656.15	63.84
300 Prof Services	108,748.00	4,570.96	80,143.39	24,033.65	77.89
400 Property Services	15,100.00	0.00	4,424.53	10,675.47	29.30
500 Other Services	26,950.00	0.00	15,748.20	11,201.80	58.43
600 SUPPLIES	40,738.00	117.47	32,118.05	8,502.48	79.12
700 Equipment	31,350.00	0.00	24,324.24	7,025.76	77.58
800 Other	2,135.00	0.00	690.00	1,445.00	32.31
Totals for - 2200's	1,404,751.92	4,688.43	910,917.88	489,145.61	65.17
2300 SUPPORT SRVS-ADMINISTRN					
100 Salaries and Wages	1,235,803.00	0.00	876,882.14	358,920.86	70.95
200 Benefits	876,646.09	0.00	674,453.83	202,192.26	76.93
300 Prof Services	260,790.00	0.00	185,067.67	75,722.33	70.96
400 Property Services	520.00	0.00	20.00	500.00	3.84
500 Other Services	55,238.00	0.00	52,770.22	2,467.78	95.53
600 SUPPLIES	5,100.00	0.00	2,664.31	2,435.69	52.24
700 Equipment	0.00	0.00	0.00	0.00	0.00
800 Other	21,380.00	0.00	22,939.20	-1,559.20	107.29
Totals for - 2300's	2,455,477.09	0.00	1,814,797.37	640,679.72	73.90
2400 SUPP SRVS-PUPIL HEALTH					
100 Salaries and Wages	197,029.00	0.00	123,918.72	73,110.28	62.89
200 Benefits	200,438.09	0.00	138,507.20	61,930.89	69.10
300 Prof Services	2,500.00	0.00	4,513.00	-2,013.00	180.52
400 Property Services	600.00	0.00	125.00	475.00	20.83
500 Other Services	450.00	0.00	0.00	450.00	0.00
600 SUPPLIES	2,528.00	120.75	1,970.72	436.53	82.73
700 Equipment	0.00	0.00	0.00	0.00	0.00

Board Summary Report

Fund: 10 GENERAL FUND

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
800 Other	265.00	0.00	0.00	265.00	0.00
Totals for - 2400's	403,810.09	120.75	269,034.64	134,654.70	66.65
2500 SUPP SRVS-BUSINESS OFFC					
100 Salaries and Wages	408,658.80	0.00	299,616.51	109,042.29	73.31
200 Benefits	334,646.55	0.00	239,441.82	95,204.73	71.55
300 Prof Services	32,000.00	0.00	25,817.57	6,182.43	80.67
400 Property Services	63,100.00	0.00	34,029.43	29,070.57	53.92
500 Other Services	31,250.00	7,753.05	26,203.30	-2,706.35	108.66
600 SUPPLIES	13,150.00	0.00	24,325.10	-11,175.10	184.98
700 Equipment	0.00	0.00	0.00	0.00	0.00
800 Other	2,945.00	0.00	3,642.02	-697.02	123.66
Totals for - 2500's	885,750.35	7,753.05	653,075.75	224,921.55	74.60
2600 OPERATION, MNT OF PLANT					
100 Salaries and Wages	1,085,027.20	0.00	767,165.92	317,861.28	70.70
200 Benefits	899,851.44	0.00	654,145.32	245,706.12	72.69
300 Prof Services	58,600.00	0.00	175,510.85	-116,910.85	299.50
400 Property Services	745,245.00	1,093.00	511,586.33	232,565.67	68.79
500 Other Services	204,850.00	0.00	162,336.96	42,513.04	79.24
600 SUPPLIES	393,975.00	6,107.60	238,507.55	149,359.85	62.08
700 Equipment	7,450.00	7,417.11	0.00	32.89	99.55
800 Other	2,525.00	0.00	2,358.50	166.50	93.40
Totals for - 2600's	3,397,523.64	14,617.71	2,511,611.43	871,294.50	74.35
2700 STUDENT TRANSPORTN SRVS					
100 Salaries and Wages	0.00	0.00	42,934.40	-42,934.40	0.00
200 Benefits	0.00	0.00	33,452.09	-33,452.09	0.00
300 Prof Services	12,000.00	0.00	0.00	12,000.00	0.00
400 Property Services	150.00	0.00	251.04	-101.04	167.36
500 Other Services	1,691,367.75	0.00	1,281,782.87	409,584.88	75.78
600 SUPPLIES	400.00	0.00	3,468.06	-3,068.06	867.01

Board Summary Report

Fund: 10 GENERAL FUND

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
700 Equipment	0.00	0.00	0.00	0.00	0.00
Totals for - 2700's	1,703,917.75	0.00	1,361,888.46	342,029.29	79.92
2800 SUPPORT SRVS-CENTRAL					
100 Salaries and Wages	5,750.00	0.00	2,369.00	3,381.00	41.20
200 Benefits	2,386.48	0.00	12,276.68	-9,890.20	514.42
300 Prof Services	1,500.00	0.00	1,228.47	271.53	81.89
400 Property Services	0.00	0.00	0.00	0.00	0.00
500 Other Services	2,000.00	0.00	4,562.56	-2,562.56	228.12
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00
700 Equipment	0.00	0.00	0.00	0.00	0.00
800 Other	0.00	0.00	0.00	0.00	0.00
Totals for - 2800's	11,636.48	0.00	20,436.71	-8,800.23	175.62
2900 SUPPORT SERVICES-OTHER					
500 Other Services	0.00	0.00	0.00	0.00	0.00
800 Other	0.00	0.00	0.00	0.00	0.00
Totals for - 2900's	0.00	0.00	0.00	0.00	0.00
3100 FOOD SERVICES					
800 Other	0.00	0.00	0.00	0.00	0.00
Totals for - 3100's	0.00	0.00	0.00	0.00	0.00
3200 STUDENT ACTIVITIES					
100 Salaries and Wages	415,874.00	0.00	44,025.44	371,848.56	10.58
200 Benefits	195,738.37	0.00	17,611.46	178,126.91	8.99
300 Prof Services	42,545.00	0.00	1,500.00	41,045.00	3.52
400 Property Services	11,095.00	0.00	1,043.85	10,051.15	9.40
500 Other Services	94,110.00	0.00	10,836.05	83,273.95	11.51
600 SUPPLIES	63,083.00	0.00	5,885.01	57,197.99	9.32
700 Equipment	14,764.00	0.00	0.00	14,764.00	0.00
800 Other	15,780.00	0.00	414.00	15,366.00	2.62

Board Summary Report

Fund: 10 GENERAL FUND

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
Totals for - 3200's	852,989.37	0.00	81,315.81	771,673.56	9.53
4600 BUILD IMPROV SVCS-REPL					
700 Equipment	0.00	0.00	0.00	0.00	0.00
Totals for - 4600's	0.00	0.00	0.00	0.00	0.00
5100 OTHER EXPENDITURES					
800 Other	630,419.41	0.00	629,881.56	537.85	99.91
900 Transfers	2,650,000.00	0.00	2,650,000.00	0.00	100.00
Totals for - 5100's	3,280,419.41	0.00	3,279,881.56	537.85	99.98
5200 Transfers					
800 Other	0.00	0.00	0.00	0.00	0.00
900 Transfers	0.00	0.00	600,000.00	-600,000.00	0.00
Totals for - 5200's	0.00	0.00	600,000.00	-600,000.00	0.00
5400					
900 Transfers	0.00	0.00	0.00	0.00	0.00
Totals for - 5400's	0.00	0.00	0.00	0.00	0.00
5500					
800 Other	0.00	0.00	0.00	0.00	0.00
900 Transfers	0.00	0.00	0.00	0.00	0.00
Totals for - 5500's	0.00	0.00	0.00	0.00	0.00
5800 SUSPENSE ACCOUNT					
100 Salaries and Wages	0.00	0.00	0.00	0.00	0.00
200 Benefits	0.00	0.00	-2,362.21	2,362.21	0.00
300 Prof Services	0.00	0.00	0.00	0.00	0.00
500 Other Services	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	7.80	0.00	-7.80	0.00
700 Equipment	0.00	0.00	0.00	0.00	0.00
800 Other	0.00	0.00	0.00	0.00	0.00

Board Summary Report

Fund: 10 GENERAL FUND

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
900 Transfers	0.00	0.00	0.00	0.00	0.00
Totals for - 5800's	0.00	7.80	-2,362.21	2,354.41	0.00
5900 BUDGETARY RESERVE					
800 Other	135,000.00	0.00	0.00	135,000.00	0.00
Totals for - 5900's	135,000.00	0.00	0.00	135,000.00	0.00
EXPENDITURE Totals	41,386,747.00	57,308.96	29,185,313.06	12,144,124.98	70.65

Board Summary Report

Fund: 10 GENERAL FUND

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
6100					
000	-16,297,456.00	0.00	-14,899,577.65	-1,397,878.35	91.42
Totals for - 6100's	-16,297,456.00	0.00	-14,899,577.65	-1,397,878.35	91.42
6200					
000	0.00	0.00	0.00	0.00	0.00
Totals for - 6200's	0.00	0.00	0.00	0.00	0.00
6300					
000	0.00	0.00	0.00	0.00	0.00
Totals for - 6300's	0.00	0.00	0.00	0.00	0.00
6400					
000	-650,000.00	0.00	-413,454.12	-236,545.88	63.60
Totals for - 6400's	-650,000.00	0.00	-413,454.12	-236,545.88	63.60
6500					
000	-60,000.00	0.00	-191,911.97	131,911.97	319.85
Totals for - 6500's	-60,000.00	0.00	-191,911.97	131,911.97	319.85
6700					
000	-80,000.00	0.00	-63,658.28	-16,341.72	79.57
Totals for - 6700's	-80,000.00	0.00	-63,658.28	-16,341.72	79.57
6800					
000	-438,000.00	0.00	-382,658.91	-55,341.09	87.36
Totals for - 6800's	-438,000.00	0.00	-382,658.91	-55,341.09	87.36
6900					
000	-58,245.00	0.00	-38,160.32	-20,084.68	65.51
Totals for - 6900's	-58,245.00	0.00	-38,160.32	-20,084.68	65.51
7100					
000	-13,148,638.00	0.00	-7,847,532.00	-5,301,106.00	59.68

Board Summary Report

Fund: 10 GENERAL FUND

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
Totals for - 7100's	-13,148,638.00	0.00	-7,847,532.00	-5,301,106.00	59.68
7200					
000	-2,272,070.00	0.00	-1,653,212.00	-618,858.00	72.76
Totals for - 7200's	-2,272,070.00	0.00	-1,653,212.00	-618,858.00	72.76
7300					
000	-3,148,421.00	0.00	-3,256,356.69	107,935.69	103.42
Totals for - 7300's	-3,148,421.00	0.00	-3,256,356.69	107,935.69	103.42
7500					
000	-489,271.00	0.00	-494,922.00	5,651.00	101.15
Totals for - 7500's	-489,271.00	0.00	-494,922.00	5,651.00	101.15
7800					
000	-4,082,248.00	0.00	-1,539,260.75	-2,542,987.25	37.70
Totals for - 7800's	-4,082,248.00	0.00	-1,539,260.75	-2,542,987.25	37.70
8500					
000	-536,898.00	0.00	-475,060.72	-61,837.28	88.48
Totals for - 8500's	-536,898.00	0.00	-475,060.72	-61,837.28	88.48
8800					
000	-10,000.00	0.00	0.00	-10,000.00	0.00
Totals for - 8800's	-10,000.00	0.00	0.00	-10,000.00	0.00
9100					
000	0.00	0.00	0.00	0.00	0.00
Totals for - 9100's	0.00	0.00	0.00	0.00	0.00
9400					
000	-5,000.00	0.00	-38,269.50	33,269.50	765.39
Totals for - 9400's	-5,000.00	0.00	-38,269.50	33,269.50	765.39

Board Summary Report

Fund: 10 GENERAL FUND

As of 03/31/2019

fabdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
REVENUE Totals	-41,276,247.00	0.00	-31,294,034.91	-9,982,212.09	75.81
FUND 10 - TOTALS:					
Total Expenditure	37,971,327.59	57,301.16	25,307,793.71	12,606,232.72	66.80
Total Other Expenditure	3,415,419.41	7.80	3,877,519.35	-462,107.74	113.53
Total Revenue	-41,271,247.00	0.00	-31,255,765.41	-10,015,481.59	75.73
Total Other Revenue	-5,000.00	0.00	-38,269.50	33,269.50	765.39
	110,500.00	57,308.96	-2,108,721.85	2,161,912.89	-1856.48

Board Summary Report

Fund: 29 ATHLETIC FUND

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
2800 SUPPORT SRVS-CENTRAL					
200 Benefits	0.00	0.00	3,000.00	-3,000.00	0.00
Totals for - 2800's	0.00	0.00	3,000.00	-3,000.00	0.00
3200 STUDENT ACTIVITIES					
100 Salaries and Wages	344,044.00	0.00	232,792.29	111,251.71	67.66
200 Benefits	165,926.15	0.00	106,483.38	59,442.77	64.17
300 Prof Services	39,545.00	0.00	20,628.55	18,916.45	52.16
400 Property Services	8,700.00	0.00	6,186.93	2,513.07	71.11
500 Other Services	83,010.00	0.00	46,691.60	36,318.40	56.24
600 SUPPLIES	52,709.00	3,501.38	55,422.08	-6,214.46	111.79
700 Equipment	14,500.00	0.00	0.00	14,500.00	0.00
800 Other	11,780.00	0.00	6,537.00	5,243.00	55.49
900 Transfers	0.00	0.00	0.00	0.00	0.00
Totals for - 3200's	720,214.15	3,501.38	474,741.83	241,970.94	66.40
EXPENDITURE Totals	720,214.15	3,501.38	477,741.83	238,970.94	66.81

Board Summary Report

Fund: 29 ATHLETIC FUND

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
6500					
000	0.00	0.00	-43.13	43.13	0.00
Totals for - 6500's	0.00	0.00	-43.13	43.13	0.00
6700					
000	0.00	0.00	-16,366.00	16,366.00	0.00
Totals for - 6700's	0.00	0.00	-16,366.00	16,366.00	0.00
6900					
000	0.00	0.00	0.00	0.00	0.00
Totals for - 6900's	0.00	0.00	0.00	0.00	0.00
9300					
000	0.00	0.00	-600,000.00	600,000.00	0.00
Totals for - 9300's	0.00	0.00	-600,000.00	600,000.00	0.00
9500 REFUNDS PRIOR YRS EXPDT					
000	0.00	0.00	0.00	0.00	0.00
Totals for - 9500's	0.00	0.00	0.00	0.00	0.00
REVENUE Totals	0.00	0.00	-616,409.13	616,409.13	0.00
FUND 29 - TOTALS:					
Total Expenditure	720,214.15	3,501.38	477,741.83	238,970.94	66.81
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	-16,409.13	16,409.13	0.00
Total Other Revenue	0.00	0.00	-600,000.00	600,000.00	0.00
	720,214.15	3,501.38	-138,667.30	855,380.07	-18.76

Board Summary Report

Fund: 32 CAPITAL RES FUND (2932)

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
4200 SITE IMPROVEMENT SVCS					
700 Equipment	0.00	0.00	52,477.46	-52,477.46	0.00
Totals for - 4200's	0.00	0.00	52,477.46	-52,477.46	0.00
4600 BUILD IMPROV SVCS-REPL					
300 Prof Services	0.00	0.00	0.00	0.00	0.00
400 Property Services	0.00	0.00	0.00	0.00	0.00
700 Equipment	0.00	16,310.00	32,441.90	-48,751.90	0.00
Totals for - 4600's	0.00	16,310.00	32,441.90	-48,751.90	0.00
EXPENDITURE Totals	0.00	16,310.00	84,919.36	-101,229.36	0.00

Board Summary Report

Fund: 32 CAPITAL RES FUND (2932)

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
6500					
000	0.00	0.00	-9,871.00	9,871.00	0.00
Totals for - 6500's	0.00	0.00	-9,871.00	9,871.00	0.00
9100					
000	0.00	0.00	0.00	0.00	0.00
Totals for - 9100's	0.00	0.00	0.00	0.00	0.00
9300					
000	0.00	0.00	0.00	0.00	0.00
Totals for - 9300's	0.00	0.00	0.00	0.00	0.00
9400					
000	0.00	0.00	0.00	0.00	0.00
Totals for - 9400's	0.00	0.00	0.00	0.00	0.00
REVENUE Totals	0.00	0.00	-9,871.00	9,871.00	0.00
FUND 32 - TOTALS:					
Total Expenditure	0.00	16,310.00	84,919.36	-101,229.36	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	-9,871.00	9,871.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00
	0.00	16,310.00	75,048.36	-91,358.36	0.00

Board Summary Report

Fund: 50 FOOD SERVICE FUND
As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
3100 FOOD SERVICES					
100 Salaries and Wages	0.00	0.00	239,571.50	-239,571.50	0.00
200 Benefits	0.00	0.00	203,929.30	-203,929.30	0.00
300 Prof Services	0.00	0.00	343,615.08	-343,615.08	0.00
400 Property Services	0.00	0.00	6,581.83	-6,581.83	0.00
500 Other Services	0.00	0.00	7,507.18	-7,507.18	0.00
600 SUPPLIES	0.00	0.00	5,429.45	-5,429.45	0.00
700 Equipment	0.00	0.00	0.00	0.00	0.00
800 Other	0.00	0.00	0.00	0.00	0.00
900 Transfers	0.00	0.00	0.00	0.00	0.00
Totals for - 3100's	0.00	0.00	806,634.34	-806,634.34	0.00
EXPENDITURE Totals	0.00	0.00	806,634.34	-806,634.34	0.00

Board Summary Report

Fund: 50 FOOD SERVICE FUND

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
6500					
000	0.00	0.00	-2,094.03	2,094.03	0.00
Totals for - 6500's	0.00	0.00	-2,094.03	2,094.03	0.00
6600					
000	0.00	0.00	-221,928.78	221,928.78	0.00
Totals for - 6600's	0.00	0.00	-221,928.78	221,928.78	0.00
6900					
000	0.00	0.00	0.00	0.00	0.00
Totals for - 6900's	0.00	0.00	0.00	0.00	0.00
7600					
000	0.00	0.00	-22,712.96	22,712.96	0.00
Totals for - 7600's	0.00	0.00	-22,712.96	22,712.96	0.00
7800					
000	0.00	0.00	-5,722.35	5,722.35	0.00
Totals for - 7800's	0.00	0.00	-5,722.35	5,722.35	0.00
8500					
000	0.00	0.00	-366,466.49	366,466.49	0.00
Totals for - 8500's	0.00	0.00	-366,466.49	366,466.49	0.00
9300					
000	0.00	0.00	0.00	0.00	0.00
Totals for - 9300's	0.00	0.00	0.00	0.00	0.00
9400					
000	0.00	0.00	0.00	0.00	0.00
Totals for - 9400's	0.00	0.00	0.00	0.00	0.00
9500					
000	0.00	0.00	0.00	0.00	0.00

Board Summary Report

Fund: 50 FOOD SERVICE FUND

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
Totals for - 9500's	0.00	0.00	0.00	0.00	0.00
REVENUE Totals	0.00	0.00	-618,924.61	618,924.61	0.00
FUND 50 - TOTALS:					
Total Expenditure	0.00	0.00	806,634.34	-806,634.34	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	-618,924.61	618,924.61	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	187,709.73	-187,709.73	0.00

Board Summary Report

Fund: 72 RAMSEY EXPEND TRUST
As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
3300 COMMUNITY SERVICES					
800 Other	0.00	0.00	50,325.00	-50,325.00	0.00
Totals for - 3300's	0.00	0.00	50,325.00	-50,325.00	0.00
EXPENDITURE Totals	0.00	0.00	50,325.00	-50,325.00	0.00

Board Summary Report

Fund: 72 RAMSEY EXPEND TRUST
As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
6500					
000	0.00	0.00	-640.81	640.81	0.00
Totals for - 6500's	0.00	0.00	-640.81	640.81	0.00
6900					
000	0.00	0.00	-30,000.00	30,000.00	0.00
Totals for - 6900's	0.00	0.00	-30,000.00	30,000.00	0.00
REVENUE Totals	0.00	0.00	-30,640.81	30,640.81	0.00

FUND 72 - TOTALS:	Current Budget	Encumbered	Expended/Rec	Balance	% Used
Total Expenditure	0.00	0.00	50,325.00	-50,325.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	-30,640.81	30,640.81	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	19,684.19	-19,684.19	0.00

Board Summary Report

Fund: 74 Sechrist Schlrsip Fund

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
3300 COMMUNITY SERVICES					
000	0.00	0.00	49,125.00	-49,125.00	0.00
Totals for - 3300's	0.00	0.00	49,125.00	-49,125.00	0.00
EXPENDITURE Totals	0.00	0.00	49,125.00	-49,125.00	0.00

Board Summary Report

Fund: 74 Sechrist Schlrsip Fund

As of 03/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
6500					
000	0.00	0.00	-1,300.04	1,300.04	0.00
Totals for - 6500's	0.00	0.00	-1,300.04	1,300.04	0.00
6900					
000	0.00	0.00	-32,641.00	32,641.00	0.00
Totals for - 6900's	0.00	0.00	-32,641.00	32,641.00	0.00
REVENUE Totals	0.00	0.00	-33,941.04	33,941.04	0.00

FUND 74 - TOTALS:

	Current Budget	Encumbered	Expended/Rec	Balance	% Used
Total Expenditure	0.00	0.00	49,125.00	-49,125.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	-33,941.04	33,941.04	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	15,183.96	-15,183.96	0.00

Grand Totals

	Current Budget	Encumbered	Expended/Rec	Balance	% Used
Total Expenditure	38,691,541.74	77,112.54	26,776,539.24	11,837,889.96	69.40
Total Other Expenditure	3,415,419.41	7.80	3,877,519.35	-462,107.74	113.53
Total All Expenditures	42,106,961.15	77,120.34	30,654,058.59	11,375,782.22	72.98
Total Revenue	-41,271,247.00	0.00	-31,965,552.00	-9,305,695.00	77.45
Total Other Revenue	-5,000.00	0.00	-638,269.50	633,269.50	0.00
Total All Revenues	-41,276,247.00	0.00	-32,603,821.50	-8,672,425.50	78.98
	830,714.15	77,120.34	-1,949,762.91	2,703,356.72	-225.42

Jersey Shore Area School District
Monthly Interfund Cash Transfers
March, 2019

<u>Date</u>	<u>Amount</u>	<u>Reason</u>
General Fund Transfers:		
3/11/19	1,881.71	To Food Service - Due to/Due from
3/14/19	250,000.00	Athletic Fund Support
3/14/19	620,670.57	Gross Payroll
3/14/19	45,836.24	FICA Employer Share
3/28/19	614,688.87	Gross Payroll
3/28/19	45,383.77	FICA Employer Share
Total:	<u>\$ 1,578,461.16</u>	
Athletic Fund Transfers:		
3/14/19	\$ 4,956.41	Gross Payroll
3/14/19	370.25	FICA Employer Share
3/28/19	8,888.05	Gross Payroll
3/28/19	665.87	FICA Employer Share
Total:	<u>\$ 14,880.58</u>	
Food Service Fund Transfers:		
3/14/19	19,803.35	Gross Payroll
3/14/19	1,480.03	FICA Employer Share
3/28/19	19,928.20	Gross Payroll
3/28/19	1,489.56	FICA Employer Share
Total:	<u>\$ 42,701.14</u>	
Ramsey Fund Transfers:		
3/15/19	\$ 425.00	To General Fund - Scholarship Cashiers Check
Total:	<u>\$ 425.00</u>	

Fund Accounting Check Register

PLGIT ACTIVITY FUND - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
05254	03/08/2019	C3924400001		REFUND	80-0496-000-000-000-000-0000	180496	64.92
Vendor: 107018 - SHEENA ARMBRUSTER							
05255	03/08/2019	L3924500001	19000555	1902-286585	80-0496-000-000-000-000-0000	180496	64.92
05255	03/08/2019	L3924500002	19000555	1903-287836	80-0496-000-000-000-000-0000	180496	338.14
05255	03/08/2019	L3924500003	19000555	1902-287039	80-0496-000-000-000-000-0000	180496	74.02
05255	03/08/2019	L3924500004	19000555	1902-287418	80-0496-000-000-000-000-0000	180496	105.13
Vendor: 108815 - BLUETARP FINANCIAL, INC.							
05256	03/08/2019	C3924400002		REFUND	Remit # 2 Check Date: 03/08/2019	Check Amount:	533.27
05257	03/08/2019	C3924400003		MEMBERSHIP	80-0496-000-000-000-000-0000	180496	216.20
Vendor: 206300 - DOLLY A ODEN							
05258	03/12/2019	C3926400002		DONATION	Check Date: 03/08/2019	Check Amount:	216.20
Vendor: 210171 - PA FBIA STATE PROJECT							
05259	03/12/2019	C3926400001		69055	Remit # 3 Check Date: 03/08/2019	Check Amount:	54.00
Vendor: 221945 - ROY'S BAKERY							
05260	03/21/2019	C3928900001		REFUND	80-0496-000-000-000-000-0000	180496	54.00
05260	03/21/2019	C3928900008		REFUND	Remit # 2 Check Date: 03/12/2019	Check Amount:	356.00
Vendor: 107018 - SHEENA ARMBRUSTER							
05261	03/21/2019	C3928900009		19-027	80-0496-000-000-000-000-0000	180496	356.00
Vendor: 174325 - JSASD GENERAL FUND							
05262	03/21/2019	C3928900002		DONATION	Check Date: 03/21/2019	Check Amount:	125.00
Vendor: 188950 - LYCOMING UNITED WAY							
05263	03/21/2019	C3928900003		DISNEY TICKETS	Remit # 1 Check Date: 03/21/2019	Check Amount:	125.00
Vendor: 210170 - PA FBIA							
05264	03/21/2019	C3928900004		HERSHEY PK TICK	80-0496-000-000-000-000-0000	180496	142.74
Vendor: 210170 - PA FBIA							
05265	03/21/2019	C3928900005		2224	Remit # 3 Check Date: 03/21/2019	Check Amount:	174.64
Vendor: 210170 - PA FBIA							
05266	03/21/2019	C3928900006		19-7611	80-0496-000-000-000-000-0000	180496	259.80
Vendor: 235920 - SUSQUEHANNA VALLEY SPORTSWEAR							
05267	03/21/2019	C3928900007		13137	Remit # 1 Check Date: 03/21/2019	Check Amount:	259.80
Vendor: 239650 - TIADAGHTON EMBROIDERY							
05268	03/22/2019	C3929600001		DONATION	80-0496-000-000-000-000-0000	180496	450.00
Vendor: 188950 - LYCOMING UNITED WAY							
05269	03/22/2019	C3929600002			Remit # 2 Check Date: 03/21/2019	Check Amount:	450.00
Vendor: 188950 - LYCOMING UNITED WAY							
05270	03/22/2019	C3929600003			80-0496-000-000-000-000-0000	180496	132.00
Vendor: 188950 - LYCOMING UNITED WAY							
05271	03/22/2019	C3929600004			Remit # 3 Check Date: 03/21/2019	Check Amount:	132.00
Vendor: 188950 - LYCOMING UNITED WAY							
05272	03/22/2019	C3929600005			80-0496-000-000-000-000-0000	180496	825.00
Vendor: 188950 - LYCOMING UNITED WAY							
05273	03/22/2019	C3929600006			Remit # 5 Check Date: 03/21/2019	Check Amount:	825.00
Vendor: 188950 - LYCOMING UNITED WAY							
05274	03/22/2019	C3929600007			80-0496-000-000-000-000-0000	180496	205.00
Vendor: 188950 - LYCOMING UNITED WAY							
05275	03/22/2019	C3929600008			Remit # 9 Check Date: 03/21/2019	Check Amount:	205.00
Vendor: 188950 - LYCOMING UNITED WAY							
05276	03/22/2019	C3929600009			80-0496-000-000-000-000-0000	180496	345.50
Vendor: 188950 - LYCOMING UNITED WAY							
05277	03/22/2019	C3929600010			Check Date: 03/21/2019	Check Amount:	345.50
Vendor: 188950 - LYCOMING UNITED WAY							
05278	03/22/2019	C3929600011			80-0496-000-000-000-000-0000	180496	229.00
Vendor: 188950 - LYCOMING UNITED WAY							
05279	03/22/2019	C3929600012			Remit # 2 Check Date: 03/21/2019	Check Amount:	229.00
Vendor: 188950 - LYCOMING UNITED WAY							
05280	03/22/2019	C3929600013			80-0496-000-000-000-000-0000	180496	75.00
Vendor: 188950 - LYCOMING UNITED WAY							
05281	03/22/2019	C3929600014			Remit # 1 Check Date: 03/22/2019	Check Amount:	75.00
Vendor: 188950 - LYCOMING UNITED WAY							

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

PLGIT ACTIVITY FUND - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
005269	03/26/2019	C3930600001		1903-289540	80-0496-000-000-000-000-0000	180496	284.55
Vendor: 108815 - BLUETARP FINANCIAL, INC.							
005270	03/26/2019	C3930600002		JSASD	80-0496-000-000-000-000-0000	180496	284.55
Vendor: 181478 - KRISPY KREME DONUTS							
005271	03/26/2019	C3930600003		MUSICAL CASH	80-0496-000-000-000-000-0000	180496	941.00
Vendor: 207130 - MARGARET ORTBAL							
005272	03/26/2019	C3930600005		SO-0054782	80-0496-000-000-000-000-0000	180496	941.00
Vendor: 237975 - THEATRICAL RIGHTS WORLDWIDE							
005273	03/26/2019	C3930600004		13167	80-0496-000-000-000-000-0000	180496	200.00
Vendor: 239650 - TIADAGHTON EMBROIDERY							
005274	03/26/2019	C3930600007		ADDAMS FAMILY	80-0496-000-000-000-000-0000	180496	200.00
Vendor: 400651 - DAVID BAILEY							
005275	03/26/2019	C3930600013		ADDAMS FAMILY	80-0496-000-000-000-000-0000	180496	400.00
Vendor: 400652 - DIANA BAILEY							
005276	03/26/2019	C3930600015		ADDAMS FAMILY	80-0496-000-000-000-000-0000	180496	400.00
Vendor: 401618 - LAURA GARSIDE							
005277	03/26/2019	C3930600011		ADDAMS FAMILY	80-0496-000-000-000-000-0000	180496	400.00
Vendor: 402417 - LEVI STOVER							
005278	03/26/2019	C3930600010		ADDAMS FAMILY	80-0496-000-000-000-000-0000	180496	400.00
Vendor: 402643 - DONALD FISHER							
005279	03/26/2019	C3930600006		ADDAMS FAMILY	80-0496-000-000-000-000-0000	180496	400.00
Vendor: 402645 - EMILLIE TUPPER							
005280	03/26/2019	C3930600008		ADDAMS FAMILY	80-0496-000-000-000-000-0000	180496	350.00
Vendor: 402894 - LUCY HENRY							
005281	03/26/2019	C3930600009		ADDAMS FAMILY	80-0496-000-000-000-000-0000	180496	350.00
Vendor: 402895 - DIANE SCOTT							
005282	03/26/2019	C3930600012		ADDAMS FAMILY	80-0496-000-000-000-000-0000	180496	400.00
Vendor: 402896 - GRETCHEN CARPENTER							
005283	03/26/2019	C3930600014		ADDAMS FAMILY	80-0496-000-000-000-000-0000	180496	400.00
Vendor: 402897 - KAYLA FURMAN							
005284	03/26/2019	C3930600017		ADDAMS FAMILY	80-0496-000-000-000-000-0000	180496	400.00
Vendor: 402898 - CONRAD MAILLEVE							
005285	03/26/2019	C3930600016		ADDAMS FAMILY	80-0496-000-000-000-000-0000	180496	400.00
Vendor: 402899 - JACOB HEBEL							
					Check Date: 03/26/2019	Check Amount:	400.00

* Denotes Non-Negotiable Transaction

- Payable Transaction

p - Prenote

d - Direct Deposit

c - Credit Card Payment

PLGIT ACTIVITY FUND - From 03/01/2019 To 03/31/2019

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
					80-ACTIVITY FUND		10,888.48
					Grand Total Manual Checks :	0.00	
					Grand Total Regular Checks :	10,888.48	
					Grand Total Direct Deposits:	0.00	
					Grand Total Credit Card Payments:	0.00	
					Grand Total All Checks :	10,888.48	

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote
d - Direct Deposit

C - Credit Card Payment

Fund Accounting Check Register

PLGIT ATHLETIC FUND - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
112950	03/01/2019	L3919200002	19000407	48363	29-3250-610-009-00-000-000-0000	329044	836.00
Vendor: 162216 - HARDER SPORTING GOODS CO INC							
112951	03/01/2019	L3919200001	19000518	INV58784	29-3250-610-009-00-000-000-0000	329044	14,190.00
Vendor: 189220 - M-F ATHLETIC COMPANY, LLC.							
112952	03/05/2019	C3922300002		WRESTLING BANQUET	29-3250-810-008-00-000-000-0000	329055	64.00
Vendor: 114200 - BIG SEVEN WRESTLING LEAGUE							
112953	03/05/2019	C3922300001		WRESTLING STATES	29-3250-610-008-00-000-000-0000	329043	384.00
Vendor: 165275 - DAVID HERMAN							
112955	03/08/2019	C3924100005		MILEAGE	29-3250-581-009-00-000-000-0000	329040M	384.00
Vendor: 102000 - STEPHEN ALEXANDER							
112956	03/08/2019	C3924100002		67068	29-3250-610-009-00-000-000-0000	329044	301.60
Vendor: 108815 - BLUETARP FINANCIAL, INC.							
112957	03/08/2019	C3924100001		BASKETBALL TOURN	29-3250-810-003-00-000-000-0000	329053	74.55
Vendor: 116030 - BLOOMSBURG BOYS BASKETBALL BOOSTERS							
112958	03/08/2019	C3924100003		CONFERENCE REIMB	29-3250-580-009-00-000-000-0000	329040	200.00
112958	03/08/2019	C3924100004		CONFERENCE MILEA	29-3250-581-009-00-000-000-0000	329040M	786.83
Vendor: 155500 - JACQUELINE GEORGE							
112959	03/11/2019	C3925000001		SWIMMING STATES	29-3250-610-008-00-000-000-0000	329043	214.60
Vendor: 118860 - JENNA BROOKS							
112960	03/12/2019	C3926000002		REFUND	10-6740-000-009-00-000-000-0000	229019	1,001.43
Vendor: 402892 - NICHOLE MCALISTER							
112961	03/12/2019	C3926000001		REFUND	10-6740-000-009-00-000-000-0000	229019	532.00
Vendor: 402893 - MINDY NICHOLS							
112962	03/22/2019	C3929400024		BASKETBALL	29-3250-390-003-00-000-000-0000	329067	40.00
Vendor: 108850 - DANIEL AYERS							
112963	03/22/2019	C3929400028		SWIMMING	29-3250-390-009-00-000-000-000-SWIM	329205	67.00
Vendor: 116405 - JOSEPH BOHART							
112964	03/22/2019	C3929400001		67068	29-3250-610-009-00-000-000-0000	329044	67.00
Vendor: 121100 - BUTTORFFS HARDWARE							
112965	03/22/2019	L3929200001	19000162	303799	29-3250-610-009-00-000-000-0000	329044	67.00
112965	03/22/2019	L3929200002	19000162	302090	29-3250-610-009-00-000-000-0000	329044	72.00
Vendor: 129050 - COLLINS SPORTS MEDICINE							
112966	03/22/2019	C3929400002		TRACK & FIELD	29-3250-610-009-00-000-000-0000	329044	72.00
Vendor: 190564 - MANSFIELD UNIVERSITY TRACK & FIELD							
112966	03/22/2019	C3929400002		67068	29-3250-610-009-00-000-000-0000	329044	74.55
Vendor: 121100 - BUTTORFFS HARDWARE							
112965	03/22/2019	L3929200001	19000162	303799	29-3250-610-009-00-000-000-0000	329044	74.55
112965	03/22/2019	L3929200002	19000162	302090	29-3250-610-009-00-000-000-0000	329044	372.37
Vendor: 129050 - COLLINS SPORTS MEDICINE							
112966	03/22/2019	C3929400002		TRACK & FIELD	29-3250-610-009-00-000-000-0000	329044	1,909.88
Vendor: 190564 - MANSFIELD UNIVERSITY TRACK & FIELD							
112966	03/22/2019	C3929400002		67068	29-3250-610-009-00-000-000-0000	329044	2,282.25
Vendor: 190564 - MANSFIELD UNIVERSITY TRACK & FIELD							
112966	03/22/2019	C3929400002		67068	29-3250-610-009-00-000-000-0000	329044	250.00
Vendor: 190564 - MANSFIELD UNIVERSITY TRACK & FIELD							
112966	03/22/2019	C3929400002		67068	29-3250-610-009-00-000-000-0000	329044	250.00

* Denotes Non-Negotiable Transaction

d - Direct Deposit

c - Credit Card Payment

- Payable Transaction

P - Prenote

Fund Accounting Check Register

PLGIT ATHLETIC FUND - From 03/01/2019 To 03/31/2019

fackrgc

check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
112967	03/22/2019	C3929400003		950842817	29-3250-430-007-00-000-000-0000	329018	5,353.63
Vendor: 219175 - RIDDELL/ALL AMERICAN SPORTS CORPORATION					Remit # 1 Check Date: 03/22/2019	Check Amount:	5,353.63
112968	03/22/2019	C3929400026		SWIMMING	29-3250-390-009-00-000-000-SWIM	329205	72.00
Vendor: 225350 - CHET SCHWOYER					Check Date: 03/22/2019	Check Amount:	72.00
112969	03/22/2019	C3929400027		SWIMMING	29-3250-390-009-00-000-000-SWIM	329205	72.00
Vendor: 230800 - FRANK SOCHA					Check Date: 03/22/2019	Check Amount:	72.00
112970	03/22/2019	C3929400004		14976	29-3250-513-009-00-000-000-SWIM	329105	154.90
112970	03/22/2019	C3929400005		14981	29-3250-513-009-00-000-000-SWIM	329105	142.40
112970	03/22/2019	C3929400006		14983	29-3250-513-009-00-000-000-SWIM	329105	126.73
112970	03/22/2019	C3929400007		14973	29-3250-513-009-00-000-000-SWIM	329105	465.88
112970	03/22/2019	C3929400008		14973	29-0153-000-000-00-000-0000	129153	200.23
112970	03/22/2019	C3929400009		14982	29-3250-513-003-00-000-000-0000	329029	325.00
112970	03/22/2019	C3929400010		14982	29-0153-000-000-00-000-0000	129153	171.92
112970	03/22/2019	C3929400011		14980	29-0153-000-000-00-000-0000	129153	297.56
112970	03/22/2019	C3929400012		14980	29-3250-513-003-00-000-000-0000	329029	288.98
112970	03/22/2019	C3929400013		14969	29-3250-513-003-00-000-000-0000	329029	394.70
112970	03/22/2019	C3929400014		14969	29-0153-000-000-00-000-0000	129153	191.84
112970	03/22/2019	C3929400015		14970	29-0153-000-000-00-000-0000	129153	236.46
112970	03/22/2019	C3929400016		14970	29-3250-513-003-00-000-000-0000	329029	350.08
112970	03/22/2019	C3929400017		14971	29-3250-513-008-00-000-000-0000	329031	258.50
112970	03/22/2019	C3929400018		14972	29-3250-513-008-00-000-000-0000	329031	260.85
112970	03/22/2019	C3929400019		14974	29-3250-513-008-00-000-000-0000	329031	467.35
112970	03/22/2019	C3929400020		14975	29-3250-513-008-00-000-000-0000	329031	480.75
112970	03/22/2019	C3929400021		14977	29-3250-513-008-00-000-000-0000	329031	489.23
112970	03/22/2019	C3929400022		14978	29-3250-513-008-00-000-000-0000	329031	329.00
112970	03/22/2019	C3929400023		14979	29-3250-513-008-00-000-000-0000	329031	148.65
Vendor: 235850 - SUSQUEHANNA TRAILWAYS COMPANY					Remit # 1 Check Date: 03/22/2019	Check Amount:	5,781.01
112971	03/22/2019	C3929400025		BASKETBALL	29-3250-390-003-00-000-000-0000	329067	67.00
Vendor: 254950 - RICHARD ZIMMERMAN					Check Date: 03/22/2019	Check Amount:	67.00
112972	03/28/2019	C3931600002		WRESTLING STATES	29-3250-581-009-00-000-000-0000	329040M	127.60
Vendor: 165275 - DAVID HERMAN					Remit # 2 Check Date: 03/28/2019	Check Amount:	127.60
112973	03/28/2019	C3931600001		REFUND	10-6740-000-009-00-000-000-0000	229019	40.00
Vendor: 250825 - CHRIS WINCHESTER					Check Date: 03/28/2019	Check Amount:	40.00

- Payable Transaction * Denotes Non-Negotiable Transaction c - Credit Card Payment
P - Prenote d - Direct Deposit

Fund Accounting Check Register

PLGIT ATHLETIC FUND - From 03/01/2019 To 03/31/2019

faCkrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
					10-GENERAL FUND		120.00
					29-ATHLETIC FUND		31,802.62
					Grand Total Manual Checks :		0.00
					Grand Total Regular Checks :		31,922.62
					Grand Total Direct Deposits:		0.00
					Grand Total Credit Card Payments:		0.00
					Grand Total All Checks :		31,922.62

- Payable Transaction * Denotes Non-Negotiable Transaction C - Credit Card Payment
P - Prenote d - Direct Deposit

Fund Accounting Check Register

PLGIT CAPITAL RESERV - FROM 03/01/2019 TO 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
000113	03/22/2019	L3929800001	19000593	39757028	32-4600-762-000-00-795-000-000-0000	332795	9,085.00
Vendor: 240393 - TRANE					Remit # 1 Check Date: 03/22/2019	Check Amount:	9,085.00
					32-CAPITAL RES FUND (2932)		9,085.00
					Grand Total Manual Checks :		0.00
					Grand Total Regular Checks :		9,085.00
					Grand Total Direct Deposits:		0.00
					Grand Total Credit Card Payments:		0.00
					Grand Total All Checks :		9,085.00

- Payable Transaction * Denotes Non-Negotiable Transaction c - Credit Card Payment
P - Prenote d - Direct Deposit

Fund Accounting Check Register

PLGIT CAFETERIA FUND - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
004654	03/22/2019	C3930000001		2328492	50-3100-460-000-000-000-0000	350013	291.00
Vendor: 141881 - J.C. EHRLICH CO., INC.							
004655	03/22/2019	C3930000002		FEBRUARY 2019	50-3100-330-000-000-000-0000	350033	291.00
Vendor: 205950 - NUTRITION, INC.							
004656	03/22/2019	C3930000003	19000553	A2762334	50-3100-610-000-000-000-0000	350015	47,213.72
Vendor: 229120 - SINGER EQUIPMENT COMPANY							
Remit # 1 Check Date: 03/22/2019							555.34
Check Amount:							555.34
50-FOOD SERVICE FUND							48,060.06
Grand Total Manual Checks :							
Grand Total Regular Checks :							0.00
Grand Total Direct Deposits:							48,060.06
Grand Total Credit Card Payments:							0.00
Grand Total All Checks :							48,060.06

* Denotes Non-Negotiable Transaction

P - Prenote d - Direct Deposit

- Payable Transaction

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - FNB - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
FT00527	03/15/2019	M3923600074			10-2330-335-000-00-000-000-000-0000	233335	125.81
Vendor: 150455 - FNB BANK NA					Check Date: 03/15/2019	Check Amount:	125.81
					10-GENERAL FUND		125.81
					Grand Total Manual Checks :		125.81
					Grand Total Regular Checks :		0.00
					Grand Total Direct Deposits:		0.00
					Grand Total Credit Card Payments:		0.00
					Grand Total All Checks :		125.81

- Payable Transaction * Denotes Non-Negotiable Transaction C - Credit Card Payment
P - Prenote d - Direct Deposit

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/01/2019 To 03/31/2019

fackrgc

check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
149493	03/04/2019	13920000001	19000538	564685994539	10-2120-610-187-10-040-000-000-0000	310448A	10.00
149493	03/04/2019	13920000002	19000510	597695449577	10-1110-610-000-30-010-000-000-0000	310102	808.00
149493	03/04/2019	13920000003	19000516	4738663499497	10-1380-610-000-30-010-025-000-0000	312978	1,266.56
149493	03/04/2019	13920000004	19000527	467594475736	10-1110-640-000-30-010-000-000-0000	310103	65.15
149493	03/04/2019	13920000005	19000542	468368937748	10-1110-610-000-30-010-000-000-0000	310102	69.99
149493	03/04/2019	13920000006	19000543	4599663393567	80-0496-000-000-00-000-000-000-0000	180496	94.92
149493	03/04/2019	13920000007	19000543	454955744835	80-0496-000-000-00-000-000-000-0000	180496	94.92
149493	03/04/2019	13920000008	19000547	484833987997	10-1110-610-169-00-000-019-000-CFAR	343802	454.58
149493	03/04/2019	13920000009	19000527	435965397335	10-1110-640-000-30-010-000-000-0000	310103	85.48
149493	03/04/2019	13920000010	19000516	434394696877	10-1380-610-000-30-010-025-000-0000	312978	321.84
149493	03/04/2019	13920000011	19000527	596746946776	10-1110-640-000-30-010-000-000-0000	310103	269.49
149493	03/04/2019	13920000012	19000547	457896658934	10-1110-610-169-00-000-019-000-CFAR	343802	47.85
149493	03/04/2019	13920000013	19000546	894498886979	10-1290-610-522-00-110-019-000-0000	340537-19	129.00
149493	03/04/2019	13920000014	19000510	559438947965	10-1110-610-000-30-010-000-000-0000	310102	31.49
149493	03/04/2019	13920000015	19000547	883364559344	10-1110-610-169-00-000-019-000-CFAR	343802	75.09
149493	03/04/2019	C3919900019			10-0153-000-000-00-000-000-000-0000	110153	35.00
Vendor: 104200 - SYNCHRONY BANK/AMAZON							
149494	03/04/2019	C3919900001		70847500	Remit # 2 Check Date: 03/04/2019	Check Amount:	3,859.36
					10-2620-424-000-10-030-000-000-0000	310315	884.23
Vendor: 106480 - APPALACHIAN UTILITIES INC							
149495	03/04/2019	C3919900002		067525	Remit # 1 Check Date: 03/04/2019	Check Amount:	884.23
149495	03/04/2019	C3919900003		067525	10-2620-411-000-00-070-000-000-0000	311303	342.52
149495	03/04/2019	C3919900004		067525	10-2620-411-000-10-030-000-000-0000	310311	269.52
149495	03/04/2019	C3919900005		067525	10-2620-411-000-10-040-000-000-0000	310417	770.71
149495	03/04/2019	C3919900006		067525	10-2620-411-000-10-060-000-000-0000	310638	193.80
149495	03/04/2019	C3919900007		067525	10-2620-411-000-30-020-000-000-0000	310223	813.07
149495	03/04/2019	C3919900008		067525	10-2620-411-000-30-010-000-000-0000	310129	1,536.92
149495	03/04/2019	C3919900009		JANUARY 2019	10-2620-411-000-00-070-000-000-0000	311303	386.38
149495	03/04/2019	C3919900009		JANUARY 2019	10-2620-411-000-10-030-000-000-0000	310311	285.25
149495	03/04/2019	C3919900010		JANUARY 2019	10-2620-411-000-10-040-000-000-0000	310417	912.53
149495	03/04/2019	C3919900011		JANUARY 2019	10-2620-411-000-10-060-000-000-0000	310638	222.15
149495	03/04/2019	C3919900012		JANUARY 2019	10-2620-411-000-30-020-000-000-0000	310223	1,043.70
149495	03/04/2019	C3919900013		JANUARY 2019	10-2620-411-000-30-010-000-000-0000	310129	1,703.87
Vendor: 161775 - FRED HAMM INC							
149496	03/04/2019	C3919900014		38150-58008	Check Date: 03/04/2019	Check Amount:	8,480.42
149496	03/04/2019	C3919900015		36950-58017	10-2620-422-000-30-010-000-000-0000	310131	1,600.90
					10-2620-422-000-30-010-000-000-0000	310131	20.55

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
049496	03/04/2019	C3919900016		39560-57009	10-2620-422-000-10-060-000-000-0000	310616	453.41
049496	03/04/2019	C3919900017		76757-04003	10-2620-422-000-10-060-000-000-0000	310616	27.47
049496	03/04/2019	C3919900018		39160-57007	10-2620-422-000-10-060-000-000-0000	310616	71.00
Vendor: 210800 - PPL ELECTRIC UTILITIES							
049497	03/05/2019	C3921700001		CHORUS FEST REG	Remit # 2 Check Date: 03/04/2019	Check Amount:	2,173.33
					10-3210-580-000-30-020-000-000-0000	310255	120.00
Vendor: 207711 - PMEA DISTRICT 8							
049498	03/05/2019	C3921700002		570398-5560	Remit # 1 Check Date: 03/05/2019	Check Amount:	120.00
049498	03/05/2019	C3921700003		570398-5560	10-2620-531-000-00-070-000-000-0000	311756	681.14
049498	03/05/2019	C3921700004		570398-5560	10-2620-531-000-30-010-000-000-0000	310134	567.61
049498	03/05/2019	C3921700005		570398-5560	10-2620-531-000-30-020-000-000-0000	310227	454.09
049498	03/05/2019	C3921700006		570398-5560	10-2620-531-000-10-040-000-000-0000	310422	340.57
049498	03/05/2019	C3921700007		570398-5560	10-2620-531-000-10-060-000-000-0000	310620	113.52
049498	03/05/2019	C3921700007		570398-5560	10-2620-531-000-10-030-000-000-0000	310317	113.52
Vendor: 243970 - VERIZON							
049499	03/06/2019	C3923300001		SPEAKER	Remit # 2 Check Date: 03/05/2019	Check Amount:	2,270.45
					10-1110-340-169-00-000-019-000-MYMA	343862	375.00
Vendor: 196748 - MINDING YOUR MIND							
049500	03/07/2019	C3923700001		1826	Check Date: 03/06/2019	Check Amount:	375.00
049500	03/07/2019	C3923700002		4493	10-2620-610-000-30-010-000-000-0000	310135	281.19
049500	03/07/2019	C3923700003		4798510054585845	10-1110-348-000-00-000-023-000-0000	310702	34.00
049500	03/07/2019	C3923700003		355922612	10-1110-348-000-00-000-023-000-0000	310702	4.81
Vendor: 244275 - CARDMEMBER SERVICES							
049501	03/12/2019	C3926200001		HS911128251	Remit # 1 Check Date: 03/07/2019	Check Amount:	320.00
					10-0180-000-000-00-000-000-000-0000	110180	5,381.00
Vendor: 118307 - BRICKSTREET INSURANCE							
049502	03/12/2019	C3926200002		HS911128251	Check Date: 03/12/2019	Check Amount:	5,381.00
049502	03/12/2019	C3926200003		HS911128252	10-2620-621-000-10-030-000-000-0000	310375	1,081.52
049502	03/12/2019	C3926200004		HS911128253	10-2620-621-000-10-060-000-000-0000	310657	1,085.36
049502	03/12/2019	C3926200005		HS911128254	10-2620-621-000-30-020-000-000-0000	310229	2,836.74
049502	03/12/2019	C3926200006		HS911128255	10-2620-621-000-30-010-000-000-0000	312158	4,654.56
049502	03/12/2019	C3926200006		75230-67000	10-2620-621-000-00-070-000-000-0000	310962	717.54
Vendor: 140060 - DIRECT ENERGY BUSINESS							
049503	03/12/2019	C3926200007		39220-67028	Check Date: 03/12/2019	Check Amount:	10,375.72
049503	03/12/2019	C3926200008		36220-67004	10-2620-422-000-10-040-000-000-0000	310418	4,969.50
049503	03/12/2019	C3926200009		36220-67004	10-2620-422-000-00-080-000-000-0000	311382	221.40
049503	03/12/2019	C3926200010		36220-67004	10-2620-622-000-00-070-000-000-0000	311859	431.55
049503	03/12/2019	C3926200010		411006774458	10-2620-422-000-00-070-000-000-0000	311785	1,726.20
Vendor: 210800 - PPL ELECTRIC UTILITIES							
049504	03/12/2019	C3926200023		411006713647	Remit # 2 Check Date: 03/12/2019	Check Amount:	7,348.65
049504	03/12/2019	C3926200024			10-2620-621-000-30-020-000-000-0000	310229	2,526.21
049504	03/12/2019	C3926200024			10-2620-621-000-10-030-000-000-0000	310375	1,082.76

* Denotes Non-Negotiable Transaction

P - Prenote d - Direct Deposit c - Credit Card Payment

- Payable Transaction

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/01/2019 To 03/31/2019

fackrgc

heck #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
049504	03/12/2019	C3926200025		411006713795	10-2620-621-000-30-010-000-000-0000	312158	4,014.04
049504	03/12/2019	C3926200026		411006774003	10-2620-621-000-00-070-000-000-0000	310962	784.83
049504	03/12/2019	C3926200027		411006774003	10-2620-621-000-10-060-000-000-0000	310657	1,092.20
Vendor: 242000 - UGI CENTRAL PENN GAS, INC.							
049505	03/12/2019	C3926200011		570398-0365	10-2620-531-000-00-070-000-000-0000	311756	9,500.04
049505	03/12/2019	C3926200012		570398-5058	10-2620-531-000-00-070-000-000-0000	311756	35.84
Vendor: 243970 - VERIZON							
049506	03/12/2019	C3926200013		9825007274	Remit # 2 Check Date: 03/12/2019	Check Amount:	863.71
049506	03/12/2019	C3926200014		9825007274	10-2620-531-000-00-070-000-000-0000	311756	1,823.63
049506	03/12/2019	C3926200015		9825007274	10-2620-531-000-30-010-000-000-0000	310134	300.30
049506	03/12/2019	C3926200016		9825007274	10-2620-531-000-30-020-000-000-0000	310227	383.65
049506	03/12/2019	C3926200017		9825007274	10-2620-531-000-10-040-000-000-0000	310422	340.31
049506	03/12/2019	C3926200018		9825007274	10-2620-531-000-10-060-000-000-0000	310620	102.61
049506	03/12/2019	C3926200019		9825007274	10-2620-531-000-10-030-000-000-0000	310317	157.68
049506	03/12/2019	C3926200020		9825007274	29-3250-531-009-00-000-000-000-0000	329137	459.02
049506	03/12/2019	C3926200021		9825007274	10-2130-531-000-00-000-000-000-0000	311264	95.08
049506	03/12/2019	C3926200022		9825007274	10-1290-531-000-00-000-000-000-0000	340061	55.07
Vendor: 243975 - VERIZON WIRELESS							
049631	03/27/2019	C3930400001		R64878	10-2220-650-431-00-000-019-000-0000	340696-19	400.10
Vendor: 113220 - BEST LINE EQUIPMENT							
049632	03/27/2019	C3930400002		HS91154358	Remit # 1 Check Date: 03/12/2019	Check Amount:	4,117.45
Vendor: 140060 - DIRECT ENERGY BUSINESS							
049633	03/27/2019	C3930400007		71075266	10-2620-610-000-30-010-000-000-0000	310135	272.50
049633	03/27/2019	C3930400008		71075266	Remit # 1 Check Date: 03/27/2019	Check Amount:	272.50
049633	03/27/2019	C3930400009		71075266	10-2620-621-000-10-040-000-000-0000	310488	1,897.15
049633	03/27/2019	C3930400010		71075266	Check Date: 03/27/2019	Check Amount:	1,897.15
049633	03/27/2019	C3930400011		71075266	10-2620-531-000-00-070-000-000-0000	311756	288.08
049633	03/27/2019	C3930400012		71075266	10-2620-531-000-30-010-000-000-0000	310134	240.08
Vendor: 189200 - VERIZON BUSINESS SERVICES							
049634	03/27/2019	C3930400003		570398-0365	10-2620-531-000-30-020-000-000-0000	310227	192.06
049634	03/27/2019	C3930400004		5703753-8179	10-2620-531-000-10-030-000-000-0000	310422	144.05
Vendor: 193200 - MCI COMM SERVICE							
049635	03/27/2019	C3930400005		000015743	10-2620-531-000-10-060-000-000-0000	310620	48.02
Vendor: 210160 - PA COLLEGE OF TECHNOLOGY							
049635	03/27/2019	C3930400005		000015743	Remit # 1 Check Date: 03/27/2019	Check Amount:	960.31
Vendor: 210160 - PA COLLEGE OF TECHNOLOGY							
049635	03/27/2019	C3930400005		000015743	10-2620-531-000-00-070-000-000-0000	311756	34.97
Vendor: 210160 - PA COLLEGE OF TECHNOLOGY							
049635	03/27/2019	C3930400005		000015743	10-2620-531-000-10-030-000-000-0000	310317	34.97
Vendor: 210160 - PA COLLEGE OF TECHNOLOGY							
049635	03/27/2019	C3930400005		000015743	10-1110-580-000-30-010-000-000-0000	310101	69.94
Vendor: 210160 - PA COLLEGE OF TECHNOLOGY							
049635	03/27/2019	C3930400005		000015743	Remit # 1 Check Date: 03/27/2019	Check Amount:	20.00

- Payable Transaction P - Prenote * Denotes Non-Negotiable Transaction d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/01/2019 To 03/31/2019

fackrgc

check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
149636	03/27/2019	C3930400013		86119-21458	10-2620-422-000-00-080-000-000-0000	311382	31.50
149636	03/27/2019	C3930400014		16900-60006	10-2620-422-000-30-020-000-000-0000	310224	4,901.50
149636	03/27/2019	C3930400015		85342-32005	10-2620-422-000-30-020-000-000-0000	310224	29.29
149636	03/27/2019	C3930400016		05120-58007	10-2620-422-000-10-030-000-000-0000	310313	3,892.02
149636	03/27/2019	C3930400017		34774-31005	10-2620-422-000-30-010-000-000-0000	310131	31.96
149636	03/27/2019	C3930400018		46119-21454	10-2620-422-000-30-010-000-000-0000	310131	27.44
Vendor: 210800 - PPL ELECTRIC UTILITIES							
149637	03/27/2019	C3930400006		411007368144	Remit # 2 Check Date: 03/27/2019	Check Amount:	8,913.71
					10-2620-621-000-10-040-000-000-0000	310488	1,499.14
Vendor: 242000 - UGI CENTRAL PENN GAS, INC.							
149638	03/27/2019	C3930800027		F9342001V000JF09	Check Date: 03/27/2019	Check Amount:	1,499.14
					10-0153-000-000-00-000-000-000-0000	110153	-35.00
149638	03/27/2019	L3930900001	19000586	643373849449	10-2120-610-187-10-040-000-000-0000	310448A	10.00
149638	03/27/2019	L3930900002	19000576	789439948787	10-2120-610-187-30-020-000-000-0000	310214A	10.00
149638	03/27/2019	L3930900003	19000611	768749367556	10-1110-640-000-10-040-000-000-0000	310406	6.58
149638	03/27/2019	L3930900004	19000611	454588357495	10-1110-640-000-10-040-000-000-0000	310406	174.62
149638	03/27/2019	L3930900005	19000547	548634578985	10-1110-610-169-00-000-019-000-CFAR	343802	101.87
149638	03/27/2019	L3930900006	19000510	477584749434	10-1110-610-000-30-010-000-000-0000	310102	129.98
149638	03/27/2019	L3930900007	19000626	968579396695	10-2120-610-187-10-040-000-000-0000	310448A	10.00
149638	03/27/2019	L3930900008	19000628		10-1110-610-164-00-000-019-000-0000	343882-19	92.68
149638	03/27/2019	C3930800028		449437683799	10-0153-000-000-00-000-000-0000	110153	3.78
Vendor: 104200 - SYNCHRONY BANK/AMAZON							
149639	03/27/2019	C3930800001		UNIFORMS	Remit # 2 Check Date: 03/27/2019	Check Amount:	504.51
					10-2620-610-000-00-000-000-000-0000	310939	183.92
Vendor: 167595 - JERRY HOLTER							
149640	03/27/2019	C3930800002		38150-58008	Check Date: 03/27/2019	Check Amount:	183.92
					10-2620-422-000-30-010-000-000-0000	310131	10,352.04
149640	03/27/2019	C3930800003		36950-58017	10-2620-422-000-30-010-000-000-0000	310131	29.50
Vendor: 210800 - PPL ELECTRIC UTILITIES							
149641	03/27/2019	C3930800004		3068	Remit # 2 Check Date: 03/27/2019	Check Amount:	10,381.54
					10-2620-610-000-10-040-000-000-0000	310424	-5.46
149641	03/27/2019	C3930800005		1451	10-1110-650-000-30-010-023-000-0000	312124	-17.94
149641	03/27/2019	C3930800006		4250	10-2514-580-000-00-000-000-000-0000	340546	80.00
149641	03/27/2019	C3930800007		0548	10-1225-610-000-10-040-000-000-0000	310460SP	4.99
149641	03/27/2019	C3930800008		1406	10-1225-610-891-00-000-000-000-0000	340018-18	3.99
149641	03/27/2019	C3930800009		3486	10-2620-610-000-10-040-000-000-0000	310424	96.36
149641	03/27/2019	C3930800010		0286	10-2120-610-431-00-000-019-000-0000	343784-19	200.00
149641	03/27/2019	C3930800011		8491	10-1110-348-000-00-000-023-000-0000	310702	36.04
149641	03/27/2019	C3930800012		5040	10-2360-610-000-00-000-000-000-0000	310846	28.95

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/01/2019 To 03/31/2019

fackrgc

check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
149641	03/27/2019	C3930800013		4557	10-2120-610-187-30-020-000-000-0000	310214A	10.59
149641	03/27/2019	C3930800014		6707	29-3250-580-008-00-000-000-000-0000	329039	913.50
149641	03/27/2019	C3930800015		8656	10-2590-810-000-00-000-000-000-0000	310917	209.00
149641	03/27/2019	C3930800016		4653	80-0496-000-000-00-000-000-000-0000	180496	20.12
149641	03/27/2019	C3930800017		4637	80-0496-000-000-00-000-000-000-0000	180496	75.35
149641	03/27/2019	C3930800018		0223	29-3250-610-009-00-000-000-000-0000	329044	101.70
149641	03/27/2019	C3930800019		3183	10-0153-000-000-00-000-000-000-0000	110153	125.00
149641	03/27/2019	C3930800020		3183	10-2380-580-000-10-030-000-000-0000	310323	75.00
149641	03/27/2019	C3930800021		3183	10-2360-580-000-00-000-000-000-0000	310845	50.00
149641	03/27/2019	C3930800022		3183	10-2380-580-000-30-010-000-000-0000	310151	125.00
149641	03/27/2019	C3930800023		9328	10-0153-000-000-00-000-000-000-0000	110153	25.00
149641	03/27/2019	C3930800024		2479	10-2380-580-000-10-040-000-000-0000	310428	350.00
149641	03/27/2019	C3930800025		5036	10-2380-580-000-10-040-000-000-0000	310428	100.00
149641	03/27/2019	C3930800026		0013	10-2271-580-000-30-010-000-000-0000	313736C	229.00
149641	03/27/2019	L3930900009	19000473	5872	10-1380-610-000-30-010-025-000-0000	312978	1,043.81
149641	03/27/2019	L3930900010	19000532	1720	10-1380-610-000-30-010-025-000-0000	312978	-13.98
149641	03/27/2019	L3930900011	19000473	8918	10-1380-610-000-30-010-025-000-0000	312978	76.46
149641	03/27/2019	L3930900012	19000585	5946	10-2120-610-187-10-060-000-000-0000	310650A	10.00
149641	03/27/2019	L3930900013	19000545	0017	10-1110-610-000-30-010-000-000-0000	310102	340.05
149641	03/27/2019	L3930900014	19000575	3010	10-2120-610-187-10-030-000-000-0000	310362A	10.00
149641	03/27/2019	L3930900015	19000532	4366	10-1380-610-000-30-010-025-000-0000	312978	386.62
149641	03/27/2019	L3930900016	19000532	6056	10-1380-610-000-30-010-025-000-0000	312978	695.79
149641	03/27/2019	L3930900017	19000609	4462	10-2660-610-000-00-000-000-000-0000	340692	201.49
149641	03/27/2019	L3930900018	19000614	5955	10-2620-610-000-00-070-000-000-0000	311758	13.87
149641	03/27/2019	C3930800029		3867	10-1380-610-000-30-010-025-000-0000	312978	295.63
149641	03/27/2019	L3930900019	19000577	1059	10-2120-610-187-30-020-000-000-0000	310214A	30.00
149641	03/27/2019	L3930900020	19000532	4887	10-1380-610-000-30-010-025-000-0000	312978	13.98
Vendor: 244275 - CARDMEMBER SERVICES							5,939.91
Remit # 1 Check Date: 03/27/2019 Check Amount:							
10-GENERAL FUND							84,952.46
29-ATHLETIC FUND							1,474.22
80-ACTIVITY FUND							285.31
Grand Total Manual Checks :							0.00

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Grand Total Regular Checks :							86,711.99
Grand Total Direct Deposits:							0.00
Grand Total Credit Card Payments:							0.00
Grand Total All Checks :							86,711.99

- Payable Transaction * Denotes Non-Negotiable Transaction C - Credit Card Payment
P - Prenote d - Direct Deposit

Fund Accounting Check Register

PLGIT GENERAL FUND - From 04/23/2019 To 04/23/2019

fackrgc

heck #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
049659	04/11/2019	C3938300017	19000106	S8214011.001	10-2620-610-000-10-060-000-000-0000	310622	481.02
Vendor: 100044 - APR SUPPLY CO							
049660	04/10/2019	L3937300001	19000566	1379225	Remit # 1 Check Date: 04/23/2019	Check Amount:	481.02
049660	04/10/2019	L3937300002	19000566	1379549	10-0480-000-120-00-000-000-000-0000	110480-120	438.00
049660	04/10/2019	L3937300003	19000566	1380002	10-0480-000-120-00-000-000-000-0000	110480-120	219.00
049660	04/12/2019	L3938900001	19000566	1383400	10-0480-000-120-00-000-000-000-0000	110480-120	438.00
049660	04/12/2019	L3938900001	19000566	1383400	10-0480-000-120-00-000-000-000-0000	110480-120	438.00
Vendor: 101270 - ASSETGENIE, INC. dba/AG iREPAIR							
049661	04/12/2019	C3938800001		126346	Remit # 1 Check Date: 04/23/2019	Check Amount:	1,533.00
049662	04/11/2019	C3938300002		REFUND	10-2620-610-000-30-010-000-000-0000	310135	4.25
Vendor: 101300 - AGWAY							
049662	04/11/2019	C3938300002		REFUND	Remit # 1 Check Date: 04/23/2019	Check Amount:	4.25
049663	04/11/2019	C3938300015		282459	10-1110-610-000-30-010-000-000-0000	310102	64.50
Vendor: 103200 - NICOLE ALLISON							
049663	04/11/2019	C3938300015		282459	Check Date: 04/23/2019	Check Amount:	64.50
Vendor: 103425 - ALL ROUND TIRE CO							
049664	04/11/2019	C3938300016		20182019-09	Remit # 1 Check Date: 04/23/2019	Check Amount:	320.00
Vendor: 103450 - ALL THINGS BRIGHT & BEAUTIFUL							
049665	04/11/2019	C3938300018		1755181	10-1807-899-217-10-000-019-000-0000	340056-19	5,000.00
Vendor: 107600 - ASCD							
049666	04/10/2019	L3937300046	19000633	1903-290878	Check Date: 04/23/2019	Check Amount:	5,000.00
049666	04/11/2019	C3938300019	19000107	1904-292595	10-2380-810-000-30-020-000-000-0000	310247	89.00
049666	04/11/2019	C3938300020	19000107	1903+291287	Remit # 3 Check Date: 04/23/2019	Check Amount:	89.00
049666	04/11/2019	C3938300021	19000107	1903-290603	10-1380-610-000-30-010-025-000-0000	312978	367.95
049666	04/11/2019	C3938300022	19000107	1903-290145	10-2620-610-000-30-010-000-000-0000	310135	226.18
049666	04/12/2019	L3938900002	19000648	1904-293014	10-2620-610-000-10-060-000-000-0000	310622	5.99
Vendor: 108815 - BLUETARP FINANCIAL, INC.							
049667	04/11/2019	C3938300023		5906091	10-2620-610-000-30-010-025-000-0000	312978	11.14
Vendor: 109025 - BDS-WILLIAMSPORT							
049668	04/10/2019	L3937300010	19000123	N7635328	Remit # 2 Check Date: 04/23/2019	Check Amount:	1,688.51
Vendor: 109108 - MAILFINANCE, INC.							
049669	04/12/2019	C3938800002		P60048	10-2620-610-000-30-010-000-000-0000	310135	56.58
Vendor: 113220 - BEST LINE EQUIPMENT							
049670	04/10/2019	L3937300008	19000463	01142626	Remit # 1 Check Date: 04/23/2019	Check Amount:	56.58
Vendor: 115100 - LINGLE'S							
049671	04/11/2019	C3938300024		1901354	10-2540-532-000-00-000-000-000-0000	340721	516.87
049671	04/11/2019	C3938300025		1901354	Remit # 1 Check Date: 04/23/2019	Check Amount:	516.87
Vendor: 115100 - LINGLE'S							
049671	04/11/2019	C3938300025		1901354	10-1380-610-000-30-010-025-000-0000	312978	240.80
Vendor: 115100 - LINGLE'S							
049671	04/11/2019	C3938300025		1901354	Remit # 1 Check Date: 04/23/2019	Check Amount:	240.80
Vendor: 115100 - LINGLE'S							
049671	04/11/2019	C3938300025		1901354	10-1211-610-000-30-010-000-000-0000	360502	67.96
Vendor: 115100 - LINGLE'S							
049671	04/11/2019	C3938300025		1901354	Remit # 1 Check Date: 04/23/2019	Check Amount:	67.96
Vendor: 115100 - LINGLE'S							
049671	04/11/2019	C3938300025		1901354	10-2271-580-000-10-060-000-000-0000	313649C	120.00
Vendor: 115100 - LINGLE'S							
049671	04/11/2019	C3938300025		1901354	10-2271-580-000-10-030-000-000-0000	313733C	120.00

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 04/23/2019 To 04/23/2019

fackrgc

check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
49671	04/11/2019	C3938300026		1901371	10-2272-580-000-00-000-000-0000	313739NC	40.00
49671	04/11/2019	C3938300027		1901371	10-2271-580-000-30-010-000-000-0000	313736C	40.00
49671	04/11/2019	C3938300028		1901379	10-2272-580-000-00-000-000-000-0000	313739NC	55.00
49671	04/11/2019	C3938300029		1901308	10-2220-538-000-00-000-023-000-0000	311079	678.40
49671	04/11/2019	C3938300032		1901407	10-1200-322-000-00-000-000-000IU	311650-IU	94,513.60
Vendor: 115900 - BLAST INTERMEDIATE UNIT 17							
49672	04/11/2019	C3938300033	19000108	67357	10-2620-610-000-00-000-000-0000	310939	58.76
49672	04/11/2019	C3938300034	19000108	67587	10-2620-610-000-30-010-000-000-0000	310135	49.02
49672	04/11/2019	C3938300035	19000108	67354	10-2620-610-000-30-010-000-000-0000	310135	276.97
49672	04/11/2019	C3938300036	19000108	67493	10-2620-610-000-30-010-000-000-0000	310135	118.38
49672	04/11/2019	C3938300037	19000108	67553	10-2620-610-000-30-010-000-000-0000	310135	53.95
49672	04/11/2019	C3938300038	19000108	67355	10-2620-610-000-30-010-000-000-0000	310135	132.40
49672	04/11/2019	C3938300039	19000108	67546	10-2620-610-000-30-020-000-000-0000	310228	8.98
49672	04/11/2019	C3938300040	19000108	67353	10-2620-610-000-30-020-000-000-0000	310228	83.38
49672	04/11/2019	C3938300041	19000108	67351	10-2620-610-000-10-040-000-000-0000	310424	4.58
49672	04/11/2019	C3938300042	19000108	67352	10-2620-610-000-10-060-000-000-0000	310622	22.35
49672	04/11/2019	C3938300043	19000108	67075	10-2620-610-000-10-030-000-000-0000	310319	24.55
Vendor: 121100 - BUTTORFFS HARDWARE							
49673	04/12/2019	L3938900009	19000647	RTQ8808	10-1110-766-000-10-030-023-000-0000	310390	833.32
49673	04/12/2019	L3938900010	19000647	RTQ8808	10-1110-766-000-10-040-023-000-0000	310479	1,599.98
49673	04/12/2019	L3938900011	19000647	RTQ8808	10-1110-766-000-10-060-023-000-0000	310667	3,199.96
49673	04/12/2019	L3938900012	19000647	RTQ8808	10-1110-766-000-30-010-023-000-0000	312126	999.99
Vendor: 121413 - CDW GOVERNMENT, INC							
49674	04/12/2019	L3938900003	19000678	gr 3-5	10-1110-580-164-00-000-019-000-0000	343892-19	1,399.99
49674	04/12/2019	L3938900004	19000677	gr k-2	10-1110-580-164-00-000-019-000-0000	343892-19	7,199.92
Vendor: 122228 - CAMP SUSQUE							
49675	04/10/2019	L3937300005	19000141	50637353 RI	10-1110-610-000-30-010-000-000-0000	310102	747.00
Vendor: 122900 - CAROLINA BIOLOGICAL SUPPLY CO							
49676	04/11/2019	C3938300044		19000894	10-2271-580-000-10-030-000-000-0000	313733C	783.00
49676	04/11/2019	C3938300045		19000894	10-2271-580-000-10-040-000-000-0000	313734C	1,530.00
49676	04/11/2019	C3938300046		19000894	10-2271-580-000-10-060-000-000-0000	313649C	182.15
Vendor: 124705 - CENTRAL INTERMEDIATE UNIT #10							
49677	04/11/2019	C3938300003		REFUND	10-1110-610-000-30-010-000-000-0000	310102	182.15
Vendor: 125099 - JOHN CHARNEGO							
					Check Date: 04/23/2019	Check Amount:	182.15
					Check Date: 04/23/2019	Check Amount:	62.50
					Check Date: 04/23/2019	Check Amount:	125.00
					Check Date: 04/23/2019	Check Amount:	62.50
					Check Date: 04/23/2019	Check Amount:	250.00
					Check Date: 04/23/2019	Check Amount:	47.50
					Check Date: 04/23/2019	Check Amount:	47.50

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 04/23/2019 To 04/23/2019

fackrgc

heck #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
049678	04/11/2019	C3938300047	19000109	INV54842	10-2620-610-000-10-040-000-000-0000	310424	74.55
049678	04/11/2019	C3938300048	19000109	INV54842	10-2620-610-000-30-020-000-000-0000	310228	74.56
049678	04/11/2019	C3938300049	19000109	INV54843	10-2620-610-000-10-030-000-000-0000	310319	80.00
Vendor: 127200 - CLARKSON CHEMICAL CO INC							
049679	04/12/2019	C3938800005		MAY 2019	Remit # 1 Check Date: 04/23/2019	Check Amount:	229.11
049679	04/12/2019	C3938800006		MAY 2019	10-0462-213-000-00-000-000-000-0000	110462-213	1,111.69
049679	04/12/2019	C3938800007		MAY 2019	29-0462-213-000-00-000-000-000-0000	129462-213	27.82
					50-0462-213-000-00-000-000-000-0000	150462-213	16.10
Vendor: 128250 - CM REGENT INSURANCE COMPANY							
049680	04/10/2019	L3937300006	19000616	2652099	Remit # 1 Check Date: 04/23/2019	Check Amount:	1,155.61
					10-2150-610-000-10-000-000-000-0000	340205	582.00
Vendor: 128270 - COCHLEAR AMERICAS							
049681	04/11/2019	C3938300050		1810426	Remit # 1 Check Date: 04/23/2019	Check Amount:	582.00
					10-2620-610-000-10-060-000-000-0000	310622	206.60
Vendor: 128700 - COLE-PARMER							
049682	04/11/2019	C3938300051		BE003334089A	Remit # 1 Check Date: 04/23/2019	Check Amount:	206.60
049682	04/11/2019	C3938300052		BE003334089A	10-0462-212-000-00-000-000-000-0000	110462-212	1,008.00
049682	04/11/2019	C3938300053		BE003334089A	29-0462-212-000-00-000-000-000-0000	129462-212	8.00
049682	04/11/2019	C3938300054		BE003334089A	50-0462-212-000-00-000-000-000-0000	150462-212	28.00
049682	04/11/2019	C3938300055		BE003334089A	10-0480-212-000-00-000-000-000-0000	110480DCBR	4.00
					10-5800-212-000-00-000-000-000-RTRE	310985R	92.00
Vendor: 137700 - DELTA DENTAL							
049683	04/11/2019	C3938300056		01-48232	Remit # 1 Check Date: 04/23/2019	Check Amount:	1,140.00
					10-2620-610-000-00-000-000-000-0000	310939	1,385.53
Vendor: 140600 - DOTTERER EQUIPMENT							
049684	04/11/2019	C3938300057		CT42320	Check Date: 04/23/2019	Check Amount:	1,385.53
					10-2620-610-000-00-000-000-000-0000	310939	19.48
Vendor: 141725 - THOMAS L DUNLAP LLC							
049685	04/11/2019	C3938300058		2575679	Remit # 1 Check Date: 04/23/2019	Check Amount:	19.48
049685	04/11/2019	C3938300059		2552758	10-2620-430-000-00-070-000-000-0000	311757	63.00
					10-2620-430-000-30-010-000-000-0000	310133	42.00
Vendor: 141881 - J.C. EHRLICH CO., INC.							
049686	04/11/2019	C3938300060		10874	Remit # 1 Check Date: 04/23/2019	Check Amount:	105.00
					10-2310-330-000-00-000-000-000-0000	310819	252.75
Vendor: 147775 - ERVIN BLANK ASSOCIATES, INC.							
049687	04/11/2019	C3938300030	19000641	629738	Check Date: 04/23/2019	Check Amount:	252.75
					10-2730-752-000-00-000-000-000-0000	360369	2,678.77
Vendor: 149301 - ANGEL TRAX							
049688	04/11/2019	C3938300061	19000591	S036139378.001	Remit # 1 Check Date: 04/23/2019	Check Amount:	2,678.77
049688	04/11/2019	C3938300062	19000591	S036139231.001	10-2620-610-000-00-000-000-000-0000	310939	349.79
049688	04/11/2019	C3938300063		S036139231.001	10-2620-610-000-00-000-000-000-0000	310939	160.80
049688	04/11/2019	C3938300064		S036139231.001	10-1290-610-522-00-110-019-000-0000	340537-19	117.72
					10-1380-610-243-30-010-000-000-0000	340610-19	183.02
Vendor: 153250 - FRIEDMAN ELECTRIC SUPPLY COMPANY							
					Remit # 1 Check Date: 04/23/2019	Check Amount:	811.33

- Payable Transaction * Denotes Non-Negotiable Transaction c - Credit Card Payment
P - Prenote d - Direct Deposit

Fund Accounting Check Register

PLGIT GENERAL FUND - FROM 04/23/2019 TO 04/23/2019

fackrgc

check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
149689	04/11/2019	C3938300065		CONFERENCE MILEG	10-2271-581-000-30-010-000-0000	313627M	222.72
Vendor: 155525 - JESSICA GEORGE							
149690	04/11/2019	C3938300066	19000113	9125829530	Remit # 1 Check Date: 04/23/2019 10-2620-610-000-30-010-000-0000	Check Amount: 310135	222.72
149690	04/11/2019	C3938300068	19000113	9113539952	10-2620-610-000-30-010-000-0000	310135	114.38
Vendor: 158000 - GRAINGER							
149691	04/11/2019	C3938300067		CONFERENCE REIMB	Remit # 3 Check Date: 04/23/2019 10-2271-580-000-30-010-000-0000	Check Amount: 313736C	17.20
Vendor: 158975 - TIM GREENE							
149692	04/11/2019	C3938300005		REFUND	Remit # 1 Check Date: 04/23/2019 10-1110-610-000-30-010-000-0000	Check Amount: 310102	131.58
Vendor: 159100 - ROCK GRISWOLD							
149693	04/10/2019	L3937300007	19000618	9552321	Check Date: 04/23/2019 10-1380-752-243-30-010-019-000-0000	Check Amount: 310752-19	311.96
Vendor: 159200 - GRIZZLY INDUSTRIAL, INC.							
149694	04/11/2019	C3938300069		16343	Remit # 1 Check Date: 04/23/2019 10-2620-430-000-10-060-000-0000	Check Amount: 310619	4,232.75
Vendor: 168125 - HONEY DIPPEERS OF LYCO, LLC							
149695	04/11/2019	C3938300070		MN000008590	Check Date: 04/23/2019 10-2330-330-000-00-000-000-0000	Check Amount: 311810	200.00
Vendor: 171600 - INFOCON CORPORATION							
149696	04/11/2019	C3938300072		19317	Remit # 1 Check Date: 04/23/2019 10-2833-390-000-00-000-000-0000	Check Amount: 310955	200.00
Vendor: 172875 - INTERSTATE TAX SERVICE INC.							
149697	04/11/2019	C3938300071		CONFERENCE REG	Remit # 1 Check Date: 04/23/2019 10-2380-580-000-10-040-000-000-0000	Check Amount: 310428	192.00
Vendor: 173310 - INTERMEDIATE UNIT ONE							
149698	04/11/2019	C3938300073		MILEAGE	Remit # 1 Check Date: 04/23/2019 10-2380-581-000-10-060-000-000-0000	Check Amount: 310612M	403.77
149698	04/11/2019	C3938300074		MILEAGE	10-2380-581-000-10-030-000-000-0000	310323M	75.00
Vendor: 173950 - JON S JEAN							
149699	04/11/2019	C3938300075		87	Remit # 1 Check Date: 04/23/2019 10-2380-635-000-30-010-000-000-0000	Check Amount: 333112	75.00
Vendor: 174275 - J S A S D CAFETERIA ACCOUNT							
149700	04/11/2019	C3938300076		32019120	Remit # 1 Check Date: 04/23/2019 10-2590-810-000-00-000-000-0000	Check Amount: 310917	174.00
Vendor: 177151 - KADES-MARGOLIS CORPORATION							
149701	04/11/2019	C3938300077		117	Remit # 2 Check Date: 04/23/2019 10-2620-430-000-30-010-000-000-0000	Check Amount: 310133	138.90
Vendor: 179325 - DWIGHT A. DAUBERMAN							
149702	04/11/2019	C3938300078		20190402	Check Date: 04/23/2019 10-1110-323-000-30-000-000-000-0000	Check Amount: 340723	38.00
149702	04/11/2019	C3938300079		20190402	10-1241-323-000-30-000-000-000-0000	311711	840.00
Vendor: 179580 - KIDSPEACE CORPORATION							
149703	04/10/2019	L3937300009	19000637	7724106	Remit # 1 Check Date: 04/23/2019 10-1342-610-000-30-010-025-000-0000	Check Amount: 312938	240.00
Vendor: 182098 - LITTLE GRADUATES							
149704	04/12/2019	C3938500001	19000114	28758	Check Date: 04/23/2019 10-2620-610-000-30-020-000-000-0000	Check Amount: 310228	520.00
Vendor: 182098 - LITTLE GRADUATES							
149704	04/12/2019	C3938500001	19000114	28758	Check Date: 04/23/2019 10-2620-610-000-30-020-000-000-0000	Check Amount: 310228	288.58
Vendor: 182098 - LITTLE GRADUATES							
149704	04/12/2019	C3938500001	19000114	28758	Check Date: 04/23/2019 10-2620-610-000-30-020-000-000-0000	Check Amount: 310228	288.58
Vendor: 182098 - LITTLE GRADUATES							
149704	04/12/2019	C3938500001	19000114	28758	Check Date: 04/23/2019 10-2620-610-000-30-020-000-000-0000	Check Amount: 310228	55.20

* Denotes Non-Negotiable Transaction

P - Prenote d - Direct Deposit c - Credit Card Payment

- Payable Transaction

Fund Accounting Check Register

PLGIT GENERAL FUND - From 04/23/2019 To 04/23/2019

fackrgc

heck #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expend Amt
Vendor:	182100	- L J C DISTRIBUTORS					
049705	04/10/2019	L3937300047	19000631	1730760319	Remit # 1 Check Date: 04/23/2019 10-1110-610-00-000-019-000-0000	Check Amount: 343882-19	55.20 17.98
Vendor:	182300	- LAKESHORE LEARNING MATERIALS					
049706	04/12/2019	C3938500002		MILEAGE	Remit # 1 Check Date: 04/23/2019 10-2260-581-000-00-000-000-0000	Check Amount: 311969M	17.98 336.40
Vendor:	183870	- MARGARET LEEDY					
049707	04/12/2019	C3938500003		82792406	Check Date: 04/23/2019 10-2620-610-000-30-020-000-000-0000	Check Amount: 310228	336.40 64.61
Vendor:	184725	- LEZZER LUMBER CO					
049708	04/12/2019	C3938500004		030740	Remit # 2 Check Date: 04/23/2019 10-2310-549-000-00-000-000-000-0000	Check Amount: 310825	64.61 209.50
Vendor:	186200	- LOCK HAVEN EXPRESS					
049709	04/12/2019	C3938500005		74028890	Remit # 1 Check Date: 04/23/2019 10-2620-610-000-00-000-000-000-0000	Check Amount: 310939	209.50 64.25
Vendor:	189325	- MSC INDUSTRIAL SUPPLY CO.					
049710	04/12/2019	L3938900005	19000655	INV156547	Remit # 1 Check Date: 04/23/2019 10-1380-430-000-30-010-025-000-0000	Check Amount: 310969	64.25 98.59
Vendor:	190350	- MAKERBOT INDUSTRIES LLC					
049711	04/12/2019	C3938500006		95067	Remit # 1 Check Date: 04/23/2019 10-2350-330-000-00-000-000-000-0000	Check Amount: 310835	98.59 972.30
049711	04/12/2019	C3938500007		95038	10-2350-330-000-00-000-000-000-0000	310835	4,848.90
049711	04/12/2019	C3938500008		95043	10-2350-330-000-00-000-000-000-0000	310835	1,726.50
049711	04/12/2019	C3938500009		95045	10-2350-330-000-00-000-000-000-0000	310835	3,080.00
049711	04/12/2019	C3938500010		95048	10-2350-330-000-00-000-000-000-0000	310835	2,429.30
049711	04/12/2019	C3938500011		95052	10-2350-330-000-00-000-000-000-0000	310835	1,742.30
049711	04/12/2019	C3938500012		95093	10-2350-330-000-00-000-000-000-0000	310835	108.00
Vendor:	192700	- MCCORMICK LAW FIRM					
049712	04/11/2019	C3938300031		MILEAGE	Remit # 1 Check Date: 04/23/2019 10-1110-581-000-10-000-000-000-0000	Check Amount: 311182M	14,907.30 70.76
Vendor:	196280	- ANDREA BOWERS					
049713	04/12/2019	C3938500013	19000117	021922	Check Date: 04/23/2019 10-2620-610-000-00-000-000-000-0000	Check Amount: 310939	70.76 27.52
049713	04/12/2019	C3938500014	19000117	022516	10-2620-610-000-00-000-000-000-0000	310939	16.96
049713	04/12/2019	C3938500015		022517	10-2620-610-000-00-000-000-000-0000	310939	499.99
Vendor:	201785	- NAPA AUTO PARTS					
049714	04/12/2019	C3938500016		PRO-0488650	Check Date: 04/23/2019 10-1110-810-000-30-010-000-000-0000	Check Amount: 310106	544.47 100.00
Vendor:	202265	- NATIONAL COUNCIL FOR SOCIAL STUDIES					
049715	04/12/2019	C3938500017		JAN/FEB 2019	Check Date: 04/23/2019 10-1241-561-000-30-000-000-000-0000	Check Amount: 311655S	100.00 1,389.14
Vendor:	206409	- OIL CITY AREA SCHOOL DISTRICT					
049716	04/12/2019	C3938500018		116863	Remit # 1 Check Date: 04/23/2019 10-2620-610-000-30-010-000-000-0000	Check Amount: 310135	1,389.14 280.70
Vendor:	207629	- P STONE INC					
049717	04/12/2019	C3938500019		MILEAGE	Check Date: 04/23/2019 10-2120-581-000-10-000-000-000-0000	Check Amount: 311738M	280.70 36.54

* Denotes Non-Negotiable Transaction

- Payable Transaction

p - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 04/23/2019 To 04/23/2019

fackrge

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Check Amount:	Expend Amt
Vendor: 208950 - JENNIFER PATTERSON								
049718	04/12/2019	L3938900007	19000612	104169	10-2620-762-000-10-040-000-000-0000	310436	36.54	7,417.11
Vendor: 210050 - P.E.M.CO.								
049719	04/12/2019	C3938500020		RENEWAL	10-2620-810-000-00-000-000-000-0000	311062	7,417.11	100.00
Vendor: 210460 - PA DEPT OF ENVIRONMENTAL								
049720	04/12/2019	C3938500021		75230-67000	10-2620-422-000-10-040-000-000-0000	310418	100.00	795.71
Vendor: 210800 - PPL ELECTRIC UTILITIES								
049721	04/12/2019	C3938500022		808805	10-2620-610-000-00-000-000-000-0000	310939	795.71	23.88
Vendor: 210850 - PA ONE CALL SYSTEM INC								
049722	04/12/2019	C3938500023		500006754	10-2380-810-000-30-020-000-000-0000	310247	23.88	595.00
049722	04/12/2019	C3938500024		500006827	10-2380-810-000-30-010-000-000-0000	310156	595.00	
Vendor: 210860 - PA PRINCIPALS ASSOCIATION								
049723	04/12/2019	C3938800003		MAY 2019	10-0462-214-000-00-000-000-000-0000	110462-214	1,190.00	500.62
049723	04/12/2019	C3938800004		MAY 2019	29-0462-214-000-00-000-000-000-0000	129462-214	38.31	
Vendor: 210900 - CM-REGENT, LLC								
049724	04/12/2019	C3938500025		12576	10-2620-430-000-00-000-000-000-0000	310932	538.93	227.09
Vendor: 212780 - PINE MOUNTAIN AUTO REPAIR								
049725	04/10/2019	L3937300011	19000634	419975	10-1110-610-000-30-020-000-000-0000	310203	227.09	202.00
Vendor: 214445 - PEAP								
049726	04/10/2019	L3937300012	19000415	27495	10-1110-650-000-30-010-023-000-0000	312124	202.00	200.00
049726	04/10/2019	L3937300013	19000415	27495	10-1110-650-000-30-020-023-000-0000	312216	395.00	
049726	04/10/2019	L3937300014	19000415	27495	10-1110-650-000-10-030-023-000-0000	310388	5.00	
049726	04/10/2019	L3937300015	19000646	27495	10-1110-650-000-10-040-023-000-0000	310480	200.00	
Vendor: 214480 - PRINTERMECH								
049727	04/12/2019	C3938800008		MAY 2019	10-0462-215-000-00-000-000-000-0000	110462-215	800.00	518.88
049727	04/12/2019	C3938800009		MAY 2019	10-0480-215-000-00-000-000-000-CPAY	110480V	430.18	
Vendor: 215990 - PSEA HEALTH AND WELFARE FUND								
049728	04/10/2019	L3937300016	19000649	6240148	10-2540-610-000-00-000-000-000-0000	310897	949.06	280.76
049728	04/12/2019	L3938900006	19000653	6302671	10-2220-650-000-00-000-023-000-0000	311788	179.99	
Vendor: 216600 - QUILL CORPORATION								
049729	04/10/2019	L3937300017	19000630	6848448	10-1110-610-164-00-000-019-000-0000	343882-19	460.75	151.29
Vendor: 217775 - REALLY GOOD STUFF INC								
049730	04/12/2019	C3938500026		UNIFORMS	10-2620-610-000-00-000-000-000-0000	310939	151.29	84.88
Vendor: 218100 - RICHARD REESE								
					Remit # 1 Check Date: 04/23/2019	Check Amount:	84.88	

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- Payable Transaction

P - Prenote

d - Direct Deposit

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Fund Accounting Check Register

PLGIT GENERAL FUND - From 04/23/2019 To 04/23/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
49731	04/10/2019	L3937300018	19000313	121372	10-1340-610-000-30-010-025-000-0000	312918	470.69
49731	04/10/2019	L3937300019	19000313	123599	10-1340-610-000-30-010-025-000-0000	312918	25.56
49731	04/10/2019	L3937300020	19000313	115233	10-1340-610-000-30-010-025-000-0000	312918	457.35
Vendor: 218320 - REINHART FOOD SERVICE					Remit # 1 Check Date: 04/23/2019	Check Amount:	953.60
49732	04/12/2019	C3938800010		.REFUND	10-1110-610-164-00-000-019-000-0000	343882-19	117.75
Vendor: 219350 - GEMMA RINELLA					Check Date: 04/23/2019	Check Amount:	117.75
49733	04/10/2019	L3937300021	19000640	6045647	10-1380-610-000-30-010-025-000-0000	312978	497.89
Vendor: 220665 - ROCKLER WOODWORKING & HARDWARE					Check Date: 04/23/2019	Check Amount:	497.89
49734	04/10/2019	L3937300022	19000244	225617	10-1380-610-000-30-010-025-000-0000	312978	63.78
49734	04/12/2019	C3938500029		223556	10-2620-610-000-00-000-000-0000	310939	13.37
49734	04/12/2019	C3938500030		225307	10-2620-610-000-00-000-000-0000	310939	2.75
49734	04/12/2019	C3938500031		226212	10-2620-610-000-00-000-000-0000	310939	27.50
Vendor: 228000 - SHORE AUTO PARTS INC					Remit # 1 Check Date: 04/23/2019	Check Amount:	107.40
49735	04/12/2019	C3938500082		01 FORD TRUCK	10-2620-430-000-00-000-000-0000	310932	492.85
Vendor: 228275 - SHOW CASE BODY SHOP					Check Date: 04/23/2019	Check Amount:	492.85
49736	04/12/2019	C3938500032		19-531	10-1241-561-000-30-000-000-0000	311655S	2,496.45
Vendor: 233642 - STATE COLLEGE AREA SCHOOL DISTRICT					Check Date: 04/23/2019	Check Amount:	2,496.45
49737	04/12/2019	C3938500035		APRIL 2019	10-1110-562-000-00-000-000-0000	312839	39,399.63
49737	04/12/2019	C3938500036		APRIL 2019	10-1241-562-000-00-000-000-0000	340547	58,108.46
Vendor: 234835 - SUGAR VALLEY RURAL CHARTER SCHOOL					Remit # 1 Check Date: 04/23/2019	Check Amount:	97,508.09
49738	04/12/2019	C3938500033		056831	10-2832-549-000-00-000-000-0000	310956	1,065.40
49738	04/12/2019	C3938500034		056642	10-2832-549-000-00-000-000-0000	310956	-489.29
Vendor: 235050 - SUN-GAZETTE COMPANY					Remit # 2 Check Date: 04/23/2019	Check Amount:	576.11
49739	04/10/2019	L3937300023	19000629	2422428A	10-1110-610-164-00-000-019-000-0000	343882-19	238.90
49739	04/10/2019	L3937300024	19000638	2422429A	10-1110-610-164-00-000-019-000-0000	343882-19	514.04
Vendor: 235400 - SUPER DUPER PUBLICATIONS					Remit # 1 Check Date: 04/23/2019	Check Amount:	752.94
49740	04/12/2019	C3938500037		APRIL 2019	10-2720-513-000-00-000-000-0000	310954	64,972.81
49740	04/12/2019	C3938500038		BUS 284	10-1290-390-000-00-000-000-0000	343962	1,252.86
49740	04/12/2019	C3938500039		BUS 225	10-1442-390-000-30-000-000-0000	313627	1,099.41
Vendor: 235850 - SUSQUEHANNA TRAILWAYS COMPANY					Remit # 1 Check Date: 04/23/2019	Check Amount:	67,325.08
49741	04/10/2019	L3937300026	19000248	95881	10-0171-000-000-00-000-000-0000	110171	1,808.25
Vendor: 236699 - T.L.C. FUELS INC.					Check Date: 04/23/2019	Check Amount:	1,808.25
49742	04/12/2019	C3938500040		MILEAGE	10-1110-581-000-10-000-000-0000	311182M	48.72
Vendor: 237035 - LISA TAYLOR					Check Date: 04/23/2019	Check Amount:	48.72

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

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Fund Accounting Check Register

PLGIT GENERAL FUND - From 04/23/2019 To 04/23/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
49743	04/10/2019	L3937300025	19000464	N589578	10-1211-610-000-30-010-000-000-0000	360502	52.85
Vendor: 239600	- THOMPSONS PACKING CO				Remit # 1 Check Date: 04/23/2019	Check Amount:	52.85
49744	04/12/2019	C3938500041		13244	10-2620-610-000-00-000-000-000-0000	310939	62.20
Vendor: 239650	- TIADAGHTON EMBROIDERY				Remit # 1 Check Date: 04/23/2019	Check Amount:	62.20
49745	04/12/2019	C3938500042		201904	10-2620-430-000-10-060-000-000-0000	310619	708.78
Vendor: 239665	- TIADAGHTON VALLEY MUNICIPAL AUTHORITY				Check Date: 04/23/2019	Check Amount:	708.78
49746	04/12/2019	C3938500043		MARCH 2019	10-2660-390-360-00-000-019-000-SROF	343880-19	6,111.20
Vendor: 239675	- TIADAGHTON VALLEY REGIONAL POLICE DEPT				Check Date: 04/23/2019	Check Amount:	6,111.20
49747	04/12/2019	L3938900008	19000661		10-2150-610-000-10-000-000-000-0000	340205	409.00
Vendor: 239915	- Tobii DYNAVOX				Remit # 1 Check Date: 04/23/2019	Check Amount:	409.00
49748	04/10/2019	L3937300027	19000627	2051	10-1110-640-164-00-000-019-000-0000	343881-19	150.00
Vendor: 240095	- TOOLS 4 READING				Check Date: 04/23/2019	Check Amount:	150.00
49749	04/12/2019	C3938500044		27334	10-2620-424-000-00-070-000-000-0000	311911	128.40
Vendor: 241300	- TULPEHOCKEN WATER				Remit # 1 Check Date: 04/23/2019	Check Amount:	128.40
49750	04/12/2019	C3938500046		APRIL 2019	10-2540-532-000-00-000-000-000-0000	340721	2,000.00
Vendor: 242305	- U S POSTAL SERVICE				Remit # 4 Check Date: 04/23/2019	Check Amount:	2,000.00
49751	04/12/2019	C3938500047		077859-1	10-1442-329-000-30-000-000-000-MDWS	340032-MDWS	715.00
Vendor: 242385	- UNIVERSAL COMMUNITY BEHAVIORAL HEALTH, INC.				Remit # 1 Check Date: 04/23/2019	Check Amount:	715.00
49752	04/12/2019	C3938500045		246271000	10-2310-310-000-00-000-000-000-0000	311912	1,077.50
Vendor: 242568	- US BANK				Remit # 2 Check Date: 04/23/2019	Check Amount:	1,077.50
49753	04/12/2019	C3938500048		JSASD12	10-1110-340-169-00-000-019-000-UODD	343804	75.00
Vendor: 243306	- UPBEAT OUTREACH				Check Date: 04/23/2019	Check Amount:	75.00
49754	04/12/2019	C3938500049		CONFERENCE MILEG	10-2380-581-000-30-020-000-000-0000	310244M	112.52
49754	04/12/2019	C3938500050		CONFERENCE REIMB	10-2380-580-000-30-020-000-000-0000	310244	488.21
Vendor: 243957	- KEITH VELDHIJS				Remit # 1 Check Date: 04/23/2019	Check Amount:	600.73
49755	04/12/2019	C3938500051		MILEAGE	10-2620-581-000-00-000-000-000-0000	310938M	13.92
Vendor: 245145	- PAUL WAGNER				Remit # 1 Check Date: 04/23/2019	Check Amount:	13.92
49756	04/12/2019	C3938500052		843881	10-2620-610-000-10-030-000-000-0000	310319	120.00
49756	04/12/2019	C3938500053		843889	10-2620-610-000-10-030-000-000-0000	310319	120.00
49756	04/12/2019	C3938500054		843892	10-2620-610-000-10-060-000-000-0000	310622	120.00
Vendor: 246690	- WAYNE TOWNSHIP LANDFILL				Remit # 1 Check Date: 04/23/2019	Check Amount:	360.00
49757	04/10/2019	L3937300029	19000465	9543	10-1211-610-000-30-010-000-000-0000	360502	175.69
Vendor: 247275	- WEGMAN'S FOOD MARKETS INC				Remit # 1 Check Date: 04/23/2019	Check Amount:	175.69

* Denotes Non-Negotiable Transaction

- Payable Transaction

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d - Direct Deposit

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Fund Accounting Check Register

PLGIT GENERAL FUND - From 04/23/2019 To 04/23/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
049758	04/10/2019	L3937300030	19000466	111401	10-1211-610-000-30-010-000-000-0000	360502	80.52
049758	04/10/2019	L3937300031	19000466	113463	10-1211-610-000-30-010-000-000-0000	360502	83.43
049758	04/10/2019	L3937300032	19000223	110342	10-1342-610-000-30-010-025-000-0000	312938	59.30
049758	04/10/2019	L3937300033	19000223	111707	10-1342-610-000-30-010-025-000-0000	312938	16.67
049758	04/10/2019	L3937300034	19000223	113418	10-1342-610-000-30-010-025-000-0000	312938	44.37
049758	04/10/2019	L3937300035	19000223	111550	10-1342-610-000-30-010-025-000-0000	312938	15.09
049758	04/10/2019	L3937300036	19000223	111234	10-1342-610-000-30-010-025-000-0000	312938	58.71
049758	04/10/2019	L3937300037	19000223	111131	10-1342-610-000-30-010-025-000-0000	312938	1.09
049758	04/10/2019	L3937300038	19000223	111143	10-1342-610-000-30-010-025-000-0000	312938	47.63
049758	04/10/2019	L3937300039	19000223	111848	10-1342-610-000-30-010-025-000-0000	312938	27.17
049758	04/10/2019	L3937300040	19000223	501976	10-1342-610-000-30-010-025-000-0000	312938	-0.21
049758	04/10/2019	L3937300041	19000223	112217	10-1342-610-000-30-010-025-000-0000	312938	91.00
049758	04/10/2019	L3937300042	19000314	110414	10-1340-610-000-30-010-025-000-0000	312918	108.03
049758	04/10/2019	L3937300043	19000314	111234	10-1340-610-000-30-010-025-000-0000	312918	149.58
049758	04/10/2019	L3937300044	19000314	110965	10-1340-610-000-30-010-025-000-0000	312918	132.06
049758	04/10/2019	L3937300045	19000314	112277	10-1340-610-000-30-010-025-000-0000	312918	109.50
Vendor: 247350 - WEIS MARKETS, INC.							1,023.94
049759	04/12/2019	C3938500055		JERSHOSCH1903	10-2620-610-000-00-000-000-000-0000	310939	85.00
049759	04/12/2019	C3938500056		JERSHOSCH1903	10-2620-610-000-30-010-000-000-0000	310135	76.50
049759	04/12/2019	C3938500057		JERSHOSCH1903	10-1380-610-000-30-010-025-000-0000	312978	314.50
Vendor: 247500 - WELD TEC SERVICE & SALES							476.00
049760	04/12/2019	C3938500058		MILEAGE	10-2360-581-000-00-000-000-000-0000	310845M	285.36
Vendor: 247750 - JILL WENRICH							285.36
049761	04/12/2019	C3938500059		123525	10-2620-430-000-30-020-000-000-0000	310226	151.00
Vendor: 250400 - WILLIAMSPORT MIRROR & GLASS CO							151.00
049762	04/12/2019	C3938500060		APRIL 2019	10-2720-513-000-00-000-000-000-0000	310954	91,878.01
049762	04/12/2019	C3938500061		APRIL 2019	10-0153-000-000-00-000-000-000-WNDK	110153W	-259.32
049762	04/12/2019	C3938500062		APRIL 2019	10-0153-000-000-00-000-000-000-WNDK	110153W	-441.23
049762	04/12/2019	C3938500063		526	10-0153-000-000-00-000-253-000-0000	110253	148.65
049762	04/12/2019	C3938500064		527	10-0153-000-000-00-000-253-000-0000	110253	108.80
049762	04/12/2019	C3938500065		528	10-0153-000-000-00-000-253-000-0000	110253	180.46
049762	04/12/2019	C3938500066		529	10-0153-000-000-00-000-253-000-0000	110253	265.30
049762	04/12/2019	C3938500067		529	10-0153-000-000-00-000-253-000-0000	110253	200.00
049762	04/12/2019	C3938500068		520	10-3210-513-000-30-020-000-000-0000	310231	187.78

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 04/23/2019 To 04/23/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
049762	04/12/2019	C3938500069		521	10-3210-513-000-30-010-000-000-0000	310139	322.14
049762	04/12/2019	C3938500070		522	10-1211-513-000-30-010-000-000-0000	310184	169.03
049762	04/12/2019	C3938500071		524	10-1241-513-000-00-000-000-000-0000	343894	132.06
049762	04/12/2019	C3938500072		525	10-1110-513-000-30-010-000-000-0000	310160	164.30
049762	04/12/2019	C3938500073		531	10-1211-513-000-30-010-000-000-0000	310184	898.04
049762	04/12/2019	C3938500074		532	10-1802-513-217-10-000-019-000-0000	340055-19	4,800.00
049762	04/12/2019	C3938500075		533	10-1290-390-000-00-000-000-000-0000	343962	2,946.93
049762	04/12/2019	C3938500076		534	10-1442-390-000-30-000-000-000-0000	313627	1,620.78
049762	04/12/2019	C3938500077		535	10-2720-513-000-00-000-000-000-0000	310954	674.31
049762	04/12/2019	C3938800011		523	10-1290-513-522-00-110-019-000-0000	343890-19	159.80
049762	04/12/2019	C3938800012		530	10-1290-513-522-00-110-019-000-0000	343890-19	301.40
Vendor: 250840 - WINDECKER ENTERPRISES, INC.							
049763	04/12/2019	C3938500079		096410416	Remit # 1 Check Date: 04/23/2019	Check Amount:	104,457.24
049763	04/12/2019	C3938500080		096410417	10-2120-442-000-30-010-000-000-0000	310766	191.88
049763	04/12/2019	C3938500081		096410418	10-2540-442-000-00-000-000-000-0000	311024	1,659.27
Vendor: 253200 - XEROX CORPORATION							
049764	04/12/2019	C3938800013		1564442	Remit # 1 Check Date: 04/23/2019	Check Amount:	3,533.39
049764	04/12/2019	C3938800014		1564442	10-2540-442-000-00-000-000-000-0000	311024	601.06
049764	04/12/2019	C3938800015		1564442	10-1110-442-000-30-010-000-000-0000	312110	901.59
049764	04/12/2019	C3938800016		1564442	10-1110-442-000-30-020-000-000-0000	310242	901.58
049764	04/12/2019	C3938800017		1564442	10-1110-442-000-10-040-000-000-0000	310402	901.58
049764	04/12/2019	C3938800018		1564442	10-1110-442-000-10-030-000-000-0000	310302	300.52
Vendor: 253210 - XEROX FINANCIAL SERVICES							
049765	04/12/2019	C3938500078		5295	Check Date: 04/23/2019	Check Amount:	3,906.85
Vendor: 254430 - YOUR GUARDIAN ANGEL PRESCHOOL PRE-K							
049766	04/10/2019	L3937300028	19000607	2083429	Check Date: 04/23/2019	Check Amount:	5,000.00
COUNTS							
049766	04/10/2019	L3937300028	19000607	2083429	Check Date: 04/23/2019	Check Amount:	5,000.00
Vendor: 310975 - VOYAGER SOPRIS LEARNING							
049767	04/12/2019	C3938500027		MILEAGE	Remit # 2 Check Date: 04/23/2019	Check Amount:	62.63
049767	04/12/2019	C3938500028		MILEAGE	10-2130-581-000-00-000-000-000-0000	310792M	95.52
Vendor: 400939 - KEVIN RICHARDS							
049768	04/11/2019	C3938300004		REFUND	10-2130-581-000-00-000-000-000-0000	310792M	26.91
Vendor: 402036 - DEBRA ECK							
049769	04/11/2019	C3938300007		REFUND	Check Date: 04/23/2019	Check Amount:	122.43
					10-1110-610-000-30-010-000-000-0000	310102	15.00
					Check Date: 04/23/2019	Check Amount:	15.00
					10-1110-610-000-30-010-000-000-0000	310102	47.50

* Denotes Non-Negotiable Transaction

- Payable Transaction P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 04/23/2019 To 04/23/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Check Amount:	Expend Amt
Vendor: 402900	- M/M WILLIAM FARR, JR							
049770	04/11/2019	C3938300008		REFUND	10-1110-610-000-30-010-000-0000	310102	47.50	64.50
Vendor: 402901	- AARON HAGER							
049771	04/11/2019	C3938300009		REFUND	10-1110-610-000-30-010-000-0000	310102	64.50	15.00
Vendor: 402902	- M/M WILLIAM MANN, JR							
049772	04/11/2019	C3938300010		REFUND	10-1110-610-000-30-010-000-0000	310102	15.00	47.50
Vendor: 402903	- M/M TODD MOORE							
049773	04/11/2019	C3938300011		REFUND	10-1110-610-000-30-010-000-0000	310102	47.50	64.50
Vendor: 402904	- M/M ROBERT ROGERS, JR							
049774	04/11/2019	C3938300012		REFUND	10-1110-610-000-30-010-000-0000	310102	64.50	64.50
Vendor: 402905	- M/M JOHN RUSSO							
049775	04/11/2019	C3938300013		REFUND	10-1110-610-000-30-010-000-0000	310102	64.50	64.50
Vendor: 402906	- M/M WAYNE SCHNEIDER							
049776	04/11/2019	C3938300014		REFUND	10-1110-610-000-30-010-000-0000	310102	64.50	64.50
Vendor: 402907	- KAREN WORTH							
049777	04/11/2019	C3938300001		REFUND	10-6111-000-000-00-000-000-0000	210000	515.39	515.39
Vendor: 402908	- WILLIAM HOLLAND III							
049778	04/11/2019	C3938300006		REFUND	10-1110-610-000-30-010-000-0000	310102	64.50	64.50
Vendor: 600035	- WENDI O'CONNOR							
					10-GENERAL FUND		468,424.86	
					29-ATHLETIC FUND		74.13	
					50-FOOD SERVICE FUND		44.10	
					Grand Total Manual Checks :		0.00	
					Grand Total Regular Checks :		468,543.09	
					Grand Total Direct Deposits:		0.00	
					Grand Total Credit Card Payments:		0.00	
					Grand Total All Checks :		468,543.09	

- Payable Transaction * Denotes Non-Negotiable Transaction c - Credit Card Payment

Fund Accounting Check Register

MUNCY - GENERAL FUND - From 03/01/2019 To 03/31/2019

fackrgc

check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
TT00506	03/01/2019	M3923600001			78-0479-000-00-000-000-046-0000	178479DR	952.22
Vendor: 148125 - EXPERTPAY							
TT00507	03/01/2019	M3923600002		1337098	10-5110-832-000-00-000-000-0000	343766	1,300.00
Vendor: 242568 - US BANK							
TT00508	03/01/2019	M3923600003			10-5110-832-000-00-000-000-0000	343766	2,037.50
TT00508	03/01/2019	M3923600004			10-5110-912-000-00-000-000-0000	343767	5,000.00
Vendor: 149540 - WILMINGTON TRUST COMPANY							
TT00509	03/01/2019	M3923600005			10-5110-832-000-00-000-000-0000	343766	7,037.50
TT00509	03/01/2019	M3923600006			10-5110-912-000-00-000-000-0000	343767	66,278.13
Vendor: 149540 - WILMINGTON TRUST COMPANY							
TT00510	03/01/2019	M3923600007		1337858	10-5110-832-000-00-000-000-0000	343766	5,000.00
Vendor: 242568 - US BANK							
TT00511	03/01/2019	M3923600008			78-0479-000-00-000-000-069-0000	178479 HSA	71,278.13
Vendor: 140145 - DISCOVERY BENEFITS, INC.							
TT00514	03/05/2019	M3923600014		BE003288001C	10-0462-212-000-00-000-000-0000	110462-212	33.19
TT00514	03/05/2019	M3923600015		BE003288001C	29-0462-212-000-00-000-000-0000	129462-212	116.15
TT00514	03/05/2019	M3923600016		BE003288001C	50-0462-212-000-00-000-000-0000	150462-212	652.50
TT00514	03/05/2019	M3923600017		BE003288001C	10-0462-212-000-00-000-000-RTRE	110462-212R	5,016.50
Vendor: 137700 - DELTA DENTAL							
TT00515	03/05/2019	M3923600018		INV106995	50-3100-599-000-00-000-000-0000	350002-4	272.18
TT00515	03/05/2019	M3923600019		INV106996	10-2420-329-000-00-000-000-0000	360001-4	263.80
TT00515	03/05/2019	M3923600020		INV106997	10-2620-413-000-00-000-000-0000	310919-4	528.39
TT00515	03/05/2019	M3923600021		INV106998	10-1290-599-000-00-000-000-0000	310900-4	573.29
TT00515	03/05/2019	M3923600022		INV106998	10-1110-599-000-30-000-000-0000	310997-4	164.12
TT00515	03/05/2019	M3923600023		INV106998	10-2250-599-000-10-000-000-0000	311004-4	44.28
TT00515	03/05/2019	M3923600024		INV106998	10-1231-599-000-30-000-000-0000	340314-4	80.71
TT00515	03/05/2019	M3923600025		INV106998	10-1241-599-000-10-000-000-0000	340315-4	277.11
TT00515	03/05/2019	M3923600026		INV106998	10-1241-599-000-30-000-000-0000	340316-4	190.11
TT00515	03/05/2019	M3923600027		INV109516	10-1110-329-000-00-000-000-0000	310700-4	1,055.20
TT00515	03/05/2019	M3923600028		INV109516	10-1110-329-000-10-000-000-0000	310704-4	2,769.90
TT00515	03/05/2019	M3923600029		INV109516	10-1110-329-000-30-000-000-0000	310705-4	3,099.65
TT00515	03/05/2019	M3923600030		INV109516	10-1231-329-000-10-000-000-0000	340323-4	65.95
TT00515	03/05/2019	M3923600031		INV109516	10-1241-329-000-10-000-000-0000	340325-4	131.90
TT00515	03/05/2019	M3923600032		INV106994	10-2120-599-000-30-000-000-0000	310998-4	80.15

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

MUNCIY - GENERAL FUND - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
FT00515	03/05/2019	M3923600033		INV106994	10-2380-599-000-30-000-000-000-0000	311000-4	138.22
Vendor: 231001 - Source4Teachers							
FT00516	03/12/2019	M3923600038		INV109517	10-2380-599-000-30-000-000-000-0000	311000-4	9,734.96
FT00516	03/12/2019	M3923600039		INV109519	10-2420-329-000-00-000-000-000-0000	360001-4	45.62
FT00516	03/12/2019	M3923600040		INV111001	10-1110-329-000-00-000-000-000-0000	310700-4	527.60
FT00516	03/12/2019	M3923600041		INV111001	10-1110-329-000-10-000-000-000-0000	310704-4	1,319.00
FT00516	03/12/2019	M3923600042		INV111001	10-1110-329-000-30-000-000-000-0000	310705-4	2,308.25
FT00516	03/12/2019	M3923600043		INV111001	10-1211-329-000-10-000-000-000-0000	340321-4	3,759.15
FT00516	03/12/2019	M3923600044		INV111001	10-1241-329-000-10-000-000-000-0000	340325-4	131.90
FT00516	03/12/2019	M3923600045		INV111001	10-1241-329-000-30-000-000-000-0000	340326-4	263.80
FT00516	03/12/2019	M3923600046		INV109518	50-3100-599-000-00-000-000-000-0000	350002-4	329.75
FT00516	03/12/2019	M3923600047		INV109521	10-1290-599-000-00-000-000-000-0000	310900-4	91.92
FT00516	03/12/2019	M3923600048		INV109521	10-1110-599-000-10-000-000-000-0000	310996-4	274.76
FT00516	03/12/2019	M3923600049		INV109521	10-1110-599-000-30-000-000-000-0000	310997-4	43.72
FT00516	03/12/2019	M3923600050		INV109521	10-1211-599-000-30-000-000-000-0000	340312-4	162.21
FT00516	03/12/2019	M3923600051		INV109521	10-1241-599-000-10-000-000-000-0000	340315-4	279.91
FT00516	03/12/2019	M3923600052		INV108028	10-1110-329-000-00-000-000-000-0000	310700-4	330.35
FT00516	03/12/2019	M3923600053		INV108028	10-1110-329-000-10-000-000-000-0000	310704-4	1,187.10
FT00516	03/12/2019	M3923600054		INV108028	10-1110-329-000-30-000-000-000-0000	310705-4	2,572.05
FT00516	03/12/2019	M3923600055		INV108028	10-1380-329-000-30-000-000-000-0000	312998-4	1,516.85
FT00516	03/12/2019	M3923600056		INV108028	10-1211-329-000-10-000-000-000-0000	340321-4	131.90
FT00516	03/12/2019	M3923600057		INV108028	10-1211-329-000-30-000-000-000-0000	340322-4	131.90
FT00516	03/12/2019	M3923600058		INV108028	10-1241-329-000-30-000-000-000-0000	340326-4	263.80
FT00516	03/12/2019	M3923600059		INV109520	10-2620-413-000-00-000-000-000-0000	310919-4	791.40
Vendor: 231001 - Source4Teachers							
FT00520	03/14/2019	M3923600062			50-0462-211-000-00-000-000-000-0000	150462-211	370.58
FT00520	03/14/2019	M3923600063			29-0462-211-000-00-000-000-000-0000	129462-211	16,833.52
FT00520	03/14/2019	M3923600064			10-0462-211-000-00-000-000-000-0000	110462-211	10,990.98
FT00520	03/14/2019	M3923600065			10-0480-211-000-00-000-000-000-CPAY	110480C	1,547.73
FT00520	03/14/2019	M3923600066			10-0462-211-000-00-000-000-0000	110462-211	378,623.00
FT00520	03/14/2019	M3923600067			10-0153-211-000-00-000-000-BCBS	110153BC	34,722.72
Vendor: 188650 - LYCOMING COUNTY INSURANCE CONSORTIUM							
FT00521	03/14/2019	M3923600068			72-3300-890-000-00-000-000-0000	372000	26,964.14
FT00521	03/14/2019	M3923600069			10-0421-000-000-00-000-000-0000	110421	2,166.45
Check Amount:							
							455,015.02
Check Amount:							
							425.00
Check Amount:							
							375.00

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

MUNCY - GENERAL FUND - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
72-3300-890-000-00-000-000-0000						372000	-425.00
10-0421-000-000-00-000-000-0000						110421	-375.00
Vendor: 116050 - BLOOMSBURG UNIVERSITY					Remit # 3 Check Date: 03/12/2019	Check Amount:	0.00
72-3300-890-000-00-000-000-0000						372000	425.00
10-0421-000-000-00-000-000-0000						110421	375.00
Vendor: 200750 - MUNCY BANK					Check Date: 03/12/2019	Check Amount:	800.00
78-0479-000-000-00-000-000-0000						178479 HSA	4,991.06
Vendor: 140145 - DISCOVERY BENEFITS, INC.					Check Date: 03/15/2019	Check Amount:	4,991.06
78-0479-000-000-00-000-000-0000						178479DR	952.22
Vendor: 148125 - EXPERTPAY					Check Date: 03/15/2019	Check Amount:	952.22
10-0462-212-000-00-000-000-0000						110462-212	9,010.08
29-0462-212-000-00-000-000-0000						129462-212	70.95
50-0462-212-000-00-000-000-0000						150462-212	248.31
10-0462-212-000-00-000-000-0000						110462-212R	554.99
Vendor: 137700 - DELTA DENTAL					Remit # 2 Check Date: 03/18/2019	Check Amount:	9,884.33
10-1290-599-000-00-000-000-0000				INV104977		310900-4	158.63
10-1110-599-000-30-000-000-0000				INV104977		310997-4	50.11
10-2250-599-000-30-000-000-0000				INV104977		311005-4	64.46
10-1211-599-000-30-000-000-0000				INV104977		340312-4	33.63
10-1231-599-000-30-000-000-0000				INV104977		340314-4	45.62
10-1241-599-000-10-000-000-0000				INV104977		340315-4	104.59
10-1241-599-000-30-000-000-0000				INV104977		340316-4	45.96
10-1110-329-000-00-000-000-0000				INV112167		310700-4	2,176.35
10-1110-329-000-10-000-000-0000				INV112167		310704-4	2,703.95
10-1110-329-000-30-000-000-0000				INV112167		310705-4	4,352.70
10-1380-329-000-30-000-000-0000				INV112167		312998-4	329.75
10-1211-329-000-10-000-000-0000				INV112167		340321-4	131.90
10-1241-329-000-10-000-000-0000				INV112167		340325-4	197.85
10-1241-329-000-30-000-000-0000				INV112167		340326-4	329.75
10-2120-599-000-30-000-000-0000				INV111002		310998-4	48.20
50-3100-599-000-00-000-000-0000				INV111003		350002-4	86.88
10-2290-599-000-00-000-000-0000				INV111004		340329-4	165.33
10-2420-329-000-00-000-000-0000				INV111005		360001-4	263.80
10-2620-413-000-00-000-000-0000				INV111006		310919-4	423.54

* Denotes Non-Negotiable Transaction

- Payable Transaction P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Register

MUNCY - GENERAL FUND - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
FT00529	03/18/2019	M3923600098		INV111007	10-1290-599-000-00-000-000-0000	310900-4	315.78
FT00529	03/18/2019	M3923600099		INV111007	10-1110-599-000-10-000-000-0000	310996-4	78.69
FT00529	03/18/2019	M3923600100		INV111007	10-2250-599-000-10-000-000-0000	311004-4	131.49
FT00529	03/18/2019	M3923600101		INV111007	10-1211-599-000-30-000-000-0000	340312-4	162.10
FT00529	03/18/2019	M3923600102		INV111007	10-1241-599-000-10-000-000-0000	340315-4	78.47
FT00529	03/18/2019	M3923600103		INV104973	10-2380-599-000-30-000-000-0000	311000-4	45.18
FT00529	03/18/2019	M3923600104		INV104974	50-3100-599-000-00-000-000-0000	350002-4	261.76
FT00529	03/18/2019	M3923600105		INV104975	10-2290-599-000-00-000-000-0000	340329-4	58.63
FT00529	03/18/2019	M3923600106		INV104976	10-2620-413-000-00-000-000-0000	310919-4	208.93
Vendor: 231001 - Source4Teachers							13,054.03
FT00532	03/25/2019	M3923600111			10-2590-810-000-00-000-000-0000	310917	281.75
Vendor: 140145 - DISCOVERY BENEFITS, INC.							281.75
FT00535	03/28/2019	M3923600115		BE003334089C	10-0462-212-000-00-000-000-0000	110462-212	5,362.05
FT00535	03/28/2019	M3923600116		BE003334089C	29-0462-212-000-00-000-000-0000	129462-212	42.39
FT00535	03/28/2019	M3923600117		BE003334089C	50-0462-212-000-00-000-000-0000	150462-212	148.36
FT00535	03/28/2019	M3923600118		BE003334089C	10-0462-212-000-00-000-000-RTRE	110462-212R	172.00
Vendor: 137700 - DELTA DENTAL							5,724.80
FT00536	03/28/2019	M3923600119		INV101736	10-2120-599-000-30-000-000-0000	310998-4	46.19
FT00536	03/28/2019	M3923600120		INV101737	50-3100-599-000-00-000-000-0000	350002-4	224.66
FT00536	03/28/2019	M3923600121		INV101738	10-2290-599-000-00-000-000-0000	340329-4	32.73
FT00536	03/28/2019	M3923600122		INV101739	10-2420-329-000-00-000-000-0000	360001-4	131.90
FT00536	03/28/2019	M3923600123		INV101740	10-2620-413-000-00-000-000-0000	310919-4	264.14
FT00536	03/28/2019	M3923600124		INV101741	10-1290-599-000-00-000-000-0000	310900-4	297.51
FT00536	03/28/2019	M3923600125		INV101741	10-1110-599-000-30-000-000-0000	310997-4	158.96
FT00536	03/28/2019	M3923600126		INV101741	10-2250-599-000-10-000-000-0000	311004-4	128.57
FT00536	03/28/2019	M3923600127		INV101741	10-2250-599-000-30-000-000-0000	311005-4	91.92
FT00536	03/28/2019	M3923600128		INV101741	10-1241-599-000-10-000-000-0000	340315-4	203.46
FT00536	03/28/2019	M3923600129		INV101741	10-1241-599-000-30-000-000-0000	340316-4	305.03
FT00536	03/28/2019	M3923600130		INV101741	10-1241-329-000-10-000-000-0000	340325-4	59.41
FT00536	03/28/2019	M3923600131		INV108029	50-3100-599-000-00-000-000-0000	350002-4	44.84
FT00536	03/28/2019	M3923600132		INV108030	10-2420-329-000-00-000-000-0000	360001-4	131.90
FT00536	03/28/2019	M3923600133		INV108032	10-2620-413-000-00-000-000-0000	310919-4	530.53
FT00536	03/28/2019	M3923600134		INV108032	10-1290-599-000-00-000-000-0000	310900-4	309.62
FT00536	03/28/2019	M3923600135		INV108032	10-1110-599-000-10-000-000-0000	310996-4	79.93

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

MUNCY - GENERAL FUND - From 03/01/2019 To 03/31/2019

fackrgc

check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
T00536	03/28/2019	M3923600136		INV108032	10-1110-599-000-30-000-000-000-0000	310997-4	21.86
T00536	03/28/2019	M3923600137		INV108032	10-2250-599-000-30-000-000-000-0000	311005-4	164.00
T00536	03/28/2019	M3923600138		INV108032	10-1211-599-000-10-000-000-000-0000	340311-4	63.00
T00536	03/28/2019	M3923600139		INV108032	10-1241-599-000-30-000-000-000-0000	340316-4	78.81
T00536	03/28/2019	M3923600140		INV112168	10-2380-599-000-30-000-000-000-0000	311000-4	47.08
T00536	03/28/2019	M3923600141		INV112169	50-3100-599-000-00-000-000-000-0000	350002-4	142.03
T00536	03/28/2019	M3923600142		INV112170	10-2290-599-000-00-000-000-000-0000	340329-4	99.98
T00536	03/28/2019	M3923600143		INV112171	10-2420-329-000-00-000-000-000-0000	360001-4	527.60
T00536	03/28/2019	M3923600144		INV112172	10-2620-413-000-00-000-000-000-0000	310919-4	695.49
T00536	03/28/2019	M3923600145		INV112173	10-1290-599-000-00-000-000-000-0000	310900-4	420.72
T00536	03/28/2019	M3923600146		INV112173	10-1110-599-000-10-000-000-000-0000	310996-4	83.85
T00536	03/28/2019	M3923600147		INV112173	10-1110-599-000-30-000-000-000-0000	310997-4	367.47
T00536	03/28/2019	M3923600148		INV112173	10-2250-599-000-30-000-000-000-0000	311005-4	80.94
T00536	03/28/2019	M3923600149		INV112173	10-1211-599-000-10-000-000-000-0000	340311-4	170.28
T00536	03/28/2019	M3923600150		INV112173	10-1241-599-000-10-000-000-000-0000	340315-4	238.89
T00536	03/28/2019	M3923600151		INV112173	10-1241-599-000-30-000-000-000-0000	340316-4	43.49
T00536	03/28/2019	M3923600152		INV113215	10-1110-329-000-00-000-000-000-0000	310700-4	1,319.00
T00536	03/28/2019	M3923600153		INV113215	10-1110-329-000-10-000-000-000-0000	310704-4	2,110.40
T00536	03/28/2019	M3923600154		INV113215	10-1110-329-000-30-000-000-000-0000	310705-4	6,595.00
T00536	03/28/2019	M3923600155		INV113215	10-1380-329-000-30-000-000-000-0000	312998-4	131.90
T00536	03/28/2019	M3923600156		INV113215	10-1241-329-000-10-000-000-000-0000	340325-4	659.50
T00536	03/28/2019	M3923600157		INV113215	10-1241-329-000-30-000-000-000-0000	340326-4	65.95
T00536	03/28/2019	M3923600158		INV113216	10-2120-599-000-30-000-000-000-0000	310998-4	46.75
T00536	03/28/2019	M3923600159		INV113217	50-3100-599-000-00-000-000-000-0000	350002-4	92.93
T00536	03/28/2019	M3923600160		INV113218	10-2420-329-000-00-000-000-000-0000	360001-4	263.80
T00536	03/28/2019	M3923600161		INV113219	10-2620-413-000-00-000-000-000-0000	310919-4	530.51
T00536	03/28/2019	M3923600162		INV113220	10-1241-329-000-30-000-000-000-0000	340326-4	127.80
T00536	03/28/2019	M3923600163		INV113220	10-1290-599-000-00-000-000-000-0000	310900-4	399.85
T00536	03/28/2019	M3923600164		INV113220	10-1110-599-000-30-000-000-000-0000	310997-4	241.47
T00536	03/28/2019	M3923600165		INV113220	10-1211-599-000-30-000-000-000-0000	340312-4	237.87
T00536	03/28/2019	M3923600166		INV113220	10-1241-599-000-10-000-000-000-0000	340315-4	120.51
T00536	03/28/2019	M3923600167		INV113220	10-1241-599-000-30-000-000-000-0000	340316-4	40.02
Vendor: 231001 - Source4Teachers							19,270.05
T00537	03/29/2019	M3923600168			78-0479-000-000-00-000-000-069-0000	178479 HSA	4,991.06

Check Date: 03/28/2019 Check Amount:

- Payable Transaction * Denotes Non-Negotiable Transaction c - Credit Card Payment
P - Prenote d - Direct Deposit

Fund Accounting Check Register

MUNCY - GENERAL FUND - From 03/01/2019 To 03/31/2019

fackrgc

eck #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Check Amount:	Check Amount:	Expended Amt
Vendor: 140145	- DISCOVERY BENEFITS, INC.								
T00538	03/29/2019	M3923600169			78-0479-000-000-000-000-046-0000	178479DR	178479.00	178479.00	952.22
Vendor: 148125	- EXPERTPAY								
					10-GENERAL FUND		670,414.08	670,414.08	
					29-ATHLETIC FUND		1,694.26	1,694.26	
					50-FOOD SERVICE FUND		12,721.00	12,721.00	
					72-RAMSEY EXPEND TRUST		425.00	425.00	
					78-PAYROLL FUND		17,829.84	17,829.84	
					Grand Total Manual Checks :		703,084.18	703,084.18	
					Grand Total Regular Checks :		0.00	0.00	
					Grand Total Direct Deposits:		0.00	0.00	
					Grand Total Credit Card Payments:		0.00	0.00	
					Grand Total All Checks :		703,084.18	703,084.18	

- Payable Transaction * Denotes Non-Negotiable Transaction c - Credit Card Payment

P - Prenote d - Direct Deposit

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
049517	03/27/2019	M3930300001		R64878	10-2620-610-000-30-010-000-000-0000	310135	-272.50
049517	03/27/2019	M3930300002		R64878	10-2620-610-000-00-000-000-000-0000	310939	-272.50
Vendor: 113220 - BEST LINE EQUIPMENT							
049610	03/28/2019	M3931800001		27334	Remit # 2 Check Date: 03/26/2019	Check Amount:	-545.00
					10-2620-424-000-00-070-000-000-0000	311911	-150.83
Vendor: 241300 - TULPEHOCKEN WATER							
FT00531	03/20/2019	M3923600110			Remit # 1 Check Date: 03/26/2019	Check Amount:	-150.83
					10-0471-000-000-00-000-000-000-0000	110471	1,306,529.37
Vendor: 216000 - PSERS							
					Remit # 1 Check Date: 03/20/2019	Check Amount:	1,306,529.37
10-GENERAL FUND							1,305,833.54
Grand Total Manual Checks :							
Grand Total Regular Checks :							1,305,833.54
Grand Total Direct Deposits:							0.00
Grand Total Credit Card Payments:							0.00
Grand Total All Checks :							1,305,833.54

- Payable Transaction * Denotes Non-Negotiable Transaction c - Credit Card Payment
P - Prenote d - Direct Deposit

Fund Accounting Check Register

PLGIT PAYROLL - From 03/01/2019 To 03/31/2019

fackrgc

check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
58524	02/27/2019	C3918800001			78-0479-000-000-000-023-0000	178479CD	446.29
Vendor:	101250	- AFSCME COUNCIL 13			Remit # 1 Check Date: 03/01/2019	Check Amount:	446.29
58525	02/27/2019	C3918800002			78-0479-000-000-000-000-036-0000	178479JSEA	93.45
Vendor:	174953	- JSAEA, JULIE WAGNER			Check Date: 03/01/2019	Check Amount:	93.45
58526	02/27/2019	C3918800003			78-0479-000-000-000-000-072-0000	178479USDE	292.94
Vendor:	242564	- US DEPARTMENT OF EDUCATION			Remit # 1 Check Date: 03/01/2019	Check Amount:	292.94
58527	02/27/2019	C3918800004			78-0479-000-000-000-000-026-0000	178479WTCU	5,871.50
Vendor:	250800	- WMSPT TEACHERS CREDIT UNION			Remit # 1 Check Date: 03/01/2019	Check Amount:	5,871.50
58533	03/13/2019	C3926600001			78-0479-000-000-000-000-023-0000	178479CD	446.29
Vendor:	101250	- AFSCME COUNCIL 13			Remit # 1 Check Date: 03/15/2019	Check Amount:	446.29
58534	03/13/2019	C3926600002			78-0479-000-000-000-000-036-0000	178479JSEA	93.45
Vendor:	174953	- JSAEA, JULIE WAGNER			Check Date: 03/15/2019	Check Amount:	93.45
58535	03/13/2019	C3926600003			78-0479-000-000-000-000-072-0000	178479USDE	292.94
Vendor:	242564	- US DEPARTMENT OF EDUCATION			Remit # 1 Check Date: 03/15/2019	Check Amount:	292.94
58536	03/13/2019	C3926600004			78-0479-000-000-000-000-026-0000	178479WTCU	5,921.50
Vendor:	250800	- WMSPT TEACHERS CREDIT UNION			Remit # 1 Check Date: 03/15/2019	Check Amount:	5,921.50
58545	03/27/2019	C3931400001			78-0479-000-000-000-000-023-0000	178479CD	446.29
Vendor:	101250	- AFSCME COUNCIL 13			Remit # 1 Check Date: 03/29/2019	Check Amount:	446.29
58546	03/27/2019	C3931400002			78-0479-000-000-000-000-057-0000	178479125I	47,718.00
58546	03/27/2019	C3931400003			78-0479-000-000-000-000-075-0000	178479VSIN	564.30
58546	03/27/2019	C3931400004			78-0479-000-000-000-000-071-0000	178479FC	30.00
Vendor:	174325	- JSASD GENERAL FUND			Remit # 3 Check Date: 03/29/2019	Check Amount:	48,312.30
58547	03/27/2019	C3931400005			78-0479-000-000-000-000-036-0000	178479JSEA	93.45
Vendor:	174953	- JSAEA, JULIE WAGNER			Check Date: 03/29/2019	Check Amount:	93.45
58548	03/27/2019	C3931400010			78-0479-000-000-000-000-067-0000	178479BDP	543.00
Vendor:	175050	- JERSEY SHORE AREA EDUCATION FOUNDATION			Check Date: 03/29/2019	Check Amount:	543.00
58549	03/27/2019	C3931400008			78-0479-000-000-000-000-042-0000	178479UF	120.00
Vendor:	188950	- LYCOMING UNITED WAY			Remit # 1 Check Date: 03/29/2019	Check Amount:	120.00
58550	03/27/2019	C3931400007			78-0479-000-000-000-000-076-0000	178479LTD	3,984.75
Vendor:	189758	- MADISON NATIONAL LIFE INS. CO., INC.			Check Date: 03/29/2019	Check Amount:	3,984.75
58551	03/27/2019	C3931400009			78-0478-000-000-000-000-029-0000	178478LOC	30,614.42
Vendor:	200800	- MUNICIPAL & SCHOOL INCOME TAX			Remit # 1 Check Date: 03/29/2019	Check Amount:	30,614.42
58552	03/27/2019	C3931400006			78-0479-000-000-000-000-050-0000	178479PHEA	575.70
Vendor:	207625	- PHEAA			Remit # 1 Check Date: 03/29/2019	Check Amount:	575.70

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

PLGIT PAYROLL - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
058553	03/27/2019	C3931400011			78-0479-000-000-000-000-072-0000	1784790USDE	292.94
Vendor: 242564 - US DEPARTMENT OF EDUCATION					Remit # 1 Check Date: 03/29/2019	Check Amount:	292.94
					78-PAYROLL FUND		98,441.21
					Grand Total Manual Checks :		0.00
					Grand Total Regular Checks :		98,441.21
					Grand Total Direct Deposits:		0.00
					Grand Total Credit Card Payments:		0.00
					Grand Total All Checks :		98,441.21

- Payable Transaction * Denotes Non-Negotiable Transaction C - Credit Card Payment
P - Prenote d - Direct Deposit

Fund Accounting Check Register

PLGIT PAYROLL - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
FT00512	03/04/2019	M3923600009			78-0478-000-00-000-000-028-0000	178478FED	56,195.74
FT00512	03/04/2019	M3923600010			78-0472-000-00-000-000-000-0000	178472	76,940.06
FT00512	03/04/2019	M3923600011			78-0472-000-00-000-000-000-0000	178472	17,994.04
Vendor: 141900 - EFTPS					Check Date: 03/04/2019	Check Amount:	151,129.84
FT00513	03/04/2019	M3923600012			78-0472-000-00-000-000-000-0000	178472	38.68
FT00513	03/04/2019	M3923600013			78-0472-000-00-000-000-000-0000	178472	9.04
Vendor: 141900 - EFTPS					Check Date: 03/04/2019	Check Amount:	47.72
FT00516	03/06/2019	M3923600034			78-0478-000-00-000-000-031-0000	178478STAT	19,044.60
Vendor: 141960 - E-TIDES					Check Date: 03/06/2019	Check Amount:	19,044.60
FT00517	03/06/2019	M3923600035			78-0478-000-00-000-000-031-0000	178478STAT	9.57
Vendor: 141960 - E-TIDES					Check Date: 03/06/2019	Check Amount:	9.57
FT00518	03/08/2019	M3923600036			78-0479-000-00-000-000-040-0000	178479PS	265.18
FT00518	03/08/2019	M3923600037			78-0471-000-00-000-000-000-0000	178471	98,892.71
Vendor: 216000 - PSERS					Remit # 1	Check Amount:	99,157.89
FT00519	03/14/2019	M3923600060			78-0479-000-00-000-000-058-0000	178479 125F	830.00
FT00519	03/14/2019	M3923600061			78-0479-000-00-000-000-059-0000	178479 125D	350.00
Vendor: 123600 - CBIZ					Check Date: 03/14/2019	Check Amount:	1,180.00
FT00523	03/12/2019	M3923600070			78-0478-000-00-000-000-031-0000	178478STAT	19,147.59
Vendor: 141960 - E-TIDES					Check Date: 03/12/2019	Check Amount:	19,147.59
FT00524	03/14/2019	M3923600071			78-0479-000-00-000-000-403-0000	178403	15,872.53
Vendor: 148003 - EPARS					Check Date: 03/14/2019	Check Amount:	15,872.53
FT00530	03/18/2019	M3923600107			78-0478-000-00-000-000-028-0000	178478FED	56,462.50
FT00530	03/18/2019	M3923600108			78-0472-000-00-000-000-000-0000	178472	77,295.80
FT00530	03/18/2019	M3923600109			78-0472-000-00-000-000-000-0000	178472	18,077.25
Vendor: 141900 - EFTPS					Check Date: 03/18/2019	Check Amount:	151,835.55
FT00533	03/27/2019	M3923600112			78-0479-000-00-000-000-403-0000	178403	15,872.53
Vendor: 148003 - EPARS					Check Date: 03/27/2019	Check Amount:	15,872.53
FT00534	03/27/2019	M3923600113			78-0479-000-00-000-000-058-0000	178479 125F	830.00
FT00534	03/27/2019	M3923600114			78-0479-000-00-000-000-059-0000	178479 125D	350.00
Vendor: 123600 - CBIZ					Check Date: 03/27/2019	Check Amount:	1,180.00
78-PAYROLL FUND							474,477.82
Grand Total Manual Checks :							474,477.82

- Payable Transaction * Denotes Non-Negotiable Transaction c - Credit Card Payment
P - Prenote d - Direct Deposit

Fund Accounting Check Register

PLGIT PAYROLL - From 03/01/2019 To 03/31/2019

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Grand Total Regular Checks :							
Grand Total Direct Deposits:							0.00
Grand Total Credit Card Payments:							0.00
Grand Total All Checks :							474,477.82

- Payable Transaction * Denotes Non-Negotiable Transaction C - Credit Card Payment
P - Prenote d - Direct Deposit



Book	Board Policy Manual
Section	200 Pupils
Title	Graduation
Code	217
Status	
Legal	<div>1. 22 PA Code 4.24</div> <div>2. 22 PA Code 4.51</div> <div>3. 22 PA Code 4.52</div> <div>4. 24 P.S. 1611</div> <div>5. 24 P.S. 1613</div> <div>6. Pol. 102 - Academic Standards</div> <div>7. Pol. 127 - Assessments</div> <div>9. Pol. 233 - Suspension and Expulsion</div> <div>10. 24 P.S. 1614</div> <div>11. 22 PA Code 4.12</div> <div>12. 22 PA Code 11.27</div> <div>13. 34 CFR 300.102</div> <div>14. 34 CFR 300.305</div> <div>15. Pol. 113 - Special Education</div> <div>16. 22 PA Code 11.5</div> <div>17. 22 PA Code 11.8</div> <div>18. 22 PA Code 11.4</div> <div>19. Pol. 212 - Reporting Student Progress</div> <div>20. Pol. 216 - Student Records</div> <div>21. Pol. 204 - Attendance</div> <div>22. Pol. 115 - Career and Technical Education</div> <div>23. Pol. 802 - School Organization</div> <div>34 CFR Part 300</div>
Adopted	February 8, 2010
Last Revised	November 23, 2015

Purpose

The Board shall establish graduation requirements and acknowledge each student's successful completion of the instructional program by awarding diplomas and certificates at graduation ceremonies.

Authority

The Board shall adopt the graduation requirements students must achieve, which shall include course completion and grades, completion of a **Future Ready PA Program** ~~culminating project~~ and satisfactory results of district and/or state assessments aligned with academic standards, in accordance with state regulations.[\[1\]](#)[\[2\]](#)[\[3\]](#)

The Board requires graduation requirements to be published and distributed to students and parents/guardians, and made available in each school building or on the district's website. All changes to graduation requirements shall be published and distributed to students and parents/guardians, and made available in each school building or on the district's website immediately following approval by the Board.[\[1\]](#)

A list of all candidates for the award of a diploma shall be submitted to the Board for approval.[\[5\]](#)

Diplomas

The Board shall award a high school diploma to every student enrolled in this district who meets the requirements for graduation established by this Board.[\[4\]](#)[\[5\]](#)[\[1\]](#)[\[6\]](#)[\[7\]](#)

A student who has completed the requirements for graduation shall not be denied a diploma as a disciplinary measure, but the student may be denied participation in the graduation ceremony when personal conduct so warrants. Such exclusion shall be regarded as a school suspension.[\[9\]](#)

Diplomas for Students With Disabilities -

The Board shall permit a student with a disability, whose Individualized Education Program (IEP) prescribes continued educational services, to participate in commencement ceremonies with his/her graduating class and receive a certificate of attendance, provided that the student has attended four (4) years of high school. The Board shall issue a high school diploma to each student with a disability who completes the graduation requirements established by the Board or the goals established in the student's IEP, as determined by the student's IEP team.[\[10\]](#)[\[11\]](#)[\[1\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)

Diplomas for Part-Time Students -

A student may qualify for graduation by attending a district school part-time when lawfully employed part-time or when officially enrolled part-time in a postsecondary institution.[\[16\]](#)[\[17\]](#)

Diplomas for Full-Time Postsecondary Students -

The fourth year of high school shall not be required for graduation if a student ~~has completed~~ **meets** all requirements for graduation and attends a postsecondary institution as a full-time student.[\[18\]](#)[\[17\]](#)

Diplomas for Eligible Veterans -

In order to honor and recognize honorably discharged eligible veterans who left high school prior to graduation to serve in World War II, the Korean War or the Vietnam War, the Board shall grant a diploma to a veteran who meets the applicable requirements of law and completes the required application.[\[4\]](#)

Upon proper application, the Board may award a diploma posthumously to a veteran who meets the stated requirements.

The Superintendent shall submit to the Board for its approval the names of veterans of World War II, the Korean War, and the Vietnam War who are eligible for a high school diploma.

Delegation of Responsibility

The Superintendent or designee shall be responsible for ensuring the following:

1. Publication and distribution of graduation requirements to students and parents/guardians.[\[1\]](#)
2. Counseling of students regarding expectations of graduation requirements required to be completed, in order for students to be informed.[\[11\]\[1\]\[2\]\[3\]\[6\]\[7\]](#)
3. Periodic warnings shall be issued to students in danger of not fulfilling graduation requirements.
4. Assessment of individual student attainment of academic standards to ensure the student's progress toward achievement of graduation requirements.[\[11\]\[1\]\[2\]\[3\]\[6\]\[7\]](#)
5. Accurate recording, maintenance and reporting of each student's progress and accumulation of graduation requirements, as required by law and state regulations.[\[19\]\[20\]](#)
6. Provision of assistance to those students having difficulty attaining the academic standards.[\[1\]](#)
7. Development of a list of individuals who qualify for the award of a diploma.
8. Planning and executing graduation ceremonies that appropriately recognize this important achievement.

Guidelines

A requirement for graduation shall be the completion of required assessments, work and studies representing the instructional program assigned to grades nine (9) through twelve (12), which shall be aligned to established academic standards.[\[6\]\[7\]](#)

The requirements for graduation shall be as follows:

1. The subjects in which the required credits shall be earned shall depend upon the course of study chosen.
2. Accumulation of twenty-seven ~~and a half~~ (27.~~05~~) credits in grades nine (9) through twelve (12).
3. Completing all state assessment requirements, in accordance with state regulations.
4. Each student must participate in and pass certain required subjects.
5. Successful completion of the **Future Ready PA Program** graduation ~~(senior) project~~.

Graduation from the district shall be based on the achievement of four (4) years of learning in grades nine (9), ten (10), eleven (11) and twelve (12), accumulating twenty-seven ~~and a half~~ (27.~~05~~) credits in grades nine (9) to twelve (12) as outlined in the administrative regulations for graduation requirements.

A high school diploma shall be conferred to students who demonstrate understanding of the required subjects.

Graduation Project

~~Each student shall also be required to successfully complete a graduation (senior) project, including the following components:~~

~~—Class of 2016 and 2017~~

- ~~1. Development of a project proposal on a topic of the student's choice.~~
- ~~2. Writing a paper related to the topic.~~
- ~~3. Delivering an oral presentation which shall include physical evidence that enhances the student's project.~~

~~Beginning With the Class of 2018~~ **Class of 2019-2020**

~~** Effective beginning with the sophomore class of 2017-18:~~

1. Development and completion of a project with a community service or career connection.
2. Delivering an oral presentation, which shall include physical evidence that enhances the student's project.

Beginning with the class of 2021 all students will need to meet the statewide graduation requirement outlined in Act 6 and Act 158.

Full Time - Post Secondary Students

Any high school student who has completed the eleventh grade and has accumulated at least twenty (20) credits to meet state requirements for graduation, with the exception of one (1) credit in English, Social Studies, Science and Mathematics, may petition the Board for approval to enter a college or university on an early admissions basis with full-time freshman standing. Upon successful completion of the freshman year's requirements, a minimum of twenty-four (24) credit hours, the student shall be eligible for graduation.

~~Senior level high school students may be permitted to complete the senior year program on a half-time school-to-work basis, through a related career-oriented school-to-work opportunity, co-op program or diversified occupational program. The senior student shall be required to be in good standing with credit completion, earning an accumulative twenty-three and one half (23.50) credits prior to the start of the senior year, successful completion of the graduation project and satisfying the requirements for the school-to-work connection.~~

School-to-Work Connection Program

The school-to-work connection program shall be designed for seniors who shall be interested in gaining remuneration and job experience while enrolled in high school. It shall be designed primarily for students who expect to enter the workforce immediately upon graduation. The program shall offer added incentive for students to finish high school work and utilize available time during senior high school for the greatest personal advantage.[23]

The process to be followed for the program shall be:

1. The student shall have met the requirements to be a senior, including the core academic, physical education and satisfactory completion of all state requirements for graduation. The student shall have accumulated twenty-three and one half (23.50) credits towards graduation and be able to project completion of the required twenty-seven and one half

(27.050) credits for graduation.

2. Class schedule and graduation requirements take first priority. The student's schedule shall include all the subjects needed for graduation. School attendance shall be for one half day.[21]
3. The student shall be at least seventeen (17) years of age. Procurement of working papers shall be the student's responsibility.
4. In general, permission to be released for work shall be granted only at regular semester breaks. This would be at the beginning of either the first or second semester of each year; however, in cases where the building principal determines the work release shall be appropriate for the student's needs, permission may be granted at any time during the school year.[21]
5. Applications for permission for work shall be filed and approved by the building principal prior to the beginning of work release.
6. Applications shall be initiated by the student and require the approval of the parent/guardian, employer and the school. Final approval shall rest on the decision of the building principal. Consideration shall be given to the student's educational, attendance, scholastic and disciplinary records and overall citizenship. If at any time the work interferes with these considerations, the work release may be canceled. If the student shall not be earning passing grades in all subjects or shall be suspended from school, the work release may be canceled.[9]
7. The school assumes no responsibility for transportation, work release safety or job problems. Such shall be the responsibility of the student, employer and parents/guardians.
8. School credit shall not be given for such work experience, since the student shall be carrying adequate credits for graduation.
9. If a student's work shall be terminated, s/he shall return to full-time school attendance.
10. Students on the program shall not be on school property during normal personal working hours.

Cooperative Education and Diversified Occupational Experience

The Cooperative Education and Diversified Occupations programs provides training through the use of business and industry to help bridge the gap between school and employment. Cooperative education shall be a unique plan of education designed to integrate classroom study with planned, supervised, practical work experience connected with a career and technical education program of study. The Diversified Occupations experience is a unique plan of education designed to integrate classroom study with planned, supervised, practical work experience, which the district shall not have a connected career and technical education program of study. Students who meet the requirements of basic trade and technical training, good attendance, a good attitude and work habits shall be recommended to the employer for on-the-job training. The Cooperative Education experience translates to a student grade and credit shall be granted towards graduation.[22]

Last Modified by Pamela M Copenhaver on April 9, 2019

ADMINISTRATIVE REGULATION

JERSEY SHORE AREA SCHOOL DISTRICT

217-AR-0. GRADUATION/COMMENCEMENT

In order to graduate from the district, students must meet all graduation requirements established by the Board.

The academic progress and achievement of state academic and ~~PA common~~ core standards by individual students will be continually monitored by guidance staff at the high school throughout the student's years of attendance.

The high school principal will direct the guidance and teaching staff to compile a list of students who meet all graduation requirements and a list of students who do not meet graduation requirements. The principal will review the lists, and his/her determination will be final; however, a student does have a right to due process procedures regarding his/her graduation status.

The principal will forward the list of graduating students to the Superintendent, who will submit the list to the Board.

Commencement Ceremony

Acting on the recommendation of the Superintendent, the Board will set the date of the school commencement ceremony and approve necessary expenses.

The commencement program must be secular in nature and will be arranged under the direction of the senior high school principal or designee and approved by the Superintendent.

A student must complete the following in order to participate in the commencement ceremony:

1. Meet the state and school district graduation requirements and have this verified by the principal.
2. Attend school sessions scheduled after final exams, when required.
- ~~3. Return all school district materials and property.~~
- ~~4. Satisfy all financial obligations.~~
5. Complete all disciplinary obligations.

6. Attend all commencement practices and rehearsals, unless excused by the principal.
7. Conform to school-sanctioned standards and expectations for behavior and attire during all related ceremonies.

The administration reserves the right to deny student participation in the commencement ceremony based on unacceptable behavior or attire.

Final transcripts and other student records will be held until all District materials and property are returned and all financial obligations are met.

Awarding Of Diplomas

The Superintendent will preside over the commencement ceremony.

The high school principal will verbally verify that all the students who will be receiving diplomas have met all requirements for graduation. The graduating class will be presented to the Board by the

—{ } Superintendent.

high school principal.

The Board President, assisted by the Board Vice-President or another Board member(s), will award a school district diploma to each individual graduating member of the senior class.

Board members, other than those designated above, the Superintendent and high school principal may present diplomas to their own child or grandchild. These individuals should be aware that the presentation will consist of just the diploma and should not include any other congratulatory tokens.

Students who choose not to participate in the commencement ceremony may obtain their diploma at the high school office after commencement night.

JERSEY SHORE AREA SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

217-AR-1. COUNSELING FOR SENIOR STUDENTS

Each student's academic progress and achievement of state academic and ~~PA common~~ core standards and graduation requirements will be continually monitored by guidance staff at the high school.

Throughout the entire senior year, the seniors' guidance counselor will meet with students whose graduation status is uncertain. The counselor will maintain contact with the parents/guardians of the student by mail, telephone and email to keep them informed of the student's academic progress and graduations status.

Timeline

May/June	Junior students and parents/guardians are notified of possibility student will not graduate at the end of senior year; students who will need to pass all senior courses to graduate are notified.
September	Senior counselor contacts all seniors and parents/guardians who may not be able to graduate.
First Semester	Senior students who may not graduate are continually monitored and counseled throughout the semester.
January	Notice is given to parents/guardians of senior students who are failing courses and may not graduate.
February	Notice is given to parents/guardians of senior students who are failing courses and may not graduate.
April	Notice is given to parents/guardians of senior students who are failing courses and may not graduate.
May	Two (2) weeks prior to final exams, teachers of senior students submit to guidance counselor a list of potential failures.
Upon Completion Of Final Exams	Teachers of senior students submit grades of borderline students to the guidance counselor. Guidance counselor, teachers and principal establish a list of nongraduates; notify students and parents/guardians by letter.

JERSEY SHORE AREA SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

217-AR-2. Future Ready PA Plan/Smart-Futures Program

2018-2019

Grade 9: Personal Finance / Health Classes

- Introduce Smart-Futures Program
- Complete the Pre-Survey Plan
- Complete the Smart-Futures Activities 1 through 6
 - *CEW Standards: 13.1.11*
 - **Due: June 1, 2019**

Grade 10: Computer Applications

- Introduce Smart-Futures Program
- Complete the Pre-Survey Plan
- Complete the Smart-Futures Activities 1 through 13
 - *CEW Standards: 13.1.11, 13.2.11, 13.3.11, 13.4.11*
 - **Due: June 1, 2019**

Grade 11: World History / AP History (Counselors)

- Introduce Smart-Futures Program
- Complete the Pre-Survey Plan
- Complete the Smart-Futures Activities 1 through 13
 - *CEW Standards: 13.1.11, 13.2.11, 13.3.11, 13.4.11*
 - **Due: June 1, 2019**
- Complete the ***“My Plan”*** Section
 - *CEW Standards: 13.1.11, 13.2.11, 13.3.11, 13.4.11*
 - Upload Artifacts
 - *Students Choice (Career-based)*
 - Resume
 - Letter of Recommendation
 - References
 - Graduation Project
 - **Due: June 1, 2019**

2019-2020

Grade 9: STEM Class / Career Readiness Class / Health Class

- Introduce Smart-Futures Program
- Complete the Pre-Survey Plan
- Complete the Smart-Futures Activities 1 through 6
 - *CEW Standards: 13.1.11, 13.2.11, 13.3.11, 13.4.11*
 - **Due: May 1, 2020**

Grade 10: Computer Applications

- Complete and/or Update the Smart-Futures Activities 1 through 13
 - *CEW Standards: 13.1.11, 13.2.11, 13.3.11, 13.4.11*
 - **Due: May 1, 2020**

Grade 11: World History / AP History (Counselors)

- Update Smart-Futures Activities / Plan
- Complete the ***“My Plan”*** Section
 - *CEW Standards: 13.1.11, 13.2.11, 13.3.11, 13.4.11*
 - Upload Artifacts
 - *Students Choice (Career-based)*
 - Resume
 - Letter of Recommendation
 - References
 - **Due: May 1, 2020**

Allotted Times

- Class Periods (PF/CA/WH/H)
- Mandatory PLT (3-5)
- 2-Hour Delay Schedule – During Keystone Exams

JERSEY SHORE AREA SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:



217-AR-4. APPLICATION FOR DIPLOMA FOR ELIGIBLE VETERANS

Name: _____

Current address: _____

Name and address of high school attended: _____

Dates of attendance: _____

Year veteran would have graduated: _____

Date entered military service: _____

Branch of service: _____

I verify that the above information is accurate.

Signature

Date

I am applying on behalf of _____, who is deceased. I verify that the above information is accurate.

Signature

Date

Relationship to Veteran

ADMINISTRATIVE REGULATION

JERSEY SHORE AREA SCHOOL DISTRICT

APPROVED:

REVISED:

217-AR-4. Jersey Shore Area Senior High School Course of Study – Credit Requirements

Content Areas	Credit Requirements	
	Career Ready Four (4) Year College	Career Ready Two (2) Year College or Workforce
English	4.0	4.0
Mathematics	4.0	4.0
Science	4.0	3.0 or 4.0
Social Studies	4.0	3.0 or 4.0
Physical Education	2.0	2.0
Computer Education *Computer Applications (0.5) *Personal Finance (0.5)	1.0	1.0
Pathway Education *Art – Music – Family Consumer Science (0.5) *Technology Ed - CTE (0.5)	1.0	1.0
Health Education	0.5	0.5
Career and Technical Education Courses – Pathway Elective Courses – General Elective Courses	6.5	7.5 or 8.5
Total Credits	27.0	27.0
Future Ready PA Requirements	Complete	Complete



2400 Reach Road
PO Box 3609
Williamsport, PA 17701
570-323-8561 Fax: 570-323-1738

33 Springbrook Drive
Canton, PA 17724
570-673-6001 Fax: 570-673-6007

www.iu17.org

Memorandum of Understanding Between Intermediate Unit 17 and the Jersey Shore Area School District

The purpose of this letter is to summarize the agreement between Intermediate Unit 17 (IU 17) and the Jersey Shore Area School District (District) relating to the provision of short-term grantwriting services.

Services to be rendered:

- IU 17 will provide approximately one day per week of grantwriting services during the months of June, July, and August 2019. Schedule of any on-site days will be determined jointly between IU 17 and District to accommodate both parties' needs.

District Responsibilities:

- The District will make staff and resources available to support the grantwriter. This will include helping the grantwriter to understand District needs, approving the grantwriter to pursue particular grant opportunities, assisting with District-specific budgetary or technical detail, and proofreading District-specific information for accuracy.

Fees and costs:

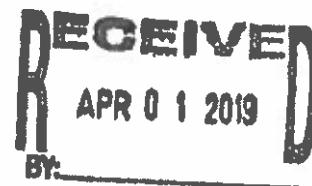
The District will not be billed for this service. Should the arrangement prove successful, District will have the option to contract for additional grantwriting/management support starting in September 2019. Should such a request be made, the parties will execute an additional agreement that will outline costs associated with the service.

Christina Steinbacher-Reed
Executive Director, IU 17

Jill Wenrich
Superintendent, Jersey Shore Area School District

Date: _____

Date: _____



March 27, 2019

Benjamin Enders, Business Manager
Jersey Shore School District
175 A & P Drive
Jersey Shore, PA 17740

Dear Mr. Enders:

The Division of Food and Nutrition (DFN) has reviewed and approved the enclosed proposed Food Service Management Company (FSMC) contract with The Nutrition Group for the 2019-20 school year. Please note each page is approved with my initials. Make two (2) copies of the contract prior to signing (one for the FSMC and one for the school). Obtain original signatures (in blue ink only) on the original and both copies of the contract. Once you have obtained all the required signatures and initials from the FSMC, as well as that of your school, return the original signed contract to:

Pennsylvania Department of Education
Bureau of Budget and Fiscal Management
Division of Food and Nutrition
Attn: SNP FSMC Contract
333 Market Street, 4th Floor
Harrisburg, PA 17126-0333

Forward one signed copy to the FSMC and retain the other signed copy for the school's files.

The Fact Sheet and Checklist Summary will need to be completed in Child Nutrition Program Electronic Applications and Reimbursement System (CNPEARS) when the 2019-2020 School Nutrition Programs (SNP) School Year opens, which will not be until mid-May 2019.

For future reference, instructions for completing the Fact Sheet and Checklist Summary are posted on PEARS > Applications > Download Forms > SNP – Contracting with a Food Service Management Company (FSMC) > FSMC Contract Fact Sheet Initial Year Guide (PDE-SNP-551). DFN will approve the Fact Sheet and Checklist Summary. An email will then be sent stating that the contract is fully executed. The FSMC may not be paid out of the non-profit school food service account until the contract is fully executed.

Please understand that the approval of this contract means you have submitted all the necessary documentation to satisfy the United States Department of Agriculture (USDA) federal procurement regulations but does not imply compliance with USDA regulations pertaining to the operation and administration of the Child Nutrition Programs.

If you have any further questions, please contact me at brandimart@pa.gov or at 1-717-783-7321.

Thank you,

A handwritten signature in blue ink, appearing to read "BJM".

BJ Martin, Administrative Officer
Procurement and Resource Management
Division of Food and Nutrition

Enclosure

cc: Sponsor file



pennsylvania
DEPARTMENT OF EDUCATION

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF EDUCATION
333 MARKET STREET
HARRISBURG, PA 17126-0333
www.education.pa.gov

**Food Service Management Company (FSMC)
Request for Proposal (RFP) and COST REIMBURSABLE Contract**

**Jersey Shore Area School District
117414003**

July 1, 2019 to June 30, 2020

Any School Food Authority (SFA) selecting to use a full-service FSMC must prepare a RFP utilizing this document which may not be re-typed or changed in any way. Addendums to the original or renewal year contract are not permitted. Should the SFA and FSMC enter into any addendum, the Division of Food and Nutrition (DFN) will not review the addendum and the language in this document prevails as binding. The standard form contract has open fields where additions can be made on the contract, itself, in lieu of attaching an addendum.

Division of Food and Nutrition Final Approval Date: ____/____/____

For DFN use only: *Bjm*

Agreement Page

This bidder certifies that he/she shall operate in accordance with all applicable State and Federal regulations.

This bidder certifies that all terms and conditions within the Bid Solicitation shall be considered a part of the contract as if incorporated therein.

This Agreement shall be in effect for one year starting **July 1, 2019** through **June 30, 2020** and may be renewed by mutual agreement for up to four additional one-year period(s).

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representative the day and year.

Jersey Shore Area School District

SFA

The Nutrition Group

FSMC

Signature (in blue ink only) of Authorized Representative

Signature (in blue ink only) of Authorized Representative

Benjamin J. Enders

Printed Name of Authorized Representative

Jim Keller

Printed Name of Authorized Representative

Business Manager

Title

Regional Manager

Title

Date Signed

Date Signed

Witness Signature (in blue ink only)

Witness Signature (in blue ink only)

Printed Name of Witness

Printed Name of Witness

For DFN use only: BJM

General Information

A. Intent

This solicitation is for the purpose of entering into a contract for the operation of a food service program for **Jersey Shore Area School District**, herein after referred to as the School Food Authority (SFA).

The bidder is herein referred to as the Food Service Management Company (FSMC). The contract will be between the SFA and the FSMC.

B. Procurement Method

1. All procurement transactions shall be conducted in a manner that provides maximum full and open competition consistent with Title 2 CFR §200.318-§200.326.
2. This contract will be a Cost-Reimbursable contract whereas the FSMC will be paid on the basis of the direct costs (food, labor, and supplies) incurred plus fixed fees (administrative and management fees). Expenses that represent the administrative fee must be itemized. A management fee represents the profit to the FSMC.
3. The value of commodities received must be itemized in the regular monthly billing to the SFA to document savings resulting from commodity receipt. The FSMC will ensure that its system of inventory management will not result in the SFA being charged for donated foods.
4. The SFA must determine the existence of the proper pass-through value of the donated commodities; e.g., credits or reductions on the invoice in the month of receipt. The values are to be based on the values at the point the SFA receives the commodities from the Pennsylvania Department of Agriculture (PDA), and on USDA commodity prices pertinent to the time period and shall be in the meal cost that is included in the bidder's proposal.

C. Pre-Bid Meeting, Bid Submission and Award

1. Pre-Bid Meeting

- a. A meeting with interested bidders to review the specifications, to clarify any questions, and for a walk-through of the facilities with school officials will be held at **Jersey Shore Area Senior High**. See the timeline, Section D, below for date and time. Attendance is required.
- b. FSMC may bring no more than 2 representatives.
- c. Pictures will not be allowed.

2. Bid Submission and Award

- a. Proposals are to be submitted to:

Jersey Shore Area School District
Attention: Benjamin J. Enders
175 A&P Drive
Jersey Shore, PA 17740

Proposals are due before the start of the Public Opening. See the timeline, Section D, below for the date and time of the Public Opening. Proposals will not be accepted after this time. Proposals are to be submitted in a sealed envelope marked Food Service Management Bid.

- b. The SFA will not conduct the procurement process in a manner that uses statutorily or administratively imposed in-state or local geographic preferences in the evaluation of bids or proposals in accordance with Title 2 CFR §200.319(b).
- c. The SFA is prohibited from entering into a contract with a FSMC that provides recommendations, develops or drafts specifications, requirements, statements of work, requests for proposals, contract terms and conditions, or other documents for use in conducting procurement.

For DFN use only:

B/m

- d. The SFA reserves the right to reject any or all bids, if deemed in the best interest of the SFA.
- e. For consideration, each FSMC must submit a complete response to this solicitation using only the forms provided. No additional forms will be accepted as part of this contract. If any additional forms are used, they are not binding and DFN will not review or approve these forms.
- f. The SFA will award the contract to the most qualified and responsible FSMC whose proposal is responsive to this solicitation. A responsible FSMC is one whose financial, technical and other resources indicate an ability to perform the services required by this solicitation.
- g. FSMCs or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals; failure to do so will be at the FSMC's own risk and cannot secure relief on the plea of error. The SFA is not liable for any cost incurred by the bidder prior to the Pennsylvania Department of Education (PDE) Division of Food and Nutrition's (DFN) final approval of the contract, as dated on the cover page and the signing of the contract by all parties. Paying the FSMC from Child Nutrition (CN) program funds (non-profit school food service account) is prohibited until the contract is signed by both parties and final approval is provided by DFN. DFN approval must be initialed on each page of the contract prior to both parties signing of the contract.
- h. If additional information is required, please contact **Benjamin J. Enders** at 570-398-5050 or at **benders@jsasd.org**.

D. Timeline

	Scheduled Date & Time	Postponed Date & Time ¹
Pre-Bid Meeting	February 5, 2019 at 9:00 am	February 7, 2019 at 9:00 am
Last Date for Questions from FSMC	January 23, 2019 at 10:00 am	January 23, 2019 at 10:00 am
SFA provides Answers to FSMC Questions by	February 8, 2019 at 9:00 am	February 12, 2019 at 9:00 am
Public Bid Opening ²	February 19, 2019 at 9:00 am	February 21, 2019 at 9:00 am

¹ Postponed date is for any weather related or other postponements from the original scheduled date.

² Public bid opening must be at least two weeks after the Pre-Bid meeting or the date the SFA provides answers to FSMC questions, whichever date is later. Take into account the postponed Pre-Bid Meeting date when setting the original public bid opening date.

For DFN use only:

B/m

E. Award Criteria

The contract will be awarded to the responsible bidder whose proposal is most advantageous to the program with price and other factors considered. An evaluation committee must be comprised of at least three people. Each committee member evaluates proposals independently. Select one of the following scoring methods:

- ☒ **One-Step Scoring Method:** The relative value assigned to each criterion must be specified and "Cost" must be the primary factor (assigned 51% or more of the points or assigned the greatest number of points compared to other factors). Once the criterion has been evaluated and ranked, the SFA may negotiate with any bidder receiving an average of 50% or more (criteria must be consistent with the RFP and cannot add or delete specifications/requirements. i.e. the scope cannot change). At the conclusion of the negotiations the proposals are rescored and the award is made to the bidder presenting the most advantageous proposal, with price used as the primary factor.

Cost	30
Service Capability	20
Financial Conditions/Stability, Business Practices	10
Accounting and Reporting Systems	5
Personnel Management	10
Experience and References	5
Promotion of the School Food Service Program	10
Involvement of Students, Staff and Patrons	5
Quality Assurance	5
N/A	0
Total points possible:	<u>100</u>

- ☐ **Two-Step Scoring Method:** Technical proposals are evaluated and ranked using the value assigned to each criterion before cost is considered. The SFA may negotiate with any bidder receiving an average of Insert Percentage% or more (criteria must be consistent with the RFP and cannot add or delete specification/requirements. i.e. the scope cannot change). At the conclusion of the negotiation the SFA requests bidders to submit best and final price. The award is made to the bidder submitting the lowest price.

Service Capability	Enter the amount of possible points
Financial Conditions/Stability, Business Practices	Enter the amount of possible points
Accounting and Reporting Systems	Enter the amount of possible points
Personnel Management	Enter the amount of possible points
Experience and References	Enter the amount of possible points
Promotion of the School Food Service Program	Enter the amount of possible points
Involvement of Students, Staff and Patrons	Enter the amount of possible points
Quality Assurance	Enter the amount of possible points
Other Criteria	Enter the amount of possible points
Total points possible:	<u>100</u>

F. Bid Protests

Any action which diminishes full and open competition seriously undermines the integrity of the procurement process and may subject the SFA to bid protests. SFAs are responsible for properly responding to protests and concerns raised by potential FSMCs. SFAs must attach their bid protest procedures to their RFPs. Pursuant to Title 2 CFR §200.318(k), SFAs must in all instances disclose all information regarding a protest to DFN.

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G. Bonding Requirement

Bid Guarantee: The FSMC shall submit with its proposal, a bid guarantee for at least five percent (5%) of the total bid price (Total FSMC Costs) in the form of a firm commitment such as a bid bond, postal money order, certified check, cashier's check, or irrevocable letter of credit. Bid guarantees other than bid bonds will be returned (a) to unsuccessful FSMCs as soon as practicable after the opening of bids; and (b) to the successful FSMC upon execution of such further contractual documents (i.e., insurance coverage) and bonds as required by the proposal.

H. Captions

Captions in all sections of this document are provided only as a convenience and shall not affect the interpretation of this instrument, and its attachments.

I. Contract Terms

The contract shall be for a period of one year with the school year beginning on or about **July 1, 2019**, and ending **June 30, 2020**, with up to four one-year renewals with mutual agreement between the SFA and the FSMC.

This contract cannot be effective prior to the date of final approval by DFN, as dated on the cover page, and signed by both parties.

J. Employees

Retention of the current food service employees is addressed in the Standard Terms and Conditions under subsection Employees.

K. Errors or Omissions

The proposing FSMC shall not be allowed to take advantage of any errors or omissions in the RFP specifications. Where errors occur in the RFP specification, the FSMC shall promptly notify the contact person listed. Inconsistencies in the RFP specifications are to be reported prior to proposals being submitted. The SFA must communicate to all potential bidders.

L. Final Contract

The complete contract includes all documents included by the SFA in the RFP and the proposal submitted by the FSMC. No additional addendums may be added.

M. Gifts from FSMC

The SFA's officers, employees, or agents shall neither solicit nor accept gratuities, favors, nor anything of monetary value from FSMCs nor potential FSMCs. To the extent permissible under State law, rules, or regulations, such standards shall provide for appropriate penalties, sanctions, or other disciplinary actions to be applied for violations of such standards.

N. Disqualified Bids

1. **Non-Responsive Bids** – Any FSMC that submits an incomplete proposal that fails to meet the specifications of this RFP shall not be considered in the scoring process. The FSMC may be considered non-responsive and the proposal may not be accepted. Any FSMC that submits a proposal for items or activities not requested by the SFA as specified in the RFP shall not be considered in the scoring process. In such instances, the FSMC also may be considered non-responsive and the proposal may not be accepted.
2. **Late Bids** – The SFA will not consider any bid received after the exact time specified for receipt.

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O. Meal Equivalents

For the purpose of making the meal count computation, the number of meals served to children shall be determined by actual counts of reimbursable meals. The FSMC and SFA shall determine a la carte meal equivalents by dividing the a la carte revenue by the per-meal sum of the Federal and State free meal reimbursement plus the per meal value of USDA entitlement and bonus donated foods. A la carte revenue shall include adult meals and a la carte sales to students and adults. If applicable, include revenue from vending machine sales as part of the a la carte revenue.

P. Payment and Fees

The following definitions are provided to clarify what are allowable direct costs:

- **Food:** limited to those items purchased for use in the preparation and service of student, adult, and a la carte meals as specified under terms and conditions.
- **Labor:** limited to on-site employees responsible for the management, preparation, service, and clean-up of meals.
- **Miscellaneous Expenses:** paper supplies, equipment rental, cleaning materials, commodity handling and warehousing charges, travel as required for effective program management, uniforms, printing, taxes and licenses, insurance, and as contractually obligated herein. All expenses must be allowable and directly allocable to the food service operation.

Q. Additional Information

1. This proposal and contract are based on the SFA's 21-day menu. Please check a box below indicating whether or not additional proposals/worksheets will be considered. (Choose one)
 - ☒ No
 - ☐ Yes, the SFA will consider alternate menus when submitted with the proposal along with the Attachment CR3, Projected Operating Costs (POC), that demonstrate the cost associated with implementation of the alternate menu. The FSMC must also submit an Attachment CR3, POC, on the original menu.
2. Indicate whether or not the SFA provides meals to other sponsors and, if so, list the name of the sponsors to which the SFA provides meals. (Choose one)
 - ☐ No
 - ☒ Yes, the SFA provides/sells meals to other sponsors.
 - List Name of Other Sponsors:
Lycoming Clinton CCCA
 - *No FSMC employees are allowed to be onsite at these above-listed sponsors.
 - **Signed Agreement(s) to Sell or Purchase Meals from Sponsor to Sponsor (PDE-3086). Must be in place each year for each sponsor listed above.
3. Indicate the number of proposals to be submitted by the FSMC
 - 3 paper copies
 - 1 electronic copies

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4. The SFA may add any additional items that need to be covered in the RFP/original contract below. The SFA may not add additional items to the Renewal Year Contracts without rebidding unless the item constitutes an immaterial change from the original contract. PDE cannot provide an exclusive listing of which changes are material regarding the many procurement actions undertaken in CN programs. The SFA should consult with legal counsel in making those determinations. However, PDE views a change as material when, had the new term been in the solicitation and original contract, it could have affected how the bidder and other competitors responded to the RFP.

If the services of the FSMC are to begin after the start of the school year and the beginning contract term date is later than July 1 (i.e. January 1), enter the beginning contract term date under this section and include that date in the advertisement and solicitation. It must also be addressed at the walk-through. The ending contract term date will always be June 30.

Do not repeat any items/specifications outlined under General Information (A-P) or the Standard Terms & Conditions (1-29).

District potentially could be closing both Avis and Salladasburg Elementary Schools leaving the Jersey Shore Area Elementary, Middle School and High School remaining. The new grade configurations of the remaining schools potentially could be K-3, 4-7, & 8-12, respectively.

The district could potentially changes its operating week to a 4-day week instead of the traditional 5-day week. This could expand offerings to dinner.

The district could begin a CACFP program at one or all of the buildings.

The district could potentially transfer employees to the FSMC payroll at any time.

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Standard Terms and Conditions

1. Scope and Purpose

A. The FSMC shall operate in conformance with the SFA's Policy Statement/Agreement with PDE.

B. The SFA *currently operates* the programs indicated below with a checkmark:

- | | |
|--------------------------------------------------------------------------|--------------------------------------------------------------------|
| <input checked="" type="checkbox"/> National School Lunch Program (NSLP) | <input type="checkbox"/> Child and Adult Care Food Program (CACFP) |
| <input type="checkbox"/> Extended School Year | <input type="checkbox"/> At-Risk Supper |
| <input checked="" type="checkbox"/> School Breakfast Program (SBP) | <input type="checkbox"/> Special Milk Program (SMP) |
| <input type="checkbox"/> Afterschool Snack Program (ASP) | <input type="checkbox"/> Vending |
| <input type="checkbox"/> Summer Food Service Program (SFSP) | <input checked="" type="checkbox"/> A la Carte |
| <input type="checkbox"/> Seamless Summer Option (SSO) | <input type="checkbox"/> Community Eligibility Provision (CEP) |

Proposals must be inclusive of all of the SFA's current programs. However, the SFA reserves the right to add and/or expand the federal CN program to provide the availability of food resources to children and students that can be served through these programs. Prior approval must be obtained by the State Agency before adding a CN program and both parties must agree to the addition. The SFA also reserves the right to remove CN programs.

- C. The FSMC shall be an independent contractor and not an employee of the SFA. The employees of the FSMC are not employees of the SFA.
- D. The food service provided shall be operated and maintained as a resource to the SFA's students, faculty, and staff and not as a source of profit to the FSMC.
- E. The FSMC shall comply with the rules, regulations, policies, and instructions of PDE and USDA, and any additions or amendments thereto, including but not limited to, Title 7 CFR parts 210, 215, 220, 245, 250; Title 2 CFR part 180, 200, 417, and 418; and Title 7 CFR parts 225 (SFSP) and 226 (CACFP), as applicable.
- F. All income accruing as a result of payments by children and adults, federal and state reimbursements, and all other income from sources such as donations, special functions, grants, loans, etc., shall be deposited in the SFA's non-profit school food service account. Any profit or guaranteed return shall remain in the SFA's non-profit school food service account. If there is a guaranteed return, it can be no less frequent than yearly. This is a non-profit program and, as such, the SFA's non-profit school food service account should retain a maximum balance of three (3) months operating expenses on hand as is required under Title 7 CFR §210.9(b)(2).
- G. The SFA and the FSMC agree that this contract is neither a "cost-plus-a-percentage-of-income" nor a "cost-plus-a-percentage-of-cost" contract as required under Title 7 CFR §210.16(c).
- H. The SFA shall be legally responsible for the conduct of the non-profit school food service program and shall supervise the food service operations in such manner as will ensure compliance with the rules and regulations of PDE and the USDA regarding each of the CN programs covered by this contract. The SFA shall not relinquish any prohibited responsibilities to the FSMC.
- I. The SFA shall retain control of the CN program's food service account and overall financial responsibility for the CN programs.
- J. The SFA shall establish all selling prices, including price adjustments, for all reimbursable and non-reimbursable meals/milk and a la carte (including vending, adult meals, contract meals, and catering) prices. (Exception: Non-pricing programs need not establish a selling price for reimbursable meals/milk.) These prices shall not be established by the FSMC. However, the FSMC may provide recommendations.

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- K. The FSMC shall provide additional school-related food service, such as banquets, parties, refreshments for meetings, etc., as requested by the SFA. The SFA or requesting organizations will be billed for the actual cost of food, supplies and labor, and the FSMC's administrative expenses if applicable to providing such service. USDA commodities shall not be used for these special functions unless the SFA's students will be primary beneficiaries.
- L. Any Guaranteed Return proposed by the FSMC must be fully described including the methodology of the formula for determining the value. The methodology, inclusive of the formula/calculation, may not change in renewal years. The documentation supporting the Guaranteed Return is to be submitted on Attachment CR10, Methodology of Guarantee.
- M. The SFA reserves the right, at its sole discretion, to sell or dispense any food or beverage before or after the SFA's regularly scheduled lunch or breakfast periods, provided such is not prohibited by Local Wellness Policies and state or federal program regulations.
- N. The FSMC must not directly or indirectly restrict the sale or marketing of fluid milk at any time or in any place on school premises or at any school-sponsored event as required by Title 7 CFR §210.10(d)(4).
- O. The FSMC shall cooperate with the SFA in promoting nutrition education and coordinating the SFA's food service with classroom instruction. The FSMC shall comply with the Local Wellness Policy including the nutrition guidelines as required.
- P. The FSMC shall make modifications and substitutions in school meals for students whose disabilities restrict their diet. Meal modifications and substitutions shall be made on a case-by-case basis and must be supported by a medical statement with the required information when the modification or substitution cannot be made within the Program meal pattern. There will be no additional charge to the student for such substitutions or modifications.
- Q. The SFA is responsible for all contractual agreements the SFA enters into in connection with the CN programs.
- R. This contract shall be construed under the laws of the Commonwealth of Pennsylvania. Any action or proceeding arising out of this contract shall be heard in the appropriate courts of the Commonwealth of Pennsylvania.
- S. The FSMC shall comply with the provisions of the bid specifications, which are hereby in all respects made a part of this contract.
- T. No provision of this contract shall be assigned or subcontracted without prior written consent of the SFA and DFN.
- U. No waiver of any default shall be construed to be or constitute a waiver of any subsequent claim.
- V. This contract constitutes the entire contract between the SFA and the FSMC.
- W. Any silence, absence, or omission from the contract specifications concerning any point shall be regarded as meaning that only the best commercial practices are to prevail, and that only materials (e.g., food, supplies, etc.) and workmanship of a quality that would normally be specified by the SFA are to be used.
- X. Payments on any claim shall not preclude the SFA from making a claim for adjustment on any item found not to have been in accordance with the provisions of this contract and bid specifications.
- Y. The SFA shall be responsible for ensuring the resolution of program review and audit findings.
- Z. This contract must be reviewed and approved by DFN prior to execution, as noted in the final approval on the cover page.

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2. Signature Authority

- A. The SFA shall retain signature authority for the policy statement/agreement to participate in the CN programs, including but not limited to the School Nutrition Program Financial Form, the Verification Report, and the on-line submission of the sponsor application/site information and other reports, and requests to PDE to amend the application.
- B. The SFA shall retain signature authority for the Monthly Claim for Reimbursement in the CN Program Electronic Application and Reimbursement System (CN PEARS).
- C. The SFA is responsible for reviewing the data and signing the Edit Check Worksheet(s) prior to the submission of the monthly Claim for Reimbursement.
- D. The FSMC may not be given access to CN PEARS, COMPASS, or the PrimeroEdge Student Eligibility System.

3. Free and Reduced Price Meals Policy

- A. The SFA shall be responsible for the establishment and maintenance of the free and reduced price meals' eligibility roster. This may not be delegated to the FSMC.
- B. The FSMC shall implement an accurate point of service meal/milk count using the meal counting system submitted by the SFA in their application to participate in the CN programs and approved by DFN, as required under Title 7 CFR §210.8. Such meal/milk counting system must eliminate the potential for the overt identification of free and reduced price eligible students under Title 7 CFR §245.8 and prevent erroneous meal counts. The FSMC is responsible for ensuring students are not being claimed for meals when they were not in attendance at the time of the meal or did not receive a reimbursable meal. The SFA must have a system in place to monitor this.
- C. The SFA shall be responsible for the completion, distribution, and collection of the parent letter and household application for free and reduced price meals and/or free milk. This may not be delegated to the FSMC.
- D. The SFA shall be responsible for obtaining the Direct Certification List from COMPASS or PrimeroEdge (as applicable), as required throughout the school year, for use to determine eligibility for free meals without obtaining a household application for free and reduced price meals and/or free milk from parent/guardian. This may not be delegated to the FSMC.
- E. The SFA shall be responsible for the determination of eligibility for free and reduced price meals and free milk and will not disclose confidential information to the FSMC, as required under Title 7 CFR §210.16(a). The SFA will provide the FSMC with a list of children. This list must be updated by the SFA when changes occur in a student's eligibility status. These activities may not be delegated to the FSMC.
- F. The SFA shall be responsible for conducting any hearings related to determinations regarding eligibility for free and reduced price meals and free milk. This may not be delegated to the FSMC.
- G. The SFA shall be responsible for verifying household applications for free and reduced price meals and follow-up activities as required by federal regulations. Accountant is responsible for completing the verification process. This may not be delegated to the FSMC.

4. USDA Donated Foods

- A. The SFA shall retain title to all USDA donated foods.
- B. The FSMC is prohibited from entering into any processing contracts utilizing USDA donated foods on behalf of the SFA. All refunds received from processors must be retained by the non-profit school food service account.
- C. The FSMC shall accept liability for any negligence on its part that results in any loss of, improper use of, or damage to, USDA donated foods.

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- D. The FSMC shall select, accept and use USDA donated foods in as large quantities as may be efficiently utilized in the SFA's non-profit school food service, subject to approval of the SFA. The SFA shall consult with the FSMC in the selection of commodities; however, the final determination as to the acceptance of commodities must be made by the SFA.
- E. The FSMC will use all donated ground beef and ground pork products, and all processed end products, in the SFA's food service. The FSMC will use all other donated foods, or will use commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the donated foods, in the SFA's food service.
- F. The FSMC must assure that the procurement of processed end products on behalf of the SFA, as applicable, will ensure compliance with the requirements of Title 7 CFR Part 250 subpart C, and with the provisions of distributing or recipient agency processing agreements, and will ensure crediting of the SFA for the value of donated foods contained in such end products at the processing agreement value.
- G. The FSMC shall have records available to substantiate that the full value of all USDA donated foods is used solely for the benefit of the SFA.
- H. The values are to be based on the values at the point the SFA receives the commodities from the State distributing agency and based on the USDA Commodity Value Listing pertinent to the time period. This information is available from the PDA's Bureau of Food Distribution.
- I. The FSMC shall perform the following activities in accordance with Title 7 CFR §250.50(d): (check all that apply)
 - ☒ Preparing and serving meals using donated foods.
 - ☒ Ordering or selection of donated foods (in coordination with the SFA).
 - ☒ Storage and inventory management of donated foods.
 - ☒ Payment of processing fees or submittal of refund requests to a processor on behalf of the SFA, or remittance of refunds for the value of donated foods in processed end products to the SFA.

5. Crediting For and Use of Donated Foods

- A. The FSMC must credit the SFA for the value of all donated foods received for use in the SFA's meal service in the school year (including both entitlement and bonus foods).
- B. The FSMC must credit the SFA for the value of donated foods contained in processed end products if the FSMC is required to:
 - 1. Procure processed end products on behalf of the SFA, or
 - 2. Act as an intermediary in passing donated food value in processed end products on to the SFA.
- C. The SFA must determine the method by which crediting will occur and the means of documentation to be utilized to verify that the value of all donated foods has been credited. All crediting must be done on no less than a monthly basis.
- D. The FSMC must use the November USDA Commodity Value Listing for determining the donated food values to be used in crediting, in accordance with Title 7 CFR §250.51(c), or the actual donated food values. All forms of crediting must provide clear documentation of the value received from the donated foods.
- E. Following Title 7 CFR §210.21(f)(iv), invoices must clearly display all applicable credits to the SFA.

6. Inventory, Storage and Record Retention of USDA Donated Foods

- A. When this contract or subsequent renewals terminates, the FSMC must return all unused donated ground beef, donated ground pork and processed end products. At the termination of the contract, the SFA will retain all other unused donated foods.

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- B. The FSMC will comply with the storage and inventory requirements for donated foods.
- C. The SFA, the Comptroller General, PDA, PDE, USDA, or their duly authorized representatives, may perform on-site reviews of the FSMC's food service operation, including the review of records, to ensure compliance with requirements for the management and use of donated foods.
- D. The FSMC will maintain records to document its compliance with requirements relating to donated foods, in accordance with Title 7 CFR §250.54(b).
- E. The SFA must maintain the following records relating to the use of donated foods:
 - 1. The donated foods and processed end products received and provided to the FSMC for use in the SFA's food service.
 - 2. Documentation that the FSMC has credited the SFA for the value of all donated foods received for use in the SFA's food service in the school year, including, in accordance with the requirements in Title 7 CFR §250.51(a), the value of donated foods contained in processed end products.
 - 3. The actual donated food values used in crediting.
- F. The FSMC must maintain the following records relating to the use of donated foods:
 - 1. The donated foods and processed end products received from, or on behalf of, the SFA, for use in the SFA's food service.
 - 2. The FSMC must show documentation that it has credited the SFA for the value of all donated foods received for use in the SFA's food service in the school year, including, in accordance with the requirements in Title 7 CFR §250.51(a), the value of donated foods contained in processed end products.
 - 3. The FSMC must maintain documentation of its procurement of processed end products on behalf of the SFA, as applicable.
- G. The SFA must ensure that the FSMC is in compliance with the requirements of this part through its monitoring of the non-profit school food service operation, as required in Title 7 CFR Parts 210, 220, 225, or 226, as applicable. Accountant is responsible for this monitoring process.
- H. The SFA must conduct a reconciliation at least annually (and upon termination of the contract) to ensure that the FSMC has credited it for the value of all donated foods received for use in the SFA's non-profit school food service in the school year.

7. Renewal Assumptions

- A. Assumptions: Financial terms of the Agreement are based upon existing conditions and the following assumptions. If there is a material change in conditions, including, without limitations, changes to the following assumptions, this contract (1) may be terminated at the end of the current term or (2) continue under the same terms as written if the material change is outlined in Section Q and approval is granted by DFN, whichever is mutually agreed upon.

The distinction between a minor change and a material change cannot be qualified for every action undertaken in the CN programs. However, at a minimum, a change is material when, had the new term been in the solicitation and original contract, it could have affected how the bidder and other competitors responded to the RFP.

Services or features contingent on multi-year contracts are not allowable, for example equipment installation may not be stipulated for contract renewal years.

- 1. The SFA reserves the right to expand the federal CN programs in order to provide availability of food resources to children and students that can be served through these programs so long as both parties are in agreement and prior approval is obtained by DFN.
- 2. The SFA's policies, practices, and service requirements shall remain materially consistent throughout the

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contract term and any subsequent contract renewals.

The term materially consistent shall mean that a change does not (1) materially increase FSMC's cost of providing management service or (2) materially decrease the net revenue derived from the food service operations.

3. Legislation, regulations, and reimbursement rates that create changes in the CN program shall be enforced on their effective date.
 4. Usable commodities of adequate quality and variety required for the menu cycle, valued at an amount as set forth by USDA per pattern meal for the contract year will continue to be available.
 5. The government reimbursement rates in effect shall remain materially consistent throughout the year.
 6. Meal components and quantities required by any of the programs selected in letter B, under 1 (Scope and Purpose) of the Standard Terms and Conditions remain consistent with prior years.
 7. Service hours, service requirements, and type or number of facilities selling food and/or beverages on SFA's premises shall remain materially consistent throughout the contract term and any subsequent contract renewal years.
 8. The state or federal minimum wage rate and taxes in effect shall remain materially consistent throughout the year.
 9. The projected number of full feeding days is: 176 and shall remain materially consistent in renewal years.
 10. If participating in Seamless Summer Option (SSO), the projected number of full feeding days for SSO is: N/A and shall remain materially consistent in renewal years. If participating in Summer Food Service Program (SFSP) see Section 27.B.
 11. SFA revenue credited to the food service program shall include all state and federal amounts received specifically for CN operations.
- B. Contract Cost Increase: The FSMC may negotiate at the end of each one-year contract period for a cost increase. If there is an increase in the Administrative and Management Fees, it cannot exceed the annual percentage increase of the Consumer Price Index for All Urban Consumers (CPI-U) for the preceding year. The addition of new line items to the budget is not allowable in renewal years. The CPI-U can be used as a gauge for proposed increases to operating costs. However, the SFA must be able to justify approval for operating costs exceeding the CPI-U.
- C. All contract renewals shall be for a period of one year beginning July 1 and ending June 30, with mutual agreement between the SFA and the FSMC. Renewal contracts cannot be effective prior to the final approval date by DFN and signed by both parties. Failure to have renewal contracts fully executed prior to July 1, will lapse this contract and require the SFA to re-bid the contract.
- D. Renewal year contracts are contingent upon fulfillment of all contract provisions. If DFN determines during an Administrative Review, Procurement Review, audit, etc., that the FSMC is not meeting contractual obligations and is responsible for noncompliance of program regulations, DFN may decline to approve a renewal contract until it can be demonstrated that the FSMC is capable of meeting contractual obligations and being in compliance with program regulations.
8. Health Certifications
- A. The SFA shall maintain all applicable health certifications on its facilities and shall ensure that all state and local regulations are being met by the FSMC preparing or serving meals at any SFA facility.

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- B. The FSMC shall maintain state and/or local health certifications for any facility outside the SFA in which it proposes to prepare meals and shall maintain this health certification for the duration of the contract as required under Title 7 CFR §210.16(c).
- C. The FSMC shall adhere to the Food Safety Plan implemented by the SFA for all preparation and service of school meals, using a Hazard Analysis and Critical Control Point (HACCP) system as required under Public Law 108-265.
- D. The FSMC agrees to allow at least two health inspections to be conducted by the Health Department at every site involved in school meal preparation and/or service as required by Public Law 108-265.
- E. The SFA shall immediately correct any problems found as a result of a health inspection. The FSMC must support and cooperate with the necessary corrections.

9. Meals

- A. The FSMC shall serve meals on such days and at such times as requested by the SFA.
- B. The SFA shall retain control of the quality, extent, and general nature of the food service.
- C. The FSMC shall offer free, reduced price and paid reimbursable meals to all eligible children participating in the CN programs.
- D. In order for the FSMC to offer a la carte food service, the FSMC must offer free, reduced price and paid reimbursable meals to all eligible children.
- E. The FSMC shall provide meals in the CN programs that meet the requirements as established in Title 7 CFR Part 210, Part, 215, Part 220, Part 225, and Part 226.
- F. The FSMC shall provide the specified types of service in the schools/sites listed in Section 1, letter B.
- G. The FSMC shall promote maximum participation in the CN programs. Proposal shall include plan for FSMC to increase participation, if applicable, and any cost that will be incurred as a result of the plan. Any guarantee dependent on participation must identify the change to the guarantee based upon participation factors.
- H. The FSMC shall sell on the premises only those foods and beverages authorized by the SFA and only at the times and places designated by the SFA.
- I. No payment will be made to the FSMC for meals that are spoiled or unwholesome at the time of delivery, do not meet detailed specifications as developed by the SFA for each food component in the meal pattern, or do not otherwise meet the requirements of the contract.

10. Books and Records and Reports

- A. The FSMC shall maintain and provide to the SFA, on a monthly basis, detailed (itemized) documented cost records (supported by invoices, receipts, etc.). This documentation must be retained on-site by the SFA. The FSMC is required to identify the amount of each discount, rebate, and other applicable credits. All costs must be fully supported, mutually agreeable to the SFA and the FSMC and be allowed by federal regulations. The FSMC shall submit the detailed monthly documentation no later than the tenth (10th) calendar day succeeding the month in which services were rendered. Participation records shall be submitted no later than the fifth (5th) working day succeeding the month in which services were rendered. The SFA shall perform edit checks on the participation records provided by the FSMC prior to the preparation and submission on-line of the Claim for Reimbursement. The SFA shall reconcile Edit Check worksheets and daily/monthly meal counts against student attendance records and daily transaction worksheets/logs.
- B. The FSMC shall maintain records at the SFA to support all expenses and revenue appearing on the monthly operating statement attributable to the SFA. These records shall be kept at the SFA in an orderly fashion according to expense categories. This includes, but is not limited to invoices, receipts, and timesheets to support all expenses charged to the SFA.

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- C. The FSMC shall provide the SFA with a year-end statement.
- D. The SFA shall conduct an internal audit of food, labor and other large expense items quarterly, as well as performing random audits on smaller expense categories. This includes, but is not limited to conducting inventory counts and analyzing and reconciling invoices, receipts and time sheets on no less than a quarterly basis. The SFA shall maintain documentation for a period of three (3) years from the end of the contract term (including renewals) to which they pertain.
- E. Should the SFA have any concern as to the FSMC's compliance of regulatory rules due to internal audits, monitoring, an Administrative Review, or a Procurement Review conducted by PDE, the SFA shall have the right to request an audit of the FSMC and the selection of the auditor(s) to perform the audit. The FSMC will be responsible for bearing the costs that occur as a result of this audit.
- F. The SFA and the FSMC must provide all documents as necessary for the independent auditor to conduct the SFA's single, program, or financial audit.
- G. Books and records of the FSMC pertaining to the CN program operations shall be made available, upon demand, in an easily accessible manner for a period of three (3) years from the end of the contract term (including renewals) to which they pertain, for audit, examination, excerpts and transcriptions by the SFA and/or any state or federal representatives and auditors.
- H. If audit findings regarding the FSMC's records have not been resolved within the three-year period, the records must be retained beyond the three-year period for as long as required for the resolution of issues raised by the audit. (Title 2 CFR §200.333).
- I. The FSMC shall not remove federally required records from the SFA premises. Upon contract termination, the FSMC must leave copies of the records at the SFA premises.
- J. The SFA is responsible for ensuring resolution of program review and audit findings.

11. Employees

- A. The SFA reserves the right to interview and approve the on-site food service manager/director.
- B. The SFA must designate if the **current** SFA employees, including site and area managers as well as any other staff, will be retained by the SFA or be subject to employment by the FSMC.
Employees will be retained by the SFA.
- C. Non-compete clause
 - ☐ No, the SFA will not allow any non-compete clause.
 - ☒ Yes, the SFA will allow only this non-compete clause; the SFA nor the FSMC shall hire, or attempt to hire, any management employee of the other while this contract is in effect without the written permission of the other party.
- D. The SFA must have a written code of conduct for all employees, which the FSMC must uphold for all employees working with the food program. (Title 2 CFR §200.318(c)).
- E. The FSMC shall provide the SFA with a schedule of employees, positions, assigned locations, salaries, and hours to be worked as part of the proposal. Specific locations and assignments will be provided to the SFA two full calendar weeks prior to the commencement of operation.
- F. The FSMC must provide time sheets for each FSMC employee and indicate the pro-ration of shared employees. These time sheets must be submitted monthly with each invoice that is submitted for payment. The time sheets need to clearly indicate all locations that each employee and pro-rated employee worked and the percent of time that the employee worked in each location.

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- G. The FSMC shall comply with all wage and hours of employment requirements of federal and state laws. The FSMC shall be responsible for supervising and training personnel, including SFA employed staff. Supervision activities include employee and labor relations, personnel development, and hiring and termination of FSMC management staff except for the site manager. The FSMC shall also be responsible for the hiring and termination of non-management staff who are employees of the FSMC.
 - H. The SFA and FSMC must ensure that all food service employees meet and continue to meet all of the Professional Standards Requirements. All trainings must be documented in PrimeroEdge Teamwork.
 - I. The FSMC shall maintain its own personnel and fringe benefits policies for its employees. A copy of these policies must be submitted with all proposal documents. These policies are subject to review by the SFA.
 - J. Staffing patterns shall be mutually agreed upon.
 - K. The FSMC shall not hire employees in excess of the number required for efficient operation.
 - L. The SFA shall provide sanitary toilet and hand washing facilities for the employees of the FSMC.
 - M. The SFA may request in writing the removal of any employee of the FSMC who violates health requirements or conducts himself/herself in a manner that is detrimental to the well-being of the students.
 - N. In the event of the absence, termination, removal or suspension of any such employee, the FSMC shall immediately restructure the food service staff without disruption of service.
 - O. All SFA and/or FSMC personnel assigned to the food service operation in each school shall be instructed in the use of all emergency valves, switches, and fire and safety devices in the kitchen and cafeteria areas.
 - P. The use of student workers or students enrolled in vocational classes in the food service shall be mutually agreed upon.
 - Q. The FSMC shall provide proof that each prospective employee working with children has had a Pennsylvania State Criminal History Background Check and a Federal Criminal History Record that is not more than one (1) year old. (Section 111 of the Public School Code. See Act 48 of 2003 Section 111 for specific convictions that this applies to.)
 - R. The FSMC shall provide proof that each prospective employee working with children has had the required number of hours of approved child abuse recognition and reporting training. (Act 31 of 2014)
12. Monitoring
- A. The SFA shall monitor the food service operation of the FSMC through periodic on-site visits to ensure that the food service is in conformance with USDA program regulations per Title 7 CFR §210.16. A prototype check list (PDE002a) for monitoring can be found on PEARS/Applications/Download Forms under section SNP-Forms. Further, if there is more than one site, there is an additional requirement that the SFA conduct an on-site review of the counting and claiming system no later than February 1, of each year as required by Title 7 CFR §210.8. Accountant is responsible for performing all on-site reviews.
 - B. The records necessary for the SFA to complete the required monitoring activities must be maintained on-site by the FSMC under this contract, and must be made available to the Auditor General, USDA, PDE, PDA, and the SFA upon request for the purpose of auditing, examination, and review.
13. Menus/Advisory Boards
- A. The FSMC must comply with the 21-day menu developed by the SFA for the programs checked in section 1, letter B of this contract, and is included in the RFP (the exception to this would be the SFSP which only requires an 11-day menu). Minor changes made by the FSMC after the first 21-day cycle must be approved by the SFA. The SFA shall approve menus no later than two weeks prior to service. Major changes to the menu are not allowable unless included as part of the RFP process and acceptable by the SFA as indicated in Section Q. FSMC proposals must identify if they plan to change the 21-day menu included in the RFP, as indicated by the SFA in Section Q. If so, the FSMC must identify how it will change the menu and the

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financial impact to revenues and expenses.

- B. The SFA is responsible for the formation and establishment of an advisory board composed of students, teachers, and parents meeting periodically to assist in menu planning and other activities related to food service. The FSMC may participate in these periodic meetings as deemed appropriate by the SFA. Accountant is responsible for overseeing the advisory board. The advisory board will meet twice a year. The establishment of the advisory board may not be delegated to the FSMC.
- C. The SFA must maintain records of the advisory board including agenda, meeting minutes, and detailed sign-in sheet indicating role of attendees as either parents, teachers, or students. These records must be made available, upon request, in an easily accessible manner for a period of three (3) years from the end of the contract term (including renewals) to which they pertain, for audit, examination, excerpts and transcriptions by the SFA and/or state or federal representatives and auditors.

14. Use of Facilities, Inventory, Equipment & Storage

- A. The SFA will make available, without any cost or charge to the FSMC, area(s) of the premises agreeable to both parties in which the FSMC shall render its services.
- B. The SFA reserves the right, at its sole discretion, to sell or dispense food or beverages, provided such use does not interfere with the operation of the CN programs.
- C. The FSMC and the SFA shall inventory the equipment and commodities owned by the SFA at the beginning of the school year, including but not limited to, silverware, trays, chinaware, glassware, and/or kitchen utensils.
- D. The FSMC shall maintain the inventory of silverware, trays, chinaware, glassware, kitchen utensils, and other operating items necessary for the food service operation at the inventory level as specified by the SFA.
- E. The SFA will replace expendable equipment and replace, repair and maintain non-expendable equipment except when damages result from the use of less than reasonable care by the employees of the FSMC.
- F. The FSMC shall maintain adequate storage procedures, inventory, and control of USDA donated foods in conformance with the SFA's agreement with PDA.
- G. The SFA shall provide the FSMC with one set of keys for all food service areas secured with locks.
- H. The SFA shall provide the FSMC with local telephone service.
- I. The SFA shall furnish and install any equipment and/or make any structural changes needed to comply with federal, state, or local laws, ordinances, rules and regulations.
- J. Check one of the following regarding equipment:

- ☒ The SFA is not requesting the FSMC to propose purchase of equipment. The FSMC may not propose purchase of equipment in proposal and equipment may not be charged, directly or indirectly, to the SFA throughout the duration of the contract.
- ☐ The SFA is allowing the FSMC to propose equipment necessary for implementation or enhancement of operation. The FSMC may finance equipment for the SFAs food service operation in an amount not to exceed \$Enter maximum amount, for the life of the contract including optional renewal. Any equipment not included in FSMC proposal may not be charged, directly or indirectly, to the SFA throughout the duration of the contract. If this option is selected, the SFA may provide specifications in Section Q, Additional Information.

The SFA must obtain preapproval from DFN for each item of equipment costing \$5,000 or greater through the Capital Expenditure Request process if non-profit school food service account funds are going to be used at any time for the purchase.

The FSMC shall be subject to the same procurement requirements to which the SFA is subject in purchasing equipment and may not serve as a vendor when purchasing equipment on behalf of the SFA.

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Ownership of the equipment will vest in the SFA immediately upon purchase of the equipment. The SFA shall repay the FSMC at the rate agreed upon when the equipment is purchased.

If the contract expires or is terminated prior to complete repayment of the investment, the SFA shall, on the expiration date, or within five days after receipt by either party of any notice of termination under this Contract, either (choose one)

☐ Retain the property and continue to make payments in accordance with the amortization/payment schedule.

☐ Pay the remaining balance immediately.

☐ Deliver the equipment or other items funded by the investment to the FSMC. Dependent upon the amount paid compared to the amortized value, one of the respective parties may be credited.

K. The SFA shall be responsible for any losses, including USDA donated foods, which may arise due to equipment malfunction or loss of electrical power not within the control of the FSMC.

L. All food preparation and serving equipment owned by the SFA shall remain on the premises of the SFA.

M. The SFA shall not be responsible for loss or damage to equipment owned by the FSMC and located on the SFA premises.

N. The FSMC shall notify the SFA of any equipment belonging to the FSMC on SFA premises within 10 days of its placement on SFA premises.

O. The SFA shall have access, with or without notice, to all of the SFA's facilities used by the FSMC for purposes of inspection and audit.

P. The FSMC shall not use the SFA's facilities to produce food, meals, or services for other organizations without the approval of the SFA. If such usage is mutually acceptable, there shall be a signed agreement, which stipulates the fees to be paid by the FSMC to the SFA for such facility usage.

Q. The SFA, on the termination or expiration of the contract, shall conduct a physical inventory of all equipment and commodities owned by the SFA.

R. The FSMC shall surrender to the SFA upon termination of the contract, all equipment, and furnishings in good repair and condition.

15. Purchases

A. If the FSMC is procuring goods or services which are being charged to the SFA under the contract, the FSMC is acting as an agent for the SFA and must follow the same procurement rules under which the SFA must operate and that the FSMC may not serve as a vendor. Check one of the below options:

☐ The SFA will do all purchasing for the non-profit school food service.

☐ The FSMC bills the SFA for foods when purchased. At the option of the SFA, the FSMC will purchase back unused supplies from the SFA at the termination of the contract in order to prevent overbuying.

☒ The FSMC bills the SFA for food when used. At the option of the SFA, the SFA will buy the ending inventory from the FSMC.

B. This contract shall not prevent the SFA from participating in food co-ops or purchasing food from vendors with whom the FSMC normally does not do business.

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C. Under Title 7 CFR §210.21(f)(i):

1. Only allowable costs will be paid from the non-profit school food service account to the FSMC net of all discounts, rebates and other applicable credits accruing to or received by the FSMC; to the extent, those credits are allocable to the allowable portion of the costs billed to the SFA.
 2. The FSMC must separately identify for each cost submitted for payment to the SFA the amount of each cost that is allowable and unallowable.
 3. Proprietary information, such as brand name, may be redacted, provided sufficient information is provided for SFA to reconcile monthly billing invoice against supporting documentation.
 4. The FSMC must individually identify the amount of each discount, rebate and other applicable credits on all bills and invoices presented to the SFA. In the case of other applicable credits, the nature of the credit must be identified.
 5. The FSMC must identify, on the final invoice of the school year, the method by which it will report discounts, rebates and other applicable credits allocable to the contract that cannot be reported prior to the conclusion of the contract.
 6. The FSMC must maintain documentation of costs and discounts, rebates and other applicable credits, and must furnish such documentation to the SFA and, upon request, to DFN, or USDA.
- D. No expenditure may be made from the non-profit school food service account for any cost resulting from a cost reimbursable contract that fails to include requirements of this section, nor may any expenditure be made from the non-profit school food service account that permits or results in the FSMC receiving payments in excess of the FSMC's actual, net allowable costs.
- E. P.L. 110-246, Section 4302 of the Richard B. Russell National School Lunch Act (NSLA), allows SFAs to purchase unprocessed locally grown and locally raised agricultural products. NSLA allows SFAs, if they choose to do so, to apply a geographic preference when procuring unprocessed locally grown and locally raised agricultural products. The SFA may just apply a preference, they cannot make this a requirement.

16. Nonprogram Foods

- A. Nonprogram foods include any non-reimbursable foods and beverages purchased using funds from the non-profit school food service account. This would include, but is not limited to, a la carte; catering; vending, second meals and non-reimbursable suppers.
- B. The FSMC must identify the following on the monthly invoice:
 - Costs of all reimbursable meals;
 - Costs of all nonprogram foods.
- C. The SFA is responsible for maintaining documentation of all revenues for reimbursable meals and all revenues for nonprogram foods.
- D. Documentation to identify the separation of:
 - Revenues of reimbursable meals from revenues of nonprogram foods
 - Costs of reimbursable meals from costs of nonprogram foods

This documentation must be made available to the Auditor General, USDA, PDE, PDA, and the SFA upon request for the purpose of auditing, examination, and review.

17. Payment Terms/Method

A. Invoices

1. The FSMC shall invoice the SFA **monthly** for amounts due based on on-site records. The SFA shall make payments within 45 days of the invoiced date.

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2. Invoices must be itemized by cost categories such as food, including commodities, labor, supplies, rebates, discounts, credits, etc. Detailed (itemized) cost documentation must be submitted monthly to support what the SFA is charged for each cost, charge, or expense. This documentation must be retained on-site by the SFA.
 3. The FSMC is required to identify the amount of each discount, rebate, and other applicable credits on bills and invoices presented to the SFA for payment as required by Title 7 CFR §210.21(f)(iv). An example of the invoice, identifying commodities (USDA entitlement balances), discounts, rebates and credits must be included with the proposal.
 4. Costs, charges, and expenses must be mutually agreeable to the SFA and the FSMC and be allowed by federal regulations.
 5. The FSMC must submit a monthly reconciliation to the SFA comparing the invoice and revenue against the projected revenue and expenses. (Used in the Attachment CR3, Projected Operating Costs of the proposal.)
 6. DFN may randomly request SFAs to submit copies of invoices for compliance with the above items.
 7. The payment of interest and late fees from the non-profit school food service account fund is prohibited.
 8. Upon termination of the Agreement, all outstanding amounts shall immediately become due and payable.
- B. Advance Payment – Indicate whether or not the SFA will consider an advance payment only for the initial year.
- ☐ No, the SFA will not consider providing an advance payment to the FSMC.
- ☒ Yes, the SFA will consider paying to the FSMC an advance on operational expenses. If an advance is paid it must be reconciled with the first invoice.
- The advance will be paid (choose one):
- ☐ Using the general fund. A loan agreement between the general fund and the non-profit school food service account must be in place.
- ☒ Using the non-profit school food service account.
- C. Payment Incentives – Indicate whether or not the SFA will consider payment incentives. (Choose one)
- ☐ No, the SFA will not consider any payment incentives such as discounts or credits for prompt payment, electronic payment, etc.
- ☒ Yes, the SFA will consider payment incentives such as discounts or credits for prompt payment, electronic payment, etc.

18. Buy American

- A. The FSMC shall purchase, to the maximum extent practicable, domestic commodities or products which are either an agricultural commodity produced in the United States (U.S.) or a food product processed in the U.S. substantially using agricultural commodities produced in the U.S.
- B. The FSMC must document and the SFA must approve any exceptions to Buy American. Exceptions are allowable when the domestic foods are not produced or manufactured in the US in sufficient and reasonably available quantities; or competitive bids reveal the costs of a US product are significantly higher than the non-domestic product.
- C. The FSMC shall certify the percentage of U.S. content in the products supplied to the SFA.
- D. The SFA reserves the right to review vendor purchase records to ensure compliance with the Buy American provision.

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19. Sanitation

- A. The FSMC shall place garbage and trash in the containers in the designated areas as specified by the SFA.
- B. The SFA shall remove all garbage and trash from the designated areas.
- C. The FSMC shall clean the kitchen and dining room areas as indicated on the Attachment CR2, Cost Responsibility Detail Sheet.
- D. The FSMC shall operate and care for all equipment and food service areas in a clean, safe, and healthy condition in accordance with the standards acceptable to the SFA and comply with all applicable laws, ordinances, regulations, and rules of federal, state, and local authorities, including laws related to recycling.
- E. The FSMC shall comply with all local and state sanitation requirements in the preparation of food.

20. Licenses, Fees and Taxes

- A. The FSMC shall be responsible for paying all applicable taxes and fees, including but not limited to, excise tax, state and local income tax, payroll and withholding taxes for FSMC employees; the FSMC shall hold the SFA harmless for all claims arising from payment of such taxes and fees.
- B. The FSMC shall obtain and post all licenses and permits as required by federal, state, and/or local law.
- C. The FSMC shall comply with all SFA building rules and regulations.

21. Non-Discrimination

Both the SFA and the FSMC agree that no child who participates in any of the CN programs will be discriminated against on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

22. Emergency Closing

- A. The SFA shall notify the FSMC of any interruption in utility service of which it has knowledge.
- B. The SFA shall notify the FSMC of any delay in the beginning of the school day or the closing of school(s) due to snow or other emergency situations.

23. Term and Termination

- A. The SFA or the FSMC may terminate the contract for cause or for convenience by giving 60 days written notice.
- B. At any time, because of circumstances beyond the control of the FSMC or the SFA, either party may terminate the contract by giving 10 days written notice to the other party.
- C. Neither the FSMC nor the SFA shall be responsible for any losses resulting should the fulfillment of the terms of the contract be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God, or for any acts not within the control of the FSMC or the SFA, respectively, and which by the exercise of due diligence they were unable to prevent.

24. Nonperformance by the FSMC

- A. The FSMC is required to provide a Performance Bond in the amount of 10% (dollar amount or percentage of the total bid price [Total FSMC Costs]) as a guarantee of performance of all terms outlined under this contract. The amount/percentage should not be unreasonable in that it would prevent full and open competition. The Performance Bond provides the SFA recourse in the event that contractual obligations are not satisfactorily performed.
- B. In the event of the FSMC's nonperformance under this contract and/or the violation or breach of the contract terms, the SFA shall have the right to pursue all administrative, contractual, and legal remedies against the FSMC and shall have the right to seek all sanctions and penalties as may be appropriate.

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- C. The FSMC shall reimburse the SFA the full amount of any meal over-claims which are attributable to the FSMC's negligence, including those over-claims based on review or audit findings that occurred during the effective dates of the original and renewal contracts.
- D. The SFA shall notify DFN in the event of nonperformance by the FSMC.

25. Certifications

- A. The FSMC shall comply with Sections 3702 of the Contract Work Hours and Safety Standards Act (Act), 40 U.S.C. §3701-3708, as supplemented by the Department of Labor regulations, Title 29 CFR Part 5. Under Section 3702 of the Act, the FSMC shall be required to compute the wages of every laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible, provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of forty hours in any work week.
- B. The FSMC shall comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented in Department of Labor regulations, Title 41 CFR Part 60.
- C. The FSMC shall comply with the following civil rights laws, as amended: Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CFR Parts 15, 15a and 15b; the Americans with Disabilities Act; the FNS Instruction 113-1, Civil Rights Compliance and Enforcement in School Nutrition Programs.
- D. The FSMC shall comply with the Buy American provision for contracts that involve the purchase of food, Title 7 CFR §210.21(d).
- E. The FSMC shall sign (in blue ink) the Certification Regarding Debarment and Suspension, Appendix D, which is made a part of this contract. (Title 2 CFR Part 180) This certification assures the SFA that the FSMC has not been debarred from entering into contracts with the Federal Government, or any other entity receiving Federal funds, or suspended from entering contracts during a time when the FSMC is being investigated for a legal action which is being taken to debar the FSMC from contracting activities.
- F. The FSMC shall comply with all applicable standards, orders, or requirements issued under the Clean Air Act (Title 42 U.S.C. 7401-7671), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency. Violations can be reported electronically at <https://www.epa.gov/enforcement/report-environmental-violations>.
- G. The FSMC shall comply with the mandatory standards and policies relating to energy efficiency that are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163).
- H. The FSMC shall sign (in blue ink) the Lobbying Certification, Appendix E, which is made a part of this contract. If applicable, the FSMC has also completed and submitted Standard Form-LLL, Disclosure of Lobbying Activities, Appendix E. If no lobbying activity occurred, the FSMC is still required to sign (in blue ink) the Disclosure of Lobbying Activities, Appendix E. (Title 2 CFR Part 418)
- I. The FSMC shall sign (in blue ink) the Certification of Independent Price Determination, Appendix F, which is incorporated herein by reference and made part of this contract.

26. Insurance

- A. The FSMC is required to be insured adequately to support the terms of the contract. The FSMC shall maintain the insurance coverage set forth below for each accident provided by insurance companies authorized to do business in the state of Pennsylvania. A Certificate of Insurance of the FSMC's insurance coverage indicating these amounts must be submitted at the time of award.

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- B. The FSMC shall have in effect during all times under this agreement, comprehensive general liability insurance, including products and completed operations liability, contractual liability, and independent contractor's liability coverage and personal injury. Minimum coverage shall be \$1,000,000 per incident/per person for general liability.
1. General Liability – \$1,000,000
 2. Workman's Compensation – \$1,000,000
 3. Vehicle Insurance – \$100,000
 4. Umbrella Liability – \$5,000,000
- C. The SFA shall be named as additional insured on the General Liability and Automobile insurance policy. The FSMC must provide a waiver of subrogation in favor of the SFA for General Liability, Automobile, and Worker's Compensation.
- D. In addition, the FSMC shall provide fire and theft insurance at its own expense to cover any risk created by fire and/or theft to its property located on the premises of the SFA. The FSMC further agrees to provide all necessary fire and/or theft insurance to cover clothes, garments and other articles owned by their employees.
- E. The contract of insurance shall provide for notice to the SFA of cancellation of insurance policies 30 days before such cancellation is to take effect.
27. Summer Food Service Program (SFSP) (See letter B under 1 (Scope and Purpose) of the Standard Terms and Conditions for verification of participation)
- A. If participating, then the SFA shall offer free meals to all eligible children participating in the SFSP. If the FSMC will operate the SFSP (including the preparation, record keeping, and delivery of meals), a flat price per meal cost must be submitted as part of this RFP for the SFSP (Attachment SFSP1, SFSP Projected Operating Costs). In accordance with Title 7 CFR §225.15 the SFA cannot contract out the management responsibilities of the SFSP. The SFA shall be responsible for ensuring that the food service operation conforms to all program requirements outlined in Title 7 CFR Part 225. The SFA shall be responsible for determining eligibility for all SFSP sites. The SFA as a SFSP sponsor is responsible for conducting and documenting the required site visits of all sites for pre-approval and during operation of the program.
- B. The SFSP will operate from N/A to N/A.
28. Child and Adult Care Food Program (CACFP) (See letter B under 1 (Scope and Purpose) of the Standard Terms and Conditions for verification of participation)
- If participating, then the SFA shall offer meals to all eligible children and adults participating in the CACFP, respectively. If the FSMC will operate the CACFP (including the preparation, record keeping, and delivery of meals), a flat price per meal cost must be submitted as part of this RFP for the CACFP (Attachment CACFP1, CACFP Projected Operating Costs). In accordance with Title 7 CFR §226.15 the SFA cannot contract out the management responsibilities of the CACFP. The SFA shall be responsible for ensuring that the food service operation conforms to all program requirements outlined in Title 7 CFR Part 226.
29. Trade Secrets and Proprietary Information
- A. During the term of the Agreement, the FSMC may grant to the SFA a nonexclusive right to access certain proprietary materials of the FSMC, including menus, recipes, signage, food service surveys and studies, management guidelines and procedures, operating manuals, software (both owned by and licensed by the FSMC), and similar compilations regularly used in FSMC business operations (trade secrets). The SFA shall not disclose any of the FSMC's trade secrets or other confidential information, directly or indirectly, during or after the term of the Agreement. The SFA shall not photocopy or otherwise duplicate any such material without the prior written consent of the FSMC. All trade secrets and other confidential information shall remain the exclusive property of the FSMC and shall be returned to the FSMC immediately upon termination of the agreement. The SFA shall not use any confusingly similar names, marks, systems, insignia, symbols,

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procedures, and methods. Without limiting the forgoing and except for software provided by the SFA, the SFA specifically agrees that all software associated with the operation of the food service, including without limitation, menu systems, food production systems, accounting systems, and other software, are owned by or licensed to the FSMC and not the SFA. Furthermore, the SFA's access or use of such software shall not create any right, title interest, or copyright in such software and the SFA shall not retain such software beyond the termination of the Agreement. In the event of any breach of this provision, the FSMC shall be entitled to equitable relief, including an injunction or specific performance, in addition to all other remedies otherwise available. This provision shall survive termination of the Agreement.

- B. Any discovery, invention, software, or programs paid for by the SFA shall be the property of the SFA to which the State Agency and USDA shall have unrestricted rights.

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Appendix A

SFA Certification of Acknowledgement

Please initial below next to each statement certifying that you have read and fully understand the contents of this contract.

- A. I certify that I, Benjamin J. Enders, on behalf of Jersey Shore Area School District, have read and fully understand the contents of this contract. I understand that the SFA must maintain oversight of the food service operations and that these responsibilities will not be delegated to the FSMC. I also understand that the SFA is responsible for closely monitoring the FSMC contract and the FSMC's daily activities.

Initial Here: _____

- B. I certify that I have chosen a Cost Reimbursable contract, and will follow the according procedures.

Initial Here: _____

- C. I certify that I will not enter into an agreement with an FSMC that has a real or apparent conflict of interest. This includes FSMCs that provide recommendations, develop or draft specifications, requirements, statements of work, requests for proposals, contract terms and conditions, or other documents for use in conducting procurement.

Initial Here: _____

- D. I certify that I, nor any employees (including School Board members) of Jersey Shore Area School District, will not solicit or accept donations, gratuities, nor favors from current or potential FSMCs (i.e. gifts, golf outings, meals, etc.).

Initial Here: _____

- E. I certify that I will appropriately and in a timely manner respond to all bid protests and concerns raised by potential FSMCs.

Initial Here: _____

- F. I certify that Jersey Shore Area School District has a written Code of Conduct that addresses conflicts of interest and governing the performance of its employees engaged in the selection, award and administration of contracts, and will make sure all employees are aware of said standards.

Initial Here: _____

- G. I have read and understand what the allowable costs are for all of the applicable CN programs.

Initial Here: _____

- H. I certify that Jersey Shore Area School District will be legally responsible for the conduct of the non-profit school food service program, and shall supervise the food service operations in such manner as will ensure compliance with the rules and regulations of PDE and the USDA regarding each of the CN programs covered by this contract.

Initial Here: _____

- I. I certify that all food service employees and those responsible for the oversight of the contract and FSMC's operations meet the minimum Professional Standards requirements.

Initial Here: _____

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Bjm

J. I certify that **Jersey Shore Area School District** shall retain control of the CN programs' non-profit school food service account, signature authority, and overall financial responsibility for the CN programs. This includes access to CN PEARS, COMPASS or PrimeroEdge Student Eligibility System.

Initial Here: _____

K. I certify that CN programs are the responsibility of **Jersey Shore Area School District** and **Jersey Shore Area School District** is responsible for all contractual agreements entered into in connection with the CN programs.

Initial Here: _____

L. I certify that **Jersey Shore Area School District** will be responsible for determining student eligibility for all applicable programs and that **The Nutrition Group** will have no involvement in the process.

Initial Here: _____

M. I certify that **Jersey Shore Area School District** will retain all records for the current year plus three years from the end of the contract including any renewals.

Initial Here: _____

N. I certify that all food will be in compliance with the current meal standards and Local Wellness Policy.

Initial Here: _____

O. I certify that **Jersey Shore Area School District** will monitor **The Nutrition Group** in order to ensure compliance with USDA regulations.

Initial Here: _____

P. I certify **Jersey Shore Area School District** will create an advisory board composed of students, teachers, and parents to assist in menu planning.

Initial Here: _____

Q. I certify that **Jersey Shore Area School District** will not delegate any of the above responsibilities to the FSMC.

Initial Here: _____

R. I hereby certify that neither **Jersey Shore Area School District** nor its principals/authorized representatives is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency.

Initial Here: _____

S. I further certify that neither **Jersey Shore Area School District** nor any of its principals /authorized representatives has a reported criminal background that would affect the receipt of Federal funds.

Initial Here: _____

T. I certify that **The Nutrition Group** is not a paid consultant or contractor with **Jersey Shore Area School District** in any other capacity than for this contract.

Initial Here: _____

For DFN use only:

B/m

I certify under penalty of perjury that the information on these forms is true and correct, and that I will immediately report to the state agency any changes that occur to the information submitted. I understand that this information is being given in connection with receipt of federal funds. The state agency may verify information; and the deliberate misrepresentation of information will subject me to prosecution under applicable federal and state criminal statutes.

On behalf of **Jersey Shore Area School District**, I hereby agree to comply with all state and federal laws and regulations governing the CN programs administered by the state agency. In accordance with Federal law and USDA policy, **Jersey Shore Area School District** does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. I will ensure that all monthly claims for reimbursement are true and correct and that records are available to support these claims.

Name of Authorized Representative

Benjamin J. Enders

Title of Authorized Representative

Business Manager

Signature of Authorized Representative
(in blue ink only)

Date Signed

For DFN use only:

Bjm

Appendix B

FSMC Certification of Acknowledgement

Please initial below next to each statement certifying that you have read and fully understand the contents of this contract.

- A. I certify that I, Jim Keller, on behalf of **The Nutrition Group**, have read and fully understand the contents of this contract.

Initial Here: _____

- B. I certify that I, nor any of the employees of **The Nutrition Group**, have not received any solicitations from any **Jersey Shore Area School District** employee. In addition, I certify that no gifts, donations, or anything of monetary value (i.e. golf outings, meals, etc.) have been provided.

Initial Here: _____

- C. I certify that employees of **The Nutrition Group** will be trained to understand and comply with all necessary trainings including the current written Code of Conduct authored by **Jersey Shore Area School District**.

Initial Here: _____

- D. I certify that all of **The Nutrition Group** food service employees meet the minimum Professional Standards requirements.

Initial Here: _____

- E. I certify that **Jersey Shore Area School District** will be legally responsible for the conduct of the non-profit school food service program, and shall have access to all necessary documents, which will be maintained onsite, including but not limited to all contracts with vendors so that they may supervise the food service operations in such manner as will ensure compliance with the rules and regulations of PDE and the USDA regarding each of the CN programs covered by this contract.

Initial Here: _____

- F. I certify that **The Nutrition Group** will not have control of the CN programs' non-profit school food service account, signature authority, and overall financial responsibility for the CN programs. This includes access to CN PEARS, COMPASS or the PrimeroEdge Student Eligibility System.

Initial Here: _____

- G. I certify that **Jersey Shore Area School District** will be responsible for determining student eligibility for all applicable programs and that **The Nutrition Group** will have no involvement in the process.

Initial Here: _____

- H. I certify that **The Nutrition Group** will follow the 21-day menu for the first 21-days of service, without change.

Initial Here: _____

- I. I certify that all food will be in compliance with the current meal standards and Local Wellness Policy.

Initial Here: _____

For DFN use only:

Bjm

J. I certify that **The Nutrition Group** will comply with all applicable standards, orders, or requirements issued under the Clean Air Act and the Federal Water Pollution Control Act and will report violations to the Federal awarding agency and the Regional Office of the Environmental Protection Agency.

Initial Here: _____

K. I hereby certify that neither **The Nutrition Group** nor its principals/authorized representatives is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency.

Initial Here: _____

L. I further certify that neither **The Nutrition Group** nor any of its principals /authorized representatives has a reported criminal background that would affect the involvement in CN programs.

Initial Here: _____

M. I certify that **The Nutrition Group** is not a paid consultant or contractor with **Jersey Shore Area School District** in any other capacity than for this contract.

Initial Here: _____

I certify under penalty of perjury that the information on these forms is true and correct, and that I will immediately report to the SFA any changes that occur to the information submitted. I understand that this information is being given in connection with receipt of federal funds. The state agency may verify information; and the deliberate misrepresentation of information will subject me to prosecution under applicable federal and state criminal statutes.

On behalf of **The Nutrition Group**, I hereby agree to comply with all state and federal laws and regulations governing the CN programs administered by the state agency. In accordance with Federal law and USDA policy, **The Nutrition Group** does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Name of Authorized Representative

Jim Keller

Title of Authorized Representative

Regional Manager

Signature of Authorized Representative
(in blue ink only)

Date Signed

For DFN use only:

Bjm

Appendix C

Acknowledgement of Personnel Relationships

☐ Yes ☒ No (choose one), the **Jersey Shore Area School District** employs the same person/people that is/ are employee(s) of the **The Nutrition Group**.

If Yes, we the undersigned certify that the employee(s):

- Does/will not have a real or apparent conflict of interest.
- Does/will not participate in the selection, award, or administration of the contract.
- Does/will not have access to or control of the food service financial account.
- Does/will not be involved in the establishment of the selling prices for all reimbursable and non-reimbursable meals, a la carte items, adult meals, catering, or vending items.
- Does/will not have access to CN PEARS, COMPASS, or the PrimeroEdge Student Eligibility System.
- Does/will not be involved in the completion, distribution or collection of the parent letters and household applications for free and reduced price meals.
- Does/will not be involved in the determination or verification of eligibility for free and reduced price meals.

Employee Name	SFA Position Title and Job Duties	FSMC Position Title and Job Duties
Enter Name Here	Enter Job Title and Duties Here	Enter Job Title and Duties Here
Enter Name Here	Enter Job Title and Duties Here	Enter Job Title and Duties Here
Enter Name Here	Enter Job Title and Duties Here	Enter Job Title and Duties Here
Enter Name Here	Enter Job Title and Duties Here	Enter Job Title and Duties Here

Jersey Shore Area School District

SFA

Signature (in blue ink only) of Authorized Representative

Benjamin J. Enders

Printed Name of Authorized Representative

Business Manager

Title

Date Signed

The Nutrition Group

FSMC

Signature (in blue ink only) of Authorized Representative

Jim Keller

Printed Name of Authorized Representative

Regional Manager

Title

Date Signed

For DFN use only:

Bjm

Appendix D

Certification Regarding Debarment and Suspension

This certification is required by the regulations implementing Executive Order 12549 and 12689, "Debarment and Suspension" (Title 2 CFR Part 180). These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

- (1) The prospective participant certifies, by submission of this proposal, that neither it nor its principals:
- (a) Are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name of FSMC	<u>The Nutrition Group</u>
Name of Authorized Representative	<u>Jim Keller</u>
Title of Authorized Representative	<u>Regional Manager</u>
Signature of Authorized Representative (in blue ink only)	<u></u>
Date Signed	<u></u>

For DFN use only: <u>Bjm</u>

Appendix E

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Name of FSMC	<u>The Nutrition Group</u>
Name of Authorized Representative	<u>Jim Keller</u>
Title of Authorized Representative	<u>Regional Manager</u>
Signature of Authorized Representative (in blue ink only)	<u></u>
Date Signed	<u></u>

For DFN use only:

B/m

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

☐ Applicable ☒ Not Applicable
(This form must be signed regardless of Applicability)

1. Type of Federal Action: _____ a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: _____ a. bid/offer/application b. initial award c. post-award	3. Report Type: _____ a. initial filing b. material change For Material Change Only: Year _____ Quarter _____ Date of Last Report _____
4. Name and Address of Reporting Entity: Prime _____ Subawardee _____ Tier, if known: _____ Congressional District, if known: _____	5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known: _____	
6. Federal Department/Agency: _____	7. Federal Program Name/Description: _____ CFDA Number, if applicable: _____	
8. Federal Action Number, if known: _____	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Entity: (last name, first name, MI) _____ 10. b. Individuals Performing Services (including address if different from No. 10.a.) (Attach Continuation Sheet(s) SF-LLL-A If Necessary) (if individual, last name, first name, middle)		
11. Amount of Payment (check all that apply): \$ _____ Actual \$ _____ Planned	13. Type of payment (check all that apply): ____ a. retainer ____ b. one-time fee ____ c. commission ____ d. contingent fee ____ e. deferred ____ f. other, specify: _____	
12. Form of Payment (check all that apply): ____ a. cash ____ b. in-kind; specify: Nature _____ Actual _____	14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or member(s) contracted for Payment indicated in Item 11: (Attach Continuation Sheet(s) SF-LLL-A, if necessary)	
15. Are Continuation Sheet(s) SF-LLL-A Attached: Yes _____ (Number _____) No _____		
16. Information requested through this form is authorized by Title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
Signature: (in blue ink only) _____ Name: <u>Jim Keller</u> Title: <u>Regional Manager</u> Telephone: _____ Date: _____		

For DFN use only:

Bjm

DISCLOSURE OF LOBBYING ACTIVITIES
CONTINUATION SHEET SF-LLL-A

Reporting Entity: _____ Page _____ of _____

For DFN use only:

Bjm

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use of SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee; e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state, and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) Number, Invitation for Bid (IFB) Number; grant announcement number; the contract, grant or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes e.g., "RFP-DE-90-001".
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check all that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check all that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether a SF-LLL-A Continuation Sheet(s) is attached. List number of sheets, if yes.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget. Paperwork Reduction Project (0348-00046), Washington, DC 20503.

For DFN use only: *Bjm*

Appendix F

Independent Price Determination Certificate

Both the School Food Authority (SFA) and Food Service Management Company (offeror) shall execute this Certificate of Independent Price Determination.

Jersey Shore Area School District

SFA

The Nutrition Group

FSMC

- (A) By submission of this offer, the offeror certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:
- (1) The prices in this offer have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
 - (2) Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening in the case of an advertised procurement or prior to award in the case of a negotiated procurement, directly or indirectly to any other offeror or to any competitor; and
 - (3) No attempt has been made or will be made by the offeror to induce any person or firm to submit or not to submit, an offer for the purpose of restricting competition.
- (B) Each person signing this offer on behalf of the Food Service Management Company certifies that:
- (1) He or she is the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein, and has not participated and will not participate in any action contrary to (A)(1) through (A)(3) above; or
 - (2) He or she is not the person in offeror's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in any action contrary to (A)(1) through (A)(3) above, and as their agent does hereby so certify and he or she has not participated and will not participate in any action contrary to (A)(1) through (A)(3) above.

To the best of my knowledge, this Food Service Management Company, its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.

Regional Manager

Signature (in blue ink only) of FSMC's Authorized Representative Title Date

In accepting this offer, the SFA certifies that no representative of the SFA has taken any action that may have jeopardized the independence of the offer referred to above.

Business Manager

Signature (in blue ink only) of SFA's Authorized Representative Title Date

NOTE: ACCEPTING A BIDDER'S OFFER DOES NOT CONSTITUTE AWARD OF THE CONTRACT.

For DFN use only:

Bjm

Appendix G

Sample Minimum Food Specifications

These are minimum specifications. The SFA is encouraged to provide more details that align with the 21-day menu.

Meat/Seafood

All meats, meat products, poultry, poultry products, and fish must be Government inspected.

- Beef, lamb, and veal shall be USDA Grade Choice or better.
- Pork shall be U.S. No. 1 or U.S. No. 2.
- Poultry shall be U.S. Government Grade A.
- Seafood to be top grade; frozen fish must be a nationally distributed brand, packed under continuous inspection of USDA.

Dairy Products

All dairy products must be Government inspected.

- Fresh eggs shall be USDA Grade A or equivalent, 100% candled.
- Frozen eggs must be USDA inspected.
- Milk shall be pasteurized Grade A.

Fruits and Vegetables


- Fresh fruits and vegetables selected according to written specifications for freshness, quality, and color – U.S. Grade A Fancy.
- Canned fruits and vegetables selected to requirements U.S. Grade A Choice or fancy (fruit to be packed in light syrup or natural juices).
- Frozen fruits and vegetables shall be U.S. Grade A Choice or better.

Baked Products

- Bread, rolls, cookies, pies, cakes, and pudding either prepared or baked on premises or purchased on a quality level commensurate with meeting USDA breakfast and lunch requirements as applicable.

Staple Groceries

- Staple groceries to be a quality level commensurate with previously listed standards.

For DFN use only: 

Jersey Shore Elementary School Breakfast Menu

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Belgian Waffles w/ Syrup Chilled Juice or Fruit Milk Choice	Scrambled Eggs with Toast Chilled Fruit or Juice Milk Choice	Breakfast Pizza Chilled Juice or Fruit Milk Choice	Pancakes with Syrup Chilled Juice or Fruit Milk Choice	Sausage Egg and Cheese on Muffin Chilled Fruit or Juice Milk Choice
Cinnamon French Toast w/ Syrup Chilled Juice or Fruit Milk Choice	Scrambled Eggs with Toast Chilled Fruit or Juice Milk Choice	Breakfast Pizza Chilled Juice or Fruit Milk Choice	Whole Grain Funnell Cake Chilled Juice or Fruit Milk Choice	Sausage Egg and Cheese on Muffin Chilled Fruit or Juice Milk Choice
Belgian Waffles w/ Syrup Chilled Juice or Fruit Milk Choice	Scrambled Eggs with Toast Chilled Fruit or Juice Milk Choice	Breakfast Pizza Chilled Juice or Fruit Milk Choice	Pancakes with Syrup Chilled Juice or Fruit Milk Choice	Sausage Egg and Cheese on Muffin Chilled Fruit or Juice Milk Choice
Cinnamon French Toast w/ Syrup Chilled Juice or Fruit Milk Choice	Scrambled Eggs with Toast Chilled Fruit or Juice Milk Choice	Breakfast Pizza Chilled Juice or Fruit Milk Choice	Whole Grain Dutch Waffle Chilled Juice or Fruit Milk Choice	Sausage Egg and Cheese on Muffin Chilled Fruit or Juice Milk Choice
Belgian Waffles w/ Syrup Chilled Juice or Fruit Milk Choice				

Offered Daily:

Assorted Baked Goods
Cereal with Toast
Yogurt Parfaits / Smoothies
Yogurt w/ Toast

Milk Choices Offered Daily

Fat Free Chocolate, Fat Free Strawberry, Fat Free Vanilla,
Fat Free White and Low Fat White

Meal Prices

Paid \$1.20
Reduced \$.30

The School District does not discriminate on the basis of age, race, color, national or ethnic origin, sex or handicap in employment practices or in administration of any of its education programs and activities in accordance with applicable federal statutes and regulations. This institution is an equal opportunity provider and employer.

Jersey Shore Secondary Breakfast Menu

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Pancake and Sausage Wrap Chilled Fruit or Juice Milk Choice	Ham, Egg, and Cheese on Bagel Chilled Fruit or Juice Milk Choice	Cinnamon French Toast with Syrup Chilled Juice or Fruit Milk Choice	Breakfast Burrito Egg, Sausage & Cheese Chilled Juice or Fruit Milk Choice	Breakfast Pizza Chilled Fruit or Juice Milk Choice
Pancake and Sausage Wrap Chilled Fruit or Juice Milk Choice	Sausage, Egg, and Cheese on Bagel Chilled Fruit or Juice Milk Choice	Cinnamon French Toast with Syrup Chilled Juice or Fruit Milk Choice	Scrambled Eggs with Toast Chilled Juice or Fruit Milk Choice	Breakfast Pizza Chilled Fruit or Juice Milk Choice
Pancake and Sausage Wrap Chilled Fruit or Juice Milk Choice	Ham, Egg, and Cheese on Bagel Chilled Fruit or Juice Milk Choice	Cinnamon French Toast with Syrup Chilled Juice or Fruit Milk Choice	Breakfast Burrito Egg, Sausage & Cheese Chilled Juice or Fruit Milk Choice	Breakfast Pizza Chilled Fruit or Juice Milk Choice
Pancake and Sausage Wrap Chilled Fruit or Juice Milk Choice	Sausage Egg, and Cheese on Bagel Chilled Fruit or Juice Milk Choice	Cinnamon French Toast with Syrup Chilled Juice or Fruit Milk Choice	Scrambled Eggs with Toast Chilled Juice or Fruit Milk Choice	Breakfast Pizza Chilled Fruit or Juice Milk Choice
Pancake and Sausage Wrap Chilled Fruit or Juice Milk Choice				

Offered Daily:

Assorted Baked Goods

Cereal with Toast

Yogurt Parfaits / Smoothies

Yogurt w/ Toast

Meal Prices:

Paid \$1.20

Reduced \$.30

Milk Choices Offered Daily

Fat Free Chocolate, Fat Free Strawberry, Fat Free Vanilla,
Fat Free White and Low Fat White

The School District does not discriminate on the basis of age, race, color, national or ethnic origin, sex or handicap in employment practices or in administration of any of its education programs and activities in accordance with applicable federal statutes and regulations. This institution is an equal opportunity provider and employer.

Jersey Shore Elementary

Lunch Menu

						Daily Alternates:
BBQ Rib on Bun Baked Beans Cinnamon Applesauce Milk Choice	Chicken Sliders w/ Honey Mustard Mixed Vegetables Sliced Peaches Milk Choice	Soft Tacos Corn Niblets Mixed Fruit Milk Choice	Italian Dunkers Steamed Broccoli Diced Peas Milk Choice	Cheesesteak Wrap Diced Carrots Fresh Banana Milk Choice	Peanut Butter & Jelly Chef Salad w/ Roll Yogurt w/ Bagel	
Corn Dog Nuggets Steamed Cauliflower Blueberry Crisp Milk Choice	Popcorn Chicken Bowl Mashed Potatoes Diced Peaches Milk Choice	French Toast Sticks w/ Sausage Patties Tater Tots Mandarin Oranges Milk Choice	Sauteed Pierogies w/ Fresh Bread Green Beans Diced Peas Milk Choice	Chicken Stir-Fry over Fluffy Rice Oriental Vegetables Pineapple Pieces Milk Choice	Peanut Butter & Jelly Ham & Cheese Wrap Yogurt w/ Belly Bears	
Meatball Hoagie Golden Corn Sliced Strawberries Milk Choice	Mozzarella Cheese Sticks w/ Sauce Steamed Broccoli Mixed Fruit Milk Choice	Chicken Patty on Bun Mashed Potatoes Mandarin Oranges Milk Choice	Pulled Pork Sliders Mixed Vegetables Applesauce Milk Choice	Beef Mexi Cup Refried Beans Diced Peas Milk Choice	Peanut Butter & Jelly Grilled Chicken Salad w/ Roll Yogurt w/ Bagel	
Cheesesteak Hoagie Potato Wedges Pineapple Tidbits Milk Choice	Turkey & Cheese on a Pretzel Bun Crispy Green Beans Applesauce Milk Choice	Macaroni with Cheese & Sliced Bread Steamed Broccoli Sliced Peaches Milk Choice	Homemade Ham Pot Pie Carrot Coins Fresh Apple Milk Choice	Crunchy Fish Fillet Sandwich Vegetable Blend Orange Slices Milk Choice	Peanut Butter & Jelly Italian Hoagie Yogurt w/ Belly Bears	
Grilled Cheese Sandwich Honey Glazed Carrots Tropical Fruit Salad Milk Choice						The School District does not discriminate on the basis of age, race, color, national or ethnic origin, sex or handicap in employment practices or in advancement of any of its education programs and activities in accordance with applicable federal statutes and regulations. This includes an equal opportunity provider and employee.
Monday Chicken Nuggets with Slice of Bread Italian Sub	Tuesday Hot Dog on a Bun Turkey Cheese Wrap	Wednesday Cheesaburger on a Bun Cold Ham & Cheese Sandwich	Thursday Popcorn Chicken with Slice of Bread Turkey Cheese Hoagie	Friday Cheese Pizza Italian and Cheese Wrap		myschoolbucks.com The Simple Way To Pay Sign up for your free account

Fresh Fruits and Vegetables Offered Daily

*Vegetables may include:
Broccoli Florets
Baby Carrots
Dark Leafy Greens
Legume Salads
Celery & Cucumber
*May choose two 1/2 cup servings
Applesauce
*May choose one 1/2 cup serving

Elementary Lunch Prices:

Full Price \$2.30 Reduced \$.40

Milk Choices

Offered Daily

Fat Free Chocolate, Fat Free
Strawberry, Fat Free Vanilla,

Fat Free White and Low Fat White

Menus Subject to Change

Jersey Shore High School Menu

The Grill

May Include Daily
Grilled Chicken Sandwich
Cheeseburger on a Bun
Breaded Chicken Sandwich
Spicy Breaded Chicken Sandwich
BBQ Rib on a Bun

Salads

May Include Daily
Roast Turkey & Cheese Salad
Garden Salad with Cheese
Chef Salad
Breaded Chicken Salad

Pizza

See Daily Menu Selections
Hot Buffalo Chicken Pizza
Pepperoni Pizza
Cheese Pizza

A wide variety of sandwiches, wraps, specialty salads and yogurt parfaits are available daily!

The Deli

Egg Salad Sandwich
Buffalo Chicken
Oven Roasted Turkey and Cheese
Ham & Cheese

*Must take at least one 1/2 cup of fruit or vegetable
*Vegetable Bar
*Fruits Include:

Crisp Apple
Sliced Peaches
Mixed Fruit
Fresh Orange
Banana
Pineapple Tidbits
Diced Pears
Applesauce

Milk Choices Offered Daily:
1% white, non-fat white, non-fat flavored

Lunch Prices: Paid \$2.15 Reduced \$1.40

The School District does not discriminate on the basis of age, race, color, national or ethnic origin, sex or handicap in employment practices or in administration of any of its education programs and activities in accordance with applicable federal statutes and regulations. This institution is an equal opportunity provider and employer.

MENUS SUBJECT TO CHANGE

Hot Wing Hoagie Vegetable Blend Sliced Peaches Milk Choice	Ham & Cheese Pretzel Melt Diced Carrots Mixed Fruit Cup Milk Choice	Specialty Burger Sweet Potato Fries Chilled Apple Slices Milk Choice	Spaghetti & Meatballs w/ Garlic Breadstick Caesar Salad Diced Pears Milk Choice	French Toast Sticks with Sausage Patties Tater Tots Mandarin Oranges Milk Choice
Chicken and Cheese Quesadilla Refried Beans Sliced Strawberries Milk Choice	Pulled Pork Sliders Oven Baked Fries Cinnamon Applesauce Milk Choice	Buffalo-style Grilled Cheese Sandwich Seasoned Green Beans Fresh Banana Milk Choice	Deluxe Philly Cheesesteak Sub Steamed Broccoli Pineapple Tidbits Milk Choice	Sweet & Spicy Chicken Bowl Corn Niblets Mixed Fruit Milk Choice
Popcorn Chicken Bowl w/ Roll Mashed Potatoes Fresh Apple Milk Choice	Swedish Meatballs over Rice Steamed Broccoli Peach Crisp Milk Choice	Pasta Bar Green Beans Mandarin Oranges Milk Choice	Grilled Chicken Club Steamed Cauliflower Tropical Fruit Salad Milk Choice	Buttery Pierogies Fresh Sliced Bread Carrot Coins Diced Pears Milk Choice
General Tso's Chicken over Fluffy Rice Oriental Vegetables Pineapple Chunks Milk Choice	Mexican Bar Refried Beans Diced Pears Milk Choice	Macaroni & Cheese w/ Fresh Roll Stewed Tomatoes Fruit Cup Milk Choice	Zesty Meatball Sub Crispy Green Beans Sweet Applesauce Milk Choice	Tangy Baha Fish Tacos Tater Tots Orange Slices Milk Choice
Grilled Cheese w/ Tomato Soup Steamed Broccoli Chilled Peach Cup Milk Choice				

Procedures Pre-bid Opening

1. Any request for clarification or protest of specifications on the bid point calculator and evaluation criteria must be received by the business manager in writing before the date of the scheduled bid opening.
2. Upon receipt of a timely protest, the business manager shall determine if the date for the bid opening or closing date for receipt of proposals should be postponed. If the bid opening date is postponed, the business manager will contact all parties who were furnished a copy of the bid specifications to advise that an appeal has been filed and that the bid opening or closing date for receipt of proposals is postponed until a decision has been issued. Notice of any postponement will be made in writing.
3. Representatives of Jersey Shore Area School District and the protestor shall meet and/or discuss the substantive issues raised in a timely manner. Upon completions of the meeting or discussion between Jersey Shore Area School District and the protestor, the business manager will transmit a final decision in writing to the protestor and to all parties submitting bids.
4. Upon issuance of the written decision to a timely protest, the business manager and administrative services will issue an addendum to reschedule the date of bid opening or closing for the receipt of proposals. Any change of the previously- specified dates will be made in writing to the protestor and to all parties submitting a bid.

Procedures After Bid Award

1. Protests regarding the bid award must be submitted in writing and received by the business manager not more than 14 days the bid award notification is issued.
2. Any protest must specify the factual basis of the bid protest, an itemization of all procedural and substantive objections to the bid award, and all documentary evidence supporting the bid protest.
3. Protest shall be limited to irregularities in the bid or evaluation process and may not seek re-evaluation of the subjective or objective evaluations used to award the bid.
4. The business manager shall review the timely protest and issue a written determination to the protestor. The business manager may meet with the bid protestor at his/her discretion to discuss the protest. The decision of the bid protest is final and not subject to additional internal review.
5. Notice of any protest and all decision will be provided to the bid recipient and all other bidding parties.
6. If a bid protest is granted, the business manager shall notify the bid recipient and all bidders in writing of the decision and of further action to be taken in conjunction with the bid input from the federal/or state agencies involved.
7. An appeal to state or federal agencies may only be commenced following the exhaustion of the internal appeal mechanism as set forth.

NSLP Cost Reimbursable
Average Daily Participation (ADP)
SFA: Jersey Shore Area School District

Do not include Special Functions

44 n f 85

NSLP Cost Reimbursable**Cost Responsibility Detail Sheet for SFA: Jersey Shore Area School District**

The SFA has deemed the following cost responsibility schedule to be a necessary part of this bid specification. Costs that are not provided for under the standard contract terms and conditions, but are necessary for the effective on-site operation of the food service program and are directly incurred for the SFA's operation, must be assigned by the SFA prior to the bid opening and designated below:

Food:	FSMC	SFA	N/A
Food Purchases	X		
Commodity Processing Charges	X		
Processing and Payment Invoices	X		
Labor for Employees:	FSMC	SFA	N/A
Fringe Benefits and Insurance	X	X	
Payroll Taxes	X	X	
Preparation and Processing Payroll	X		
Retirement	X	X	
Salaries/Wages	X	X	
Unemployment Compensation	X	X	
Workers Compensation	X	X	
The items listed below with an asterisk (*) are direct cost items that may or may not apply to each SFA. At local discretion, based upon actual practice and need, the SFA should assign cost responsibility for those items applicable to their operation or designate them as not applicable (N/A).			
China/Silverware/Glassware:	FSMC	SFA	N/A
Initial Inventory		X	
Replacement During Operation		X	
Telephone:	FSMC	SFA	N/A
Local		X	
Long Distance		X	
Trash Removal:	FSMC	SFA	N/A
From Kitchen		X	
From Dining Area		X	
From Premises		X	
Equipment Replacement:	FSMC	SFA	N/A
Expendable		X	
Non-expendable		X	
Equipment Repair:	FSMC	SFA	N/A
Kitchen Equipment		X	
*Vehicle Maintenance		X	
*Storage Costs:	FSMC	SFA	N/A
Food	X		
Supplies	X		
*Employee Recruitment:	FSMC	SFA	N/A
Initial		X	
Replacement		X	
*Product and Public Liability:	FSMC	SFA	N/A
Equipment		X	
Insurance		X	

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Cost Responsibility Detail Sheet for SFA: Jersey Shore Area School District

*Taxes:	FSMC	SFA	N/A
Sales			X
Other			X
Other Expenses:	FSMC	SFA	N/A
*Car/Truck Rental (include explanation in RFP)			X
Cleaning/Janitorial Supplies	X		
*Courier Services (i.e., bank deposits, school deliveries)		X	
Laundry		X	
*License Fees		X	
*Linens		X	
*Office Supplies		X	
*Paper/Disposable Supplies	X		
Pest Control		X	
*Printing		X	
*Promotional Materials	X		
*Tickets/Tokens			X
Uniforms	X		
Indirect Costs:	FSMC	SFA	N/A
Utilities		X	
Indirect Labor			X
Other: add other expenses charged to the food service account. Overhead expenses incurred by the FSMC cannot be included	FSMC	SFA	N/A
Cleaning Responsibilities:	FSMC	SFA	N/A
Cafeteria Walls		X	
Daily Routine Cleaning of Dining Tables and Chairs	X		
Dining Room Floors		X	
Duct Work		X	
Exhaust Fans		X	
Food Preparation Areas (include equipment)	X		
Grease Filters		X	
Grease Traps		X	
Hoods		X	
Kitchen Floors		X	
Kitchen Walls		X	
Light Fixtures		X	
Periodic Waxing and Buffing of Dining Room Floors		X	
Restrooms for Food Service Employees		X	
Serving Areas	X		
Thorough Cleaning of Dining Room Tables and Chairs	X		
Windows		X	
Window Coverings		X	
Other: (list)			

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NSLP COST REIMBURSABLE PROJECTED OPERATING COSTS

School Food Authority
FSMC Name

Jersey Shore Area School District
The Nutrition Group

Contract Begin Date 7/1/2019
Contract End Date 6/30/2020
Days of Service 176

Section 1 - Actual "In-School" Revenue

To be completed by SFA (include SSO Reimbursements, if applicable)

BREAKFASTS:

	<u>MEALS</u>		<u>RATES</u>		<u>REVENUE</u>
Elementary Paid	15,312	\$	1.20	\$	18,374.40
Elementary Tiered Paid	-	\$	-	\$	-
Middle Paid	4,752	\$	1.20	\$	5,702.40
Middle Tiered Paid	-	\$	-	\$	-
Secondary Paid	1,584	\$	1.20	\$	1,900.80
Secondary Tiered Paid	-	\$	-	\$	-
Reduced Price	5,984	\$	0.30	\$	1,795.20
Adult Paid	-	\$	-	\$	-
A la Carte Sales	-	\$	-	\$	-
Subtotal Breakfasts	27,632			\$	27,772.80

LUNCHES:

Elementary Paid	39,072	\$	2.30	\$	89,865.60
Elementary Tiered Paid	-	\$	-	\$	-
Middle Paid	22,704	\$	2.40	\$	54,489.60
Middle Tiered Paid	-	\$	-	\$	-
Secondary Paid	25,872	\$	2.40	\$	62,092.80
Secondary Tiered Paid	-	\$	-	\$	-
Reduced Price	14,432	\$	0.40	\$	5,772.80
Adult Paid	16,205	\$	1.00	\$	16,205.00
A la Carte Sales	109,120	\$	1.00	\$	109,120.00
Subtotal Lunches	227,405			\$	337,545.80

SNACKS/SUPPLEMENTS:

Paid	-	\$	-	\$	-
Reduced Price	-	\$	-	\$	-
Adult Paid	-	\$	-	\$	-
A la Carte Sales	-	\$	-	\$	-
Subtotal Snacks/Supplements	-			\$	-

OTHER:

Special Milk		\$	-
Vending Machine Sales		\$	-
Special Functions (Internal)		\$	9,918.40
Subtotal Other		\$	9,918.40

Total "In-School" Revenue	255,037	\$	375,237.00
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NSLP COST REIMBURSABLE PROJECTED OPERATING COSTS

School Food Authority

Jersey Shore Area School District

Contract Begin Date

7/1/2019

Section 2 - Federal Reimbursements

To be completed by SFA (include SSO Reimbursements, if applicable)

BREAKFASTS:	MEALS	RATES	Reimbursements
Free	- \$	- \$	-
Free, Severe Need	50,336 \$	2.14 \$	107,719.04
Reduced	- \$	- \$	-
Reduced, Severe Need	5,984 \$	1.84 \$	11,010.56
Paid	21,648 \$	0.31 \$	6,710.88
Subtotal Breakfasts	77,968		\$ 125,440.48
HIGH RATE LUNCHES:			
Free	- \$	- \$	-
Reduced	- \$	- \$	-
Paid	- \$	- \$	-
Subtotal High Rate Lunches	-		\$ -
LOW RATE LUNCHES:			
Free	117,392 \$	3.31 \$	388,567.52
Reduced	14,432 \$	2.91 \$	41,997.12
Paid	87,648 \$	0.31 \$	27,170.88
Subtotal Low Rate Lunches	219,472		\$ 457,735.52
SNACKS/SUPPLEMENTS:			
Free	- \$	- \$	-
Reduced	- \$	- \$	-
Paid	- \$	- \$	-
Subtotal Snacks/Supplements	-		\$ -
SPECIAL MILK:			
Paid	- \$	- \$	-
Performance Based Reimbursement (if certified):			
Lunches	- \$	- \$	-
Total Federal Reimbursement	297,440		\$ 583,176.00

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NSLP COST REIMBURSABLE PROJECTED OPERATING COSTS

School Food Authority

Jersey Shore Area School District

Contract Begin Date

7/1/2019

Section 3 - State Reimbursements

To be completed by SFA (include SSO Reimbursements, if applicable)

BREAKFASTS:**MEALS****RATES****Reimbursements**

Free	-	\$	-	\$	-
Free, Severe Need	50,336	\$	0.10	\$	5,033.60
Reduced	-	\$	-	\$	-
Reduced, Severe Need	5,984	\$	0.10	\$	598.40
Paid	21,648	\$	0.10	\$	2,164.80
Subtotal Breakfasts	77,968			\$	7,796.80

LUNCHES:

Free	117,392	\$	0.10	\$	11,739.20
Reduced	14,432	\$	0.10	\$	1,443.20
Paid	87,648	\$	0.10	\$	8,764.80
Additional amount for Lunch if Breakfast participation <=20%	112,464	\$	0.02	\$	2,249.28
Additional amount for Lunch if Breakfast participation >20%	107,008	\$	0.04	\$	4,280.32
Subtotal Lunches	219,472			\$	28,476.80

Total State Reimbursement	297,440	\$	36,273.60
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Section 4 - Other Income

To be completed by SFA

Other Income: Catering (External)	\$	-
Other Income: PDE-3086 Agreements (Sponsor to Sponsor)	\$	15,606.00
Interest Income	\$	-
Total Other Income	\$	15,606.00

Revenue Summary

Total "In-School" Revenue	\$	375,237.00
Total All Reimbursements	\$	619,449.60
Total Other Income	\$	15,606.00

Total Revenue	\$	1,010,292.60
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Commodity Usage @	\$0.2350	219,472	\$	(51,575.92)
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NSLP COST REIMBURSABLE PROJECTED OPERATING COSTS

School Food Authority

Jersey Shore Area School District

Contract Begin Date

7/1/2019

Section 5 - Meal Equivalents

A la Carte Meal Equivalents:

Federal reimb. - free, high lunch	\$0.0000
Federal reimb. - free, low lunch	\$3.3100
Performance Based reimb.	\$0.0000
State reimb. - free, lunch	\$0.1000
Commodity Usage	<u>\$0.2350</u>
Total	\$3.6450

A la carte revenue	\$	109,120.00
Adult meal revenue	\$	16,205.00
Vending Sales	\$	-
	\$	125,325.00

Meal Equivalents	34,383
Reimbursable Meals	297,440
Total Meals	331,823

Section 6 - SFA Costs

To be completed by SFA (if applicable)

TOTAL COST

EXPENSES:

Direct Labor and Benefits

SFA Labor Costs (must equal grand total on Attachment CR 6)	\$	355,915.58
SFA Fringe Costs (must equal grand total on Attachment CR 7)	\$	234,082.19

Subtotal Labor and Benefits	\$	589,997.77
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Direct Costs (Must itemize)

\$	-
\$	-
\$	-
\$	-
\$	-

Subtotal Direct Costs	\$	-
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Indirect Costs (Must Itemize)

\$	-
\$	-
\$	-
\$	-

Subtotal Indirect Costs	\$	-
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Subtotal SFA Costs	\$	589,997.77
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NSLP COST REIMBURSABLE PROJECTED OPERATING COSTS

School Food Authority

Jersey Shore Area School District

Contract Begin Date

7/1/2019

Section 7 - FSMC Costs

To be completed by FSMC

EXPENSES:**TOTAL COST**

Food Costs-Including Commodities	\$	386,625.80
Enter the amounts of food and milk purchased and received. Include the Commodity Distribution Assessment Fee, Commodity Value and Bonus Commodity Value (Do not include rebates, discounts and credits)		
Less: Commodity Usage	\$	(51,575.92)
Subtotal Food Costs	\$	335,049.88
Commodity Delivery Charge	\$	2,700.00
Direct Labor and Benefits		
FSMC Labor Costs (must equal grand total on Attachment CR4)	\$	42,470.00
FSMC Fringe Costs (must equal grand total on Attachment CR5)	\$	21,081.56
Subtotal Labor and Benefits	\$	63,551.56
Direct Costs		
Accounting	\$	5,841.41
Background Checks, Fingerprinting, and/or Drug Testing	\$	-
Car/Truck Rental and/or Mileage	\$	2,750.00
China, Silverware, Glassware	\$	-
Cleaning and Janitorial Supplies	\$	14,796.74
Computer and Technology	\$	2,035.04
Courier Services (Air & Ground)	\$	-
Dues/Subscriptions	\$	-
Employee Meals	\$	-
Employee Recruitment and Advertising	\$	2,917.08
Equipment Depreciation/Rental/Buy Back Investment	\$	-
Equipment Maintenance	\$	-
Equipment Repairs	\$	-
Equipment Replacement - Expendable	\$	520.00
Freight and Delivery Charges	\$	-
Insurance (Liability, Workman's Compensation, Vehicle, etc.)	\$	4,713.90
Licenses and/or Permits	\$	-
Office Supplies and Printing	\$	1,715.00
Paper Products and Disposable Supplies	\$	14,796.74
Payroll Processing	\$	-
Performance Bond	\$	1,011.00
POS Systems, Support and Service	\$	-
Postage	\$	-
Promotional Materials (Program Specific)	\$	6,002.00
Smallware/Replacement Wares	\$	-

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NSLP COST REIMBURSABLE PROJECTED OPERATING COSTS

School Food Authority

Jersey Shore Area School District

Contract Begin Date

7/1/2019

Section 7 - FSMC Costs (continued)

Staff Training and Certification		\$	4,440.91
Storage Costs (Food and/or supplies)		\$	3.00
Taxes (sales and other)		\$	-
Telephone, including Mobile and Internet		\$	-
Tickets, tokens		\$	-
Trash Removal and Pest Control		\$	-
Uniforms, Linens, and Laundry		\$	1,063.00
Vending Rental		\$	-
Wellness Programs and materials		\$	1,933.04
Subtotal Direct Costs		\$	64,538.86
Other Costs included in the RFP (Section Q) required of the FSMC by the SFA (Must Itemize)			
		\$	-
		\$	-
		\$	-
		\$	-
Subtotal Other Costs		\$	-
Special Functions		\$	8,430.30
Catering		\$	-
PDE-3086 Agreements (Sponsor to Sponsor)		\$	6,728.83
Administrative Fee ¹			
Months: [] 9 [] 10 [] 11 [x] 12 (check one)			
Fees charged on the basis of: (select from drop-down menu)	Flat fees only		
(Cannot include any costs already covered in other categories)			
Corporate Overhead: Business Office Expense	flat fee	\$	19,856.34
Corporate Overhead: Upper Mgt Expense	flat fee	\$	4,254.93
Corporate Overhead: Support Service Expense	flat fee	\$	11,346.48
	flat fee	\$	-
Reimb. Meals Plus Equivalents:	per-meal fee	\$	-
Per-meal rate: (if applicable)		\$0.0000	
Total per-meal fees:		\$0.00	
Subtotal Administrative Fee		\$	35,457.75
FSMC Management Fee			
Months: [] 9 [] 10 [] 11 [x] 12 (check one)			
Fees charged on the basis of: (select from drop-down menu)	Flat fees only		
Enter the fee that will be charged to manage the program			
	flat fee	\$	20,000.00
Reimb. Meals Plus Equivalents:	per-meal fee	\$	-
Per-meal rate: (if applicable)		\$0.0000	
Total per-meal fees:		\$0.00	
Subtotal Management Fee		\$	20,000.00

¹ Documentation must be provided outlining all methodologies used to calculate the Administrative Fees on CR9.

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NSLP COST REIMBURSABLE PROJECTED OPERATING COSTS

School Food Authority

Jersey Shore Area School District

Contract Begin Date

7/1/2019**Section 7 - FSMC Costs (continued)**

Subtotal FSMC Costs	\$	536,457.18
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Less Rebates, Discounts and Applicable Credits (Enter as a negative number)	\$	(21,138.20)
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TOTAL FSMC COSTS	\$	515,318.98
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☒ There is a Guarantee

☐ There is not a Guarantee, nor will there be one in optional Renewal years

Guarantee to SFA ² (\$60,000.00)

² Guarantee to SFA - If there is a Guarantee, documentation must be provided outlining all formulas, methodologies and contingencies on CR10; regardless of Guarantee amount.

Section 8 - Contract Summary

		<u>SUMMARY</u>
Total Revenue	\$	1,010,292.60
SFA Costs	\$	589,997.77
Total FSMC Costs	Fact Sheet ³ → \$	515,318.98

³ When entering the Total Contract Cost on the PEARS Fact Sheet, add the CACFP and SFSP Total Cost if applicable.

School Nutrition Program - Profit or (Loss)	\$	(95,024.15)
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Labor to be completed by FSMC for FSMC Staff

SFA: Jersey Shore Area School District

54 of 85

B/m

[illegible]

Worksheet must accurately reflect any and all employees employed by the FSMC

Grand Total	\$	42,470.00
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**MUST EQUAL POC
(Attachment CR3)**

Fringe Benefits to be completed by FSMC for FSMC Staff

SFA: Jersey Shore Area School District

[illegible]

Revised October 31, 2018

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[illegible]

Worksheet must accurately reflect any and all employees employed by the FSMC

For DFN use only:

NSLP Cost Reimbursable
Labor to be completed by SFA for SFA Staff
SFA: Jersey Shore Area School District

Site Name	Position	Hourly Rate	Daily Hours	# of Days Paid	Total Wages
Jersey Shore Area High School	Prep/Server	\$ 10.35	4.00	176	\$ 7,286.40
Jersey Shore Area High School	Assistant Head Cook	\$ 15.55	6.75	178	\$ 18,683.33
Jersey Shore Area High School	Prep/Server	\$ 10.15	4.00	176	\$ 7,145.60
Jersey Shore Area High School	Head Cook	\$ 18.60	7.75	178	\$ 25,658.70
Jersey Shore Area High School	Head Cashier	\$ 10.65	5.00	176	\$ 9,372.00
Jersey Shore Area High School	Prep/Server	\$ 10.15	4.00	176	\$ 7,145.60
Jersey Shore Area High School	Prep/Cashier	\$ 10.15	5.00	176	\$ 8,932.00
Jersey Shore Area Middle School	Prep/Server	\$ 14.15	5.25	176	\$ 13,074.60
Jersey Shore Area Middle School	Assistant Head Cook	\$ 15.55	6.00	176	\$ 16,420.80
Jersey Shore Area Middle School	Head Cook	\$ 17.60	7.50	178	\$ 23,496.00
Jersey Shore Area Middle School	Dishroom	\$ 10.15	4.00	176	\$ 7,145.60
Jersey Shore Area Middle School	Dishroom	\$ 10.15	4.00	176	\$ 7,145.60
Jersey Shore Area Middle School	Prep/Server	\$ 10.35	4.25	176	\$ 7,741.80
Jersey Shore Area Middle School	Cashier	\$ 14.15	5.00	176	\$ 12,452.00
Jersey Shore Area Middle School	Cashier	\$ 10.65	3.75	176	\$ 7,029.00
Jersey Shore Area Elementary	Head Cook	\$ 17.60	7.50	178	\$ 23,496.00
Jersey Shore Area Elementary	Cashier	\$ 10.65	3.50	176	\$ 6,560.40
Jersey Shore Area Elementary	Prep	\$ 14.15	3.25	176	\$ 8,093.80
Jersey Shore Area Elementary	Prep/Cashier	\$ 14.05	4.50	176	\$ 11,127.60
Jersey Shore Area Elementary	Prep/Cashier	\$ 10.65	5.50	176	\$ 10,309.20
Jersey Shore Area Elementary	Assistant Head Cook	\$ 15.55	6.50	178	\$ 17,991.35
Jersey Shore Area Elementary	Prep/Server	\$ 10.15	4.00	176	\$ 7,145.60
Jersey Shore Area Elementary	Dishroom	\$ 10.15	3.25	176	\$ 5,805.80
Salladasburg Elementary	Head Cook	\$ 16.95	7.50	178	\$ 22,628.25
Salladasburg Elementary	Prep/Cashier	\$ 10.15	5.50	176	\$ 9,825.20
Salladasburg Elementary	Dishroom	\$ 10.15	4.00	176	\$ 7,145.60
Avis Elementary	Head Cook	\$ 16.85	7.50	178	\$ 22,494.75
Avis Elementary	Prep/Cashier	\$ 10.15	5.75	176	\$ 10,271.80
Avis Elementary	Dishroom	\$ 10.15	4.00	176	\$ 7,145.60

58 of 85

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SFA: Jersey Shore Area School District[illegible]

For DFN use only: *blm*

SFA: Jersey Shore Area School District

Worksheet must accurately reflect any and all employees employed by the SFA

**MUST EQUAL POC
(Attachment CR3))**

Revised October 31, 2018

NSLP Cost Reimbursable
Fringe Benefits to be completed by SFA for SFA Staff
SFA: Jersey Shore Area School District

PLACE AN X IN THE APPROPRIATE BOXES																
Site Name	Position	Single	Single + 1	Family	Dental	Disability	Hospitalization	Life	Longevity or Annuity	Retirement	Social Security	Unemployment	Vision	Workman's Comp	Other	Total Fringe Benefits
Jersey Shore Area High School	Prep/Server									X	X					1,574.83
Jersey Shore Area High School	Assistant Head Cook		X		X			X		X	X					28,193.15
Jersey Shore Area High School	Prep/Server									X	X					1,544.40
Jersey Shore Area High School	Head Cook							X		X	X					5,573.28
Jersey Shore Area High School	Head Cashier									X	X					2,025.59
Jersey Shore Area High School	Prep/Server									X	X					1,544.40
Jersey Shore Area High School	Prep/Cashier									X	X					1,930.49
Jersey Shore Area Middle School	Prep/Server									X	X					2,825.84
Jersey Shore Area Middle School	Assistant Head Cook			X	X			X		X	X					28,820.35
Jersey Shore Area Middle School	Head Cook	X			X			X		X	X					16,161.27
Jersey Shore Area Middle School	Dishroom									X	X					1,544.40
Jersey Shore Area Middle School	Dishroom									X	X					1,544.40
Jersey Shore Area Middle School	Prep/Server									X	X					1,673.25
Jersey Shore Area Middle School	Cashier									X	X					2,691.28
Jersey Shore Area Middle School	Cashier									X	X					1,519.19
Jersey Shore Area Elementary	Head Cook	X		X	X			X		X	X					29,233.33
Jersey Shore Area Elementary	Cashier									X	X					1,417.91
Jersey Shore Area Elementary	Prep									X	X					1,749.33
Jersey Shore Area Elementary	Prep/Cashier									X	X					2,405.03
Jersey Shore Area Elementary	Prep/Cashier									X	X					2,228.15
Jersey Shore Area Elementary	Assistant Head Cook	X		X	X			X		X	X					28,043.59
Jersey Shore Area Elementary	Prep/Server									X	X					1,544.40
Jersey Shore Area Elementary	Dishroom									X	X					1,254.82
Salladasburg Elementary	Head Cook	X		X	X			X		X	X					29,045.78

61 085

For DFN use only:

B/M

PLACE AN X IN THE APPROPRIATE BOXES

[illegible]

PLACE AN X IN THE APPROPRIATE BOXES

[illegible]

Worksheet must accurately reflect any and all employees employed by the SFA

Grand Total \$ 234,082.19

**MUST EQUAL POC
(Attachment CR3)**

For DFN use only: *BJM*

SFA Site Listing
General Data and Services to be Provided
SFA: Jersey Shore Area School District

[illegible]

² Indicate if site prepares meals on site (Self-Prep (SP)) or if the meals are satellited in bulk (BK)

³ A reimbursable meal is to be offered that meets the standard established with the menus included as part of this proposal

METHODOLOGY OF ADMINISTRATIVE FEES:**SFA:** Jersey Shore Area School District**FSMC:** The Nutrition Group

This methodology applies to the initial year contract and any optional renewal years

The Nutrition Group's Administrative Fees include the costs for The Nutrition Group to administer the requirements of this contract such as upper management expenses, auditing expenses, insurance expenses, legal expenses, upper management travel, corporate expenses, and related expenses and associated expenses necessary to perform this contract that are not otherwise outlined within this proposal on attachment CR3.

Billing and Payment Terms: The Nutrition Group agrees to comply with the billing method indicated in the Request for Proposal. The district is expected to pay all bills within 30 or 45 days of receipt. On any invoices that remain unpaid by the due date, the SFA will be assessed a 5% late fee. Late fees may not be paid out of the SFA food service account.

Initial Payment: The Nutrition Group will submit to the District an invoice estimating the amount of costs that The Nutrition Group expects to incur for one month of operation on or about July 1. The District will be expected to pay the amount of this invoice upon receipt of the invoice. The District and The Nutrition Group will reconcile per the RFP.

Payment Terms: The Nutrition group will offer the following EFT and prompt payment incentives.

Clients that make monthly payment using EFT within 10 days of the invoice date, will receive a dollar- amount discount as stated on the PDE040-CR11 form each month prompt payment is made. Twelve months of prompt EFT payments would result in savings totaling 5% of the annual management fee.

Clients that make monthly payment using a paper check within 10 days of invoice date, will receive a dollar-amount discount as stated on the PDE040-CR11 form each month prompt payment is made. Twelve months of prompt paper-check payments would result in savings totaling 4% of the annual management fee.

Additionally, clients will receive a one-time \$500 credit upon initial set-up of EFT payment with The Nutrition Group.

Proprietary Materials: Some merchandising materials may be proprietary and confidential in nature and may require written permission from The Nutrition Group beyond expiration of the contract for use by district.

For DFN use only:

Bjm

METHODOLOGY OF GUARANTEE:

SFA: Jersey Shore Area School DistrictFSMC: The Nutrition Group

This methodology applies to the initial year contract and any optional renewal years

The projected financial bottom line is based on the net of all revenue minus all expenses. Revenue is calculated with consideration for projected participation changes, selling price increases (and impact of such), projected reimbursement rates changes, new or lost programs and program regulations and any financial implications of said regulatory changes. Expenses are determined by calculating all allowable expenses as outlined on the Cost Responsibility worksheet, applying appropriate inflationary/program costs increases in renewal years, and projected labor costs including wages, benefits and taxes. The Nutrition Group's guarantee (stated on the PDE POC form) is guaranteed up to the total of Nutrition's Administrative and Management Fees (stated on the PDE POC). The Nutrition Group's RFP budget and subsequent renewal budgets are contingent upon the following criteria:

- All information as specified in the RFP, RFP worksheets and any documents supplied by the SFA during the RFP and renewal years.
- Meal service days for breakfast and lunch as specified and as listed on the POC pages
- SFA specified enrollment provided annually
- SFA specified breakfast and lunch prices
- Recommended and approved a la carte pricing provided with each renewal
- All meal service standards in place at time of budget development remaining materially the same over the course of the school year. This includes but is not limited to: Menu design as specified in proposal, Offer vs. Serve at specified grade levels, meal service times and busing schedules and wellness policy.
- SFA specified total labor including wages, hours and benefits. Any labor costs in excess of the total specified will be considered a variance and adjusted from the guarantee.
- USDA commodity usage as specified on the POC page of each renewal and USDA commodity processing agreements.
- Adjustment in Federal, State or SFA policies that negatively affect Nutrition's budget projections, including but not limited to changes to federal and state reimbursement rates or guidelines governing the NSBP/NSLP.
- Excessive on-hand inventory at time of initial contract award that negatively impacts projected food cost
- Agreements or contracts entered into prior to or during the contract period with Nutrition that negatively impact the food service operation and revenue.
- Excessive special diets which require costly ingredients. In that event, Nutrition will bill the SFA separately for those additional costs.
- Occurrences or conditions beyond The Nutrition Group's and the SFA's control.

If initial budget or any subsequent renewal year projections include FSMC labor, labor projections and guarantee are contingent upon no changes in laws or statutes that impact labor costs including but limited to minimum wage, mandatory fringe, Affordable Care Act and Professional Development Standards and the outcome of collective bargaining agreements.

Financial Guarantee Settlement: The Nutrition Group guarantees to the SFA a return/loss/breakeven, as shown on NSLP Projected Operating Costs page's "Guarantee to SFA" line. Nutrition guarantees this budget up to the combined total of our Administrative and Management Fees based on a full year of operation and all other conditions described in the proposal. Should monies be owed the SFA to satisfy the conditions of The Nutrition Group's guarantee, the guarantee amount owed will be agreed based upon the Food Service Financial Audit Report (excluding non-budgeted revenue and expenses as mutually agreed upon) for the settlement school year. *Revenue will be based on actual sales and not deposits, since deposits may not reflect the impact of advance sales, charged meals and outstanding special function receipts. Outstanding student debt accumulated in the budget year will be deducted from the total sales for said budget year. Settlement must be complete by the end of the following school year.

For DFN use only:



Equipment Proposals and Payment Terms/Methods

FSMC: The Nutrition GroupSFA: Jersey Shore Area School District

Equipment Proposals: Section 14.J of the Request for Proposal

To be completed by the SFA:

- ☒ SFA is not requesting the FSMC to propose purchase of equipment
- ☐ SFA is allowing the FSMC to propose equipment necessary for implementation or enhancement of operation

The SFA must obtain preapproval from DFN for each item of equipment costing \$5,000 or greater through the Capital Expenditure Request Process if non-profit school food service account funds are going to be used at any time for the purchase.

To be completed by FSMC:

The FSMC must specify the equipment it proposes.

	Equipment	Cost
1		\$ -
2		\$ -
3		\$ -
4		\$ -
5		\$ -

Total Investment Proposed

\$ -

Payment Terms/Method - Advance: Section 17.B of the Request for Proposal

To be completed by the SFA:

- ☐ No, the SFA will not consider providing an advance payment to the FSMC
- ☒ Yes, the SFA will consider paying the FSMC an advance on operational expenses to be reconciled with the first invoice

To be completed by the FSMC:

The FSMC is requesting an advance of \$ 47,739.00

Payment Terms/Method - Incentives: Section 17.C of the Request for Proposal

To be completed by the SFA:

- ☐ No, the SFA will not consider any payment incentives such as discounts or credits for prompt payment, electronic payment, etc.
- ☒ Yes, the SFA will consider payment incentives such as discounts or credits for prompt payment, electronic payment, etc.

To be completed by the FSMC:

The FSMC will offer an annual electronic payment credit off of the following invoice after setup \$500 initial EFT only

- ☒ The FSMC will offer a prompt payment discount (\$ amount) off of the invoice of \$83 EFT, \$66 check
- ☐ The FSMC will offer a prompt payment discount (% amount) off of the invoice of 0%

A prompt payment is one that is received within 10 days of the invoice date

For DFN use only:

B/M

Martin, BJ

From: Ben Enders <benders@jsasd.org>
Sent: Wednesday, December 5, 2018 3:20 PM
To: pharney@thenutritiongroup.biz; Patty Baresse
Subject: Jersey Shore Area School District FSMC Solicitation
Attachments: Cafeteria RFP - Email to Vendors.pdf; ATT00001.htm

Please see attached regarding the Jersey Shore Area School District FSMC proposal.

Thank you,

Ben Enders

Benjamin J. Enders
Business Manager
Jersey Shore Area School District
175 A&P Drive
Jersey Shore, PA 17740
Phone: 570-398-5050
Fax: 570-398-5089

Martin, BJ

From: Ben Enders <benders@jsasd.org>
Sent: Wednesday, December 5, 2018 3:21 PM
To: Gary Hanson
Subject: Jersey Shore Area School District FSMC Solicitation
Attachments: Cafeteria RFP - Email to Vendors.pdf; ATT00001.htm

Please see attached regarding the Jersey Shore Area School District FSMC proposal.

Thank you,

Ben Enders

Benjamin J. Enders
Business Manager
Jersey Shore Area School District
175 A&P Drive
Jersey Shore, PA 17740
Phone: 570-398-5050
Fax: 570-398-5089

Martin, BJ

From: Ben Enders <benders@jsasd.org>
Sent: Wednesday, December 5, 2018 3:22 PM
To: Lynn.McPhee@preferredmeals.com
Subject: Jersey Shore Area School District FSMC Solicitation
Attachments: Cafeteria RFP - Email to Vendors.pdf; ATT00001.htm

Please see attached regarding the Jersey Shore Area School District FSMC proposal.

Thank you,

Ben Enders

Benjamin J. Enders
Business Manager
Jersey Shore Area School District
175 A&P Drive
Jersey Shore, PA 17740
Phone: 570-398-5050
Fax: 570-398-5089

Martin, BJ

From: Ben Enders <benders@jsasd.org>
Sent: Wednesday, December 5, 2018 3:23 PM
To: lopezk@guestservices.com
Subject: Jersey Shore Area School District FSMC Solicitation
Attachments: Cafeteria RFP - Email to Vendors.pdf; ATT00001.htm

Please see attached regarding the Jersey Shore Area School District FSMC proposal.

Thank you,

Ben Enders

Benjamin J. Enders
Business Manager
Jersey Shore Area School District
175 A&P Drive
Jersey Shore, PA 17740
Phone: 570-398-5050
Fax: 570-398-5089

Martin, BJ

From: Ben Enders <benders@jsasd.org>
Sent: Wednesday, December 5, 2018 3:24 PM
To: Gabrielle.Liddy@trinityservicesgroup.com
Subject: Jersey Shore Area School District FSMC Solicitation
Attachments: Cafeteria RFP - Email to Vendors.pdf; ATT00001.htm

Please see attached regarding the Jersey Shore Area School District FSMC proposal.

Thank you,

Ben Enders

Benjamin J. Enders
Business Manager
Jersey Shore Area School District
175 A&P Drive
Jersey Shore, PA 17740
Phone: 570-398-5050
Fax: 570-398-5089

Jersey Shore Area School District
Food Service Renewal Walk Through
February 5, 2019 at 9:00 am

	Name	Company Name	Email Contact	Phone Contact
1	BILL BUDD	THE NUTRITION GROUP		
2	Gary Hanson	SFE	gary.hanson@sfele.com	484-889-8545
3	Matt Starna	Metz Culinary Mgmt	mstarna@metzcorp.com	717-303-6785
4				
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25				



www.sfele.org



Matt Starna
District Manager

Two Woodland Drive, Dallas, PA 18612
o. 570.675.8100 f. 570.675.0919 c. 717.303.6785

mstarna@metzcorp.com metzculinary.com



STATEMENT

PAGE: 1

JERSEY SHORE AREA SCHOOL DISTRICT
175 A & P DRIVE
JERSEY SHORE, PA 17740

Date	2/11/2019
Account	JER258
Balance	\$59,898.41

Date	Invoice Number	Type	Original Amount	Current Balance	Amount Paid
7/1/2018	INITIAL18190033	Invoice	74,885.00	74,885.00	0.00
8/3/2018	INV000000026944	Invoice	11,762.96	11,762.96	0.00
9/10/2018	INV000000027255	Invoice	11,829.89	11,829.89	0.00
10/10/2018	INV000000027591	Invoice	51,893.78	51,893.78	0.00
11/12/2018	INV000000027928	Invoice	66,098.49	66,098.49	0.00
12/7/2018	INV000000028249	Invoice	46,630.40	46,630.40	0.00
1/7/2019	INV000000028575	Invoice	48,287.43	48,287.43	0.00
2/11/2019	INV000000028932	Invoice	59,898.41	0.00	59,898.41

Original	2/10/2019	6/18/2019	2/11/2019
\$59,898.41	\$0.00	\$0.00	\$0.00

**Jersey Shore Area School District
Food Service Operating Statement
January 2019**

Revenue	Current	To Date	Budget to Date
Cash	41,881.00	206,912.83	212,897.70
Reimbursements	63,153.58	322,301.61	350,495.16
Other Revenue			
Reim. Adjustment	0.00	0.00	
Other Adjustment	0.00	0.00	0.00
Total Revenue	105,034.58	529,214.44	563,392.86
Program Costs			
Program Costs	59,898.41	296,401.36	309,558.73
District Labor/Fringes	51,697.00	291,926.00	304,206.25
District Costs	0.00	0.00	0.00
Total Expenses	111,595.41	588,327.36	613,764.98
Net Income/(Loss)	(6,560.83)	(59,112.92)	(50,372.12)
Guarantee			(39,574.08)
Serving Days (Bkft/Lunch)	18 / 18	87 / 87	87 / 87
Breakfasts Served	5,859	39,004	44,544
Average Breakfast/Day	326	448	512
Lunches Served	23,900	114,302	120,582
Average Lunches/Day	1,328	1,314	1,386
AlaCarte Sales	13,629.60	66,210.42	72,645.00
Average AlaCarte/Day	757.20	761.04	835.00
Commodity Use (incl NOI)	9,224.44	45,552.43	27,733.86
Commodity Use/Meal	0.3860	0.3985	0.2300
Commodity Rec (incl NOI)	9,448.13	43,828.02	
Commodity Rec/Meal	0.3953	0.3834	

02/11/19 11:40 am

Jersey Shore Area School District
Mr. Ben Enders
175 A&P Dr
Jersey Shore, PA 17740



Please make check payable to:
Nutrition, Inc.
580 Wendel Road, Suite 100
Irwin, PA 15642
888-272-8106

	January 2019 Totals	School Year-to-Date Totals
Meat/Protein	0.00	0.00
Grocery	31,116.38	142,283.93
Produce	0.00	0.00
Dessert	0.00	0.00
Bread	0.00	0.00
Dairy	9,632.80	43,687.78
Paper	1,780.33	10,317.02
Cleaning	2,807.17	11,204.18
Other	4,452.79	18,245.87
Total Purchases	49,789.47	226,638.78
Administration Fee	2,899.72	20,298.04
Management Fee	2,102.92	14,720.44
Total Fees	5,002.64	35,018.48
Management Payroll	5,106.30	35,744.10
Hourly Gross Payroll	0.00	0.00
Gross Pay Accrual	0.00	0.00
F.I.C.A.	0.00	0.00
State UC	0.00	0.00
Federal	0.00	0.00
Work Comp	0.00	0.00
Tax Accrual	0.00	0.00
Other Payroll Related	0.00	0.00
Uniform Allowance	0.00	0.00
Health Insurance	0.00	0.00
Total Hourly Payroll	0.00	0.00
Adjustment		
Invoice Total	\$59,898.41	\$298,401.36

Notes for Reference Only:

Rebates Received	0.00	0.00
Discounts(Including promotional, competitive)	0.00	19,177.49
Credits(net off invoice-NOI)	0.00	8,851.42
Commodity Usage(includes NOI)	9,224.44	45,552.43
Commodities Received(includes NOI)	9,448.13	43,828.02

Terms per RFP: Payments received 30 days after the invoice date will be assessed a 5% late fee.

82 of 85

BPM



NUTRI-4

OP ID: CS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/26/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Candice L. Schaffer
Rupp & Fiore Insurance Mgt Inc
12875 Rt 30
N Huntingdon, PA 15642
Joseph T. Fiore

724-382-3245

CONTACT Candice L. Schaffer

PHONE 724-382-3245

FAX 724-861-4630

E-MAIL cschaffer@ruppfiore.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Selective Insurance Co

19259

INSURER B: Gemini a Berkley Co

31325

INSURER C: National Union Fire

19445

INSURER D:

INSURER E:

INSURER F:

INSURED NUTRITION INC
Facilities Maint, Nu-Vu EtAl
580 Wendel Road Suite 100
Irwin, PA 15642

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WND	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		S 2183391	08/15/2018	08/15/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000 EE Benefi \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Coll ded's \$ 500/1000
A	<input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED PD		S 2183391	08/15/2018	08/15/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 DED <input checked="" type="checkbox"/> RETENTION \$ 0
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0		S 2183391	08/15/2018	08/15/2019	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in PA) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				
B	Professional Liabi		VPPL011159	04/11/2018	04/11/2019	\$2MillAgg
C	Employment Practic		081668535	04/12/2018	04/12/2019	EPLI \$1Mill/Clim 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RESTAURANT OPERATED BY CONCESSIONAIRES OTHER THAN NOT FOR PROFIT

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

93 of 85

B/M

NOTEPADINSURED'S NAME **NUTRITION INC****NUTRI-4**
OP ID: CSPAGE 2
Date **07/26/2018**

Blanket Additional Insured Endorsement Included; Blanket Waiver of
Subrogation Endorsement Included; Care Custody & Control Included;
Umbrella Follows Form on Work Comp/Employer's Liability



CERTIFICATE OF LIABILITY INSURANCE

NUTRI-1 OP ID: TMK

DATE (MM/DD/YYYY)
08/03/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Henderson Brothers, Inc. 920 Ft Duquesne Blvd Pittsburgh, PA 15222 Clem J. Wandrisco, III	CONTACT NAME: Clem J. Wandrisco, III	
	PHONE (A/C No. Ext): 412-261-1842	FAX (A/C No.): 412-261-4149
	E-MAIL ADDRESS: cjwandrisco@hendersonbrothers.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: PMA Insurance Group	12262
INSURED Nutrition, Incorporated Attn: Donald Baker 580 Wendel Road Suite 100 Irwin, PA 15642	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY					
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR					EACH OCCURRENCE \$
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$
	OTHER:					\$
	AUTOMOBILE LIABILITY					
	<input type="checkbox"/> ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DED RETENTION \$					\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	201875-62-68-98-1	07/01/2018	07/01/2019	X PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 500,000
						E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION****EVIDENC**

Evidence of Coverage

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.

Budget Presentation

2019-2020

General Fund Budget Summary

2019-2020

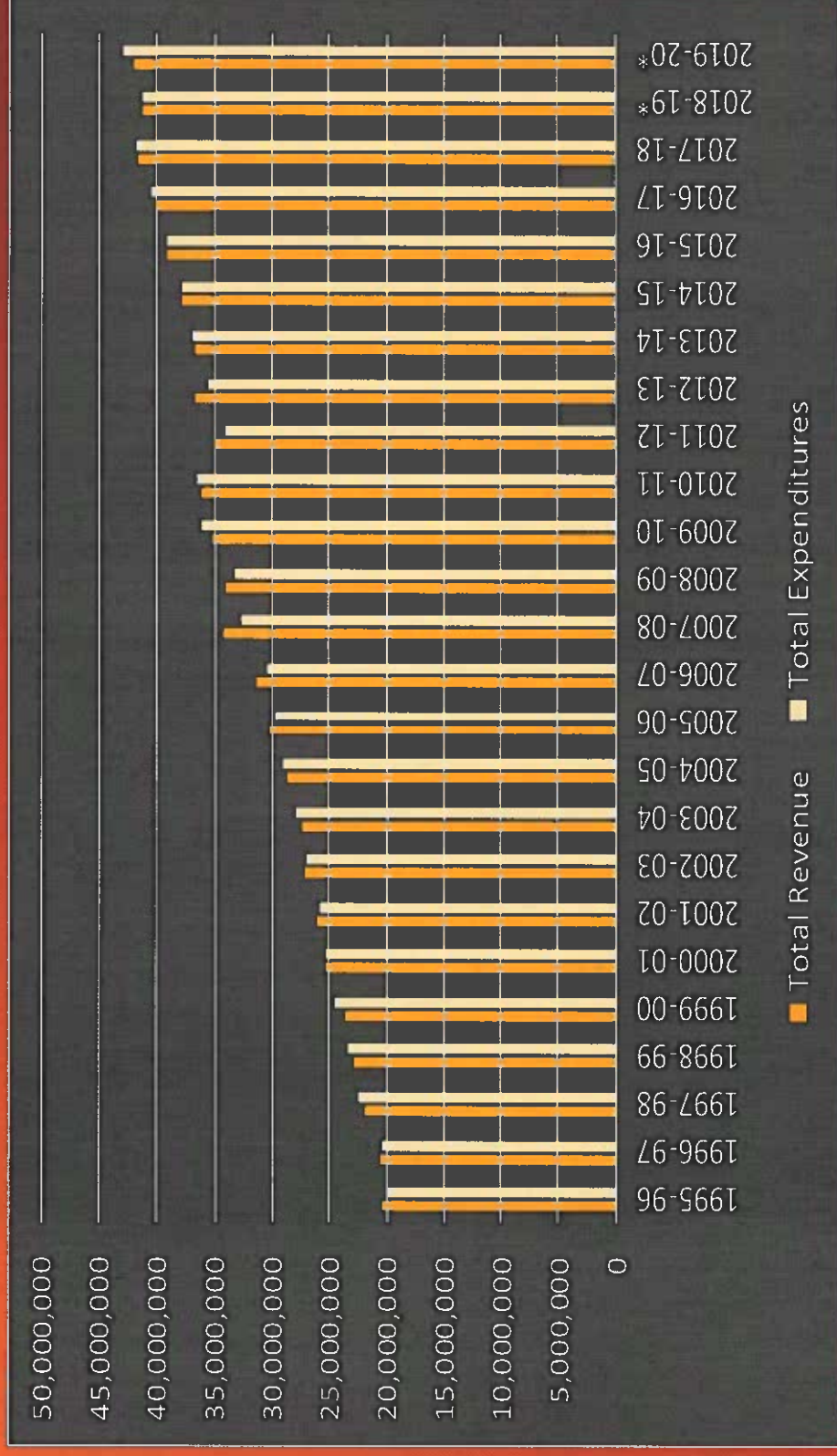
Actual Fund Balance 7/1/18	\$ 6,139,975
Committed Fund Balance for PSERS Increase Use of Fund Balance used in 18-19 as Updated on 10.8.18	(570,066)
Committed Fund Balance for Health Insurance Increase Use of Fund Balance used in 18-19	-
Projected Fund Balance 7/1/19	<u>\$ 5,569,909</u>

General Fund Budget Summary

2019-2020

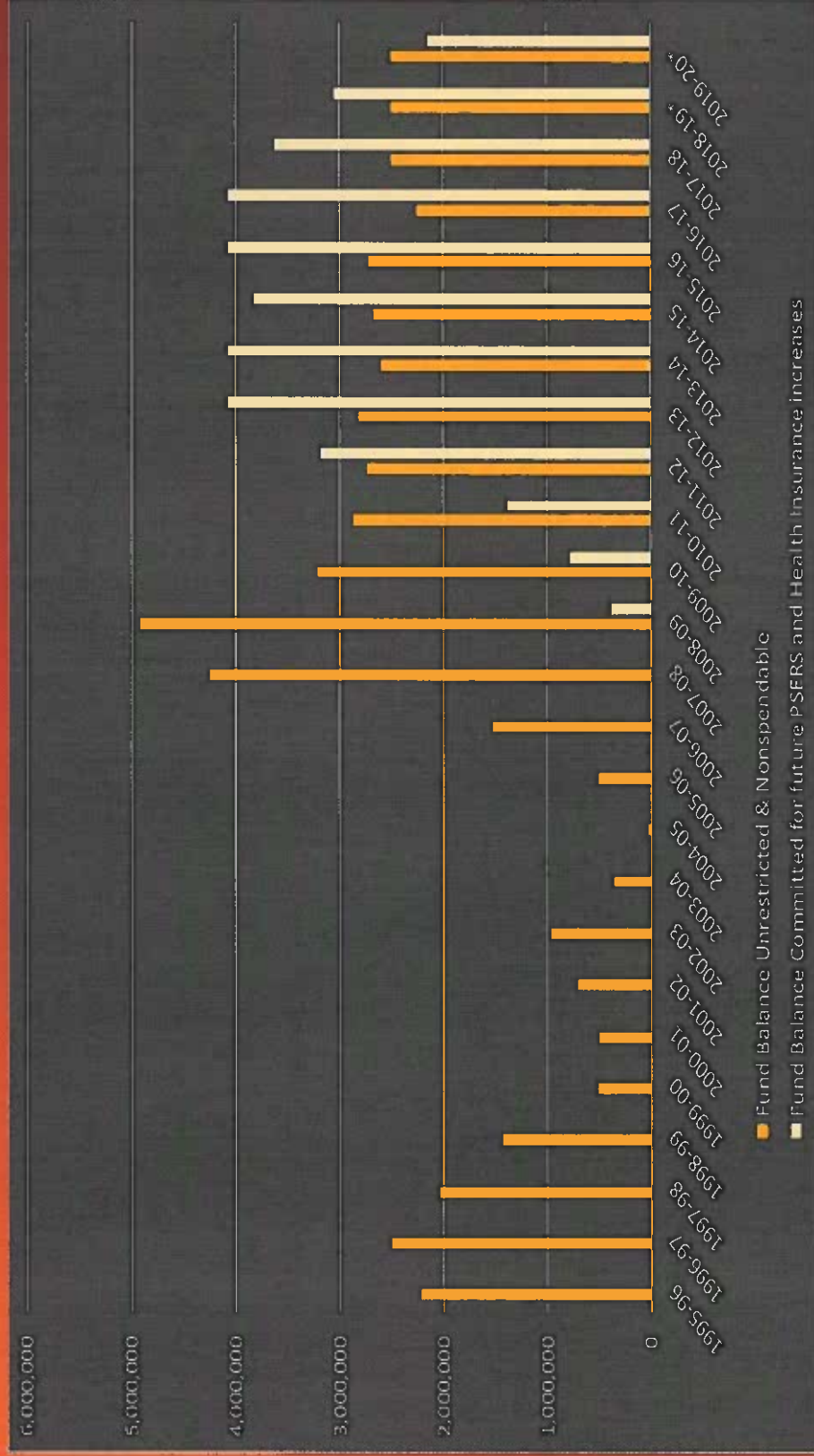
Projected Fund Balance 7/1/19		\$ 5,569,909
2019-20 Budgeted Revenue:	42,145,890	
2019-20 Budgeted Expenditures:	43,050,083	
Surplus/(Deficit)		(904,193)
Total Budgetary Fund Balance 7/1/20		\$ 4,665,716
Estimated Committed Fund Balance for PSERS Increase Use of Fund Balance 7/1/19	2,209,934	
Committed Fund Balance for PSERS Increase Use of Fund Balance used in 19-20	(704,193)	
Estimated Committed Fund Balance for PSERS Increase Use of Fund Balance 7/1/20		\$ 1,505,741
Estimated Committed Fund Balance for Health Insurance Increase Use of Fund Balance 7/1/19	850,000	
Committed Fund Balance for Health Insurance Increase Use of Fund Balance used in 19-20	(200,000)	
Estimated Committed Fund Balance for Health Insurance Increase Use of Fund Balance 7/1/20		650,000
Estimated Nonspendable Fund Balance 7/1/19	163,637	
Nonspendable Fund Balance used in 19-20		
Estimated Nonspendable Fund Balance 7/1/20		163,637
Estimated Unassigned Fund Balance 7/1/19	2,346,338	
Unassigned Fund Balance used in 19-20		
Estimated Unassigned Fund Balance 7/1/20		2,346,338
Total Budgetary Fund Balance 7/1/20		\$ 4,665,716
Estimated Unassigned Fund Balance 7/1/20 As a Percent of 2019-20 Appropriations		5.45%
Estimated Total Fund Balance 7/1/20 As a Percent of 2019-20 Appropriations		10.84%

Revenue - Expenditures



2019-2020

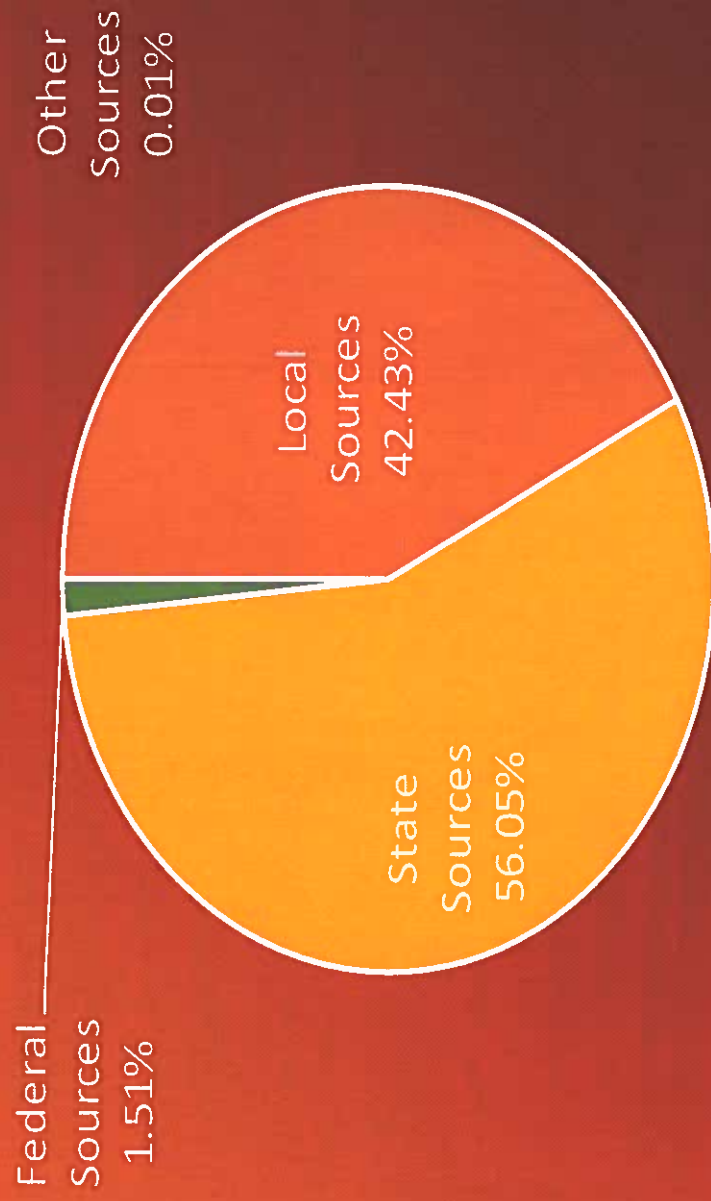
Fund Balance Unrestricted/Committed



* Projected

2019-2020

Revenue By Source



2019-2020

Real Estate Tax Increases

2019-2020



Tax On Homes

2019-2020

	Lycoming County		Clinton County	
		0.5680		0.4976
Assessed Value		3.20% Increase		3.19% Increase
30,000		17.04		14.93
45,000		25.56		22.39
60,000		34.08		29.86
75,000		42.60		37.32
87,900		49.93		43.74
100,000		56.80		49.76
125,000		71.00		62.20
150,000		85.20		74.64
175,000		99.40		87.08
200,000		113.60		99.52
250,000		142.00		124.40

* Median Assessed Homestead Value - April 2019

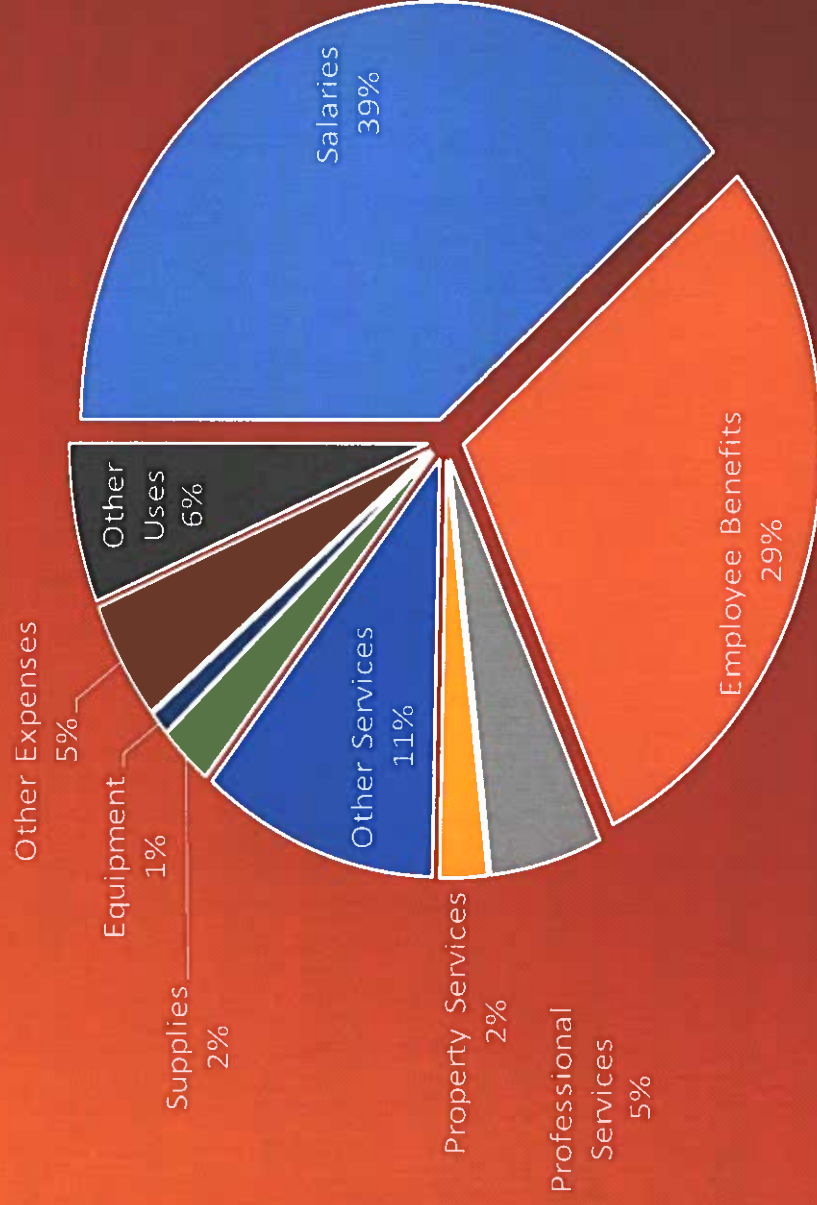
State Revenue Changes

2019-2020

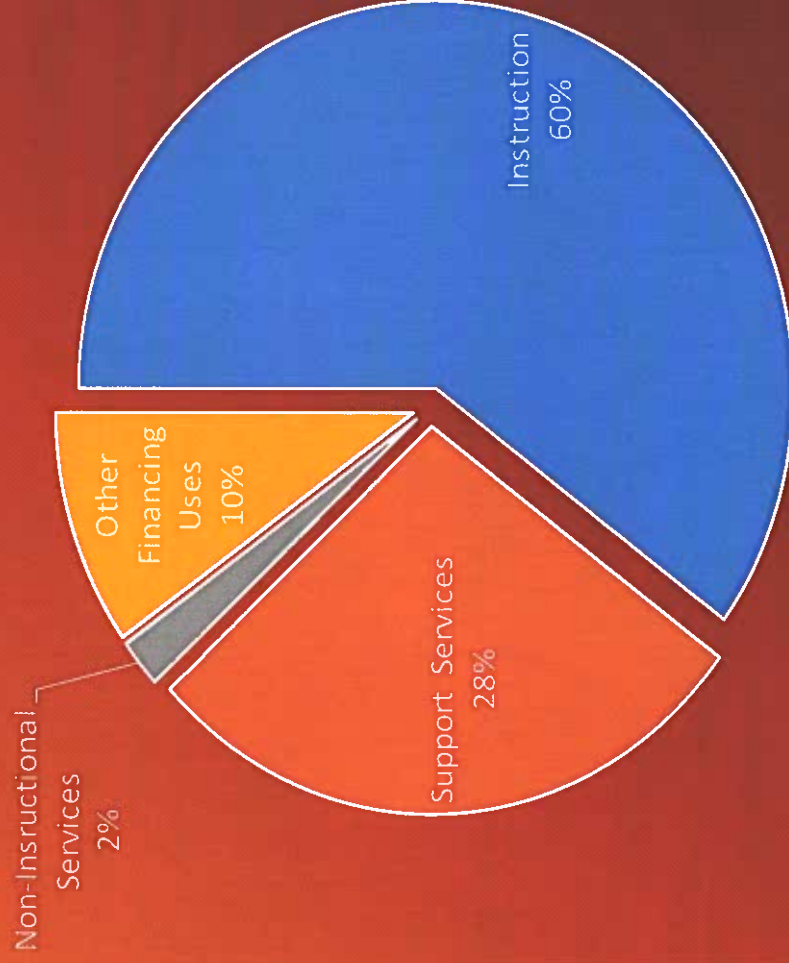
	Revenue	Difference
2017-18 Actual	23,371,198	
2018-19 Budgeted	23,140,648	
2019-20 Budgeted	23,620,913	480,265
Major Revenue Changes 2019-20		
Basic Education Funding	Increased	668,488
Ready to Learn Block Grant	Decreased	(489,271)
Special Education	Increased	50,910
Retirement Subsidy	Obligation	188,639
Transportation	Increased	57,831

Analysis By Object

2019-2020



Analysis By Function



2019-2020

Debt Service

2019-2020

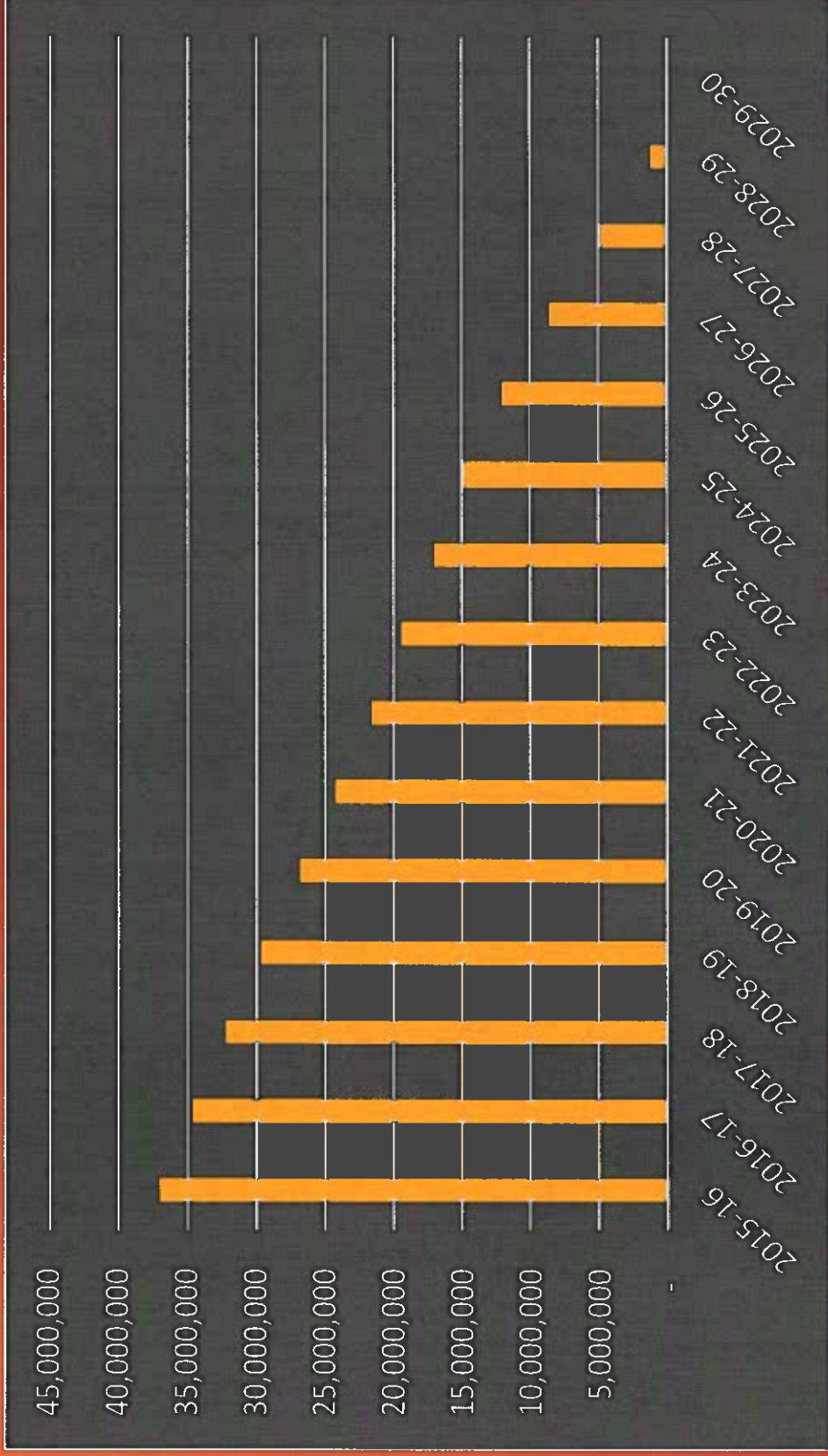
Year	Total Payment	Total Payment Inc/(Dec) over P/Y	Principal Payment	Balance	
2015-16	3,039,166	(415,023)	2,258,000	37,024,000	*
2016-17	3,235,142	195,976	2,438,000	34,586,000	
2017-18	3,131,717	(103,425)	2,547,000	32,234,000	*
2018-19	3,279,919	148,202	2,650,000	29,584,000	
2019-20	3,241,935	(37,984)	2,656,000	26,928,000	
2020-21	3,175,830	(66,105)	2,634,000	24,294,000	
2021-22	3,190,477	14,647	2,695,000	21,599,000	
2022-23	2,665,282	(525,195)	2,216,000	19,383,000	
2023-24	2,662,861	(2,421)	2,259,000	17,124,000	
2024-25	2,717,153	54,292	2,246,000	14,878,000	
2025-26	3,375,973	658,820	2,867,000	12,011,000	
2026-27	3,876,393	500,420	3,495,000	8,516,000	
2027-28	3,878,664	2,271	3,649,000	4,867,000	
2028-29	3,733,749	(144,915)	3,592,000	1,275,000	
2029-30	1,313,250	(2,420,499)	1,275,000	-	

* Refundings

** Bond Issues

Debt Service - Outstanding Balances

2019-2020



Debt Limit

2019-2020

	Total Revenue	Debt Subsidies	Sales of Fixed Assets	Adjusted Revenue
2015-16	39,273,811	(617,997.28)	(457,331.00)	38,198,483
2016-17	40,161,195	(1,274,113.45)	-	38,887,082
2017-18	41,659,611	(729,680.65)	-	40,929,931
Borrowing Base (annual arithmetic average)				\$ 39,338,499
Legal Debt Limit (225% of Borrowing Base)				\$ 88,511,622
Outstanding Bonds 6-30-19				29,584,000
Remaining Borrowing Capacity				\$ 58,927,622

Debt Services Subsidy

2019-2020

Year	Subsidy Amount
2008-09	750,449
2009-10	722,093
2010-11	532,796
2011-12	767,767
2012-13	763,044
2013-14	732,448
2014-15	701,944
2015-16	617,997
2016-17*	1,274,113
2017-18	729,681
2018-19	779,742
2019-20	740,157

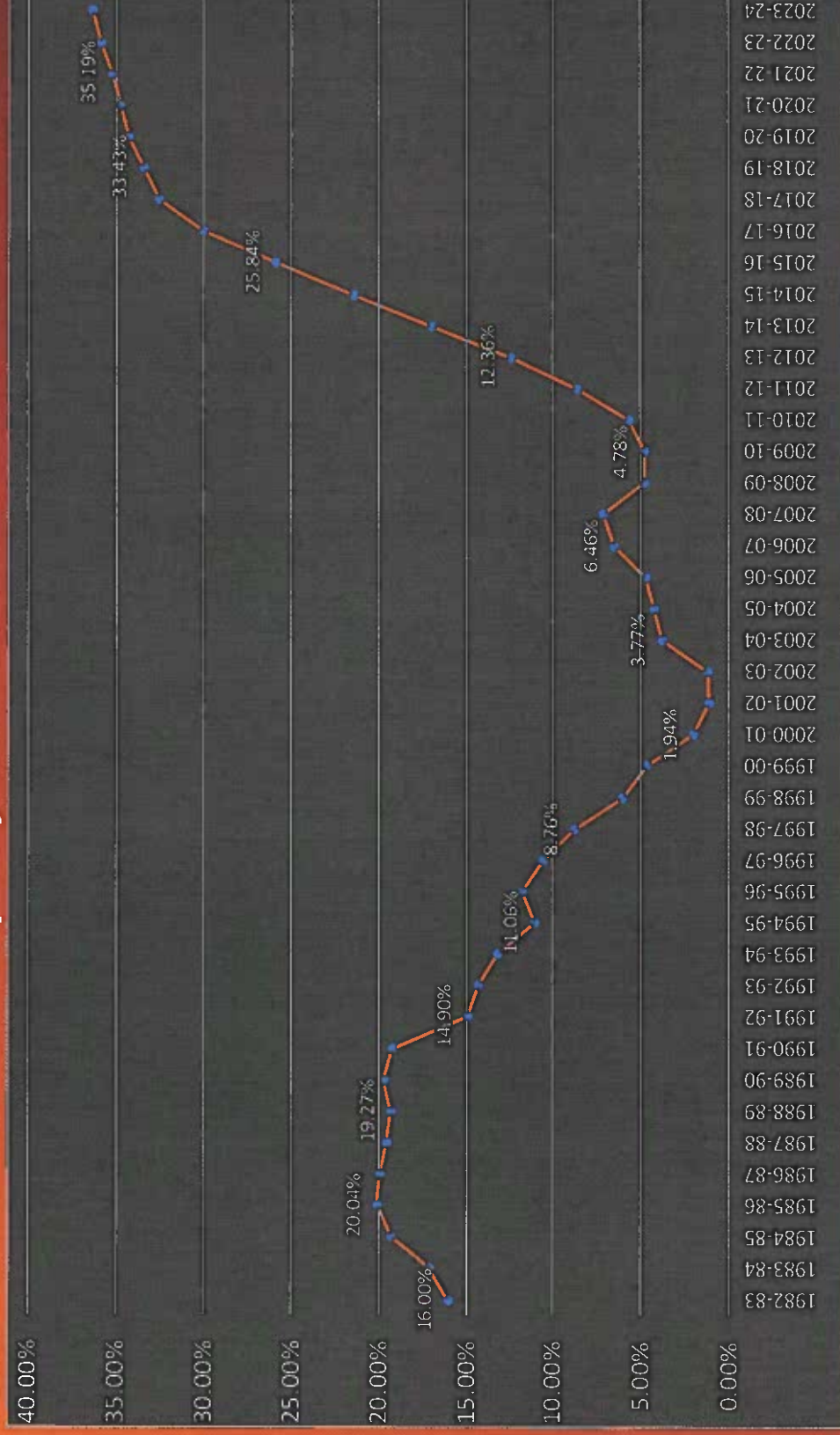
* One Time Subsidy

Budget

Budget

Total PSERS Employer Contribution Rates

2019-2020



Projected PSERS Rates

Year	Employer	
	Rates	Increase
2008-09	4.76%	
2009-10	4.78%	0.02%
2010-11	5.64%	0.86%
2011-12	8.65%	3.01%
2012-13	12.36%	3.71%
2013-14	16.93%	4.57%
2014-15	21.40%	4.47%
2015-16	25.84%	4.44%
2016-17	30.03%	4.19%
2017-18	32.57%	2.54%
2018-19	33.43%	0.86%
2019-20	34.29%	0.86%
2020-21	34.77%	0.48%
2021-22	35.19%	0.42%
2022-23	35.84%	0.65%
2023-24	36.30%	0.46%

Projected % provided by PSERS
 Projected % provided by PSERS
 Projected % provided by PSERS
 Projected % provided by PSERS

2019-2020

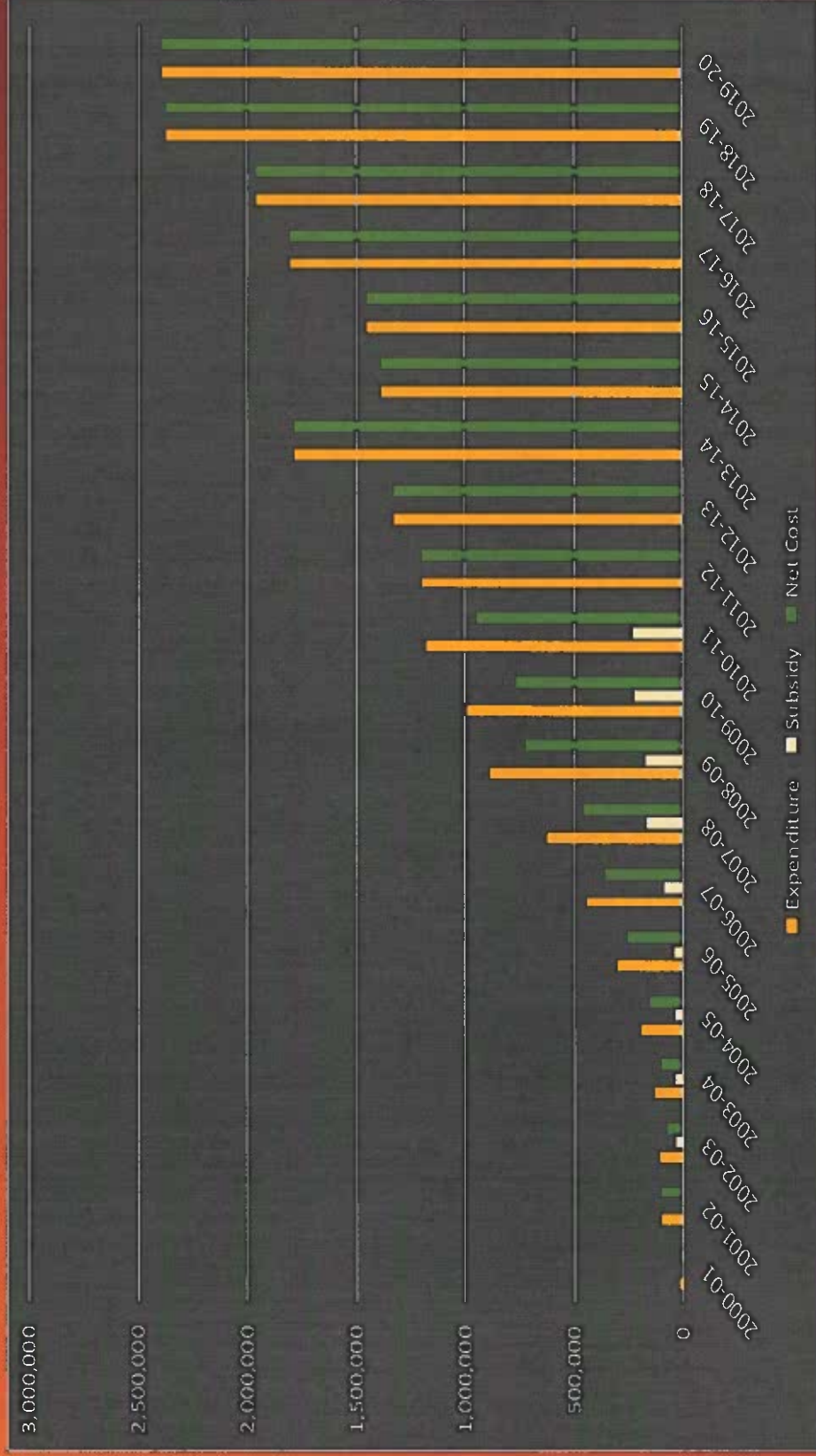
Charter Schools

2019-2020

Year	Expenditure	Subsidy	Sugar Valley	Cyber	Net Cost
2000-01	13,339				13,339
2001-02	99,418				99,418
2002-03	108,623	33,198			75,425
2003-04	132,294	35,134			97,160
2004-05	186,920	34,112			152,808
2005-06	300,241	44,413			255,828
2006-07	444,149	88,756			355,393
2007-08	623,213	165,452			457,761
2008-09	884,953	167,918			717,035
2009-10	991,722	225,392			766,330
2010-11	1,176,185	227,500			948,685
2011-12	1,198,576		657,236	541,340	1,198,576
2012-13	1,328,911		734,480	594,431	1,328,911
2013-14	1,784,074		1,024,469	759,545	1,784,014
2014-15	1,382,620		870,247	512,373	1,382,620
2015-16	1,453,399		924,040	529,359	1,453,399
2016-17	1,803,024		1,073,147	729,877	1,803,024
2017-18	1,963,511		1,001,616	961,895	1,963,511
2018-19	2,377,435	estimated	1,180,019	1,197,416	2,377,435 estimated
2019-20	2,395,000	budgeted	1,345,000	1,050,000	2,395,000 budgeted

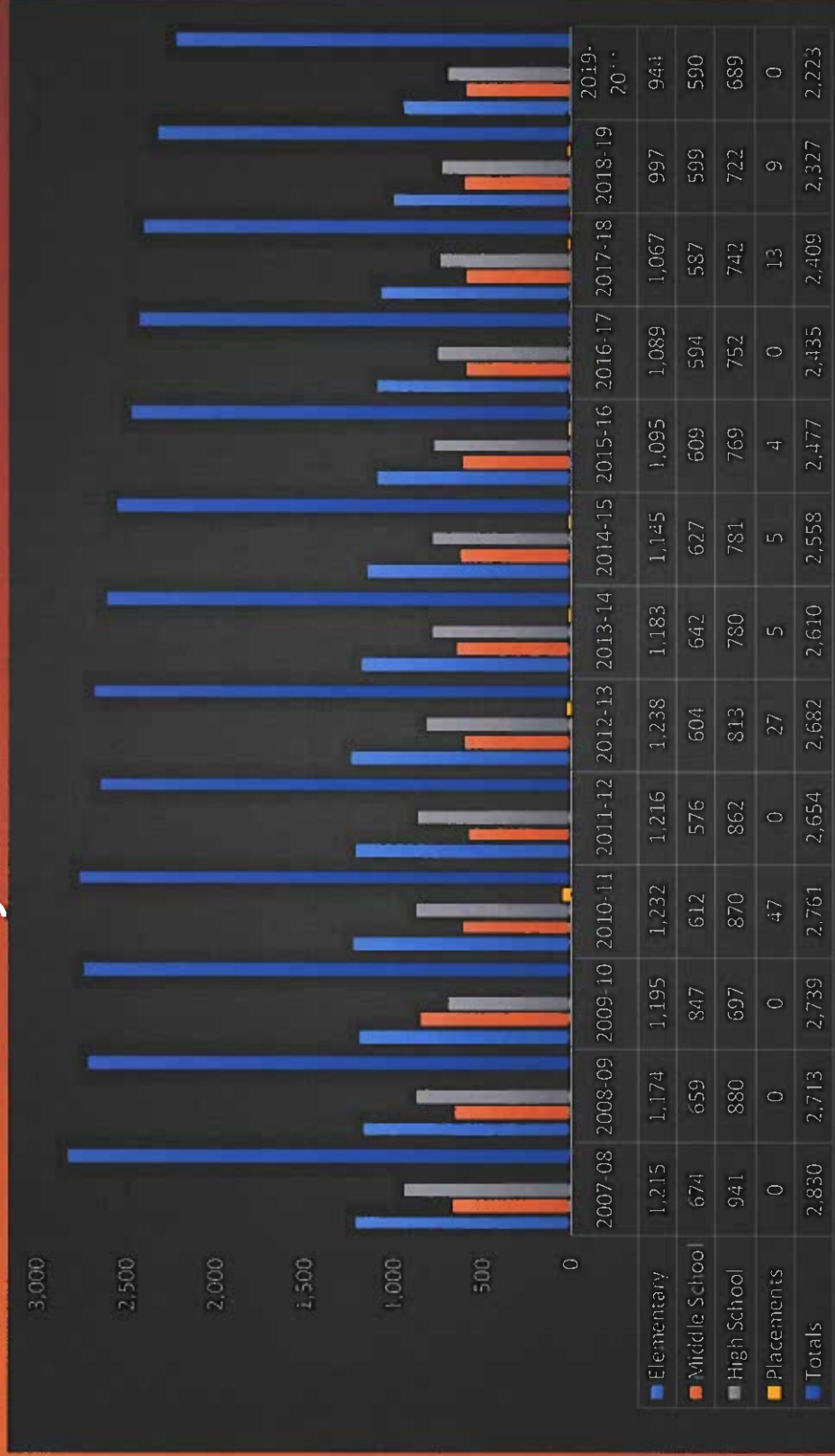
Charter Schools Expenses

2019-2020



Enrollment Analysis

2019-2020



** 19/20 Projected
based on
Registration &
Enrollment @
4.3.19

GENERAL FUND BUDGET SUMMARY
2019-20 BUDGET
Preliminary

Actual Fund Balance 7/1/18	\$ 6,139,975	
Committed Fund Balance for PSERS Increase Use of Fund Balance used in 18-19 as Updated on 10.8.18	(570,066)	
Committed Fund Balance for Health Insurance Increase Use of Fund Balance used in 18-19	-	
Projected Fund Balance 7/1/19	\$ 5,569,909	
2019-20 Budgeted Revenue:	\$ 42,145,890	
2019-20 Budgeted Expenditures:	43,050,083	
Surplus/(Deficit)	<u>(904,193)</u>	
Total Budgetary Fund Balance 7/1/20	<u>\$ 4,665,716</u>	
Estimated Committed Fund Balance for PSERS Increase Use of Fund Balance 7/1/19	\$ 2,209,934	
Committed Fund Balance for PSERS Increase Use of Fund Balance used in 19-20	<u>(704,193)</u>	
Estimated Committed Fund Balance for PSERS Increase Use of Fund Balance 7/1/20	\$ 1,505,741	
Estimated Committed Fund Balance for Health Insurance Increase Use of Fund Balance 7/1/19	\$ 850,000	
Committed Fund Balance for Health Insurance Increase Use of Fund Balance used in 19-20	<u>(200,000)</u>	
Estimated Committed Fund Balance for Health Insurance Increase Use of Fund Balance 7/1/20	650,000	
Estimated Nonspendable Fund Balance 7/1/19	\$ 163,637	
Nonspendable Fund Balance used in 19-20	-	
Estimated Nonspendable Fund Balance 7/1/20	163,637	
Estimated Unassigned Fund Balance 7/1/19	\$ 2,346,338	
Unassigned Fund Balance used in 19-20	-	
Estimated Unassigned Fund Balance 7/1/20	2,346,338	
Total Budgetary Fund Balance 7/1/20	<u>\$ 4,665,716</u>	
Estimated Unassigned Fund Balance 7/1/20 As a Percent of 2019-20 Appropriations	<u>5.45%</u>	
Estimated Total Fund Balance 7/1/20 As a Percent of 2019-20 Appropriations	<u>10.84%</u>	

Jersey Shore Area School District
18/19 Budget Update
April 22, 2019

4/22/19

Salary & Benefit Changes

	<u>Original Budget</u>	<u>New Budget</u>	<u>Increase/(Decrease)</u>
Updated Retiree Health Insurance Costs \$	235,000.00	235,120.77	\$ 120.77
Updated Dental Insurance Rates	260,378.74	234,886.20	(25,492.54)
Correction to Salary Matrix	29,505,481.90	29,505,050.00	(431.90)
Reduction in Workers Compensation Insurance	67,383.14	66,475.51	(907.63)
Middle/High School Guidance Counselor (originally projected at 2M updated to 12M)	103,624.96	127,647.01	24,022.05
Retirement of HS Spanish Teacher	133,279.45	-	(133,279.45)
Replacement of HS Spanish Teacher - budgeted at B4 w/ PPO C H&W coverage	-	92,890.19	92,890.19
Retirement of Districtwide Librarian	145,878.56	-	(145,878.56)
Replacement of Districtwide Librarian - budgeted at M6 w/ no Health Insurance	-	86,451.44	86,451.44
Retirement of Library Aide	30,841.44	-	(30,841.44)
Replacement of Library Aide, budgeted at B1 w/ QDHP H&W coverage	-	45,947.54	45,947.54
New Special Education Aide - approved 4.8.19	-	48,560.01	48,560.01
District Wide Budget Changes			
Decrease in Accounting Software	27,750.00	27,000.00	(750.00)
Increase in Contingency for Charter School Tuition	-	250,000.00	250,000.00
Increase in BLAST IU VLINK/ISOL Contracted Services (1110-322)	130,000.00	165,000.00	35,000.00
Decrease in BLAST IU Special Education Contracted Services (1290-322)	365,000.00	313,800.00	(51,200.00)
Decrease in BLAST IU Lycoming Day Treatment Contracted Service (1290-322)	42,000.00	16,500.00	(25,500.00)
Increase in BLAST IU BSI Contracted Service (1290-322)	11,200.00	11,800.00	600.00
Decrease in BLAST IU Academy Contracted Service (1290-322)	70,000.00	45,000.00	(25,000.00)
Decrease in BLAST IU Speech Pathology Contracted Service (2150-322)	80,000.00	74,700.00	(5,300.00)

Jersey Shore Area School District
18/19 Budget Update
April 22, 2019

4/22/19

	<u>Original Budget</u>	<u>New Budget</u>	<u>Increase/(Decrease)</u>
Decrease in BLAST IU Audiology Contracted Service (2153-322)	30,000.00	14,500.00	(15,500.00)
Increase in PS&A dues (2360-810)	11,000.00	13,500.00	2,500.00
Total Expenditure Changes		\$	\$ 126,010.48
Budgeted Expenditures as Presented on March 11, 2019			<u>42,924,072.70</u>
Budgeted Expenditures as Presented on April 22, 2019			<u>\$ 43,050,083.18</u>
Local Revenue Changes			
Decrease in Public Utility Tax	18,000.00	16,500.00	\$ (1,500.00)
Increase in Payment in Lieu of Taxes	149,500.00	238,000.00	88,500.00
Increase in Earned Income Tax	3,750,000.00	3,800,000.00	50,000.00
Decrease in Delinquent Tax	750,000.00	700,000.00	(50,000.00)
Increase in Interest Earnings	100,000.00	200,000.00	100,000.00
Decrease in Miscellaneous Revenue	33,245.00	10,000.00	(23,245.00)
State Revenue Changes			
Retirement Reimbursement change from Matrix Correction	3,580,063.33	3,579,998.51	(64.82)
Social Security Reimbursement change from Matrix Correction	760,771.56	760,759.06	(12.50)
Retirement Reimbursement from Middle/High School Guidance Counselor	12,195.82	15,907.59	3,711.77
Social Security Reimbursement from Middle/High School Guidance Counselor	2,720.85	3,548.94	828.09
Retirement Reimbursement from HS Spanish Teacher Retirement	13,115.93	-	(13,115.93)
Social Security Reimbursement from HS Spanish Teacher Retirement	2,926.13	-	(2,926.13)
Retirement Reimbursement from Replacement of HS Spanish Teacher	-	10,715.48	10,715.48
Social Security Reimbursement from Replacement of HS Spanish Teacher	-	2,390.59	2,390.59
Retirement Reimbursement from Library Aide Retirement	3,636.45	-	(3,636.45)

Jersey Shore Area School District
18/19 Budget Update
April 22, 2019

4/22/19

	<u>Original Budget</u>	<u>New Budget</u>	<u>Increase/(Decrease)</u>
Social Security Reimbursement from Library Aide Retirement	811.28	-	(811.28)
Retirement Reimbursement from Replacement of Library Aide	-	3,530.59	3,530.59
Social Security Reimbursement from Library Aide	-	787.67	787.67
Retirement Reimbursement from Special Education Aide Hire	-	3,767.46	3,767.46
Social Security Reimbursement from Special Education Aide Hire	-	840.51	840.51
Retirement Reimbursement from Districtwide Librarian Retirement	18,859.67	-	(18,859.67)
Social Security Reimbursement from Districtwide Librarian Retirement	4,207.54	-	(4,207.54)
Retirement Reimbursement from Replacement of Districtwide Librarian	-	12,874.24	12,874.24
Social Security Reimbursement from Replacement of Districtwide Librarian	-	2,872.20	2,872.20
Total Revenue Changes		\$ 162,439.28	
Budgeted Revenues as Presented on March 11, 2019		<u>41,983,451.04</u>	
Budgeted Revenues as Presented on April 22, 2019		<u>\$ 42,145,890.32</u>	
Deficit as Presented on March 11, 2019		\$ (940,621.66)	
Net Changes		<u>(36,428.80)</u>	
Deficit as Presented on April 22, 2019		<u>\$ (904,192.86)</u>	

Budget Notes

Revenues:

Expenditures:

Departmental meetings and review were held on December 4th, 5th & 6th
Majority of the Buildings/Departments have come in below last years final budget
2.0% increase for all expiring contracts & 2% increase for all non-contracted staff
Certified Retirement Rate = 34.29%
Health Insurance Rate Increase = 3% as approved by LCIC on 2/14/19

Jersey Shore Area School District Long Term Financial Outlook

4/22/19

	2019-2020	2020-2021	2021-2022	2022-2023
	Budget	Projection	Projection	Projection
Salaries	\$ 15,721,860	\$ 17,713,118	\$ 18,261,874	\$ 18,856,579
FICA	1,279,222	1,355,054	1,397,033	1,440,998
Retirement	5,711,883	6,156,898	6,424,337	6,748,935
Workers Compensation Insurance	66,441	66,475	66,475	66,475
Health Insurance (both Employees & Retirees)	5,153,717	5,375,945	5,641,232	5,929,503
Dental Insurance	235,595	247,374	259,743	272,730
Vision Insurance	7,580	7,580	7,580	7,580
Life and AD&D Insurance	13,873	13,934	13,934	13,983
Tuition Reimbursement	130,000	130,000	130,000	130,000
Other (LTD, Unemployment Compensation, Retirement Incentive, & Compensated Absences)	31,622	31,761	31,869	32,013
Total Employee Benefits	12,629,933	13,385,021	13,972,203	14,642,218
Professional Services	2,164,017	2,164,017	2,164,017	2,164,017
Property Services	915,083	915,083	915,083	915,083
Other Services	4,577,243	4,577,243	4,577,243	4,577,243
Supplies	1,015,210	1,015,210	1,015,210	1,015,210
Equipment	386,844	386,844	386,844	386,844
Other Expenses	1,983,894	1,386,169	1,386,169	1,386,169
Other Uses	2,656,000	2,656,000	2,656,000	2,656,000
Total Expenditures	\$ 43,050,083	\$ 44,198,704	\$ 45,334,642	\$ 46,579,363
Local Revenue	\$ 17,883,556	\$ 17,883,556	\$ 17,883,556	\$ 17,883,556
State Revenue	23,620,913	23,870,243	24,060,167	24,286,341
Federal Revenue	636,421	636,421	636,421	636,421
Other Revenue	5,000	5,000	5,000	5,000
Total Revenue	\$ 42,145,890	\$ 42,395,220	\$ 42,585,144	\$ 42,811,318
Surplus/(Deficit)	(904,193)	(1,803,484)	(2,749,498)	(3,768,045)
Fund Balance @ Beginning of Fiscal Year	\$ 6,139,975	\$ 4,665,716	\$ 2,862,232	\$ 112,734
Budget Deficit for Fiscal Year 2018-2019	(570,066)			
Projected Fund Balance @ 6.30.19	\$ 5,569,909			
Fund Balance WITHOUT Tax Increase @ End of Fiscal Year	\$ 4,665,716	\$ 2,862,232	\$ 112,734	\$ (3,655,311)
Fund Balance as a % of Budget/Projected Exp.	11%	6%	0%	-8%
R/E Tax Increase to Index in 19/20	545,000	545,000	545,000	545,000
R/E Tax Projected Increase to Index in 20/21 *		350,000	350,000	350,000
R/E Tax Projected Increase to Index in 21/22 *			350,000	350,000
R/E Tax Projected Increase to Index in 22/23 *				350,000
Fund Balance WITH Projected Tax Increases @ End of Fiscal Ye	\$ 5,210,716	\$ 3,757,232	\$ 1,357,734	\$ (2,060,311)
	12%	9%	3%	-4%

* R/E Tax Increase to the Index is estimated to be approximately \$350,000 per year.

Assumptions:

- No Tax Increase in 19/20
- Revenue Growth with only the State Retirement & Social Security Subsidy
- No Changes in Expenditures other than Salaries & Benefits
- 2% Increase on expiring contracts
- No future attritional savings
- Health Insurance increases of 6.0% per year

Jersey Shore Area School District
Real Estate Tax Options
2019-2020

4/22/19

	19/20 Net Tax Revenue Generated by Mills		Increase/(Decrease) in 18/19 Budget	19/20 Clinton County Millage Rate		18/19 Clinton County Millage Rate		Increase/(Decrease) in Clinton County Millage Rate		19/20 Lycoming County Millage Rate		18/19 Lycoming County Millage Rate		Increase/(Decrease) in Lycoming County Millage Rate	
				Rate		Rate		Rate		Rate		Rate		Rate	
No Increase to Clinton County	\$ 12,190,556.00	\$ 12,154,956.00	\$ 35,600.00	12.9608		12.9608		-		17.6419		17.7513		(0.1094)	
No Increase to Lycoming County	12,272,813.00	12,154,956.00	117,857.00	13.0411		12.9608		0.0803		17.7513		17.7513		-	
Clinton County at Rebalance Millage Rate	12,275,370.00	12,154,956.00	120,414.00	13.0436		12.9608		0.0828		17.7547		17.7513		0.0034	
Increase to the Index	12,699,956.00	12,154,956.00	545,000.00	13.4584		12.9608		0.4976		18.3193		17.7513		0.5680	
Increase with Exceptions	Not Available - Board voted to stay within the index on 1.28.19														

Note: The rebalanced millage rates as calculated by the Commonwealth for 19/20 are as follows: Clinton County = 13.0436 and Lycoming County = 17.7513. The district is required to have the millage rates rebalanced by the Commonwealth every year. All information is based on assessment values obtained from the counties in April 2019.

Conferences Attendees				
Date	Name of Conference	Conference Facility	Conference Location	Attendees
3/19/2019	PSADA State Athletic Directors Conference	Hershey Lodge	Hershey, PA	Salexander
3/21/2019	UPMC 2019 NATA Symposium	UPMC Susquehanna Hospital	Williamsport, PA	Jacqueline George
4/5/2019	SAP Training Day	Trade and Transit Center	Williamsport, PA	Dunn/Morlock
4/12/2019	PCT Professional Development for CHM Teachers	Penn College of Technology	Williamsport, PA	Wferguson
4/23/2019	PC NOW Professional Development	Penn College of Technology	Williamsport, PA	Hensler/Oden
4/27/2019	Now You Sea It, Now You Don't	Penn State University	State College, PA	McKee
5/14-15/2019	2019 PA PBS Implementers' Forum	Hershey Lodge & Convention Center	Hershey, PA	Johnston

Field Trips				
Date	Student Group	Destination Facility	Destination Location	Chaperones
4/5/2019	AE - Gr 1	Montour Preserve	Danville, PA	Eaton/Bsmith/Page/Swales/Mjones
4/11/2019	HS - Gr 9	UPMC	Williamsport, PA	Eiswert/Phess/Student Teacher
4/11/2019	MS - Gr 6-8 C3 Club	Geisinger JS Hospital	Jersey Shore, PA	Hartman/Richards
4/18/2019	HS - Gr 9-12 Outdoor Club	Little Pine State Park Area	Waterville, PA	Ehess/Jsmith/Wferguson/Jmiller
4/18/2019	JSAE - Gr 2-5 LSS	Lingle's Market	Jersey Shore, PA	Woleslagle/Kephart/Eckley/Hershberger/Garrett
4/22/2019	JSAE - Gr 5 and LSS Gr 3-5	Neighborhood around the school	Jersey Shore, PA	Woleslagle/Hershberger/Stiffler/Kronick
5/2/2019	SE - Gr K-2	Camp Susque	Trout Run, PA	Marriott/Robinson/Yohn/Gill/Kinley/Rinella/Davis/Nurse/Hensler/Allen/Schall/Elison/Frey
5/7/2019	HS - Gr 9-12 Science Classes	Little Pine State Park Area	Waterville, PA	Sweitzer/Bwilliamson/Wferguson/Palumbo/Ehess
5/7/2019	HS - Gr 10-12 Crime and Law Class	Lycoming Cty Courthouse	Williamsport, PA	Jsmith/Griswold/Harvey/Bachman
5/14/2019	MS - Gr 6-8 C3 Club	Sight & Sound Theatre	Lancaster, PA	Hartman/Richards/Jones/Naugle/Rippey/Staggart/Heaton/Wheeler/SusanSmith/Carlin
5/20/2019	SE - Gr 3-5	Camp Susque	Trout Run, PA	Dittmar/Leiswerth/Rcrist/Barth/Jmiller/Grant/Wright/Paulhamus/Berck/Wilton
5/28/2019	HS - Gr 9-12 FBLA	Knoebels Grove	Elysburg, PA	Oden/Griswold/Barnhart/Wasson/Allen
6/4/2019	JSAE - Gr 3	Jersey Shore Boro Park	Jersey Shore, PA	Mantek/Milbrand/Moon/Neufer/Schoonover/Bischof/6TBD
6/4/2019	JSAE - Gr 3	Wayne Twp Landfill	McElhatten, PA	Mantek/Milbrand/Moon/Neufer/Schoonover/Bischof/6TBD
6/4/2019	AE - Gr K	Lewisburg Children's Museum	Lewisburg, PA	Karstetter/Bailey/Hughes/Carlin/Snook/Zellers/Bailey/Olshenske/Colvin/Welshans/Paige

Vandalism Report				
Date	Building	Damage	Outcome	Dollar Amount for Repair
None				



Book	Board Policy Manual
Section	600 Finances
Title	Student Activity Funds
Code	618
Status	
Legal	1. 24 P.S. 511 2. Pol. 811 - Bonding 3. 24 P.S. 440.1 4. 24 P.S. 623 5. Pol. 608 - Bank Accounts 6. 24 P.S. 807.1 7. Pol. 619 - District Audit
Adopted	November 21, 1983
Last Revised	September 24, 2018

Purpose

The Board is responsible for adopting and enforcing reasonable policy and rules regarding the management, supervision, control and prohibition of student activities, including raising and disbursing funds.

Definition

For purposes of this policy, student activity funds shall include the funds of Board-approved student groups. Student activity funds shall be raised by students and expended for purposes related to the activity, with student participation in the decision-making process regarding these areas.

Authority

Student activity funds are not part of district funds but must be approved by the Board. The Board adopts this policy to ensure proper supervision of student activity funds under the district's responsibility.[1]

Delegation of Responsibility

The Superintendent or designee is responsible for developing administrative regulations governing student activity funds.

The building principal is responsible for working with students and advisors, implementing policies and procedures, and maintaining fiscal records. [2]

Activity advisors are responsible for working with students in assigned activities and insuring compliance with policy and administrative regulations by the student organization.

The organization's student treasurer and faculty advisor are responsible for maintaining records of all funds collected and disbursed and submitting required reports to the Administration.

Guidelines

Each student activity covered by this policy must be recognized and budgeted by the student organization before funds can be collected or disbursed in the name of the group.

All student activities shall be on a self-sustaining basis, except for situations approved by the Board.

Funds of any student body organization may be deposited or invested in banks whose accounts are insured by FDIC or investment certificates or with drawable shares in state-chartered savings and loan associations doing business in-state and insured by FDIC or FSLIC.[3][4]

All funds collected by student organizations shall be deposited in a student activities fund in a bank designated by the Board. No school-sponsored student organization is permitted to establish an account separate from the student activities fund.[1][5]

Funds collected shall be turned in to the custodian of the fund before the end of each school day, and they shall be safeguarded until deposited as soon as possible.

Records shall be maintained of the receipt and disbursement of all funds in designated accounts, according to the bylaws of the activity approved by the Board.[1]

Disbursements from such funds shall be made only by check upon the request of the authorized advisor and the approval of the fund custodian. Disbursements shall be supported by invoices or verified documentation. All checks shall be signed by two (2) individuals authorized to approve such disbursements.

All purchases of materials or supplies by any organization, club, society or group, or by any school or class shall be made by the purchaser in accordance with the requirements of law.[1][6]

All funds shall be placed in an account for specific, identifiable fundraising activities and in amounts necessary to cover the intended costs of those activities.

All funds accumulated in the name of a specific organization must be closed out annually, and any residual funds shall revert to the same group for the following school year.[1]

A financial report of the condition of each student activity fund shall be submitted to the Board at least quarterly.[1]

The student activity fund shall be audited annually during the district's established audit.[7]

Graduating Classes

All graduating classes, after payment of all financial obligations and prior to graduation, shall make a commitment for distribution of the funds remaining in the class account to school activities of the class's choosing, such as a senior gift or scholarship fund.

Funds may not be disbursed or set aside for future obligations, such as class reunions.

If no such commitment is made by September 1st following graduation, all remaining funds will automatically transfer to the student council account.

Last Modified by Pamela M Copenhaver on April 15, 2019



Book	Board Policy Manual
Section	200 Pupils
Title	Diabetes Management
Code	209.2
Status	
Legal	<div>1. Pol. 103.1 - Nondiscrimination-Qualified Students with Disabilities</div> <div>2. 24 P.S. 1401</div> <div>3. 24 P.S. 1414.5</div> <div>4. 24 P.S. 1414.3</div> <div>5. 24 P.S. 1414.4</div> <div>6. 24 P.S. 1414.7</div> <div>7. Pol. 113 - Special Education</div> <div>8. Pol. 209 - Health Examinations/Screenings</div> <div>9. Pol. 209.1 - Food Allergy Management</div> <div>10. Pol. 113.1 - Discipline of Students with Disabilities</div> <div>11. Pol. 810 - Transportation</div> <div>12. 24 P.S. 1409</div> <div>13. Pol. 216 - Student Records</div> <div>14. Pol. 113.4 - Confidentiality of Special Education Student Information</div> <div>15. 22 PA Code 12.41</div> <div>16. Pol. 218 - Student Discipline</div> <div>17. Pol. 227 - Controlled Substances/Paraphenalia</div> <div>18. Pol. 100 - Strategic Plan</div> <div>19. Pol. 333 - Professional Development</div> <div>20. 22 PA Code 12.3</div> <div>24 P.S. 510</div> <div>Pol. 210 - Medications</div>

Purpose

The Board recognizes that an effective program of diabetes management in school is crucial to:

- 1. The immediate safety of students with diabetes.
- 2. The long-term health of students with diabetes.

3. Ensure that students with diabetes are ready to learn and participate fully in school and school sponsored activities.
4. Minimize the possibility that diabetes-related emergencies will disrupt classroom activities.

Authority

The Board adopts this policy in accordance with applicable state and federal laws and regulations, and Board policies and administrative regulations, regarding the provision of student health services.[1][2][3][4][5][6][7][8][9]

Definitions

Diabetes Medical Management Plan (DMMP) means a document describing the medical orders or diabetes regimen developed and signed by the student's health care practitioner and parent/guardian.[2]

Individualized Education Program (IEP) means the written educational statement for each student with a disability that is developed, reviewed and revised in accordance with federal and state laws and regulations. A student with a disability is a school-aged child within the jurisdiction of the district who has been evaluated and found to have one or more disabilities as defined by law, and who requires, because of such disabilities, special education and related services.[7]

Section 504 Service Agreement (Service Agreement) means an individualized plan for a qualified student with a disability which sets forth the specific related aids, services, or accommodations needed by the student, which shall be implemented in school, in transit to and from school, and in all programs and procedures, so that the student has equal access to the benefits of the school's educational programs, nonacademic services, and extracurricular activities. A qualified student with a disability means a student who has a physical or mental disability which substantially limits or prohibits participation in or access to an aspect of the district's educational programs, nonacademic services or extracurricular activities.[1]

Trained Diabetes Personnel means nonlicensed school employees who have successfully completed the required training.

Guidelines

Before a student can receive diabetes-related care and treatment in a school setting, the student's parent/guardian shall provide written authorization for such care and instructions from the student's health care practitioner. The written authorization may be submitted as part of a student's DMMP.[5]

Diabetes-related care shall be provided in a manner consistent with Board policy, district procedures and individualized student plans such as an IEP, Service Agreement or DMMP.[1][3][4][5][7][9]

In order to maintain a student's health and safety, each student's individualized plan shall address what information will be provided to school staff and other adults who have responsibility for the student in the school setting.[1][5][7][10][11]

Student health records shall be confidential and maintained in accordance with state and federal laws and regulations.[12][13][14]

Trained Diabetes Personnel

The school nurse, in consultation with the Superintendent or designee, may identify at least one (1) school employee, who is not the school nurse and who does not need to be a licensed health

care practitioner, in each school building attended by a student with diabetes to perform diabetes care and treatment for students. The identified school employee has the right to decline this role.[4]

An identified school employee who has accepted this role shall complete the training developed by the state or training offered by a licensed health care practitioner with expertise in the care and treatment of diabetes, that includes at a minimum:[4]

1. An overview of all types of diabetes.
2. Means of monitoring blood glucose.
3. The symptoms and treatment for blood glucose levels outside of target ranges, as well as symptoms and treatment for hypoglycemia, hyperglycemia and other potential emergencies.
4. Techniques on administering glucagon and insulin.

The identified school employee shall complete such training on an annual basis.[4]

Upon successful completion of the required training, individual trained diabetes personnel may be designated in a student's Service Agreement or IEP to administer diabetes medications, use monitoring equipment and provide other diabetes care.[4]

If the diabetes-related care provided to a particular student by trained diabetes personnel will include administration of diabetes medication via injection or infusion, the Board shall require the following:[4]

1. The parent/guardian and the student's health care practitioner must provide written authorization for such administration; and
2. The trained diabetes personnel must receive annual training for such administration from a licensed health care practitioner with expertise in the care and treatment of diabetes.

Training of Other School Personnel

School employees, which may include including classroom teachers, lunchroom staff, coaches and bus drivers, shall receive annual diabetes care training appropriate to their responsibilities for students with diabetes.

Student Possession and Use of Diabetes Medication and Monitoring Equipment

Prior to student possession or use of diabetes medication and monitoring equipment, the Board shall require the following:[3][15]

1. A written request from the parent/guardian that the school comply with the instructions of the student's health care practitioner. The request from the parent/guardian shall include a statement relieving the district and its employees of responsibility for the prescribed medication or monitoring equipment and acknowledging that the school is not responsible for ensuring that the medication is taken or the monitoring equipment is used.
2. A written statement from the student's health care practitioner that provides:
 - a. Name of the drug.
 - b. Prescribed dosage.
 - c. Times when medication is to be taken.

- d. Times when monitoring equipment is to be used.
 - e. Length of time medication and monitoring equipment is prescribed.
 - f. Diagnosis or reason medication and monitoring equipment is needed.
 - g. Potential serious reactions to medication that may occur.
 - h. Emergency response.
 - i. Whether the child is competent and able to self-administer the medication or monitoring equipment and to practice proper safety precautions.
3. A written acknowledgement from the school nurse that the student has demonstrated that s/he is capable of self-administration of the medication and use of the monitoring equipment.
4. A written acknowledgement from the student and/or guardian that the student ~~that s/he~~ has received instruction from the student's health care practitioner on proper safety precautions for the handling and disposal of the medications and monitoring equipment, including acknowledgement that the student will not allow other students to have access to the medication and monitoring equipment and that s/he understands appropriate safeguards.

The written request for student possession and use of diabetes medication and monitoring equipment shall be reviewed annually, along with the required written statements from the parent/guardian and the student's health care practitioner. If there is a change in the student's prescribed care plan, level of self-management or school circumstances during the school year, the parent/guardian and the student's health care practitioner shall update the written statements.

Students shall be prohibited from sharing, giving, selling and using diabetes medication and monitoring equipment in any manner other than which it is prescribed during school hours, at any time while on school property, at any school-sponsored activity and during the time spent traveling to and from school and school-sponsored activities. Violations of this policy, provisions of a Service Agreement or IEP, or demonstration of unwillingness or inability to safeguard the medication and monitoring equipment may result in loss of privilege to self-carry the diabetes medication and monitoring equipment, and may result in disciplinary action in accordance with Board policy and applicable procedural safeguards.[1][3][10][16][17]

If the district prohibits a student from possessing and self-administering diabetes medication and operating monitoring equipment, or if a student is not capable of self-administering diabetes medication or operating monitoring equipment, the district shall ensure that the diabetes medication and monitoring equipment is appropriately stored in a readily accessible location in the student's building. The school nurse and other designated school employees shall be informed where the medication and monitoring equipment is stored and the means to access them.[3]

Delegation of Responsibility

The Superintendent or designee, in conjunction with the school nurse(s), shall develop administrative regulations for care and treatment of students with diabetes in the school setting.

The Superintendent or designee shall coordinate training for school employees. Such training may be included in the district's Professional Education Plan.[4][18][19]

The Superintendent or designee shall annually distribute to all staff, students and parents/guardians this policy along with the Code of Student Conduct.[16][20]

Last Modified by Pamela M Copenhaver on April 15, 2019



Book	Board Policy Manual
Section	200 Pupils
Title	Tobacco/Nicotine
Code	222
Status	
Legal	<div>1. 35 P.S. 1223.5</div> <div>2. 18 Pa. C.S.A. 6305</div> <div>3. 20 U.S.C. 7183</div> <div>4. 20 U.S.C. 1400 et seq</div> <div>5. 22 PA Code 10.23</div> <div>6. Pol. 103.1 - Nondiscrimination - Qualified Students with Disabilities</div> <div>7. Pol. 113.1 - Discipline of Students with Disabilities</div> <div>8. Pol. 113.2 - Behavior Support</div> <div>9. Pol. 805.1 - Relations with Law Enforcement Agencies</div> <div>10. 22 PA Code 10.2</div> <div>11. 22 PA Code 10.25</div> <div>12. 24 P.S. 1303-A</div> <div>13. 22 PA Code 10.22</div> <div>14. 24 P.S. 1302.1-A</div> <div>15. 18 Pa. C.S.A. 6306.1</div> <div>24 P.S. 510</div> <div>20 U.S.C. 7114</div> <div>20 U.S.C. 7118</div> <div>20 U.S.C. 7181 et seq</div> <div>34 CFR Part 300</div>
Adopted	December 6, 2010
Last Revised	May 22, 2017

Purpose

The Board recognizes that tobacco, nicotine and nicotine delivery products present a health and safety hazard that can have serious consequences for both users and nonusers and the safety and environment of the schools.

Definitions

For purposes of this policy, tobacco includes a lighted or unlighted cigarette, cigar, cigarillo, little cigar, pipe or other smoking product or material and smokeless tobacco in any form including chewing tobacco, snuff, dip or dissolvable tobacco pieces.[1]

For purposes of this policy, nicotine shall mean a product that contains or consists of nicotine in a form that can be ingested by chewing, smoking, inhaling or through other means.

For purposes of this policy, a nicotine delivery product shall mean a product or device used, intended for use or designed for the purpose of ingesting nicotine or another substance. This definition includes, but is not limited to, any device or associated product used for what is commonly referred to as vaping or juuling.

Authority

The Board prohibits possession, use or sale of tobacco, nicotine and nicotine delivery products by students at any time in a school building and on any property, buses, vans and vehicles that are owned, leased or controlled by the school district.[1][2][3]

The Board also prohibits possession, use or sale of tobacco, nicotine and nicotine delivery products by students at school-sponsored activities that are held off school property.

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[4][5][6][7][8][9]

Delegation of Responsibility

The Superintendent or designee shall notify students, parents/guardians and staff about the Board's tobacco/nicotine policy by publishing information in student handbooks, parental newsletters, posters, and by other efficient methods, such as posted notices, signs and on the district website.[1]

The Superintendent or designee shall develop administrative regulations to implement this policy.

Guidelines

Reporting

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving possession, use or sale of tobacco, nicotine or nicotine delivery products immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.[9][10][11]

The Superintendent shall annually, by July 31, report all incidents of possession, use or sale of tobacco, nicotine and nicotine delivery products by students to the Office for Safe Schools on the required form.[9][12]

Additional Provisions - Tobacco Only

The Superintendent or designee may report incidents of possession, use or sale of tobacco by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the school police, school resource officer (SRO) or to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the

memorandum of understanding with local law enforcement and Board policies.[9][10]
[12][13][14]

A student convicted of possessing or using tobacco in violation of this policy may be fined up to fifty dollars (\$50) plus court costs, or admitted by the court to alternative adjudication in lieu of imposition of a fine.[15]

Last Modified by Pamela M Copenhaver on April 15, 2019

Resolution Supporting Statewide Cyber Charter School Funding Reform

By the Board of Directors of the Jersey Shore Area School District

WHEREAS, the Commonwealth is the sole authorizer of cyber charter schools, yet almost all of the costs for cyber charter schools are borne by school districts and local taxpayers; and the current funding formula for cyber charter schools is based on school district expenditures with no relationship to the actual instructional costs of the students attending the charter school; and

WHEREAS, the current cyber charter school funding formula for special education differs from the formula used to calculate school district special education subsidies and is not based on the actual costs of the cyber charter school to meet the needs of their students with disabilities; and the current flawed calculation requires school districts to pay charter schools regardless of the costs of services provided, resulting in the overpayment of district funds to charter schools for special education students; and

WHEREAS, in 2016-17, school districts spent more than \$463 million in mandatory cyber charter school tuition payments; and

WHEREAS, the average total cyber charter school tuition payment made by a district was \$926,000 with the average tuition rate for a non-special education student \$11,309; and

WHEREAS, the average tuition rate for special education students attending cyber charter schools was \$24,200 with a maximum rate of \$48,198 per student; and more than 390 school districts in Pennsylvania were forced to pay more than \$20,000 per student for special education students attending cyber charter schools; and

WHEREAS, the Jersey Shore Area School District's cyber charter school expenditures for the past five years reflect extraordinary costs that were borne by its taxpayers as follows:

Fiscal Year	Regular Ed Tuition Paid by the District to Cyber Schools	Special Ed Tuition Paid by the District to Cyber Schools	Total Tuition Paid by the District to Cyber Schools
2014-15	\$ 857,537.87	\$ 527,439.89	\$ 1,384,977.76
2015-16	\$ 873,772.40	\$ 579,714.23	\$ 1,453,486.63
2016-17	\$ 914,665.11	\$ 888,359.04	\$ 1,803,024.15
2017-18	\$ 1,062,069.90	\$ 901,441.34	\$ 1,963,511.24
2018-19 (Projected)	\$ 1,274,709.47	\$ 1,102,724.91	\$ 2,377,434.38

NOW THEREFORE, BE IT RESOLVED that the Jersey Shore Area School Board urges its elected officials to support legislation that corrects the tuition for regular and special education to cyber charter schools so that it is based on the actual costs of educating their students and relieves the financial burden on school districts and taxpayers.

BE IT FURTHER RESOLVED that a copy of this resolution be submitted to the elected senators and representatives of the Jersey Shore Area School District in the General Assembly, and to the Governor of Pennsylvania.

Adopted this _____ day of _____, 2019.

Signed,

School Board President

Board Secretary