

Jersey Shore Area School District
Board of Education – Regular Meeting
(held virtually using video conference calling)
Minutes of March 22, 2021

A. Opening

1. Call to Order: Mr. Allen, President, called the meeting to order at 7:07 p.m.

2. Roll Call:

Members Present: Mr. Craig Allen, Mr. David Becker, Mr. Harry Brungard, Ms. Patrice Doebler, Mrs. Angela Grant, Mr. Wayne Kinley, Mrs. Nancy Petrosky, Mrs. Michelle Stemler, Mrs. Mary Thomas and Dr. Brian T. Ulmer, Superintendent.

Others Present: Christopher Kenyon, Esq., Solicitor, Mr. Benjamin Enders, Board Secretary, Dr. Kenneth Dady, Jr., Assistant Superintendent and Robert Parker, Student Representative.

3. Pledge of Allegiance

B. Approvals

1. Minutes:

Motion: A motion was made by Mary Thomas and seconded by Harry Brungard to approve the following Minutes, as listed on the Agenda:

- | | |
|----------------------|---------------------------|
| a. February 8, 2021 | Regular Meeting (Virtual) |
| b. February 22, 2021 | Regular Meeting (Virtual) |

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

2. Treasurer's Report:

Motion: A motion was made by Mary Thomas and seconded by Wayne Kinley to approve the following Treasurer's Reports as listed on the Agenda:

- | | |
|-------------------------------------|---------------|
| a. February 2021 Treasurer's Report | |
| b. February 2021 Investment Report | (Attachments) |

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

3. Approval of Bills:

Motion: A motion was made by Mary Thomas and seconded by Wayne Kinley to approve the following February Bills as listed on the Agenda:

General Fund Month End Checks	603,436.36
General Fund Manual Checks	8,181.82
General Fund Muncy Electronic Payments	587,315.37
General Fund FNB Electronic Payments	312.17
Activity Fund Checks	7,810.96
Athletic Fund Checks	12,493.91
Food Service Fund Checks	588.55
Food Service Fund Muncy Electronic Payments	41,525.82
Payroll PLGIT Electronic Payments	500,878.43
Payroll Fund Checks	37,178.97
Payroll Fund Net Pay - 02.12.21; 02.26.21	<u>854,927.68</u>
Total	2,654,650.04

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

C. Presentations

1. Communications:

- a. Dr. Ulmer recognized athletes that reached post season competition in swimming and wrestling.

2. President's Report:

- a. Mr. Allen did some research on Parliamentary Procedure for the Old Business vote from the March 8, 2021 Board meeting and provided information on the topic of making motions.
(Attachments)

3. Intermediate Unit Report: None

4. Student Representative Report: None

5. Superintendent's Report:

- a. 2021 Prom Presentation

Motion: A motion was made by Mary Thomas and seconded by Patrice Doebler to add the following Miscellaneous item to the agenda:

- e. approval of the 2021 prom.

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

Superintendent’s Report (cont’d.):

- b. Hunt Engineering Space Utilization and Educational Space Planning Proposal
- c. Athletics and Building and Grounds Budget presentations - Serena Henry and Mark Wall
- d. 2021-22 Budget Update - Ben Enders (Attachment)
- e. Updated Board Policies: (Attachments)

- Policy 146.1 - Trauma-Informed Approach
- Policy 204 - Attendance
- Policy 308 - Employment Contract/Board Resolution
- Policy 309 - Assignment and Transfer
- Policy 311 - Reduction of Staff

(Attachments)

Dr. Ulmer announced that an Executive Session was held prior to the Board Meeting starting at 6:00 p.m. for legal and personnel issues.

D. Courtesy of the Floor on Agenda Items and K. Courtesy of the Floor on Items not on the Agenda:

Jennifer Riebson-JS Boro - commented on the Building and Grounds budget presentation and the Soccer field maintenance.

Motion: A motion was made by Mary Thomas and seconded by Harry Brungard to close Courtesy of the Floor.

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

E. Personnel Items:

1. Personnel Items

Motion: A motion was made by Mary Thomas and seconded by Harry Brungard to approve the following Personnel items as listed on the agenda:

- a. FMLA from April 21, 2021 (approximately) thru June 16, 2021 (approximately), for employee 2020-21-22.
- b. Sharon Sechrist for the 21st Century Community Learning Centers After School Program, at \$21.26 per hour, to be paid with 21st CCLC grant monies.
- c. accepting a letter of resignation from Brody Smith, Assistant Varsity Softball coach, effective March 5, 2021.
- d. Sidney Trunzo as a volunteer Track and Field coach, effective March 23, 2021.
- e. Quincy Lewis as a volunteer Softball coach, effective March 23, 2021.
- f. appointment of Frank Stetts, IV as Assistant Varsity Softball coach at a stipend of \$2880.00, (level 5 of the coaches' salary matrix), effective March 23, 2021.
- g. Joseph Drammissi as a van driver and bus aide for Marden's, Inc.
- h. accepting a letter of resignation from Jayme Benner, Event Staff, effective March 8, 2021.
- i. the following High School Musical stipends:
 - Musical Director - Charlotte-Anne White - \$2145.00
 - Drama Director - Michele Long - \$2145.00
- j. appointment of Bob Fox as Co-Head High School Girls Track and Field coach at a stipend of \$3600.00, (at 75% of level 5 of the coaches salary matrix), effective the 2020-2021 season.
- k. appointment of Ty Kanouff as Co-Head High School Girls Track and Field coach at a stipend of \$1200.00, (at 25% of level 5 of the coaches salary matrix), effective the 2020-2021 season.

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

F. Curriculum and Instruction: None

G. Building and Grounds: None

H. Finance:

1. Finance Item

Motion: A motion was made by Mary Thomas and seconded by Patrice Doebler to approve the following Finance item as listed on the agenda:

- a. a resolution with Windecker Enterprises and Susquehanna Transit as the District’s transportation contractors for the next 5 years (2021-2022 through 2025-2026). Rates in bus contracts will be set annually based on the state formula. (Attachment)

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

I. Miscellaneous

1. Miscellaneous Items:

Motion: A motion was made by Mary Thomas and seconded by Harry Brungard to approve the following Miscellaneous items as listed on the agenda:

- a. the BLaST Intermediate Unit 17 July 1, 2021 - June 30, 2022 General Operations Budget as proposed.
- b. an agreement between Jersey Shore Area School District and Merakey Pennsylvania from August 1, 2020 through July 31, 2021. (Attachment)
- c. the following policies at first read: (Attachments)
 - Policy 255 - Educational Stability for Children in Foster Care
 - Policy 301 - Creating a Position
 - Policy 302 - Employment of Superintendent/Assistant Superintendent
 - Policy 306 - Employment of Summer School Staff
 - Policy 307 - Student Teachers/Interns
- d. the following policies at second read: (Attachments)
 - Policy 006 - Meetings
 - Policy 206 - Assignment Within District
 - Policy 234 - Pregnant/Parenting/Married Students
 - Policy 235.1 - Surveys
 - Policy 239 - Foreign Exchange Students
- e. approval of the 2021 prom.

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

J. Old Business: None

L. Executive Session: None

M. Adjournment:

The March 22, 2021 Regular Board Meeting (held virtually using video conference calling) was adjourned at 9:12 p.m.

Respectfully submitted,

Benjamin J. Enders
Board Secretary

**Jersey Shore Area School District
Treasurer's Report - Cash and Cash Equivalents
February 2021**

<u>Bank Accounts</u>	Beginning Balance	Received	Disbursed	Ending Balance
General Fund - FNB	\$ 27,703.52	\$ 2.11	\$ 312.17	\$ 27,393.46
General Fund - PSDLAF	52,678.55	0.28		52,678.83
General Fund - Muncy Bank & Trust	13,017,328.83	504,492.66	1,588,710.63	11,933,110.86
Activity/Other Trust Funds - Muncy Bank & Trust	194,138.28	5,847.23	600.00	199,385.51
Athletics Fund - Muncy Bank & Trust	38,153.73	9,573.59	-	47,727.32
Food Service Fund - Muncy Bank & Trust	22,054.21	53,250.49	41,525.82	33,778.88
Payroll Fund - Muncy Bank & Trust	36.66	0.04	-	36.70
Capital Reserve - Muncy Bank & Trust	577,282.35	664.64	-	577,946.99
Gilhart Scholarship Fund - Muncy Bank & Trust	1,244,694.96	1,433.05	-	1,246,128.01
General Fund - PLGIT Class	1,557,403.81	3,174,454.21	2,061,620.34	2,670,237.68
General Fund - PLGIT Plus/Class	-	-	-	-
General Fund - PLGIT/I Class	-	-	-	-
Accounts Payable Fund - PLGIT Class	0.78	-	-	0.78
Activity/Other Trust Fund - PLGIT Class	17,345.08	0.14	11,540.14	5,805.08
Athletics Fund - PLGIT Class	20,987.50	0.17	12,493.91	8,493.76
Capital Reserve Fund - PLGIT Class	172.19	0.01	-	172.20
Capital Reserve Fund - PLGIT Plus/Class	-	-	-	-
Capital Reserve Fund - PLGIT/I Class	-	-	-	-
Food Service Fund - PLGIT Class	160,971.05	16,577.24	79,109.32	98,438.97
Ramsey Fund - PLGIT Class	43,950.09	0.40	-	43,950.49
Payroll Fund - PLGIT Class	678,784.69	1,405,856.54	1,392,985.08	691,656.15
Sechrist Scholarship Fund - PLGIT Class	101,952.35	7,500.99	-	109,453.34
Totals	\$ 17,755,638.63	\$ 5,179,653.79	\$ 5,188,897.41	\$ 17,746,395.01

PLGIT Class - A money market account; no minimum balance; unlimited check processing
 PLGIT/PLUS-Class - a money market account for investments of 30 days or longer; \$50,000 minimum initial deposit; \$5,000 minimum for additional deposits
 PLGIT/PLUS-I Class - a money market account for investments; no minimum investment period; \$50,000 minimum initial deposit; withdrawals are limited to two per month.

JERSEY SHORE AREA SCHOOL DISTRICT
TREASURER'S REPORT - INVESTMENTS
FOR THE MONTH ENDED
February 28, 2021

<u>Certificates of Deposit</u>	<u>Rate</u>	<u>Maturity Date</u>	<u>Beginning Balance</u>	<u>Investment Purchased</u>	<u>Investment Redeemed</u>	<u>Net Interest Earned</u>	<u>Ending Balance</u>
<u>General Fund</u>			\$ -	\$ -	\$ -	\$ -	\$ -
Total Certificates of Deposit							
			\$ -	\$ -	\$ -	\$ -	\$ -

Fund Accounting Check Register

PLGIT ACTIVITY FUND - From 02/01/2021 To 02/28/2021

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00005722	02/18/2021	C4188900001		PUMPKINS	80-0496-000-000-000-000-0000	180496	50.00
Vendor:	122940	- CARPENTER FARM			Check Date: 02/18/2021	Check Amount:	50.00
00005723	02/18/2021	C4188900002		10425-1	80-0496-000-000-000-000-0000	180496	1,354.75
Vendor:	179200	- KEYSTONE ADVERTISING SPECIALTIES			Check Date: 02/18/2021	Check Amount:	1,354.75
00005724	02/18/2021	C4188900004		REFUND	80-0496-000-000-000-000-0000	180496	91.45
Vendor:	189700	- STEPHANIE MACHMER			Remit # 1 Check Date: 02/18/2021	Check Amount:	91.45
00005725	02/18/2021	C4188900005		DONATION	80-0496-000-000-000-000-0000	180496	1,850.00
Vendor:	204957	- NIPPENOSE VALLEY VILLAGE			Check Date: 02/18/2021	Check Amount:	1,850.00
00005726	02/18/2021	C4188900006		DONATION	80-0496-000-000-000-000-0000	180496	1,850.00
Vendor:	235775	- SUSQUEHANNA HEALTH FOUNDATION			Check Date: 02/18/2021	Check Amount:	1,850.00
00005727	02/18/2021	C4188900007		14551	80-0496-000-000-000-000-0000	180496	675.81
Vendor:	239650	- TIADAGHTON EMBROIDERY			Remit # 2 Check Date: 02/18/2021	Check Amount:	675.81
00005728	02/18/2021	C4188900008		DONATION	80-0496-000-000-000-000-0000	180496	1,850.00
Vendor:	250305	- THE WILLIAMSPORT HOME			Check Date: 02/18/2021	Check Amount:	1,850.00
00005729	02/18/2021	C4188900003		REFUND	80-0496-000-000-000-000-0000	180496	88.95
Vendor:	403191	- CAROLYN KONOPSKI			Check Date: 02/18/2021	Check Amount:	88.95

80-ACTIVITY FUND 7,810.96

Grand Total Manual Checks : 0.00
 Grand Total Regular Checks : 7,810.96
 Grand Total Direct Deposits : 0.00
 Grand Total Credit Card Payments : 0.00
 Grand Total All Checks : 7,810.96

Fund Accounting Check Register

PLGIT ATHLETIC FUND - From 02/01/2021 To 02/28/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
000013619	02/11/2021	C4186900001		2101-089491	10-3250-610-000-00-000-000-WRST	610WRST	18.20
000013619	02/11/2021	C4186900002		2101-089322	10-3250-610-000-00-000-000-WRST	610WRST	62.00
Vendor: 108815 - BLUETARP FINANCIAL, INC.							
000013620	02/11/2021	C4186900024		SWIMMING	Remit # 2 10-3250-390-000-00-000-000-SWIM	Check Amount: 390SWIM	80.20
Vendor: 111910 - JESSICA BECKER							
000013621	02/11/2021	C41869000076		GIRLS BASKETBALL	Check Date: 02/11/2021 10-3250-390-000-00-000-000-BSKG	Check Amount: 390BSKG	73.00
Vendor: 112855 - JAMES BERGEN							
000013622	02/11/2021	C41869000027		SWIMMING	Check Date: 02/11/2021 10-3250-390-000-00-000-000-SWIM	Check Amount: 390SWIM	73.00
000013622	02/11/2021	C41869000030		SWIMMING	10-3250-390-000-00-000-000-SWIM	390SWIM	79.00
Vendor: 113000 - PAUL BERNOR							
000013623	02/11/2021	C41869000021		WREST BIG 7 TOUR	Check Date: 02/11/2021 10-3250-810-000-00-000-000-WRST	Check Amount: 810WRST	152.00
Vendor: 114200 - BIG SEVEN WRESTLING LEAGUE							
000013624	02/11/2021	C41869000025		SWIMMING	Remit # 1 10-3250-390-000-00-000-000-SWIM	Check Amount: 390SWIM	680.00
000013624	02/11/2021	C41869000028		SWIMMING	10-3250-390-000-00-000-000-SWIM	390SWIM	73.00
Vendor: 116405 - JOSEPH BOHART							
000013625	02/11/2021	C41869000046		BOYS BASKETBALL	Check Date: 02/11/2021 10-3250-390-000-00-000-000-BSKB	Check Amount: 390BSKB	146.00
000013625	02/11/2021	C41869000066		GIRLS BASKETBALL	10-3250-390-000-00-000-000-BSKG	390BSKG	65.00
Vendor: 125779 - MITCH CHRISTENSEN							
000013626	02/11/2021	C41869000061		BOYS BASKETBALL	Check Date: 02/11/2021 10-3250-390-000-00-000-000-BSKB	Check Amount: 390BSKB	130.00
000013626	02/11/2021	C41869000067		GIRLS BASKETBALL	10-3250-390-000-00-000-000-BSKG	390BSKG	73.00
000013626	02/11/2021	C41869000077		GIRLS BASKETBALL	10-3250-390-000-00-000-000-BSKG	390BSKG	73.00
Vendor: 125850 - EDWARD CIOFFI							
000013627	02/11/2021	C41869000033		BOYS BASKETBALL	Check Date: 02/11/2021 10-3250-390-000-00-000-000-BSKB	Check Amount: 390BSKB	219.00
Vendor: 130350 - TERRY CONRAD							
000013628	02/11/2021	C41869000042		BOYS BASKETBALL	Check Date: 02/11/2021 10-3250-390-000-00-000-000-BSKB	Check Amount: 390BSKB	65.00
000013628	02/11/2021	C41869000071		GIRLS BASKETBALL	10-3250-390-000-00-000-000-BSKG	390BSKG	73.00
000013628	02/11/2021	C41869000081		GIRLS BASKETBALL	10-3250-390-000-00-000-000-BSKG	390BSKG	65.00
Vendor: 133540 - KEITH CREMER							
000013629	02/11/2021	C41869000062		BOYS BASKETBALL	Check Date: 02/11/2021 10-3250-390-000-00-000-000-BSKB	Check Amount: 390BSKB	211.00
000013629	02/11/2021	C41869000072		GIRLS BASKETBALL	10-3250-390-000-00-000-000-BSKG	390BSKG	73.00
Vendor: 136219 - KYLE DAUGHERTY							
000013630	02/11/2021	C41869000038		BOYS BASKETBALL	Check Date: 02/11/2021 10-3250-390-000-00-000-000-BSKB	Check Amount: 390BSKB	146.00
Vendor: 150700 - WILLIAM FISHEL							
000013631	02/11/2021	C41869000003		CONFERENCE REIMB	Check Date: 02/11/2021 10-3250-580-009-00-000-000-0000	Check Amount: 329040	116.00
000013631	02/11/2021	C41869000003		CONFERENCE REIMB	10-3250-580-009-00-000-000-0000	329040	119.00

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

C - Credit Card Payment

D - Direct Deposit

JERSEY SHORE AREA SCHOOL DIST

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03/03/2021 02:18:01 PM

Fund Accounting Check Register

PLGIT ATHLETIC FUND - From 02/01/2021 To 02/28/2021

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
000013645	02/11/2021	C4186900047		BOYS BASKETBALL	10-3250-390-000-00-000-000-BSKB	390BSKB	73.00
000013645	02/11/2021	C4186900074		GIRLS BASKETBALL	10-3250-390-000-00-000-000-BSKG	390BSKG	73.00
Vendor: 207240 - HARRY OVERDORF							
000013646	02/11/2021	C4186900005		SERENA HENRY	10-3250-810-009-00-000-000-0000	329056	146.00
Vendor: 211150 - PSADA - PA STATE ATHLETIC DIRECTORS ASSOCIATION							
000013647	02/11/2021	C4186900029		SWIMMING	10-3250-390-000-00-000-000-SWIM	390SWIM	73.00
Vendor: 213335 - JAMES POECHMANN							
000013648	02/11/2021	C4186900048		BOYS BASKETBALL	10-3250-390-000-00-000-000-BSKB	390BSKB	73.00
000013648	02/11/2021	C4186900064		BOYS BASKETBALL	10-3250-390-000-00-000-000-BSKB	390BSKB	65.00
000013648	02/11/2021	C4186900075		GIRLS BASKETBALL	10-3250-390-000-00-000-000-BSKG	390BSKG	65.00
Vendor: 216970 - RYAN RANSOM							
000013649	02/11/2021	C4186900023		FOOBALL	10-3250-390-000-00-000-000-FTBL	390FTBL	195.00
Vendor: 221925 - DAVE ROVENOLT							
000013650	02/11/2021	C4186900026		SWIMMING	10-3250-390-000-00-000-000-SWIM	390SWIM	73.00
000013650	02/11/2021	C4186900031		SWIMMING	10-3250-390-000-00-000-000-SWIM	390SWIM	79.00
Vendor: 225350 - CHET SCHWOYER							
000013651	02/11/2021	C4186900063		BOYS BASKETBALL	10-3250-390-000-00-000-000-BSKB	390BSKB	152.00
Vendor: 225575 - WILLIAM SCOTT							
000013652	02/11/2021	C4186900049		BOYS BASKETBALL	10-3250-390-000-00-000-000-BSKB	390BSKB	73.00
000013652	02/11/2021	C4186900068		GIRLS BASKETBALL	10-3250-390-000-00-000-000-BSKG	390BSKG	73.00
000013652	02/11/2021	C4186900084		GIRLS BASKETBALL	10-3250-390-000-00-000-000-BSKG	390BSKG	73.00
Vendor: 226525 - WILLIAM SEMENTELLI							
000013653	02/11/2021	C4186900006		7TH GR BB TOURN	10-3250-610-000-00-000-000-BSKB	610BSKB	219.00
Vendor: 227390 - SHIKELLAMY ATHLETICS							
000013654	02/11/2021	C4186900054		BOYS BASKETBALL	10-3250-390-000-00-000-000-BSKB	390BSKB	180.00
Vendor: 229870 - EDWARD SMITH							
000013655	02/11/2021	C4186900007		19138	10-3250-513-000-00-000-000-BSKB	513BSKB	65.00
000013655	02/11/2021	C4186900008		19138	10-0153-000-000-000-000-0000	110153	340.04
000013655	02/11/2021	C4186900009		19139	10-3250-513-010-000-000-000-SWIM	513SWIM	422.26
000013655	02/11/2021	C4186900010		19135	10-3250-513-000-00-000-000-WRST	513WRST	409.98
000013655	02/11/2021	C4186900011		19136	10-3250-513-000-00-000-000-WRST	513WRST	189.58
000013655	02/11/2021	C4186900012		19136	10-0153-000-000-000-000-0000	110153	553.99
000013655	02/11/2021	C4186900013		19137	10-3250-513-000-00-000-000-WRST	513WRST	255.07
000013655	02/11/2021	C4186900013		19137	10-3250-513-000-00-000-000-WRST	513WRST	255.47

* Denotes Non-Negotiable Transaction

Fund Accounting Check Register

PLGIT ATHLETIC FUND - From 02/01/2021 To 02/28/2021

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
000013655	02/11/2021	C4186900014		19140	10-3250-513-000-00-000-000-000-WRST	513WRST	354.71
000013655	02/11/2021	C4186900015		19141	10-3250-513-000-00-000-000-000-WRST	513WRST	299.34
000013655	02/11/2021	C4186900016		19142	10-3250-513-000-00-000-000-000-WRST	513WRST	515.75
000013655	02/11/2021	C4186900017		19142	10-0153-000-000-00-000-000-0000	110153	246.55
000013655	02/11/2021	C4186900018		19145	10-3250-513-000-00-000-000-000-WRST	513WRST	213.16
Vendor: 235850 - SUSQUEHANNA TRAILWAYS COMPANY							
000013656	02/11/2021	C4186900037			Remit # 1 Check Date: 02/11/2021	Check Amount: 4,055.90	
					10-3250-390-000-00-000-000-BSKB	390BSKB	73.00
000013656	02/11/2021	C4186900050			10-3250-390-000-00-000-000-BSKB	390BSKB	73.00
Vendor: 241333 - JAMES TURNER							
000013657	02/11/2021	C4186900039			Check Date: 02/11/2021	Check Amount: 146.00	
					10-3250-390-000-00-000-000-BSKB	390BSKB	116.00
000013657	02/11/2021	C4186900060			10-3250-390-000-00-000-000-BSKB	390BSKB	65.00
Vendor: 246507 - WILLIAM WATSON							
000013658	02/11/2021	C4186900069			Check Date: 02/11/2021	Check Amount: 181.00	
					10-3250-390-000-00-000-000-BSKG	390BSKG	73.00
Vendor: 248170 - FOSTER CRAIG WEST							
000013659	02/11/2021	C4186900041			Check Date: 02/11/2021	Check Amount: 73.00	
					10-3250-390-000-00-000-000-BSKB	390BSKB	47.00
Vendor: 248530 - GARY WHITEMAN							
000013660	02/11/2021	C4186900019		854	Check Date: 02/11/2021	Check Amount: 47.00	
					10-3250-513-000-00-000-000-BSKB	513BSKB	1,280.52
000013660	02/11/2021	C4186900020		853	Check Date: 02/11/2021	Check Amount: 1,192.29	
					10-3250-513-000-00-000-000-BSKG	513BSKG	1,192.29
Vendor: 250840 - WINDECKER ENTERPRISES, INC.							
000013661	02/11/2021	C4186900045			Remit # 1 Check Date: 02/11/2021	Check Amount: 2,472.81	
					10-3250-390-000-00-000-000-BSKB	390BSKB	65.00
000013661	02/11/2021	C4186900070			10-3250-390-000-00-000-000-BSKG	390BSKG	65.00
Vendor: 251125 - RODNEY WILSON							
000013662	02/11/2021	C4186900079			Check Date: 02/11/2021	Check Amount: 130.00	
					10-3250-390-000-00-000-000-BSKG	390BSKG	73.00
Vendor: 251135 - GREGORY WILT							
000013663	02/11/2021	C4186900055			Check Date: 02/11/2021	Check Amount: 73.00	
					10-3250-390-000-00-000-000-BSKB	390BSKB	73.00
Vendor: 251975 - DWIGHT WOODLEY							
000013664	02/11/2021	C4186900032			Check Date: 02/11/2021	Check Amount: 73.00	
					10-3250-390-000-00-000-000-SWIM	390SWIM	79.00
Vendor: 252788 - PAMELA WOROBEK							
000013665	02/11/2021	C4186900080			Check Date: 02/11/2021	Check Amount: 79.00	
					10-3250-390-000-00-000-000-BSKG	390BSKG	65.00
000013665	02/11/2021	C4186900085			Check Date: 02/11/2021	Check Amount: 65.00	
					10-3250-390-000-00-000-000-BSKG	390BSKG	65.00
Vendor: 254950 - RICHARD ZIMMERMAN							
					Check Date: 02/11/2021	Check Amount: 130.00	
					10-GENERAL FUND		12,493.91

Fund Accounting Check Register

PLGIT ATHLETIC FUND - From 02/01/2021 To 02/28/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Grand Total Manual Checks :							0.00
Grand Total Regular Checks :							12,493.91
Grand Total Direct Deposits:							0.00
Grand Total Credit Card Payments:							0.00
Grand Total All Checks :							12,493.91

**Jersey Shore Area School District
Monthly Interfund Cash Transfers
February 2021**

<u>Date</u>	<u>Amount</u>	<u>Reason</u>
General Fund Transfers:		
2/5/21	9.86	To Payroll Fund - Due to/Due from
2/10/21	623,943.21	Gross Payroll
2/10/21	46,154.04	FICA Employer Share
2/24/21	656,312.38	Gross Payroll
2/24/21	48,593.17	FICA Employer Share
Total:	<u>\$ 1,375,012.66</u>	
Food Service Fund Transfers:		
2/10/21	15,069.37	Gross Payroll
2/10/21	1,132.94	FICA Employer Share
2/24/21	11,461.53	Gross Payroll
2/24/21	856.93	FICA Employer Share
Total:	<u>\$ 28,520.77</u>	
Activity Fund Transfers:		
2/10/21	3,729.18	To General Fund - Due to/Due from
2/22/21	600.00	To General Fund - Due to/Due from
Total:	<u>\$ 4,329.18</u>	

Fund Accounting Check Register

GENERAL FUND - FNB - From 02/01/2021 To 02/28/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
*EFT01269	02/15/2021	M4189000150			10-2330-335-000-00-000-000-0000	233335	51,137.04
*EFT01269	02/15/2021	M4193800001			10-2330-335-000-00-000-000-0000	233335	-51,137.04
Vendor: 150455 - FNB BANK NA							
*EFT01270	02/15/2021	M4189000151			10-2330-335-000-00-000-000-0000	233335	0.00
Vendor: 150455 - FNB BANK NA							
							312.17
							312.17
10-GENERAL FUND							
Grand Total Manual Checks :							312.17
Grand Total Regular Checks :							0.00
Grand Total Direct Deposits:							0.00
Grand Total Credit Card Payments:							0.00
Grand Total All Checks :							312.17

Check Date: 02/15/2021 Check Amount: 0.00

Check Date: 02/15/2021 Check Amount: 312.17

Fund Accounting Check Register

PLGIT GENERAL FUND - From 02/01/2021 To 02/28/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00052705	02/04/2021	I4185300001	21000541	4586864936557	10-2220-438-000-00-000-023-000-0000	311078	1,224.50
00052705	02/04/2021	I4185300002	21000567	43465454797	10-2660-610-000-00-000-000-0000	340692	61.89
00052705	02/04/2021	I4185300003	21000555	896759749964	10-1110-610-000-30-010-000-0000-0000	310102	880.00
Vendor: 104200 - SYNCHRONY BANK/AMAZON							
00052706	02/04/2021	C4185400001		969087591	10-2620-531-000-00-070-000-000-0000	311756	111.14
00052706	02/04/2021	C4185400002		969087591	10-2620-531-000-30-010-000-000-0000	310134	272.60
00052706	02/04/2021	C4185400003		969087591	10-2620-531-000-30-020-000-000-0000	310227	272.60
Vendor: 239905 - T-MOBILE							
00052822	02/17/2021	C4188500002		DECEMBER 2020	10-2620-411-000-00-070-000-000-0000	311303	656.34
00052822	02/17/2021	C4188500003		DECEMBER 2020	10-2620-411-000-30-010-000-000-0000	310129	113.58
00052822	02/17/2021	C4188500004		DECEMBER 2020	10-2620-411-000-30-020-000-000-0000	310223	157.75
00052822	02/17/2021	C4188500005		DECEMBER 2020	10-2620-411-000-10-040-000-000-0000	310417	214.54
00052822	02/17/2021	C4188500006		DECEMBER 2020	10-2620-411-000-10-060-000-000-0000	310638	208.23
00052822	02/17/2021	C4188500007		DECEMBER 2020	10-2620-411-000-10-030-000-000-0000	310311	12.62
00052822	02/17/2021	C4188500008		076525	10-2620-411-000-00-070-000-000-0000	311303	56.79
00052822	02/17/2021	C4188500009		076525	10-2620-411-000-30-010-000-000-0000	310129	362.18
00052822	02/17/2021	C4188500010		076525	10-2620-411-000-30-020-000-000-0000	310223	2,053.91
00052822	02/17/2021	C4188500011		076525	10-2620-411-000-10-040-000-000-0000	310417	779.92
00052822	02/17/2021	C4188500012		076525	10-2620-411-000-10-060-000-000-0000	310638	963.54
00052822	02/17/2021	C4188500013		076525	10-2620-411-000-10-030-000-000-0000	310311	200.66
Vendor: 161775 - FRED HAMM INC							
00052823	02/17/2021	C4188500001		UNIFORMS	10-2620-610-000-00-000-000-000-0000	310939	170.37
Vendor: 195325 - JERRY MERRILL							
							5,294.09
Remit # 1 Check Date: 02/17/2021							Check Amount: 65.00
10-GENERAL FUND							8,181.82
Grand Total Manual Checks :							0.00
Grand Total Regular Checks :							8,181.82
Grand Total Direct Deposits:							0.00
Grand Total Credit Card Payments:							0.00
Grand Total All Checks :							8,181.82

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/23/2021 To 03/23/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00052833	03/15/2021	C4196400001		1696	10-2515-810-000-000-000-0000	360353	80.00
00052833	03/17/2021	C4197300001		6320	10-2515-580-000-000-000-0000	360350	100.00
Vendor: 100030 - A/CAPA							
00052834	03/15/2021	L4196200001	21000068	1539529	10-0480-000-120-00-000-000-0000	110480-120	180.00
00052834	03/15/2021	L4196200002	21000068	1539530	10-0480-000-120-00-000-000-0000	110480-120	129.00
00052834	03/15/2021	L4196200003	21000068	1539976	10-0480-000-120-00-000-000-0000	110480-120	258.00
00052834	03/15/2021	L4196200004	21000068	1533882	10-0480-000-120-00-000-000-0000	110480-120	806.00
00052834	03/15/2021	L4196200005	21000068	1533082	10-0480-000-120-00-000-000-0000	110480-120	129.00
00052834	03/16/2021	L4196900001	21000685	1542320	10-0480-000-120-00-000-000-0000	110480-120	49.00
00052834	03/16/2021	L4196900002	21000685	1533082	10-0480-000-120-00-000-000-0000	110480-120	129.00
00052834	03/16/2021	L4196900003	21000685	1538192	10-0480-000-120-00-000-000-0000	110480-120	1,112.00
00052834	03/16/2021	L4196900004	21000685	1536741	10-0480-000-120-00-000-000-0000	110480-120	516.00
00052834	03/16/2021	L4196900005	21000685	1537925	10-0480-000-120-00-000-000-0000	110480-120	504.00
Vendor: 101270 - ASSETGENIE, INC. dba/AG iREPAIR							
00052835	03/15/2021	C4196400002		294312	10-2620-610-000-000-000-0000	310939	347.00
Vendor: 103425 - ALL ROUND TIRE CO							
00052836	03/15/2021	C4196400003		20202021-08	10-1807-899-217-10-000-021-000-0000	340056-21	3,979.00
Vendor: 103450 - ALL THINGS BRIGHT & BEAUTIFUL							
00052837	03/15/2021	L4196200006	21000636	0668229	10-2620-610-000-000-000-0000	310939	114.99
Vendor: 104575 - AMERICAN ROCK SALT COMPANY LLC							
00052838	03/15/2021	C4196400004		3118913290	10-2620-423-000-10-030-000-000-0000	310314	11,000.00
Vendor: 105750 - AMERIGAS							
00052839	03/15/2021	L4196200007	21000632	AE28015444	10-2220-650-986-00-000-023-000-0000		1,824.52
Vendor: 106550 - APPLE COMPUTER INC							
00052840	03/15/2021	C4196400005		PERFECT ATTEND	10-2380-610-000-30-020-000-000-0000	310220	137.37
Vendor: 107017 - JUSTIN ARMBRUSTER							
00052841	03/15/2021	L4196200008	21000645	2103-094949	10-1380-610-000-30-010-025-000-0000	312978	137.37
00052841	03/15/2021	L4196200009	21000627	2102-092102	10-1380-610-000-30-010-025-000-0000	312978	1,499.25
00052841	03/15/2021	L4196200010	21000644	2103-093536	10-1380-610-000-30-010-025-000-0000	312978	1,499.25
00052841	03/15/2021	C4196400006	21000133	2103-093855	10-2620-610-000-00-000-000-0000	310939	51.90
00052841	03/15/2021	C4196400007	21000133	2103-093708	10-2620-610-000-00-070-000-000-0000	311758	51.90
00052841	03/15/2021	C4196400008	21000133	2103-094799	10-2620-610-000-00-070-000-000-0000	311758	3,423.67
00052841	03/15/2021	C4196400009	21000133	2103-093747	10-2620-610-000-10-030-000-000-0000	310319	441.00
00052841	03/15/2021	C4196400010	21000133	2103-094882	10-2620-610-000-30-020-000-000-0000	310228	788.03

* Denotes Non-Negotiable Transaction

- Payable Transaction P - Prenote d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/23/2021 To 03/23/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00052841	03/15/2021	C4196400011	21000133	2103-093568	10-2620-610-000-30-010-000-000-0000	310135	57.69
00052841	03/17/2021	C4197300010	21000133	2103-094973	10-2620-610-000-10-030-000-000-0000	310319	5.80
Vendor: 108815 - BLUETARP FINANCIAL, INC.							
00052842	03/15/2021	C4196400012		6145135	Remit # 2 Check Date: 03/23/2021	Check Amount:	4,927.95
00052842	03/15/2021	C4196400013		6141838	10-2620-610-000-10-060-000-000-0000	310622	10.50
Vendor: 109025 - BDS							
00052843	03/15/2021	L4196200011	21000597	184088147	Remit # 1 Check Date: 03/23/2021	Check Amount:	82.12
00052843	03/15/2021	L4196200012	21000597	184592933	10-1380-610-000-30-010-025-000-0000	312978	633.83
00052843	03/16/2021	L4196900006	21000653	186089909	10-1380-610-000-30-010-025-000-0000	312978	527.75
Vendor: 109050 - B & H PHOTO-VIDEO INC							
00052844	03/15/2021	L4196200034	21000276	03183779	10-1110-610-000-30-010-000-000-0000	310102	105.89
Vendor: 115100 - LINGLE'S							
00052845	03/15/2021	C4196400014		2101105	Remit # 1 Check Date: 03/23/2021	Check Amount:	79.94
00052845	03/15/2021	C4196400015		2101080	10-1221-322-000-00-000-000-000-00IU	360416	125.75
00052845	03/17/2021	C4197300011		2101124	10-1290-322-000-00-000-000-000-00IU	311650-IU	68,633.86
Vendor: 115900 - BLAST INTERMEDIATE UNIT 17							
00052846	03/15/2021	L4196200013	21000634	575189	10-2220-538-000-00-000-023-000-0000	311079	678.40
Vendor: 118550 - BRODART CO							
00052847	03/15/2021	L4196200014	21000267	74427	Remit # 2 Check Date: 03/23/2021	Check Amount:	69,438.01
00052847	03/15/2021	L4196200015	21000638	74166	10-1110-610-432-00-000-021-000-0000	343911-21	352.00
00052847	03/15/2021	L4196200017	21000265	74568	Remit # 1 Check Date: 03/23/2021	Check Amount:	352.00
00052847	03/15/2021	C4196400016	21000134	74338	10-1380-610-000-30-010-025-000-0000	312978	106.74
00052847	03/15/2021	C4196400017	21000134	74165	10-1380-610-000-30-010-025-000-0000	312978	153.97
00052847	03/15/2021	C4196400018	21000134	73363	10-1380-610-000-30-010-025-000-0000	312978	108.73
00052847	03/15/2021	C4196400019	21000134	74167	10-2620-610-000-00-000-000-000-0000	310939	45.71
00052847	03/15/2021	C4196400020	21000134	74168	10-2620-610-000-00-000-000-000-0000	310939	229.95
00052847	03/15/2021	C4196400021	21000134	74170	10-2620-610-000-00-070-000-000-0000	311758	14.40
00052847	03/15/2021	C4196400022	21000134	74171	10-2620-610-000-30-010-000-000-0000	310135	29.08
Vendor: 121100 - BUTTORFFS HARDWARE							
00052848	03/15/2021	C4196500015		427952	10-2620-610-000-10-040-000-000-0000	310424	14.25
Vendor: 121275 - CHESTER COUNTY IU							
00052849	03/15/2021	L4196200019	21000568	8375780	Remit # 1 Check Date: 03/23/2021	Check Amount:	839.72
00052849	03/15/2021	L4196200020	21000539	6154346	10-1233-322-000-30-000-000-000-0000	340724	8,836.68
00052849	03/15/2021	L4196200021	21000586	7096217	10-0480-000-120-00-000-000-000-0000	110480-120	8,836.68
Vendor: 121275 - CHESTER COUNTY IU							
00052849	03/15/2021	L4196200020	21000539	6154346	10-2220-756-986-00-000-023-000-0000		1,678.60
00052849	03/15/2021	L4196200021	21000586	7096217	10-1380-610-663-30-110-021-000-0000	34203	27,270.70

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

C - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/23/2021 To 03/23/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00052849	03/15/2021	L4196200022	21000524	7383814	10-2220-766-987-00-000-000-000-LCTY		559.91
Vendor:	121413	- CDW GOVERNMENT			Remit # 2 Check Date: 03/23/2021	Check Amount:	30,278.24
00052850	03/15/2021	L4196200018	21000203	51323724 RI	10-1110-610-000-30-010-000-000-0000	310102	170.49
Vendor:	122900	- CAROLINA BIOLOGICAL SUPPLY CO			Remit # 1 Check Date: 03/23/2021	Check Amount:	170.49
00052851	03/15/2021	C4196400023		2100000755	10-1140-322-000-10-000-000-000-0000		150.10
Vendor:	124705	- CENTRAL INTERMEDIATE UNIT #10			Remit # 1 Check Date: 03/23/2021	Check Amount:	150.10
00052852	03/15/2021	C4196400024		7817	10-2620-610-000-00-000-000-000-0000	310939	357.50
Vendor:	124985	- CHARLES CONSTRUCTION CO			Remit # 1 Check Date: 03/23/2021	Check Amount:	357.50
00052853	03/15/2021	C4196400025	21000629	INV60478	10-2620-610-000-00-000-000-000-0000	310939	737.94
00052853	03/15/2021	C4196400026	21000629	INV60477	10-2620-610-000-30-020-000-000-0000	310228	176.66
00052853	03/15/2021	C4196400027	21000629	INV60583	10-2620-610-000-30-010-000-000-0000	310135	630.00
00052853	03/16/2021	L4196900007	21000651	INV60609	10-2620-610-986-00-000-000-000-0000		18,276.00
Vendor:	127200	- CLARKSON CHEMICAL CO INC			Remit # 1 Check Date: 03/23/2021	Check Amount:	19,820.60
00052854	03/17/2021	C4197300012		APRIL 2021	10-0462-213-000-00-000-000-000-0000	110462-213	1,151.53
00052854	03/17/2021	C4197300013		APRIL 2021	50-0462-213-000-00-000-000-000-0000	150462-213	16.10
Vendor:	128250	- CM REGENT LLC			Remit # 1 Check Date: 03/23/2021	Check Amount:	1,167.63
00052855	03/15/2021	C4196400028		1396	10-2340-330-000-00-000-000-000-0000	311071	1,382.63
Vendor:	128285	- LAWRENCE S. COBURN			Check Date: 03/23/2021	Check Amount:	1,382.63
00052856	03/15/2021	L4196200023	21000557	109402	10-1370-640-000-30-010-025-000-0000	312969	138.34
00052856	03/15/2021	L4196200024	21000659	109794	10-1110-610-000-30-010-000-000-0000	310102	1,740.00
Vendor:	129870	- COMPTIA INC MASTER OPERATING ACCOUNT			Remit # 1 Check Date: 03/23/2021	Check Amount:	1,878.34
00052857	03/15/2021	C4196400031		212096	10-2620-610-000-10-030-000-000-0000	310319	363.00
00052857	03/15/2021	C4196400032		212097	10-2620-610-000-10-040-000-000-0000	310424	880.00
Vendor:	130795	- CORECOMM SOLUTIONS INC			Remit # 1 Check Date: 03/23/2021	Check Amount:	1,243.00
00052858	03/15/2021	L4196200059	21000628	3469310891	10-2540-610-000-00-000-000-000-0000	310897	144.58
00052858	03/16/2021	L4196900010	21000666	3471447625	10-2360-610-000-00-000-000-000-0000	310846	33.85
Vendor:	130830	- STAPLES			Remit # 2 Check Date: 03/23/2021	Check Amount:	178.43
00052859	03/15/2021	C4196400033		35533	10-2620-610-000-30-010-000-000-0000	310135	36.42
00052859	03/15/2021	C4196400034		35369	10-2620-610-000-30-020-000-000-0000	310228	131.91
Vendor:	133550	- CREST/GOOD MFG. CO., INC.			Remit # 1 Check Date: 03/23/2021	Check Amount:	168.33
00052860	03/15/2021	L4196200025	21000528	7080454	10-2220-756-987-00-000-000-000-LCTY		1,598.00
00052860	03/15/2021	L4196200026	21000528	7079217	10-2220-756-987-00-000-000-000-LCTY		2,108.00
00052860	03/17/2021	L4197100001	21000650	7080502	10-2220-766-987-00-000-021-000-SSFT		7,335.00
00052860	03/17/2021	L4197100002	21000650	7079894	10-2220-766-987-00-000-021-000-SSFT		37,911.00

* Denotes Non-Negotiable Transaction

- Payable Transaction P - Prenote d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/23/2021 To 03/23/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
Vendor: 135299 - CXTEC							
00052861	03/15/2021	C4196400035		01-72619	Remit # 1 Check Date: 03/23/2021 10-2620-610-000-10-060-000-0000	310622	48,952.00
Vendor: 140600 - DOTTERER EQUIPMENT							
00052862	03/15/2021	C4196400036		CT50995	Check Date: 03/23/2021 10-2620-610-000-10-060-000-0000	310622	35.57
00052862	03/15/2021	C4196400037		CT51033	10-2620-610-000-10-060-000-0000	310622	35.57
Vendor: 141725 - THOMAS L DUNLAP LLC							
00052863	03/15/2021	C4196400042		1660819	Remit # 1 Check Date: 03/23/2021 10-2620-430-000-00-070-000-0000	311757	70.00
00052863	03/15/2021	C4196400043		1660819	50-3100-460-000-00-000-000-0000	350013	324.00
00052863	03/15/2021	C4196400044		1624894	10-2620-430-000-30-010-000-0000	310133	44.00
00052863	03/15/2021	C4196400045		1345944	10-2620-430-000-30-010-000-0000	310133	-44.00
00052863	03/17/2021	C4197300014		1345944	10-2620-430-000-00-070-000-0000	311757	70.00
00052863	03/17/2021	C4197300015		1345944	50-3100-460-000-00-000-000-0000	350013	324.00
Vendor: 141881 - J.C. EHRlich CO., INC.							
00052864	03/15/2021	C4196400038		1072434	Remit # 1 Check Date: 03/23/2021 10-0153-000-000-00-000-000-0000	110153	788.00
00052864	03/15/2021	C4196400039		1072434	10-2360-580-000-00-000-000-0000	310845	25.00
00052864	03/15/2021	C4196400040		1072434	10-2310-580-000-00-000-000-0000	311067	50.00
00052864	03/15/2021	C4196400041		1072434	10-2380-580-000-30-010-000-0000	310151	25.00
Vendor: 143200 - ECONOMIC AND COMMUNITY GROWTH CORPORATION							
00052865	03/16/2021	L4196900008	21000647	100003052	Check Date: 03/23/2021 10-1110-610-169-00-000-021-000-EVNM		125.00
Vendor: 147675 - ENVIROSCAPE							
00052866	03/15/2021	L4196200027	21000621	210258736681	Remit # 1 Check Date: 03/23/2021 10-1110-610-169-00-000-021-000-LMSP		958.85
Vendor: 148751 - FAT BRAIN HOLDINGS, LLC							
00052867	03/15/2021	C4196400052		149540	Check Date: 03/23/2021 10-2310-310-000-00-000-000-0000	311912	958.85
Vendor: 149540 - WILMINGTON TRUST FEE COLLECTIONS							
00052868	03/15/2021	L4196200029	21000587	817248	Remit # 1 Check Date: 03/23/2021 10-2250-640-000-30-020-000-0000	310217	627.74
00052868	03/15/2021	L4196200030	21000587	817248A	10-2250-640-000-30-020-000-0000	310217	627.74
00052868	03/16/2021	L4196900009	21000587	817248F	10-2250-640-000-30-020-000-0000	310217	520.00
Vendor: 151730 - FOLLETT SCHOOL SOLUTIONS, INC.							
00052869	03/15/2021	C4196400029	21000138	S043261210.002	Remit # 1 Check Date: 03/23/2021 10-2620-610-000-10-030-000-0000	310319	520.00
00052869	03/15/2021	C4196400030	21000138	S043389308.001	10-2620-610-000-00-070-000-0000	311758	103.95
Vendor: 153250 - COOPER ELECTRIC COMPANY							
00052870	03/15/2021	C4196400046		38990	Remit # 2 Check Date: 03/23/2021 10-2620-610-000-30-010-000-0000	310135	585.33
00052870	03/15/2021	C4196400048		38998	10-2620-610-000-30-010-000-0000	310135	287.04
					Remit # 1 Check Date: 03/23/2021 10-2620-610-000-10-030-000-0000	310319	976.32
					10-2620-610-000-00-070-000-0000	311758	25.75
					Remit # 2 Check Date: 03/23/2021 10-2620-610-000-30-010-000-0000	310135	142.08
					10-2620-610-000-30-010-000-0000	310135	167.83
					10-2620-610-000-30-010-000-0000	310135	276.70
					10-2620-610-000-30-010-000-0000	310135	123.96

* Denotes Non-Negotiable Transaction

- Payable Transaction P - Prenote d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/23/2021 To 03/23/2021

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00052870	03/15/2021	C4196400049		38997	10-2620-610-000-30-010-000-000-0000	310135	123.96
Vendor: 154025 - G I ELECTRIC					Remit # 1 Check Date: 03/23/2021	Check Amount:	524.62
00052871	03/15/2021	C4196400047	21000630	9833454755	10-2620-610-000-30-010-000-000-0000	310135	301.04
00052871	03/15/2021	C4196400050	21000630	9824089669	10-2620-610-000-10-060-000-000-0000	310622	17.28
00052871	03/15/2021	C4196400051	21000630	9810437468	10-2620-610-000-30-010-000-000-0000	310135	602.08
Vendor: 158000 - GRAINGER					Remit # 3 Check Date: 03/23/2021	Check Amount:	920.40
00052872	03/15/2021	C4196400053		1011940	10-2620-626-000-00-000-000-000-0000	310943	218.57
Vendor: 166400 - HILLER'S INCORPORATED					Check Date: 03/23/2021	Check Amount:	218.57
00052873	03/15/2021	C4196400054		ICOMN0000170	10-2330-330-000-00-000-000-000-0000	311810	204.00
Vendor: 171600 - INFOCON CORPORATION					Remit # 1 Check Date: 03/23/2021	Check Amount:	204.00
00052874	03/15/2021	C4196400055		18642	10-2153-330-000-00-000-000-000-0000		646.00
Vendor: 172750 - INTERPRETEK					Check Date: 03/23/2021	Check Amount:	646.00
00052875	03/15/2021	C4196400056		MILEAGE	10-2380-581-000-10-060-000-000-0000	310612M	22.40
00052875	03/15/2021	C4196400057		MILEAGE	10-2380-581-000-10-030-000-000-0000	310323M	22.40
Vendor: 173950 - JON S JEAN					Remit # 1 Check Date: 03/23/2021	Check Amount:	44.80
00052876	03/15/2021	C4196400058		EOM - DECEMBER	10-2340-860-000-00-000-000-000-0000	343943	50.00
00052876	03/15/2021	C4196400059		EOM - FEBRUARY	10-2340-860-000-00-000-000-000-0000	343943	50.00
Vendor: 175058 - JERSEY SHORE EDUCATION FOUNDATION					Check Date: 03/23/2021	Check Amount:	100.00
00052877	03/17/2021	C4197300009		REFUND - BARK	10-2120-610-000-10-040-000-000-0000	310448	75.00
Vendor: 176070 - ADRIENNE JOHNSTON					Check Date: 03/23/2021	Check Amount:	75.00
00052878	03/15/2021	C4196400060		22032	10-1442-323-000-30-000-000-000-0000	311703	2,574.00
Vendor: 176600 - JUSTICEWORKS YOUTHCARE INC					Check Date: 03/23/2021	Check Amount:	2,574.00
00052879	03/15/2021	C4196400061		22021120	10-2514-810-000-00-000-000-000-0000	310917	40.00
Vendor: 177151 - KADES-MARGOLIS CORPORATION					Remit # 2 Check Date: 03/23/2021	Check Amount:	40.00
00052880	03/15/2021	L4196200032	21000556	309848	10-1110-610-000-30-010-000-000-0000	310102	234.70
Vendor: 178700 - KELVIN EDUCATIONAL					Check Date: 03/23/2021	Check Amount:	234.70
00052881	03/15/2021	L4196200031	21000648	021521.11	10-1110-580-169-00-000-021-000-FTRP		550.00
Vendor: 178755 - THE GILDER LEHRMAN					Check Date: 03/23/2021	Check Amount:	550.00
00052882	03/15/2021	L4196200035	21000140	35898	10-2620-610-000-00-000-000-000-0000	310939	108.00
Vendor: 182100 - L J C DISTRIBUTORS					Remit # 1 Check Date: 03/23/2021	Check Amount:	108.00
00052883	03/15/2021	L4196200033	21000607	5356669	10-1110-610-169-00-000-021-000-LMSP		1,127.59
Vendor: 183580 - LEARNING RESOURCES INC					Remit # 1 Check Date: 03/23/2021	Check Amount:	1,127.59
00052884	03/17/2021	C4197300018		020592	10-2310-549-000-00-000-000-000-0000	310825	292.40
Vendor: 186200 - LOCK HAVEN EXPRESS					Remit # 1 Check Date: 03/23/2021	Check Amount:	292.40

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

C - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/23/2021 To 03/23/2021

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00052885	03/15/2021	C4196400062		65870237	10-2620-610-000-000-000-0000	310939	189.05
00052885	03/17/2021	C4197300019		654845	10-2620-610-000-30-020-000-0000	310228	30.36
Vendor: 187420 - LOWE'S							
00052886	03/15/2021	C4196500008	21000142	58883663	Remit # 1 Check Date: 03/23/2021	Check Amount:	219.41
00052886	03/15/2021	C4196500009	21000142	59325043	10-2620-610-000-000-000-0000	310939	42.40
Vendor: 189325 - MSC INDUSTRIAL SUPPLY CO.							
00052887	03/15/2021	C4196500001		13466704	Remit # 1 Check Date: 03/23/2021	Check Amount:	71.40
00052887	03/15/2021	C4196500002		13386787	10-2350-330-000-000-000-0000	310835	1,260.00
Vendor: 191493 - MARSHALL, DENNEHEY, WARNER, COLEMAN & GOGGIN							
00052888	03/15/2021	C4196500003		30710	Remit # 1 Check Date: 03/23/2021	Check Amount:	2,751.54
Vendor: 191950 - MCANDREWS LAW OFFICES, P. C.							
00052889	03/15/2021	C4196500004		53825775	10-2620-610-000-10-040-000-0000	310424	125.30
00052889	03/17/2021	C4197300022		54819822	10-2620-610-000-10-040-000-0000	310424	57.68
Vendor: 193385 - MCMASTER-CARR SUPPLY COMPANY							
00052890	03/15/2021	C4196500005	21000141	2323069	Remit # 1 Check Date: 03/23/2021	Check Amount:	182.98
Vendor: 194200 - MEIER SUPPLY CO., INC							
00052891	03/17/2021	C4197300021		35742000	Remit # 1 Check Date: 03/23/2021	Check Amount:	473.60
Vendor: 195859 - R E MICHEL COMPANY, LLC							
00052892	03/15/2021	C4196500006		MILEAGE	10-1340-430-000-30-010-025-000-0000	310967	470.00
Vendor: 196280 - ANDREA BOWERS							
00052893	03/15/2021	C4196500007		9001420911	Check Date: 03/23/2021	Check Amount:	12.88
Vendor: 201710 - NASSP							
00052894	03/15/2021	C4196500033	21000631	041645	Remit # 1 Check Date: 03/23/2021	Check Amount:	12.88
00052894	03/15/2021	C4196500034	21000631	042164	10-2380-810-000-30-010-000-000-0000	310156	595.00
00052894	03/15/2021	C4196500035	21000631	042602	Remit # 3 Check Date: 03/23/2021	Check Amount:	595.00
00052894	03/15/2021	C4196500036	21000631	039951	10-2620-610-000-000-000-0000	310939	61.33
00052894	03/15/2021	C4196500038	21000631	041313	10-2620-610-000-00-000-000-0000	310939	81.83
00052894	03/15/2021	C4196500039	21000631	041401	10-2620-610-000-00-000-000-0000	310939	8.50
00052894	03/15/2021	C4196500040	21000631	041404	10-2620-610-000-00-000-000-0000	310939	8.98
00052894	03/15/2021	C4196500041	21000631	041832	10-2620-610-000-00-000-000-0000	310939	8.31
00052894	03/15/2021	C4196500042	21000631	042016	10-2620-610-000-00-000-000-0000	310939	128.87
00052894	03/15/2021	C4196500043	21000631	042076	10-2620-610-000-00-000-000-0000	310939	29.38
00052894	03/16/2021	L4196900011	21000264	089286	10-1380-610-000-30-010-025-000-0000	312978	0.52
							28.36
							68.82
							764.83

* Denotes Non-Negotiable Transaction

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/23/2021 To 03/23/2021

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00052894	03/17/2021	C4197300016	21000631	042167	10-2620-610-000-000-000-0000	310939	59.12
00052894	03/17/2021	C4197300017	21000631	042323	10-2620-610-000-000-000-0000	310939	9.55
Vendor: 201785 - TONER AUTO PARTS, INC.							
00052895	03/15/2021	L4196200036	21000585	6881	10-1110-610-000-30-010-000-0000	310102	1,258.40
00052895	03/15/2021	L4196200037	21000585	2314	10-1110-610-000-30-010-000-0000	310102	37.56
Vendor: 201800 - NASCO							
00052896	03/15/2021	L4196200038	21000615	2474	10-2620-610-000-10-040-000-0000	310424	282.48
Vendor: 204905 - NIAGARA FILTRATION							
00052897	03/15/2021	C4196500010		200002730	10-2360-580-000-000-000-0000	310845	320.04
Vendor: 207700 - PAFPC							
00052898	03/15/2021	L4196200028	21000640	19899	10-1211-610-000-30-010-000-0000	360502	255.54
Vendor: 207704 - PGA TOUR FIRST TEE FOUNDATION INC.							
00052899	03/15/2021	C4196500011		2130281891	10-2620-340-000-10-060-000-0000	310626	125.00
00052899	03/15/2021	C4196500012		2130281017	10-2620-340-000-30-010-000-0000	310178	2,500.00
00052899	03/15/2021	C4196500013		2130282835	10-2620-340-000-30-010-000-0000	310178	88.00
00052899	03/17/2021	C4197300024		2130281821	10-2620-340-000-30-010-000-0000	310178	50.00
00052899	03/17/2021	C4197300025		2130283736	10-2620-340-000-30-010-000-0000	310178	50.00
Vendor: 207800 - PACE ANALYTICAL SERVICES, LLC							
00052900	03/17/2021	C4197300026		UNIFORMS	10-2620-610-000-000-000-0000	310939	288.00
Vendor: 207830 - JUDY PACKER							
00052901	03/15/2021	C4196500063		UNIFORMS	10-2620-610-000-000-000-0000	310939	109.99
Vendor: 207952 - JUSTIN PALMATIER							
00052902	03/15/2021	C4196500014		33273	10-2514-810-000-000-000-0000	310917	109.99
Vendor: 208900 - PASBO							
00052903	03/15/2021	L4196200040	21000633	13841342	10-1225-640-000-10-030-000-0000		128.25
00052903	03/15/2021	L4196200041	21000633	13841342	10-1225-640-000-10-040-000-0000	343878	128.25
00052903	03/15/2021	L4196200042	21000633	13841342	10-1225-640-000-10-060-000-0000		41.67
Vendor: 209563 - NCS PEARSON, INC							
00052904	03/15/2021	C4196500016		221-4	10-1110-323-000-30-000-000-0000	340723	41.66
Vendor: 210126 - PENN MEDICINE PRINCETON HEALTH							
00052905	03/15/2021	C4196500018		896651	10-2620-610-000-000-000-0000	310939	125.00
Vendor: 210850 - PA ONE CALL SYSTEM INC							
00052906	03/15/2021	C4196500017		61892	10-2620-810-000-000-000-0000	311062	2,275.00
Vendor: 210885 - PA RURAL WATER ASSOCIATION							
					10-2620-610-000-000-000-0000	310939	2,275.00
					10-2620-810-000-000-000-0000	311062	10.95
					10-2620-810-000-000-000-0000	311062	10.95
					10-2620-810-000-000-000-0000	311062	320.00
					10-2620-810-000-000-000-0000	311062	320.00

* Denotes Non-Negotiable Transaction

- Payable Transaction P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/23/2021 To 03/23/2021

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00052907	03/17/2021	C4197300027		APRIL 2021	10-0462-214-000-00-000-000-0000	110462-214	532.63
Vendor:	210900	- CM-REGENT, LLC			Remit # 1	Check Date: 03/23/2021	Check Amount:
00052908	03/15/2021	L4196200043	21000580	363181334	10-3210-610-000-30-010-000-0000-0000	310141	139.99
00052908	03/15/2021	L4196200044	21000580	363181734	10-3210-610-000-30-010-000-0000-0000	310141	137.50
00052908	03/15/2021	L4196200045	21000580	363182615	10-3210-610-000-30-010-000-0000-0000	310141	112.50
Vendor:	211400	- J W PEPPER & SON INC			Remit # 1	Check Date: 03/23/2021	Check Amount:
00052909	03/15/2021	L4196200046	21000441		10-1110-650-000-30-020-023-000-0000	312216	1,250.00
00052909	03/15/2021	L4196200047	21000441	28023	10-1110-650-000-30-010-023-000-0000	312124	235.00
Vendor:	214480	- PRINTERMECH			Check Date: 03/23/2021	Check Amount:	1,485.00
00052910	03/17/2021	C4197300028		APRIL 2021	10-0462-215-000-00-000-000-0000	110462-215	522.64
00052910	03/17/2021	C4197300029		APRIL 2021	10-0480-215-000-00-000-000-0000-CPAY	110480V	463.50
Vendor:	215990	- PSEA HEALTH AND WELFARE FUND			Check Date: 03/23/2021	Check Amount:	986.14
00052911	03/15/2021	C4196500019		MICHELE TICE	50-3100-230-000-00-000-000-0000	350009	318.52
00052911	03/15/2021	C4196500020		MICHELE TICE	10-1110-230-000-10-000-000-0000-0000	310726	672.45
Vendor:	216000	- PSERS			Remit # 1	Check Date: 03/23/2021	Check Amount:
00052912	03/15/2021	L4196200048	21000545	S1423600.001	10-5800-610-000-00-000-000-0000-SUSP	999999	990.97
Vendor:	216376	- PYRAMID SCHOOL PRODUCTS			Remit # 1	Check Date: 03/23/2021	Check Amount:
00052913	03/15/2021	C4196500021		98 INT TRUCK	10-2620-430-000-00-000-000-0000	310932	195.84
Vendor:	216800	- JEFFREY RAAB ENTERPRISES			Check Date: 03/23/2021	Check Amount:	195.84
00052914	03/15/2021	L4196200049	21000280	569744	10-1340-610-000-30-010-025-000-0000	312918	3,725.00
00052914	03/15/2021	L4196200050	21000280	569740	10-1340-610-000-30-010-025-000-0000	312918	-55.57
00052914	03/15/2021	L4196200051	21000280	566361	10-1340-610-000-30-010-025-000-0000	312918	-58.56
00052914	03/15/2021	L4196200052	21000280	561424	10-1340-610-000-30-010-025-000-0000	312918	705.00
00052914	03/17/2021	L4197100003	21000280	571461	10-1340-610-000-30-010-025-000-0000	312918	368.88
Vendor:	218320	- REINHART FOOD SERVICE			Remit # 1	Check Date: 03/23/2021	Check Amount:
00052915	03/15/2021	C4196500022		MILEAGE	10-2620-581-000-00-000-000-0000-0000	310938M	724.25
Vendor:	220540	- DANIEL ROBINSON			Check Date: 03/23/2021	Check Amount:	1,684.00
00052916	03/15/2021	C4196500023		60723	10-2620-610-000-00-000-000-0000-0000	310939	8.96
Vendor:	220800	- ROGERS UNIFORMS			Check Date: 03/23/2021	Check Amount:	8.96
00052917	03/15/2021	L4196200053	21000593	INUS0001384	10-1110-650-432-00-000-021-000-0000	343913-21	195.00
00052917	03/15/2021	L4196200054	21000593	INUS0001383	10-1110-650-432-00-000-021-000-0000	343913-21	100.00
Vendor:	223135	- SAM LABS			Check Date: 03/23/2021	Check Amount:	3,236.00
00052918	03/17/2021	C4197300023		REFUND - CAP	10-2120-610-000-30-020-000-000-0000	310214	3,336.00
Vendor:	224070	- MICHELLE MOORE			Check Date: 03/23/2021	Check Amount:	76.40

* Denotes Non-Negotiable Transaction

- Payable Transaction P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/23/2021 To 03/23/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00052919	03/17/2021	C4197300030		MILEAGE	10-1110-581-000-00-000-0000-0000	310740M	136.64
Vendor:	227125	- VINCENT SHEARER			Remit # 1 Check Date: 03/23/2021	Check Amount:	136.64
00052920	03/17/2021	C4197300031		4776-4	10-2620-610-000-00-070-000-0000-0000	311758	235.60
Vendor:	227300	- SHERWIN-WILLIAMS			Check Date: 03/23/2021	Check Amount:	235.60
00052921	03/15/2021	L4196200055	21000579	3042829	10-3210-610-000-30-010-000-0000-0000	310141	1,950.00
00052921	03/15/2021	L4196200056	21000610	3039340	10-1110-610-000-10-040-000-000-0000	310405	295.93
00052921	03/15/2021	L4196200057	21000611	3041294	10-1110-610-000-10-060-000-000-0000	310604	191.89
00052921	03/15/2021	L4196200058	21000614	3039350	10-1110-610-000-10-030-000-000-0000	310304	199.95
00052921	03/15/2021	C4196500024		3045338	10-1110-430-000-10-040-000-000-0000	310401	113.33
Vendor:	228700	- ROBERT M SIDES			Remit # 1 Check Date: 03/23/2021	Check Amount:	2,751.10
00052922	03/17/2021	C4197300032		APRIL 2021	10-1110-562-000-00-000-000-0000-0000	312839	80,299.11
00052922	03/17/2021	C4197300033		APRIL 2021	10-1290-562-000-00-000-000-000-0000	343945	42,700.56
Vendor:	234835	- SUGAR VALLEY RURAL CHARTER SCHOOL			Remit # 1 Check Date: 03/23/2021	Check Amount:	122,999.67
00052923	03/15/2021	C4196500025		653990	10-2310-549-000-00-000-000-000-0000	310825	250.00
Vendor:	235050	- SUN-GAZETTE COMPANY			Remit # 2 Check Date: 03/23/2021	Check Amount:	250.00
00052924	03/15/2021	C4196500026		510722	10-1500-610-987-00-000-021-000-SSFT		629.10
Vendor:	235800	- SUSQUEHANNA PAPER & SANITARY SUPPLY CORP			Check Date: 03/23/2021	Check Amount:	629.10
00052925	03/15/2021	C4196500027		BUS 262	10-2730-390-000-00-000-000-000-0000	343942	972.59
00052925	03/15/2021	C4196500028		BUS 2140	10-2730-390-000-00-000-000-000-0000	343942	870.80
00052925	03/15/2021	C4196500029		LEONE	10-2720-513-000-00-000-000-000-0000	310954	594.77
00052925	03/17/2021	C4197300034		20-21 ADJ	10-2720-513-000-00-000-000-000-0000	310954	9,043.50
00052925	03/17/2021	C4197300035		20-21 ADJ	10-2750-513-000-00-000-000-000-0000	311192	-4.26
00052925	03/17/2021	C4197300036		MARCH 2021	10-2720-513-000-00-000-000-000-0000	310954	60,968.06
00052925	03/17/2021	C4197300037		MARCH 2021	10-2750-513-000-00-000-000-000-0000	311192	4,118.29
Vendor:	235850	- SUSQUEHANNA TRAILWAYS COMPANY			Remit # 1 Check Date: 03/23/2021	Check Amount:	76,563.75
00052926	03/17/2021	C4197300020		UNIFORMS	10-2620-610-000-00-000-000-000-0000	310939	109.95
Vendor:	235982	- CHELSEA SWEeley			Check Date: 03/23/2021	Check Amount:	109.95
00052927	03/15/2021	C4196500030		105905	10-2620-610-000-00-000-000-000-0000	310939	51.23
Vendor:	235985	- SWEITZER'S PERFORMANCE LLC			Remit # 2 Check Date: 03/23/2021	Check Amount:	51.23
00052928	03/15/2021	L4196200061	21000246	107228	10-0171-000-000-00-000-000-000-0000	110171	1,856.51
Vendor:	236699	- T.L.C. FUELS INC.			Check Date: 03/23/2021	Check Amount:	1,856.51
00052929	03/15/2021	C4196500031		MILEAGE	10-2140-581-000-00-000-000-000-0000	311618M	70.56
Vendor:	239580	- TERI BAUMAN			Check Date: 03/23/2021	Check Amount:	70.56

* Denotes Non-Negotiable Transaction

- Payable Transaction P - Prenote d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/23/2021 To 03/23/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00052930	03/15/2021	C4196500032		202106	10-2620-430-000-10-060-000-0000	310619	650.22
Vendor: 239665 - TIADAGHTON VALLEY MUNICIPAL AUTHORITY							
00052931	03/15/2021	L4196200062	21000637	5105-FY21	ASC-JS 10-1370-640-000-30-010-025-000-0000	312969	231.67
Vendor: 240255 - TOWSON UNIVERSITY - CPS							
00052932	03/15/2021	C4196500044		27334	10-2620-424-000-00-070-000-0000	311911	231.67
Vendor: 241300 - TULPEHOCKEN MOUNTAIN SPRING WATER, INC.							
00052933	03/15/2021	C4196500046		POSTAGE	10-2540-532-000-00-000-000-0000	340721	2,000.00
Vendor: 242305 - U S POSTAL SERVICE							
00052934	03/15/2021	C4196500045		436767917	10-2120-442-000-30-010-000-0000	310766	2,000.00
Vendor: 242575 - US BANK EQUIPMENT FINANCE							
00052935	03/15/2021	C4196500047		JSJAN28/FEB24	10-1211-340-169-00-000-021-000-UODD		132.69
Vendor: 243306 - UPBEAT OUTREACH							
00052936	03/17/2021	C4197300003		SUTWH-000745	10-1260-330-000-30-000-000-0000	340166	150.00
00052936	03/17/2021	C4197300004		SUTWH-000745	10-1260-330-000-10-000-000-0000	340165	150.00
00052936	03/17/2021	C4197300005		SUTWH-000758	10-1260-330-000-10-000-000-0000	340165	416.62
00052936	03/17/2021	C4197300006		SUTWH-000758	10-1260-330-000-30-000-000-0000	340166	756.88
00052936	03/17/2021	C4197300038		SUTWH-000763	10-1260-330-000-10-000-000-0000	340165	773.84
00052936	03/17/2021	C4197300039		SUTWH-000763	10-1260-330-000-30-000-000-0000	340166	436.16
Vendor: 243307 - UPMC							
00052937	03/15/2021	C4196500048		MILEAGE	10-1110-581-000-00-000-000-0000	310740M	528.58
00052937	03/15/2021	C4196500049		MILEAGE	10-1110-581-000-00-000-000-0000	310740M	503.17
Vendor: 246450 - JANET J WASSON							
00052938	03/15/2021	L4196200063	21000290	112272	10-1342-610-000-30-010-025-000-0000	312938	3,415.25
00052938	03/15/2021	L4196200064	21000290	113998	10-1342-610-000-30-010-025-000-0000	312938	27.60
00052938	03/15/2021	L4196200065	21000290	109418	10-1342-610-000-30-010-025-000-0000	312938	71.12
00052938	03/15/2021	L4196200066	21000290	306269	10-1342-610-000-30-010-025-000-0000	312938	98.72
00052938	03/15/2021	L4196200067	21000290	111369	10-1342-610-000-30-010-025-000-0000	312938	12.16
00052938	03/15/2021	L4196200068	21000275	111346	10-1211-610-000-30-010-000-0000	360502	61.48
00052938	03/15/2021	L4196200069	21000279	111236	10-1340-610-000-30-010-025-000-0000	312918	19.98
00052938	03/15/2021	L4196200070	21000279	109465	10-1340-610-000-30-010-025-000-0000	312918	8.48
00052938	03/15/2021	L4196200071	21000279	111544	10-1340-610-000-30-010-025-000-0000	312918	23.72
Vendor: 247350 - WEIS MARKETS, INC.							
00052939	03/17/2021	C4197300040		JERSHOSCH2102	10-2620-610-000-00-000-000-0000	310939	160.28

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

PLGIT GENERAL FUND - From 03/23/2021 To 03/23/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00052939	03/17/2021	C4197300041		JERSHOSCH2102	10-2620-610-000-30-010-000-000-0000	310135	76.50
00052939	03/17/2021	C4197300042		JERSHOSCH2102	10-1380-610-000-30-010-025-000-0000	312978	323.00
00052939	03/17/2021	C4197300043		32798	10-2620-610-000-30-010-000-000-0000	310135	165.50
Vendor: 247500 - WELD TEC SERVICE & SALES							
00052940	03/15/2021	L4196200072	21000600	SI1973598	10-1110-610-000-10-060-000-000-0000	310604	650.00
00052940	03/15/2021	L4196200073	21000601	SI1973600	10-1110-610-000-10-030-000-000-0000	310304	115.95
00052940	03/15/2021	L4196200074	21000605	SI1973601	10-1110-610-000-10-040-000-000-0000	310405	246.05
Vendor: 248200 - WEST MUSIC CO							
00052941	03/15/2021	L4196200075	21000576	94452	Remit # 1 Check Date: 03/23/2021	Check Amount:	477.95
Vendor: 249200 - WIESER EDUCATIONAL							
00052942	03/15/2021	C4196500050		FH0121JERSEY	10-1241-640-522-00-110-021-000-0000		1,789.54
00052942	03/15/2021	C4196500051		FH0121JERSEY	Remit # 1 Check Date: 03/23/2021	Check Amount:	1,789.54
Vendor: 249375 - WILKES BARRE BEHAVIORAL HOSPITAL CO LLC							
00052943	03/15/2021	L4196200076	21000584	126832	10-1110-610-000-30-010-000-000-0000	310102	397.20
Vendor: 250400 - WILLIAMSPORT MIRROR & GLASS CO							
00052944	03/15/2021	C4196500052		856	10-1110-513-432-00-000-021-000-0000	343940-21	397.20
00052944	03/15/2021	C4196500053		857	10-1804-513-217-10-000-021-000-0000	340055-21	5,250.00
00052944	03/15/2021	C4196500054		857	10-1804-390-217-10-000-021-000-0000	343937-21	2,880.00
00052944	03/15/2021	C4196500055		858	10-2720-513-000-00-000-000-000-0000	310954	720.00
00052944	03/15/2021	C4196500056		862	10-2730-390-000-00-000-000-000-0000	343942	567.74
00052944	03/15/2021	C4196500057		863	10-2730-390-000-00-000-000-000-0000	343942	1,112.86
00052944	03/17/2021	C4197300044		MARCH 2021	10-2720-513-000-00-000-000-000-0000	310954	2,023.42
00052944	03/17/2021	C4197300045		MARCH 2021	10-2750-513-000-00-000-000-000-0000	311192	86,293.42
00052944	03/17/2021	C4197300047		MARCH 2021	10-0153-000-000-00-000-000-000-WNDK	110153W	10,863.42
Vendor: 250840 - WINDECKER ENTERPRISES, INC.							
00052945	03/15/2021	L4196200077	21000581	ARINV57372724	Remit # 1 Check Date: 03/23/2021	Check Amount:	109,547.29
00052945	03/15/2021	L4196200078	21000581	ARINV57375544	10-3210-610-000-30-010-000-000-0000	310141	350.00
Vendor: 252100 - WOODWIND & BRASSWIND							
00052946	03/15/2021	C4196500058	20000648	165032332	10-3210-610-000-30-010-000-000-0000	310141	368.00
00052946	03/15/2021	C4196500059	20000648	169025270	Remit # 1 Check Date: 03/23/2021	Check Amount:	718.00
Vendor: 253200 - XEROX CORPORATION							
00052947	03/15/2021	C4196500060		16613	10-2540-610-000-00-000-000-000-0000	310897	373.00
Vendor: 254430 - YOUR GUARDIAN ANGEL PRESCHOOL PRE-K							
00052947	03/15/2021	C4196500060		16613	10-2540-610-000-00-000-000-000-0000	310897	-106.00
00052947	03/15/2021	C4196500060		16613	Remit # 1 Check Date: 03/23/2021	Check Amount:	267.00
00052947	03/15/2021	C4196500060		16613	10-1807-899-217-10-000-021-000-0000	340056-21	11,000.00
Vendor: 254430 - YOUR GUARDIAN ANGEL PRESCHOOL PRE-K							
00052947	03/15/2021	C4196500060		16613	Remit # 1 Check Date: 03/23/2021	Check Amount:	11,000.00

* Denotes Non-Negotiable Transaction

- Payable Transaction P - Prenote d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Register

MUNICIPALITY - GENERAL FUND - From 02/01/2021 To 02/28/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
*EFT01239	02/02/2021	M4189000006		BE004300577C	10-0462-212-000-00-000-000-0000	110462-212	9,320.58
*EFT01239	02/02/2021	M4189000007		BE004300577C	50-0462-212-000-00-000-000-0000	150462-212	221.92
*EFT01239	02/02/2021	M4189000008		BE004300577C	10-0462-212-000-00-000-000-RTRE	110462-212R	1,237.00
*EFT01239	02/02/2021	M4189000009		BE004300577A	10-0462-212-000-00-000-000-0000		1,008.00
*EFT01239	02/02/2021	M4189000010		BE004300577A	50-0462-212-000-00-000-000-0000		24.00
*EFT01239	02/02/2021	M4189000011		BE004300577A	10-5800-212-000-00-000-000-RTRE	310985R	100.00
*EFT01239	02/02/2021	M4189000012		BE004300577A	10-0153-212-000-00-000-000-DDNT	110153DD	-12.00
Vendor: 137700 - DELTA DENTAL							
*EFT01241	02/05/2021	M4189000019		INV214164	10-1110-329-000-00-000-000-0000	310700-4	11,899.50
*EFT01241	02/05/2021	M4189000020		INV214164	10-1110-329-000-10-000-000-0000	310704-4	3,068.20
*EFT01241	02/05/2021	M4189000021		INV214164	10-1110-329-000-30-000-000-0000	310705-4	5,436.05
*EFT01241	02/05/2021	M4189000022		INV214164	10-1110-599-000-30-000-000-0000	310997-4	2,901.45
*EFT01241	02/05/2021	M4189000023		INV214164	10-1342-329-000-30-000-000-0000	312994-4	266.80
*EFT01241	02/05/2021	M4189000024		INV214164	10-1211-329-000-10-000-000-0000	340321-4	266.80
*EFT01241	02/05/2021	M4189000025		INV214164	10-1241-329-000-10-000-000-0000	340325-4	133.40
*EFT01241	02/05/2021	M4189000026		INV214164	10-1241-329-000-30-000-000-0000	340326-4	867.10
*EFT01241	02/05/2021	M4189000027		INV216002	10-1110-329-000-00-000-000-0000	310700-4	2,668.00
*EFT01241	02/05/2021	M4189000028		INV216002	10-1110-329-000-10-000-000-0000	310704-4	1,767.55
*EFT01241	02/05/2021	M4189000029		INV216002	10-1110-329-000-30-000-000-0000	310705-4	2,768.05
*EFT01241	02/05/2021	M4189000030		INV216002	10-1110-599-000-30-000-000-0000	310997-4	133.40
*EFT01241	02/05/2021	M4189000031		INV216002	10-1380-329-000-30-000-000-0000	312998-4	133.40
*EFT01241	02/05/2021	M4189000032		INV216002	10-1241-329-000-10-000-000-0000	340325-4	400.20
*EFT01241	02/05/2021	M4189000033		INV212958	10-2620-413-000-00-000-000-0000	310919-4	546.05
*EFT01241	02/05/2021	M4189000034		INV214165	10-2380-599-000-30-000-000-0000	311000-4	47.85
*EFT01241	02/05/2021	M4189000035		INV214166	50-3100-599-000-00-000-000-0000	350002-4	93.55
*EFT01241	02/05/2021	M4189000036		INV214167	10-2620-413-000-00-000-000-0000	310919-4	763.91
*EFT01241	02/05/2021	M4189000037		INV214168	10-1290-599-000-00-000-000-0000	310900-4	41.16
*EFT01241	02/05/2021	M4189000038		INV214168	10-1110-599-000-10-000-000-0000	310996-4	44.45
*EFT01241	02/05/2021	M4189000039		INV214168	10-1211-599-000-10-000-000-0000	340311-4	43.66
*EFT01241	02/05/2021	M4189000040		INV214168	10-1241-599-000-10-000-000-0000	340315-4	297.10
*EFT01241	02/05/2021	M4189000041		INV214168	10-1241-599-000-30-000-000-0000	340316-4	80.17
*EFT01241	02/05/2021	M4189000042		INV216007	10-1211-599-000-30-000-000-0000	340312-4	46.72
*EFT01241	02/05/2021	M4189000043		INV216005	10-2420-329-000-00-000-000-0000	360001-4	266.80
*EFT01241	02/05/2021	M4189000044		INV216003	50-3100-599-000-00-000-000-0000	350002-4	184.73

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

C - Credit Card Payment

d - Direct Deposit

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JERSEY SHORE AREA SCHOOL DIST

03/12/2021 04:56:06 PM

Fund Accounting Check Register

MUNICIPALITY OF GENESEE - From 02/01/2021 To 02/28/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
*EFT01241	02/05/2021	M4189000045		INV216006	10-2620-413-000-00-000-000-0000	310919-4	1,078.58
*EFT01241	02/05/2021	M4189000046		INV216004	10-2290-599-000-00-000-000-0000	340329-4	33.68
*EFT01241	02/05/2021	M4189000047		INV217281	10-1110-329-000-30-000-000-0000	310705-4	667.00
*EFT01241	02/05/2021	M4189000048		INV217281	10-1110-329-000-00-000-000-0000	310700-4	3,068.20
*EFT01241	02/05/2021	M4189000049		INV217281	10-1110-329-000-30-000-000-0000	310705-4	1,867.60
*EFT01241	02/05/2021	M4189000050		INV217281	10-1241-599-000-30-000-000-0000	340316-4	133.40
*EFT01241	02/05/2021	M4189000051		INV217281	10-1110-329-000-10-000-000-0000	310704-4	1,500.75
*EFT01241	02/05/2021	M4189000052		INV217281	10-1211-329-000-30-000-000-0000	340322-4	66.70
*EFT01241	02/05/2021	M4189000053		INV217282	10-2380-599-000-30-000-000-0000	311000-4	47.63
*EFT01241	02/05/2021	M4189000054		INV217283	10-2420-329-000-00-000-000-0000	360001-4	133.40
*EFT01241	02/05/2021	M4189000055		INV217284	10-2620-413-000-00-000-000-0000	310919-4	1,009.42
*EFT01241	02/05/2021	M4189000056		INV217285	10-1290-599-000-00-000-000-0000	310900-4	80.51
*EFT01241	02/05/2021	M4189000057		INV217285	10-1211-599-000-10-000-000-0000	340311-4	46.49
*EFT01241	02/05/2021	M4189000058		INV217285	10-1211-599-000-30-000-000-0000	340312-4	47.40
*EFT01241	02/05/2021	M4189000059		INV217285	10-1241-599-000-30-000-000-0000	340316-4	166.48
Vendor: 231001 - Source4Teachers							
*EFT01242	02/05/2021	M4189000014	21000101	INV00058215	10-1110-348-000-10-030-023-000-0000	310386	460.00
*EFT01242	02/05/2021	M4189000015	21000101	INV00058215	10-1110-348-000-30-010-023-000-0000	312122	350.00
*EFT01242	02/05/2021	M4189000016	21000101	INV00058215	10-1110-348-000-10-040-023-000-0000	310484	460.00
*EFT01242	02/05/2021	M4189000017	21000101	INV00058215	10-1110-348-000-30-020-023-000-0000	312214	460.00
*EFT01242	02/05/2021	M4189000018	21000101	INV00058215	10-1110-348-000-10-060-023-000-0000	310663	460.00
*EFT01242	02/05/2021	M4190000001	21000101	INV00058215	10-1110-348-000-10-030-023-000-0000	310386	-460.00
*EFT01242	02/05/2021	M4190000002	21000101	INV00058215	10-1110-348-000-30-010-023-000-0000	312122	-350.00
*EFT01242	02/05/2021	M4190000003	21000101	INV00058215	10-1110-348-000-10-040-023-000-0000	310484	-460.00
*EFT01242	02/05/2021	M4190000004	21000101	INV00058215	10-1110-348-000-30-020-023-000-0000	312214	-460.00
*EFT01242	02/05/2021	M4190000005	21000101	INV00058215	10-1110-348-000-10-060-023-000-0000	310663	-460.00
Vendor: 242540 - UNIVERSITY OF OREGON							
*EFT01245	02/12/2021	M4189000064			78-0479-000-000-000-000-046-0000	178479DR	612.58
Vendor: 148125 - EXPERTPAY							
*EFT01248	02/12/2021	M4189000069			78-0479-000-000-000-000-069-0000	178479 HSA	5,403.99
Vendor: 140145 - DISCOVERY BENEFITS, INC.							
*EFT01249	02/17/2021	M4189000070		39220-67028	10-2620-422-000-00-080-000-0000	311382	194.91
*EFT01249	02/17/2021	M4189000071		75230-67000	10-2620-422-000-10-040-000-0000	310418	4,203.20
*EFT01249	02/17/2021	M4189000072		76757-04003	10-2620-422-000-10-060-000-0000	310616	30.58

Check Amount: 33,347.19

Check Amount: 0.00

Check Amount: 612.58

Check Amount: 612.58

Check Amount: 5,403.99

Check Amount: 194.91

Check Amount: 4,203.20

Check Amount: 30.58

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

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C - Credit Card Payment

Page 2

d - Direct Deposit

JERSEY SHORE AREA SCHOOL DIST

Fund Accounting Check Register

MUNICIPALITY - GENERAL FUND - From 02/01/2021 To 02/28/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
*EFT01249	02/17/2021	M4189000073		39160-57007	10-2620-422-000-10-060-000-0000	310616	203.17
*EFT01249	02/17/2021	M4189000074		39560-57009	10-2620-422-000-10-060-000-0000	310616	1,862.80
*EFT01249	02/17/2021	M4189000075		36950-58017	10-2620-422-000-30-010-000-0000	310131	40.25
*EFT01249	02/17/2021	M4189000076		36220-67004	10-2620-622-000-00-070-000-0000	311859	356.00
*EFT01249	02/17/2021	M4189000077		36220-67004	10-2620-422-000-00-070-000-0000	311785	1,424.00
Vendor: 210800 - PPL ELECTRIC UTILITIES							
*EFT01250	02/17/2021	M4189000078		9872120057	Remit # 2 Check Date: 02/17/2021	Check Amount:	8,314.91
*EFT01250	02/17/2021	M4189000079		9872120057	10-2620-531-000-00-070-000-0000	311756	1,602.34
*EFT01250	02/17/2021	M4189000080		9872120057	10-2620-531-000-30-010-000-0000	310134	287.22
*EFT01250	02/17/2021	M4189000081		9872120057	10-2620-531-000-30-020-000-0000	310227	376.22
*EFT01250	02/17/2021	M4189000082		9872120057	10-2620-531-000-10-040-000-0000	310422	327.23
*EFT01250	02/17/2021	M4189000083		9872120057	10-2620-531-000-10-030-000-0000	310317	97.85
*EFT01250	02/17/2021	M4189000084		9872120057	10-3250-531-009-00-000-000-0000	329137	149.64
*EFT01250	02/17/2021	M4189000085		9872120057	10-2130-531-000-00-000-000-0000	311264	196.62
*EFT01250	02/17/2021	M4189000086		9872120057	10-1290-531-000-00-000-000-0000	340061	91.81
*EFT01250	02/17/2021	M4189000087		9872120057	10-2220-650-431-00-000-021-000-0000	340696-21	51.80
Vendor: 243975 - VERIZON WIRELESS							
*EFT01252	02/18/2021	M4189000091		71429309	Remit # 1 Check Date: 02/17/2021	Check Amount:	3,580.89
Vendor: 135828 - DE LAGE LANDEN FINANCIAL SERVICES, INC.							
*EFT01253	02/18/2021	M4189000092		HS12294054	10-2620-621-000-10-030-000-0000	310375	927.00
*EFT01253	02/18/2021	M4189000093		HS12294055	10-2620-621-000-10-060-000-0000	310657	927.00
*EFT01253	02/18/2021	M4189000094		HS12294056	10-2620-621-000-30-020-000-0000	310229	836.21
*EFT01253	02/18/2021	M4189000095		HS12294057	10-2620-621-000-30-010-000-0000	312158	998.25
*EFT01253	02/18/2021	M4189000096		HS12294058	10-2620-621-000-00-070-000-0000	310962	2,679.08
Vendor: 140060 - DIRECT ENERGY BUSINESS							
*EFT01254	02/17/2021	M4189000097		411006713647	Check Date: 02/18/2021	Check Amount:	9,606.04
*EFT01254	02/17/2021	M4189000098		41107863565	10-2620-621-000-10-030-000-0000	310375	1,327.61
*EFT01254	02/17/2021	M4189000099		411007368144	10-2620-621-000-00-080-000-0000	343772	324.86
*EFT01254	02/17/2021	M4189000100		411006774003	10-2620-621-000-10-040-000-0000	310488	1,624.66
*EFT01254	02/17/2021	M4189000101		411006713795	10-2620-621-000-30-010-000-0000	312158	1,249.39
*EFT01254	02/17/2021	M4189000102		411006774250	10-2620-621-000-10-060-000-0000	310657	5,565.59
*EFT01254	02/17/2021	M4189000103		411006774458	10-2620-621-000-30-020-000-0000	310229	1,630.99
Vendor: 242000 - UGI CENTRAL PENN GAS, INC.							
							15,438.75

- Payable Transaction P - Prenote * Denotes Non-Negotiable Transaction C - Credit Card Payment
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Fund Accounting Check Register

MUNICIPALITY - GENERAL FUND - From 02/01/2021 To 02/28/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
*EFT01255	02/17/2021	M4189000104		570398-0365	10-2620-531-000-00-070-000-000-0000	311756	39.01
*EFT01255	02/17/2021	M4189000105		570398-5058	10-2620-531-000-00-070-000-000-0000	311756	852.67
*EFT01255	02/17/2021	M4189000106		570398-5058	10-2620-531-000-00-070-000-000-0000	311756	288.08
*EFT01255	02/17/2021	M4189000107		570398-5058	10-2620-531-000-30-010-000-000-0000	310134	240.08
*EFT01255	02/17/2021	M4189000108		570398-5058	10-2620-531-000-30-020-000-000-0000	310227	192.06
*EFT01255	02/17/2021	M4189000109		570398-5058	10-2620-531-000-10-040-000-000-0000	310422	144.05
*EFT01255	02/17/2021	M4189000110		570398-5058	10-2620-531-000-10-060-000-000-0000	310620	48.02
*EFT01255	02/17/2021	M4189000111		570398-5058	10-2620-531-000-10-030-000-000-0000	310317	48.02
*EFT01255	02/17/2021	M4189000112		570753-5221	10-2620-531-000-10-030-000-000-0000	310317	342.20
*EFT01255	02/17/2021	M4189000113		91500277382101	10-2620-531-000-00-070-000-000-0000	311756	160.91
*EFT01255	02/17/2021	M4189000114		91500277382101	10-2620-531-000-30-010-000-000-0000	310134	10.98
*EFT01255	02/17/2021	M4189000115		91500277382101	10-2620-531-000-30-020-000-000-0000	310227	11.98
*EFT01255	02/17/2021	M4189000116		91500277382101	10-2620-531-000-10-030-000-000-0000	310317	0.24
*EFT01255	02/17/2021	M4189000117		91500277382101	10-2620-531-000-10-040-000-000-0000	310422	17.99
*EFT01255	02/17/2021	M4189000118		91500277382101	10-2620-531-000-10-060-000-000-0000	310620	2.63
Vendor: 243970 - VERIZON							
*EFT01256	02/19/2021	M4189000119		434349809	10-2120-442-000-30-010-000-000-0000	310766	111.00
Vendor: 242575 - US BANK EQUIPMENT FINANCE							
*EFT01257	02/18/2021	M4189000120		BE0004310053C	10-0462-212-000-00-000-000-000-0000	110462-212	7,039.88
*EFT01257	02/18/2021	M4189000121		BE0004310053C	50-0462-212-000-00-000-000-000-0000	150462-212	167.62
*EFT01257	02/18/2021	M4189000122		BE0004310053C	10-0462-212-000-00-000-000-000-RTRE	110462-212R	153.00
Vendor: 137700 - DELTA DENTAL							
*EFT01258	02/18/2021	M4189000123		210114013468	50-0462-211-000-00-000-000-000-0000	150462-211	9,049.07
*EFT01258	02/18/2021	M4189000124		210114013468	10-0462-211-000-00-000-000-000-0000	110462-211	383,257.18
*EFT01258	02/18/2021	M4189000125		210114013468	10-0480-211-000-00-000-000-000-CPAY	110480C	32,868.79
*EFT01258	02/18/2021	M4189000126		210114013468	10-0462-281-000-00-000-000-000-0000	110462-281	23,719.83
*EFT01258	02/18/2021	M4189000127		210114013468	10-0153-211-000-00-000-000-000-BCBS	110153BC	749.72
Vendor: 188650 - LYCOMING COUNTY INSURANCE CONSORTIUM							
*EFT01259	02/18/2021	M4189000128		INV219384	10-1110-329-000-30-000-000-000-0000	310705-4	667.00
*EFT01259	02/18/2021	M4189000129		INV219384	10-1110-329-000-00-000-000-000-0000	310700-4	3,735.20
*EFT01259	02/18/2021	M4189000130		INV219384	10-1110-329-000-10-000-000-000-0000	310704-4	1,367.35
*EFT01259	02/18/2021	M4189000131		INV219384	10-1110-329-000-30-000-000-000-0000	310705-4	1,067.20
*EFT01259	02/18/2021	M4189000132		INV219384	10-1211-329-000-30-000-000-000-0000	340322-4	66.70
*EFT01259	02/18/2021	M4189000133		INV219385	10-2380-599-000-30-000-000-000-0000	311000-4	85.28

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

d - Direct Deposit

C - Credit Card Payment

Fund Accounting Check Register

MUNICIPAL - GENERAL FUND - From 02/01/2021 To 02/28/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
*EFT01259	02/18/2021	M4189000134		INV219386	10-2290-599-000-00-000-000-0000	340329-4	69.18
*EFT01259	02/18/2021	M4189000135		INV219243	10-2620-413-000-00-000-000-0000	310919-4	6.03
*EFT01259	02/18/2021	M4189000136		INV219388	10-2620-413-000-00-000-000-0000		1,112.06
*EFT01259	02/18/2021	M4189000137		INV219389	10-2250-599-000-10-000-000-0000	311004-4	42.30
*EFT01259	02/18/2021	M4189000138		INV219389	10-1211-599-000-10-000-000-0000	340311-4	84.26
*EFT01259	02/18/2021	M4189000139		INV219389	10-1211-599-000-30-000-000-0000	340312-4	94.12
*EFT01259	02/18/2021	M4189000140		INV212958	10-2620-413-000-00-000-000-0000	310919-4	-56.05
*EFT01259	02/18/2021	M4189000149		INV219387	10-2420-329-000-00-000-000-0000	360001-4	266.80
Vendor: 231001 - Source4Teachers					Check Date: 02/18/2021	Check Amount:	8,607.43
*EFT01262	02/26/2021	M4189000141			78-0479-000-00-000-000-046-0000	178479DR	612.58
Vendor: 148125 - EXPERTPAY					Check Date: 02/26/2021	Check Amount:	612.58
*EFT01263	02/22/2021	M4189000142		9872354900	10-2220-650-431-00-000-021-000-0000	340696-21	2,999.15
Vendor: 243975 - VERIZON WIRELESS					Remit # 1 Check Date: 02/22/2021	Check Amount:	2,999.15
*EFT01266	02/23/2021	M4189000146			78-0478-000-00-000-000-029-0000	178478LOC	20,720.61
Vendor: 200800 - MUNICIPAL & SCHOOL INCOME TAX					Remit # 1 Check Date: 02/23/2021	Check Amount:	20,720.61
*EFT01267	02/26/2021	M4189000147			78-0479-000-00-000-000-069-0000	178479 HSA	5,393.99
Vendor: 140145 - DISCOVERY BENEFITS, INC.					Check Date: 02/26/2021	Check Amount:	5,393.99
*EFT01268	02/25/2021	M4189000148			10-2514-810-000-00-000-000-0000	310917	335.75
Vendor: 140145 - DISCOVERY BENEFITS, INC.					Check Date: 02/25/2021	Check Amount:	335.75

10-GENERAL FUND 544,830.73
 50-FOOD SERVICE FUND 9,740.89
 78-PAYROLL FUND 32,743.75

Grand Total Manual Checks : 587,315.37
 Grand Total Regular Checks : 0.00
 Grand Total Direct Deposits: 0.00
 Grand Total Credit Card Payments: 0.00
 Grand Total All Checks : 587,315.37

Fund Accounting Check Register

PLGIT PAYROLL - From 02/01/2021 To 02/28/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
10058979	02/03/2021	C4184400001			78-0421-000-000-000-000-0000	178421	2,317.59
Vendor: 229890 - JAMES SMITH, SR.							
10058982	02/26/2021	C4189400001			78-0479-000-000-000-000-023-0000	178479CD	869.62
Vendor: 101250 - AFSCME COUNCIL 13							
10058983	02/26/2021	C4189400002			78-0479-000-000-000-000-057-0000	178479125I	869.62
10058983	02/26/2021	C4189400003			78-0479-000-000-000-000-075-0000	178479VSIN	30,350.66
10058983	02/26/2021	C4189400004			78-0479-000-000-000-000-035-0000	178479JU	381.90
Vendor: 174325 - JSASD GENERAL FUND							
10058984	02/26/2021	C4189400005			78-0479-000-000-000-000-036-0000	178479JSEA	18.00
Vendor: 174953 - JSAEA, JULIE WAGNER							
10058985	02/26/2021	C4189400008			78-0479-000-000-000-000-067-0000	178479BDP	131.40
Vendor: 175050 - JERSEY SHORE AREA EDUCATION FOUNDATION							
10058986	02/26/2021	C4189400007			78-0479-000-000-000-000-042-0000	178479UF	521.00
Vendor: 188950 - LYCOMING UNITED WAY							
10058987	02/26/2021	C4189400006			78-0479-000-000-000-000-076-0000	178479LTD	76.00
Vendor: 189758 - MADISON NATIONAL LIFE INS. CO., INC.							
							2,512.80

78-PAYROLL FUND

Grand Total Manual Checks : 0.00
 Grand Total Regular Checks : 37,178.97
 Grand Total Direct Deposits: 0.00
 Grand Total Credit Card Payments: 0.00
 Grand Total All Checks : 37,178.97

Fund Accounting Check Register

PLGIT PAYROLL - From 02/01/2021 To 02/28/2021

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
*EFT01237	02/01/2021	M41890000001			78-0471-000-000-000-000-0000	178471	855.56
*EFT01237	02/01/2021	M41890000002			10-0471-000-000-000-000-0000	110471	672.23
Vendor: 310900 - VOYA FINANCIAL							
*EFT01238	02/01/2021	M41890000003			78-0478-000-000-000-000-028-0000	178478FED	1,527.79
*EFT01238	02/01/2021	M41890000004			78-0472-000-000-000-000-0000	178472	54,290.54
*EFT01238	02/01/2021	M41890000005			78-0472-000-000-000-000-0000	178472	76,846.80
Vendor: 141900 - EFTPS							
*EFT01240	02/03/2021	M41890000013			78-0478-000-000-000-000-031-0000	178478STAT	17,972.10
Vendor: 141960 - E-TIDES							
*EFT01243	02/10/2021	M41890000060			78-0479-000-000-000-000-403-0000	178403	149,109.44
Vendor: 148003 - EPARS							
*EFT01244	02/16/2021	M41890000061			78-0478-000-000-000-000-028-0000	178478FED	19,029.25
*EFT01244	02/16/2021	M41890000062			78-0472-000-000-000-000-0000	178472	17,419.46
*EFT01244	02/16/2021	M41890000063			78-0472-000-000-000-000-0000	178472	17,419.46
Vendor: 141900 - EFTPS							
*EFT01246	02/15/2021	M41890000065			78-0471-000-000-000-000-0000	178471	148,643.13
*EFT01246	02/15/2021	M41890000066			10-0471-000-000-000-000-0000	110471	707.93
Vendor: 310900 - VOYA FINANCIAL							
*EFT01247	02/10/2021	M41890000067			78-0479-000-000-000-000-058-0000	178479 125F	551.49
*EFT01247	02/10/2021	M41890000068			78-0479-000-000-000-000-059-0000	178479 125D	1,259.42
Vendor: 123600 - CBIZ							
*EFT01260	02/10/2021	M41891000001			78-0479-000-000-000-000-040-0000	178479PS	723.82
*EFT01260	02/10/2021	M41891000002			78-0471-000-000-000-000-000-0000	178471	116.00
Vendor: 216000 - PSERS							
*EFT01261	02/17/2021	M41891000003			Remit # 1	Check Amount:	839.82
Vendor: 141960 - E-TIDES							
*EFT01264	02/24/2021	M41890000143			78-0478-000-000-000-000-031-0000	178478STAT	447.47
Vendor: 148003 - EPARS							
*EFT01265	02/24/2021	M41890000144			78-0479-000-000-000-000-058-0000	178479 125F	125,304.22
*EFT01265	02/24/2021	M41890000145			78-0479-000-000-000-000-059-0000	178479 125D	18,963.77
Vendor: 123600 - CBIZ							
10-GENERAL FUND							1,223.72
78-PAYROLL FUND							499,654.71

Motions That Bring Back Items Previously Considered

Because it is a basic principal that the assembly (board) cannot be asked to decide the same question more than once during a session (meeting), the same or substantially the same motion, once considered and disposed of without adoption, cannot be made again (“*renewed*”) during the same session. The prohibition on *renewing* a motion during the same session does not apply to motions that were withdrawn, or to motions that die for lack of a second.

Although renewing a motion is not typically thought of as among the motions that bring back items previously considered, it is mentioned here because when allowed it truly is the simplest way to do that. In all other respects when permitted, a renewed motion is simply a main motion no different as far as procedure from any other main motion.

Although renewing a motion normally is permissible at a subsequent session, it is not permissible when the motion was tabled and remains on the table, or is the subject of a motion to reconsider that has not yet been finally disposed of. In addition, when a motion is referred to a committee, it cannot be renewed until after the session in which it has been finally disposed of (after being reported back from the committee).

The motion to *reconsider* provides a means for the board to bring back for consideration a matter already voted on *earlier in the same session*, in order to undo an action that may have been erroneous or ill-advised in light of later information. The motion is not in order at a subsequent meeting. The motion to reconsider must be made by a member who voted with the prevailing side in the earlier vote, but it can be seconded by any member. The motion is not amendable, and is debatable only if the motion to be reconsidered was debatable. Its effect if approved is only to reopen the question as it

stood when voted upon previously. Approval of a motion to reconsider does not in and of itself reverse the previous action, but merely reopens the matter for new consideration.

A motion to *rescind something previously adopted* repeals or cancels entirely an action taken *at some time prior to the current session*. A variant subject to the same rules is the motion to *amend something previously adopted*, the effect of which if approved only modifies the prior action rather than striking it out entirely. The motion to rescind or amend cannot be made during the same session at which the previous action was taken, but there is no later time limit within which such motions must be made.



Unlike the motion to reconsider, any member can make the motion to rescind or amend, and it is amendable as well as debatable. The majority necessary for passage depends on whether advance notice has been given to the board of the intent to make a motion to rescind or amend. If prior notice was given, only a simple majority is needed. Absent such notice, either a majority of the entire membership or a two-thirds majority of those present and voting is needed.

A fourth motion that brings back a question previously considered is the motion to *take from the table*. It differs from the motions to reconsider and rescind in that it does not bring back a motion previously disposed of,

Robert's Rules and the Motion to Reconsider

By C. Alan Jennings, PRP, PRP

The motion to *Reconsider* is a distinct parliamentary motion! When you **use the word *reconsider* in a parliamentary situation, it refers only to this specific motion.** All the motions in the class of motions that bring a question again before the assembly assist your group in revisiting previously considered motions.

You may find that members talk about reconsidering a motion when they really want to rescind or amend something previously adopted. Or they may just want to renew a motion that failed in an earlier meeting (or that didn't get a second in the current meeting). Using the word *reconsider* in a generic sense in a parliamentary situation can cause problems. [see below ... "*reconsider*" only applies to motions made in the same meeting]

The motion to *Reconsider*

- Can't interrupt a speaker who has the floor and has begun to speak, but is in order until that time (it is in order to make a motion to *Reconsider* when other business is pending, but dealing with the motion can't interrupt pending business — that part of the process must wait until nothing else is pending)
- Must be seconded
- Is debatable if the motion to be reconsidered is debatable
- Can't be amended
- Requires a majority vote
- Can't be reconsidered

The motion to ***Reconsider*** is subject to some unique limitations:

- **It must be made on the same day as the meeting in which the motion to be reconsidered was decided** (or on the next day business is conducted, if the session is more than one day).
- **It must be made by a person who voted on the *prevailing* side of the motion to be reconsidered.**

Anytime a motion to *Reconsider* is (properly) made [same meeting], all action authorized by the motion being considered is suspended until the decision whether to reconsider is made.

Furthermore, if the motion to *Reconsider* is adopted, the suspension continues until the result of the reconsideration is decided, as long as it's decided within some specified time limits.

Generally, the reconsideration has to take place in the current session or the next session, unless the next session isn't going to occur within a quarterly time interval. In that case, it has to be completed by the end of the current session, or the motion to be reconsidered goes into full effect as adopted.

Wait for the right time to reconsider

Because of the nature of the motion to *Reconsider*, it's not always appropriate to consider it at the same time it's made. In other words, *Reconsider* isn't a privileged motion. It's important for the members to know that someone has had second thoughts, even though the time may not be right for a discussion.

As a result, you can make the motion anytime, but you can't actually talk about reconsidering except when no immediately pending motion is on the floor.

Call up the motion to Reconsider

Your motion to *Reconsider* is *called up* by any member at any appropriate time (and doesn't need to be seconded).

Even though anyone can call up your motion to *Reconsider*, you're entitled to have the reconsideration called up at whatever time you think best, as long as no one else has the floor or another question is pending. Robert's Rules gives you that privilege.

Know when not to use “reconsider”

A motion to “**reconsider**” a vote is a motion limited in both the time it can be made and the person who can make it. [i.e., within the same meeting / member on prevailing side] But even when the motion to *Reconsider* isn't in order, there's no reason you can't revisit a motion, passed or not, at your next (or any future) meeting. Robert's Rules refers to this procedure as “**renewing**” a motion. [reconsider and renew are different motions and different rules apply] According to the General, any member can offer again a motion that failed in an earlier meeting. In fact, if a motion is made at any meeting and doesn't get a second, it can even be renewed at that very same meeting.

The motion to *Reconsider* is out of order when the motion to which it is applied can be *renewed* or when the desired result can be achieved with some other, less complicated parliamentary motion.

It's also out of order if it's applied to a negative vote on some motion that would at the time be out of order because it conflicts with something already adopted, or would conflict with any other motion that is pending or temporarily disposed of and still under the assembly's control.

Of course, if a motion has been adopted and any part of the motion's provisions has been executed, it's too late to reconsider the vote.

The point of all these rules about reconsidering (and renewing and rescinding and amending something previously adopted) is that the group has an orderly way available to take a second look at almost anything, as long as you use the right procedure.

Most of the time, your group can save a lot of time if members use the right motion instead of thinking of every second look at something as being a “reconsideration.”

When and how can you change your vote?

By [Ann Macfarlane](#) | March 16, 2021

A reader contacted us with some concern because a member of her local government body had changed their vote in order to be able to move reconsideration at the next meeting. Was this legitimate?

A note about “reconsideration”

First off, readers should know that ordinarily, the motion “**to reconsider**” **can be made only during the meeting at which the original motion was made.** *Robert's Rules of Order* says that you can move to reconsider on the same day, or on the next day if the meeting continues over, but that's it.

However, in our experience local government bodies sometimes have a provision in their rules of order that allows a member to move reconsideration at the next meeting. If that is the case for you, then of course it is legitimate. Your particular bylaws or rules of procedure have more authority than *Robert's Rules of Order*.

A common instance where reconsideration is used is when new information arises that changes the circumstances for considering the vote. Swaying with the political winds and changing your vote so you are in a position to move reconsideration seems a little expedient, but it is allowed. See our article, [Reconsider, Rescind, or Amend previous decision](#)

Two chances to change your vote

A member may change their vote up until the chair announces the result. So if you've heard everyone else vote, and then decide to change your vote, you may do so if you are quick about it. Note that debate during voting is not allowed, so technically speaking, this member should not have said “I want to change my vote in order to be able to move reconsideration.”

A member may also change their vote **after the chair announces the result by unanimous consent of the body**. If someone makes that request, the chair should say, “Is there any objection to the member changing their vote?” If everyone remains silent, the change can be made. If a single person objects, however, no change is possible, and the member’s original vote stands.

Moving on means no change to your vote is possible

Once the chair announces the next item of business, it is not possible to change an individual vote. Occasionally it happens that later in the meeting, thinking back over events, someone decides that the chair made a mistake in calling a voice vote. Since nothing was said at the time, it’s just too bad.

However, if it turns out that the incorrect call has legal consequences, then you must talk with your attorney. For example, in Washington State, four members of a seven-member council must vote in favor for an ordinance to pass. In one instance, the mayor was at a police workshop and the deputy mayor was sick. There were five council members present. Three people voted in favor of the ordinance and two against. The chair declared that the ordinance had passed, but that was not correct. The attorney sorted them out.

How to change your vote?

As for “how” to change your vote, there is no special procedure for this. Just seek recognition—raise your hand—and tell the chair what you would like to do.

**GENERAL FUND BUDGET SUMMARY
2021-2022 BUDGET
AS OF MARCH 22, 2021**

Actual Unassigned & PSERS/Health Insurance Committed Fund Balance as of 7/1/20	\$ 8,753,634
Committed Fund Balance for PSERS Increase used in 20-21 Budget	(873,538)
Committed Fund Balance for Health Insurance Increase used in 20-21 Budget	<u>(200,000)</u>
Projected Unassigned & PSERS/Health Insurance Committed Fund Balance as of 7/1/22	\$ 7,680,096
2021-22 Budgeted Revenue:	\$ 42,763,600
2021-22 Budgeted Expenditures:	<u>45,030,052</u>
Surplus/(Deficit)	<u>(2,266,452)</u>
Total Unassigned & PSERS/Health Insurance Committed Fund Balance as of 7/1/22	<u>\$ 5,413,644</u>
Estimated Committed Fund Balance for PSERS Increase as of 7/1/21	\$ 1,906,462
Committed Fund Balance for PSERS Increase used in 21-22	<u>(2,066,452)</u>
Estimated Committed Fund Balance for PSERS Increase as of 7/1/22	\$ (159,990)
Estimated Committed Fund Balance for Health Insurance Increase as of 7/1/21	\$ 650,000
Committed Fund Balance for Health Insurance Increase used in 21-22	<u>(200,000)</u>
Estimated Committed Fund Balance for Health Insurance Increase as of 7/1/22	450,000
Estimated Unassigned Fund Balance as of 7/1/21	\$ 5,123,634
Unassigned Fund Balance used in 21-22	<u>-</u>
Estimated Unassigned Fund Balance as of 7/1/22	<u>5,123,634</u>
Total Unassigned & PSERS/Health Insurance Committed Fund Balance as of 7/1/21	<u>\$ 5,413,644</u>
Estimated Unassigned Fund Balance 7/1/21 As a Percent of 2021-22 Budgeted Expenditures	<u>11.38%</u>
Estimated Unassigned & PSERS/Health Insurance Committed Fund Balance 7/1/21 As a Percent of 2021-22 Budgeted Expenditures	<u>12.02%</u>

Estimated Nonspendable Fund Balance as of 7/1/21	\$ 145,314
Nonspendable Fund Balance used in 21-22	<u>-</u>
Estimated Nonspendable Fund Balance as of 7/1/22	145,314
Estimated Committed Fund Balance for Legal Settlements as of 7/1/21	\$ 66,596
Committed Fund Balance for Legal Settlements used in 21-22	<u>-</u>
Estimated Committed Fund Balance for Legal Settlement as of 7/1/22	66,596
Estimated Committed Fund Balance for MS & HS PlanCon J as of 7/1/21	\$ 380,303
Committed Fund Balance for MS & HS PlanCon J used in 21-22	<u>-</u>
Estimated Committed Fund Balance for MS & HS PlanCon J as of 7/1/22	<u>380,303</u>
Total Fund Balance as of 7/1/22	<u>\$ 6,005,857</u>

**Jersey Shore Area School District
21/22 Budget Update
March 22, 2021**

	<u>Original Budget</u>	<u>New Budget</u>	<u>Increase/(Decrease)</u>
Salary & Benefit Changes			
Updated Insurance Rates - 5% projected to 0% actual	4,982,568.29	4,750,480.52	\$ (232,087.77)
JSOL Facilitator - budgeted at M1 w/ Employee + Children PPO C Insurance	-	96,386.22	96,386.22
JSOL Secretary - budgeted as 10-Mo Sec w/ Employee + Children QHDP C Insurance	-	65,486.56	65,486.56
Retirement of Special Education Teacher approved 3.8.21	137,006.08	-	(137,006.08)
Replacement of Special Education Teacher - budgeted at M1 w/ Employee + Children PPO C Insurance	-	96,386.21	96,386.21
Retirement of Elementary Teacher approved 3.8.21	137,286.46	-	(137,286.46)
ring of a Family Consumer Science Teacher approved 2.8.21 - budgeted at M1 w/ Employee + Children PPO C Insurance	-	96,386.22	96,386.22
Resignation of Middle School ELA Teacher approved 1.11.21	88,489.52	-	(88,489.52)
Replacement of Middle School ELA Teacher - budgeted at B1 w/ Employee + Children PPO C Insurance	-	88,820.39	88,820.39
Four Technology Interns - not new positions	-	64,212.56	64,212.56
Jersey Shore Elementary Building Budget Changes			
Decrease in Instructional Books (Math) - 1100-640	17,096.00	14,861.00	(2,235.00)
Middle School Building Budget Changes			
Decrease in Instructional Contracted Carriers - 1100-513	3,700.00	3,450.00	(250.00)
Decrease in Instructional Supplies (Music) - 1100-610	17,996.00	17,446.00	(550.00)
Increase in Technical Education Supplies for FCS program - 1100-610	-	4,000.00	4,000.00
Decrease in School Sponsored Student Activities Contracted Carriers - 3210-513	1,200.00	600.00	(600.00)
Decrease in School Sponsored General Supplies - 3210-610	4,500.00	3,000.00	(1,500.00)

**Jersey Shore Area School District
21/22 Budget Update
March 22, 2021**

	<u>Original Budget</u>	<u>New Budget</u>	<u>Increase/(Decrease)</u>
High School Building Budget Changes			
Increase in School Sponsored Equipment - 3210-750	1,500.00	3,000.00	1,500.00
Career & Technology Education Budget Changes			
Increase in Technical Education Supplies for FCS program - 1100-610	-	4,000.00	4,000.00
Removal of Health Occupations Education budget - 1330	8,300.00	-	(8,300.00)
Bullpup fees collected from antendees - 1342-610	3,740.00	-	(3,740.00)
Buildings & Grounds Budget Changes			
Formula Correction for Garage Doors at the Maintenance Garage - 2620-762	-	6,500.00	6,500.00
Increase in 1-year warranty extension at Salladasburg - 2620-430	6,000.00	6,121.00	121.00
New 1-year warranty extension at Salladasburg - 2620-430	-	3,042.00	3,042.00
Gym Floor Refinishing at Middle School - 2620-430	-	10,000.00	10,000.00
Gym Floor Refinishing at High School - 2620-430	-	10,000.00	10,000.00
District Wide Budget Changes			
Increase in Contingency for Charter School Costs - 5900-840	465,000.00	1,155,000.00	690,000.00
Updated CSIU Accounting Software Costs - 2510-340	26,000.00	25,700.00	(300.00)
Total Expenditure Changes			\$ 624,496.33
Budgeted Expenditures as Presented on January 11, 2021			44,405,555.62
Budgeted Expenditures as Presented on March 22, 2021			\$ 45,030,051.95
Local Revenue Changes			

**Jersey Shore Area School District
21/22 Budget Update
March 22, 2021**

	<u>Original Budget</u>	<u>New Budget</u>	<u>Increase/(Decrease)</u>
Increase in Earned Income Tax	3,700,000.00	3,850,000.00	\$ 150,000.00
Increase in Debt Service Revenue	623,546.00	630,147.00	6,601.00
Social Security Reimbursement on Federally Funded Employees	30,877.60	-	(30,877.60)
Retirement Reimbursement on JSOL Facilitator	-	11,568.44	11,568.44
Retirement Reimbursement on JSOL Secretary	-	7,034.38	7,034.38
Retirement Reimbursement on retirement of Special Education Teacher	17,352.88	-	(17,352.88)
Social Security Reimbursement on retirement of Special Education Teacher	3,799.36	-	(3,799.36)
Retirement Reimbursement on replacement of Special Education Teacher	-	11,568.44	11,568.44
Social Security Reimbursement on replacement of Special Education Teacher	-	2,532.87	2,532.87
Retirement Reimbursement on retirement of Elementary Teacher	17,352.88	-	(17,352.88)
Social Security Reimbursement on retirement of Elementary Teacher	3,799.36	-	(3,799.36)
Retirement Reimbursement on Family Consumer Science Teacher	-	11,568.44	11,568.44
Social Security Reimbursement on Family Consumer Science Teacher	-	2,532.87	2,532.87
Retirement Reimbursement on resignation of Middle School ELA Teacher	11,973.53	-	(11,973.53)
Social Security Reimbursement on resignation of Middle School ELA Teacher	2,621.57	-	(2,621.57)
Retirement Reimbursement replacement of Middle School ELA Teacher	-	10,411.59	10,411.59
Social Security Reimbursement replacement of Middle School ELA Teacher	-	2,279.58	2,279.58
Retirement Reimbursement on Four Technology Interns	-	9,818.35	9,818.35

State Revenue Changes

**Jersey Shore Area School District
21/22 Budget Update
March 22, 2021**

	<u>Original Budget</u>	<u>New Budget</u>	<u>Increase/(Decrease)</u>
Federal Revenue Changes			
Social Security Reimbursement on Four Technology Interns	-	2,149.70	2,149.70
ESSERS II Funding that covers JSOL Facilitator	-	84,992.94	84,992.94
ESSERS II Funding that covers JSOL Secretary	-	58,558.51	<u>58,558.51</u>
Total Revenue Changes		\$ 283,839.93	
Budgeted Revenues as Presented on January 11, 2021		<u>42,479,759.92</u>	
Budgeted Revenues as Presented on March 22, 2021		<u>\$ 42,763,599.85</u>	
Deficit as Presented on January 11, 2021		\$ (1,925,795.70)	
Net Changes		<u>340,656.40</u>	
Deficit as Presented on March 22, 2021		<u>\$ (2,266,452.10)</u>	



Book	Board Policy Manual
Section	100 Programs
Title	Trauma-Informed Approach
Code	146.1
Status	

Legal

1. [24 P.S. 102](#)
2. [24 P.S. 1311-B](#)
3. Pol. 204 - Attendance
4. Pol. 113.1 - Discipline of Students with Disabilities
5. Pol. 113.2 - Behavior Support
6. Pol. 218 - Student Discipline
7. Pol. 233 - Suspension and Expulsion
8. Pol. 105 - Curriculum
9. Pol. 107 - Adoption of Planned Instruction
10. Pol. 112 - Guidance Counseling
11. Pol. 113 - Special Education
12. Pol. 114 - Gifted Education
13. Pol. 146 - Student Services
14. Pol. 209 - Health Examinations/Screenings
15. Pol. 236 - Student Assistance Program
16. Pol. 333 - Professional Development
17. Pol. 824 - Maintaining Professional Adult/Student Boundaries
18. Pol. 917 - Parent/Family Involvement
19. Pol. 918 - Title 1 Parental Involvement
20. Pol. 246 - School Wellness
21. Pol. 805 - Emergency Preparedness
22. Pol. 805.1 - Relations with Law Enforcement Agencies
23. Pol. 805.2 - School Security Personnel
24. Pol. 806 - Child Abuse
25. Pol. 819 - Suicide Awareness, Prevention and Response
26. Pol. 602 - Budget Planning
27. Pol. 701 - Facilities Planning
28. Pol. 832 - Educational Equity
29. Pol. 100 - Comprehensive Planning
30. [24 P.S. 328](#)
31. Pol. 004 - Membership
32. [24 P.S. 1205.7](#)
33. Pol. 818 - Contracted Services
34. Pol. 916 - Volunteers
35. Pol. 235.1 - Surveys
36. Pol. 103.1 - Nondiscrimination - Qualified Students with Disabilities
37. Pol. 113.3 - Screening and Evaluations for Students with Disabilities

[PA Commission on Crime and Delinquency, School Safety and Security Committee - Model Trauma-Informed Approach Plan](#)

Purpose

The Board recognizes the impact that trauma may have on the educational environment of the schools, individual student achievement, and the school community as a whole. The Board desires to address the effects of trauma in order to meet the academic, behavioral and professional needs of students and staff. The purpose of this policy is to direct district staff to develop and implement a plan for trauma-informed approaches to education throughout the district.

Definitions

Trauma - for purposes of this policy, includes effects of an event, series of events or set of circumstances that is experienced by an individual as physically or emotionally harmful or threatening and that has lasting adverse effects on the individual's cognitive functioning and physical, social, emotional, mental or spiritual well-being.[1]

Trauma-informed approach - for purposes of this policy, includes a school-wide approach to education and a classroom-based approach to student learning that recognizes the signs and symptoms of trauma and responds by fully integrating knowledge about trauma into policies, professional learning, procedures and practices for the purposes of recognizing the presence and onset of trauma, resisting the reoccurrence of trauma and promoting resilience tailored to the district's culture, climate and demographics and the community as a whole.[1]

Secondary trauma - the impact of working with students experiencing trauma on a regular basis, which may cause traumatic responses and/or burnout on the individual providing support and care.

Authority

The Board directs district staff to develop and implement a trauma-informed approach plan that uses evidence-based practices and reflects the needs and resources of the district and school community.[2]

The Board shall review current district resources, programs, school climate measures, partnerships with outside agencies, procedures and Board policies through a trauma-informed lens, and shall make revisions or determinations as necessary to facilitate implementation of the district's trauma-informed approach plan.

This shall include, but not be limited to:

1. **Student attendance policy and practices that focus on reasons for absence and school attendance improvement.[3]**
2. **Student disciplinary policies, practices and a Code of Student Conduct that incorporate restorative practices.[4][5][6][7]**
3. **Curriculum and planned instruction that embed social and emotional learning.[8][9]**
4. **Student services policies and programs that focus on development and support of students.[10][11][12][13][14][15]**
5. **Policies and training that focus on building and maintaining appropriate, supportive relationships between adults and students in the school community.[16][17][18][19]**
6. **School wellness policy, instruction and practices that promote healthy behaviors.[20]**
7. **Policies and practices that promote student safety and security, and build positive relationships with law enforcement agencies.[21][22][23][24][25]**

8. **Review of the annual budget to ensure fiscal resources for training and programs related to the trauma-informed approach plan.[26]**
9. **Review of the facilities and future facilities planning to provide environments that are attentive to the needs of students and staff with transition and sensory sensitivities.[27]**
10. **Culturally responsive practices that focus on identifying, valuing and integrating the cultures, languages, heritage and experiences of all students and staff to ensure a supportive school climate and community.[28]**

Delegation of Responsibility.

The Board designates the Superintendent or a designee of the Superintendent to oversee the implementation of the district's trauma-informed approach plan and integrate the coordination of services and professional development into the district's comprehensive plan. The Assistant Superintendent shall serve as a member of the district's Student Assistance Program team.[2][13][15][16][21][29]

The Board directs the Superintendent or designee to research and apply for available funding opportunities for implementation of the district's trauma-informed approach plan aligned with the provisions of law.[2]

The Board directs the School Safety and Security Coordinator to include information regarding the district's implementation of the trauma-informed approach plan into the annual report to the Board on school safety and security practices.[23]

Guidelines

Training

The district's trauma-informed approach plan shall include provisions for evidence-based training and professional development, based on assigned roles and responsibilities, including but not limited to:[2]

1. **Required training for newly elected/appointed or re-elected/appointed school directors on best practices related to trauma-informed approach, in accordance with applicable law and Board policy.[30][31]**
2. **Required training on trauma-informed approach for certificated administrative and professional employees as part of the professional education plan, in accordance with applicable law and Board policy.[16][32]**
3. **Training on trauma-informed approach and trauma-related topics for all district staff and contracted service personnel to increase knowledge and understanding of trauma's impact on students and staff.[16][33]**
4. **Training on trauma-informed approach for all school security personnel employed or contracted by the district, as well as invitation to training for local law enforcement agencies with which the district maintains a Memorandum of Understanding to increase knowledge and awareness in interacting with students who may have experienced trauma.[22][23]**
5. **Opportunities for volunteers, parents/guardians and other community members to obtain resources or attend training or information sessions on trauma-related approach and trauma-related topics impacting the school community.[18][19][34]**

Screening

The Board directs district staff to identify and implement evidence-based screening tools for students and the school community based on the trauma-informed approach plan, and in accordance with applicable law and regulations, including obtaining parental consent where appropriate or required. Screening tools may include, but are not limited to, those identifying the prevalence of Adverse Childhood Experiences (ACEs), social-emotional needs, and school climate indicators. Screening shall be conducted by qualified district staff or community agencies with which the district has a contract or other agreement. [13][15][35]

The trauma-informed approach plan shall require that screening results are reviewed by appropriate district staff or other contracted providers, and referrals for individual educational and behavioral services or evaluation for such services are made when indicated by individual or universal screening. Identification and referrals for special education and related services evaluations shall comply with applicable state and federal laws and regulations, and Board policy. [11][12][36][37]

Services

The district's trauma-informed approach plan shall include provisions for identification of student needs, a referral system for individual assessments and coordination of services among the student and student's family, the school, and county-based services, community care organizations, public health entities, nonprofit youth service providers, community-based organizations, before-school or after-school care providers, or other similar community groups. [2]

Coordinated student services shall be based on the district's approved trauma-informed approach plan, which shall address recognition and response to the effects of trauma on education and instruction, absenteeism and school completion, and the secondary impact of trauma on school employees. [2]

The district's trauma-informed approach plan shall be implemented within the current framework for Positive Behavioral Interventions and Support (PBIS).

The trauma-informed approach plan shall address coordination with designated district staff and teams responsible for implementing the district's approved plan for K-12 student services and other district programs including, but not limited to, special education and related services, gifted education, guidance counseling, Student Assistance Program, health services, and home and school visitor services. [10][11][12][13][14][15][29][36]

Parental notification and consent may be required prior to referral for or implementation of student services, in accordance with applicable law and regulations. [13][14][15]

The district shall develop partnerships with community-based services and organizations, public health entities, nonprofit youth service providers and other community groups to implement the trauma-informed approach plan and provide referrals and/or services to address and mitigate the impact of trauma for students and staff in accordance with the district's approved plan and framework for support.

The Board shall, where appropriate, review and approve a Memorandum of Understanding or other agreement with each partnering organization or entity for the provision of services, in accordance with the resources of the district and the approved trauma-informed approach plan.

Education

The district's trauma-informed approach plan shall integrate age-appropriate instruction for students related to trauma-informed topics and social-emotional learning as part of the district's approved curriculum. Instructional topics may include, but not be limited to

resilience; self-awareness, self-management, responsible decision-making, relationship skills and social awareness; safe and healthy choices and behaviors; coping strategies; seeking help for self or others. [8][25]

Staff Wellness and Support

The district shall monitor and address the impact of trauma, including secondary trauma, on school employees as part of the trauma-informed approach plan. The plan shall include training and resources to identify the warning signs of trauma and provide confidential support and services to promote staff wellness, including but not limited to work environment that provides space for separation and self-regulation.

Data Collection and Plan Review

The district shall review and revise the trauma-informed approach plan as part of the district's K-12 student services plan, based on a review of relevant data, district resources and programs, and the needs of students and staff. Such data may include, but not be limited to:

- 1. Aggregate data from evidence-based screening tools administered as part of the trauma-informed approach plan.**
- 2. Anecdotal information from staff and students related to trauma and secondary trauma impact in the school environment.**
- 3. Feedback from parents/guardians and the community on the district's implementation of trauma-informed approach to education.**
- 4. Results of school climate surveys and other student or staff surveys on school environment.**
- 5. Aggregate data on student absences, Student Assistance Program referrals, health and school nurse services, student removal discipline and graduation rates.**
- 6. Office for Safe Schools reports.**
- 7. Safe2Say Something aggregate data.**
- 8. PBIS inventories and surveys.**



Book	Board Policy Manual
Section	200 Pupils
Title	Attendance
Code	204
Status	

Legal

1. [22 PA Code 11.41](#)
2. [22 PA Code 11.23](#)
3. [22 PA Code 11.25](#)
4. [22 PA Code 12.1](#)
5. [24 P.S. 1327](#)
6. [24 P.S. 1329](#)
7. [24 P.S. 1330](#)
8. [22 PA Code 11.13](#)
9. [24 P.S. 1326](#)
10. [42 Pa. C.S.A. 6302](#)
11. [24 P.S. 510.2](#)
12. [24 P.S. 1332](#)
13. [24 P.S. 1339](#)
14. [22 PA Code 11.22](#)
15. [22 PA Code 11.28](#)
16. Pol. 113 - Special Education
17. Pol. 115 - Career and Technical Education
18. Pol. 116 - Tutoring
19. Pol. 117 - Homebound Instruction
20. Pol. 118 - Independent Study
21. [22 PA Code 11.34](#)
22. [22 PA Code 11.32](#)
23. [22 PA Code 11.5](#)
24. [22 PA Code 11.31](#)
25. [22 PA Code 11.31a](#)
26. [24 P.S. 1327.1](#)
27. Pol. 137 - Home Education Programs
28. [22 PA Code 11.21](#)
29. [22 PA Code 11.26](#)
30. Pol. 251 - Homeless Students
31. Pol. 255 - Educational Stability for Children in Foster Care
32. [24 P.S. 1546](#)
33. [24 P.S. 1333](#)
34. [24 P.S. 1333.1](#)
35. [24 P.S. 1333.2](#)
36. Pol. 103.1 - Nondiscrimination - Qualified Students with Disabilities
37. Pol. 113.3 - Screening and Evaluations for Students with Disabilities
38. Pol. 114
- [22 PA Code 11.24](#)
- [22 PA Code 11.8](#)
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Adopted January 26, 2009

Prior Revised Dates 09/26/2016

Purpose

The Board recognizes that attendance is an important factor in educational success, and supports a comprehensive approach to identify and address attendance issues. [\[1\]](#)

Authority

The Board requires the attendance of all students during the days and hours that school is in session, except that **temporary student absences may be excused by** authorized district staff **in accordance with applicable laws and regulations, Board policy and administrative regulations.** [\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)

Definitions

Compulsory school age shall mean the period of a **student's** life from the time the **student's person in parental relation** elects to have the **student** enter school, which shall be no later than **six (6)** years of age, until the **student** reaches **eighteen (18)** years of age. The term does not include a **student** who holds a certificate of graduation from a regularly accredited, licensed, registered or approved high school. [\[8\]](#)[\[9\]](#)

Habitually truant shall mean six (6) or more school days of unexcused absences during the current school year by a **student** subject to compulsory school attendance. [\[9\]](#)

Truant shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a **student** subject to compulsory school attendance. [\[9\]](#)

Person in parental relation shall mean a: [\[9\]](#)

1. Custodial biological or adoptive parent.
2. Noncustodial biological or adoptive parent.
3. Guardian of the person of a **student**.
4. Person with whom a **student** lives and who is acting in a parental role of a **student**.

This **term** shall not include any county agency or person acting as an agent of the county agency in the jurisdiction of a dependent child as defined by law. [\[10\]](#)

School-based or community-based attendance improvement program shall mean a program designed to improve school attendance by seeking to identify and address the underlying reasons for a **student's** absences. The term may include an educational assignment in an alternative education program, provided the program does not include a program for disruptive youth established pursuant to Article XIX-C of the Pennsylvania Public School Code. [\[9\]](#)

Delegation of Responsibility

The Superintendent or designee shall annually notify students, **persons in parental relation**, staff, local children and youth agency, and local magisterial district judges about the district's attendance policy by publishing such policy in student handbooks and newsletters, on the district website and through other efficient communication methods. [\[1\]](#)[\[11\]](#)

The Superintendent shall require the signature of the person in parental relation confirming that the policy has been reviewed and that the person in parental relation understands the compulsory school attendance requirements, through the use of the student handbook.

The Superintendent or designee, in coordination with the building principals and Attendance Officer shall be responsible for the implementation and enforcement of this policy.

The Superintendent or designee shall develop administrative regulations for the attendance of students which:

1. Govern the maintenance of attendance records in accordance with law. [\[12\]](#)[\[13\]](#)
2. Detail the process for submission of requests and excuses for student absences.
3. Detail the process for written notices, School Attendance Improvement Conferences, School Attendance Improvement Plans, and referrals to a school-based or community-based attendance improvement program, the local children and youth agency, or the appropriate **magisterial district** judge.
4. **Clarify the district's responsibility for collaboration with nonpublic schools in the enforcement of compulsory school attendance requirements.**
5. Ensure that students legally absent have an opportunity to make up work.

Guidelines

Compulsory School Attendance Requirements

All students of compulsory school age who reside in the district shall be subject to the compulsory school attendance requirements. [\[5\]](#)

A student shall be considered in attendance if present at any place where school is in session by authority of the Board; the student is receiving approved tutorial instruction, or health or therapeutic services; the student is engaged in an approved and **properly** supervised independent study, work-study or career education program; the student is receiving approved homebound instruction; **or the student's placement is instruction in the home.** [\[2\]](#)[\[5\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)[\[20\]](#)

The following students shall be excused from the requirements of attendance at district schools, upon request and with the required approval:

1. On certification by a physician or submission of other satisfactory evidence and on approval of the Department of Education, children who are unable to attend school or apply themselves to study for mental, physical or other reasons that preclude regular attendance. [\[6\]](#)[\[7\]](#)[\[21\]](#)
2. Students enrolled in nonpublic or private schools in which the subjects and activities prescribed by law are taught. [\[5\]](#)[\[22\]](#)
3. Students attending college who are also enrolled part-time in district schools. [\[23\]](#)
4. Students attending a home education program or private tutoring in accordance with law. [\[5\]](#)[\[18\]](#)[\[24\]](#)[\[25\]](#)[\[26\]](#)[\[27\]](#)
5. Students fifteen (15) or sixteen (16) years of age whose enrollment in private trade or business schools has been approved. [\[5\]](#)
6. Students fifteen (15) years of age, **as well as students** fourteen (14) years of age who have completed the highest elementary grade, engaged in farm work or private domestic service under duly issued permits. [\[7\]](#)

7. Students sixteen (16) years of age regularly **engaged in useful and lawful employment** during the school session and holding a **valid** employment certificate. **Regularly engaged means thirty-five (35) or more hours per week of employment.** [7][15]

Excused/Lawful Absence

For purposes of this policy, the following conditions or situations constitute reasonable cause for absence from school:

1. Illness, including if a student is dismissed by designated district staff during school hours for health-related reasons. [3][6]
2. Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory. [6]
3. Quarantine.
4. Family emergency.
5. Recovery from accident.
6. Required court attendance.
7. Death in family.
8. Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group, upon prior written request. [1][6]
9. **Participation in a musical performance in conjunction with a national veterans' organization or incorporated unit, as defined in law, for an event or funeral.** [6]
 - a. **The national veterans' organization or incorporated unit must provide the student with a signed excuse, which shall include the date, location, and time of the event or funeral.**
 - b. **The student shall furnish the signed excuse to the district prior to being excused from school.**
10. Observance of a religious holiday observed by a bona fide religious group, upon prior written request **from the person in parental relation.** [28]
11. Nonschool-sponsored educational tours or trips, if the following conditions are met: [6][29]
 - a. The **person in parental relation submits the required documentation** for excusal prior to the absence, **within the appropriate timeframe.**
 - b. The student's participation has been approved by the Superintendent or designee.
12. College or postsecondary institution visit, with prior approval.
13. Other urgent reasons **that may reasonably cause a student's absence, as well as circumstances related to homelessness and foster care.** [3][6][30][31]

The district may limit the number and duration of nonschool-sponsored educational tours or trips and college or postsecondary institution visits for which excused absences may be granted to a student during the school year.

Temporary Excusals –

The following students may be temporarily excused from the requirements of attendance at district schools:

1. Students receiving tutorial instruction in a field not offered in the district's curricula from a properly qualified tutor approved by the Superintendent, when the excusal does not interfere with the student's regular program of studies. [\[5\]](#)[\[14\]](#)[\[18\]](#)
2. Students participating in a religious instruction program, if the following conditions are met: [\[28\]](#)[\[32\]](#)
 - a. The **person in parental relation** submits a written request for excusal. The request shall identify and describe the instruction, and the dates and hours of instruction.
 - b. The student shall not miss more than thirty-six (36) hours per school year in order to attend classes for religious instruction.
 - c. Following each absence, the **person in parental relation** shall submit a statement attesting that the student attended the instruction, and the dates and hours of attendance.
3. School age children unable to attend school upon recommendation of the school physician and a psychiatrist or school psychologist, or both, and with approval of the Secretary of Education. [\[21\]](#)

Parental Notice of Absence –

Absences shall be treated as **unexcused** until the district receives a written excuse explaining the absence, to be submitted within three (3) days of the absence.

A maximum of ten (10) days of cumulative lawful absences verified by parental notification shall be permitted during a school year. All absences beyond ten (10) cumulative days shall require an excuse from a licensed practitioner of the healing arts.

Unexcused/Unlawful Absence

For purposes of this policy, absences which do not meet the criteria indicated above shall be **permanently** considered unexcused.

An out-of-school suspension may not be considered an unexcused absence. [\[9\]](#)

Parental Notification –

District staff shall provide **prompt** notice to the person in parental relation upon each incident of unexcused absence.

Enforcement of Compulsory Attendance Requirements

Student is Truant –

When a student has been absent for three (3) days during the current school year without a lawful excuse, district staff shall provide notice to the person in parental relation who resides in the same household as the student within ten (10) school days of the student's third unexcused absence. [\[33\]](#)

The notice shall: [\[33\]](#)

1. Be in the mode and language of communication preferred by the person in parental relation;
2. Include a description of the consequences if the student becomes habitually truant; and

3. When transmitted to a person who is not the biological or adoptive parent, also be provided to the **student's** biological or adoptive parent, if the parent's mailing address is on file with the school and the parent is not precluded from receiving the information by court order.

The notice may include the offer of a School Attendance Improvement Conference. [\[33\]](#)

If the student incurs additional unexcused absences after issuance of the notice and a School Attendance Improvement Conference was not previously held, district staff shall offer a School Attendance Improvement Conference. [\[33\]](#)

School Attendance Improvement Conference (SAIC) –

District staff shall notify the person in parental relation in writing, **email and/or** by telephone of the **SAIC**. [\[33\]](#)

The purpose of the **SAIC** is to examine the student's absences and reasons for the absences in an effort to improve attendance with or without additional services. [\[9\]](#)

The following individuals shall be invited to the **SAIC, which may be held in person, virtually or by phone**: [\[9\]](#)

1. The student.
2. The student's person in parental relation.
3. Other individuals identified by the person in parental relation who may be a resource.
4. Appropriate school personnel.
5. Recommended service providers.

Neither the student nor the person in parental relation shall be required to participate, and the **SAIC** shall occur even if the person in parental relation declines to participate or fails to attend the scheduled conference. [\[33\]](#)

The outcome of the **SAIC** shall be documented in a written School Attendance Improvement Plan. The Plan shall be retained in the student's file. A copy of the Plan shall be provided to the person in parental relation, the student and appropriate district staff. [\[33\]](#)

The district may not take further legal action to address unexcused absences until the scheduled **SAIC has been held and the student has incurred six (6) or more days of unexcused absences**. [\[33\]](#)

Student is Habitually Truant –

When a student under fifteen (15) years of age is habitually truant, district staff: [\[34\]](#)

1. Shall refer the student to:
 - a. A school-based or community-based attendance improvement program; or
 - b. The local children and youth agency.
2. May file a citation in the office of the appropriate **magisterial district** judge against the person in parental relation who resides in the same household as the student. [\[34\]](#)

When a student fifteen (15) years of age or older is habitually truant, district staff shall: [\[34\]](#)

1. Refer the student to a school-based or community-based attendance improvement program; or
2. File a citation in the office of the appropriate **magisterial district** judge against the student or the person in parental relation who resides in the same household as the student.

District staff may refer a student who is fifteen (15) years of age or older to the local children and youth agency, if the student continues to incur additional unexcused absences after being referred to a school-based or community-based attendance improvement program, or if the student refuses to participate in such program. [\[34\]](#)

Regardless of age, when district staff refer a habitually truant student to the local children and youth agency or file a citation with the appropriate **magisterial district** judge, district staff shall provide verification that the school held a **SAIC**. [\[34\]](#)

Filing a Citation –

A citation shall be filed in the office of the appropriate **magisterial district** judge whose jurisdiction includes the school in which the student is or should be enrolled, **against the student or person in parental relation to the student**. [\[35\]](#)

Additional citations for subsequent violations of the compulsory school attendance requirements may only be filed against a student or person in parental relation in accordance with the specific provisions of the law. [\[35\]](#)

Special Needs and Accommodations

If a truant or habitually truant student may qualify as a student with a disability, and require special education services or accommodations, the Director of Special Education shall be notified and shall take action to address the student's needs in accordance with applicable law, regulations and Board policy. [\[16\]](#)[\[36\]](#)[\[37\]](#)[\[38\]](#)

For students with disabilities who are truant or habitually truant, the appropriate team shall be notified and shall address the student's needs in accordance with applicable law, regulations and Board policy. [\[16\]](#)[\[36\]](#)[\[38\]](#)

Discipline

The district shall not expel or impose out-of-school suspension, disciplinary reassignment or transfer for truant behavior. [\[33\]](#)

NOTES:

Remove language on withholding of credit or automatic grade deductions for students with unexcused/illegal absences (based on court decision). May include language on deduction of class participation grades only, if in response to unexcused/illegal absences.

See additional explanation on court case and info. from School Law Handbook saved as "Student Attendance and Withholding of Credit" in the Scanned Sample Info folder in the Sample Log on the P Drive.



Book	Board Policy Manual
Section	300 Employees
Title	Employment Contract/Board Resolution
Code	308
Status	
Legal	1. 24 P.S. 406 2. 24 P.S. 510 3. 24 P.S. 1089 4. 24 P.S. 1109.2 5. 24 P.S. 1121 6. 24 P.S. 1101 7. 24 P.S. 1108 8. Pol. 313 - Evaluation of Employees 24 P.S. 1073
Adopted	October 26, 2009

Authority

The Board has the authority under law to prescribe employment conditions for district personnel.
[\[1\]\[2\]\[3\]\[4\]\[5\]](#)

For the mutual benefit and protection of the district and its employees, the Board directs that, as the policy of this school district:

- 1. Professional employees, as defined in the School Code, shall sign an employment contract upon employment, which shall continue in force unless terminated by the employee by written resignation presented sixty (60) days in advance or terminated by the Board in accordance with law. The contract shall specify those issues required by law.**[\[6\]\[5\]](#)
- 2. Temporary professional employees, upon attaining tenure status, shall sign a contract for professional employees.**[\[7\]\[8\]](#)
- 3. Noncertificated administrative and support employees shall be employed through a contract or Board resolution.**[\[2\]\[3\]](#)

The Board shall be notified promptly of any misunderstanding arising from the application of a given contract or resolution, or any error in salary paid to the employee.

Willful misrepresentation of facts material to employment and determination of salary shall be

considered cause for dismissal of the employee.



Book	Board Policy Manual
Section	300 Employees
Title	Assignment and Transfer
Code	309
Status	
Legal	1. 24 P.S. 508 2. 24 P.S. 510 3. 23 Pa. C.S.A. 6344.3 4. 23 Pa. C.S.A. 6344.4 5. 24 P.S. 111 6. Pol. 317 - Conduct/Disciplinary Procedures 7. 20 U.S.C. 6312 22 PA Code 8.1 et seq 23 Pa. C.S.A. 6301 et seq
Adopted	October 26, 2009

Authority

The assignment and transfer of administrative, professional and classified employees **within the district** shall be determined by the management, **supervisory**, instructional and operational needs of the **schools and the school** district.

The Board shall approve the initial assignment **of all employees** at the time of employment and when such assignments involve a move to a position requiring a certificate or credentials other than those required for the employee's present position. [\[1\]](#)[\[2\]](#)

Each applicant for transfer or reassignment shall be required to submit an official child abuse clearance statement unless the applicant is applying for a transfer from one position as a district employee to another position as a district employee and the applicant's official child abuse clearance statement is current.[\[3\]](#)[\[4\]](#)

Each applicant for transfer or reassignment from a position without direct contact with students to a position with direct contact shall be required to submit criminal background checks as required by law. Such applicants shall report, on the designated form, arrests and convictions as specified on the form. Failure to accurately report such arrests and convictions may subject the individual to disciplinary action up to and including termination and criminal prosecution.[\[5\]](#)[\[6\]](#)

Delegation of Responsibility

The Superintendent or designee shall provide a system of assignment or reassignment **for district employees** that includes **consideration of requests for** voluntary transfers.

The Superintendent, in considering any assignment or transfer, **shall assure that low-income students and minority students are not taught at higher rates than other students by unqualified, out-of-field or inexperienced teachers.** [\[Z\]](#)

Vacancies shall be publicized to all appropriate employees.

Before new employees are sought, requests for transfer to a vacant position will be considered.

Employees shall be informed of their assignments preceding the school year in which the assignment will be effective.

This policy shall not prevent reassignment **of an employee** during the school year for good cause, **as determined by the Board.**



Book	Board Policy Manual
Section	300 Employees
Title	Reduction of Staff
Code	311
Status	
Legal	<ol style="list-style-type: none">1. 22 PA Code 4.42. 24 P.S. 11063. 24 P.S. 4064. 24 P.S. 11245. 24 P.S. 1125.16. 24 P.S. 5247. 24 P.S. 11238. Pol. 313 - Evaluation of Employees9. 2 Pa. C.S.A. 551 et seq
Adopted	February 8, 2010

Authority

The Board is responsible for maintaining appropriate numbers of administrative, professional and support employees to effectively manage and operate the district and its schools. This policy establishes the manner in which necessary reductions of staff shall be accomplished. [\[1\]](#)[\[2\]](#)[\[3\]](#)

In the exercise of its authority to reduce staff through suspensions (furloughs) and elimination of positions, the Board shall give primary consideration to the staffing needs of the district, the effect upon the educational program and the financial stability of the district, and shall ensure compliance with law, regulations, collective bargaining agreements, individual contracts and Board resolutions. [\[4\]](#)[\[5\]](#)[\[6\]](#)

The Board shall not prevent any professional employee from engaging in another occupation during the period of suspension. [\[5\]](#)

Nothing in this policy shall be construed to limit the cause for which a temporary professional employee, or any employee other than a professional employee, may be suspended. [\[5\]](#)

Delegation of Responsibility

The Superintendent shall be responsible for the continuous review of the efficiency and effectiveness of district organization and staffing, and shall present recommendations for reduction in staff for Board consideration when such actions are deemed to be in the best interests of the district.

The Superintendent shall consult with the district solicitor as necessary to ensure that reduction of staff is implemented in accordance with applicable laws. [\[4\]](#)[\[5\]](#)

Guidelines

Employees Other Than Professional Employees and Temporary Professional Employees

The employment status of employees other than professional employees and temporary professional employees may be terminated or temporarily suspended whenever deemed necessary in the best interests of the school district, subject to limitations and procedures provided for in collective bargaining agreements, if any.

Temporary Professional Employees

The employment status of a temporary professional employee may be nonrenewed when the employee's position has been eliminated or when the conditions for which professional employees may be suspended otherwise exist, subject to limitations and procedures provided for in collective bargaining agreements, if any.

Professional Employees

The necessary number of professional employees may be suspended for the following reasons: [\[4\]](#)

1. Substantial decrease in student enrollment in the district.
2. Curtailment or alteration of the educational program as a result of substantial decline in class or course enrollments or to conform with standards of organization or educational activities required by law or recommended by the Pennsylvania Department of Education. Such curtailment or alteration must be recommended by the Superintendent, agreed to by the Board, and approved by the Pennsylvania Department of Education. If not prevented by an existing or future provision of a collective bargaining agreement or employment contract, such a suspension may be effectuated without approval of the Pennsylvania Department of Education provided that, where an educational program is altered or curtailed, the district shall notify the Pennsylvania Department of Education of such action.
3. Consolidation of schools, whether within the district, through a merger of districts, or as a result of Joint Board agreements, when such consolidation makes it unnecessary to retain the full staff of professional employees.
4. When new school districts are established as the result of reorganization of school districts and such reorganization makes it unnecessary to retain the full staff of professional employees.
5. Economic reasons that require a reduction in professional employees; however, the district is prohibited from using an employee's compensation in the suspension determination. A Superintendent knowingly in violation of this prohibition shall have a letter from the Secretary of Education placed in his/her permanent employee record.

Economic Suspension Requirements -

The Board may suspend professional employees for economic reasons if all of the following apply: [\[4\]](#)

1. The Board approves the proposed suspensions by a majority vote of all school directors at a public meeting.
2. No later than sixty (60) days prior to the adoption of the final budget, the Board adopts a resolution of intent to suspend professional employees in the following fiscal year, setting forth:
 - a. The economic conditions necessitating the proposed suspensions and how the economic conditions will be alleviated by the proposed suspensions, including:

- i. The total cost savings expected from the proposed suspensions.
 - ii. A description of other cost-saving actions taken by the Board, if any.
 - iii. The projected district expenditures for the following fiscal year with and without the proposed suspensions.
 - iv. The projected total district revenues for the following fiscal year.
- b. The number and percentage of employees to be suspended who are:
- i. Professional employees assigned to provide instruction directly to students.
 - ii. Administrative staff.
 - iii. Professional employees who are not assigned to provide instruction directly to students and who are not administrative staff.
- c. The impact of the proposed suspensions on academic programs to be offered to students following the proposed suspensions, as well as the impact on academic programs to be offered to students if the proposed suspensions are not undertaken, compared to the current school year, and the actions if any, that will be taken to minimize the impact on student achievement.

Professional Employees Assigned to Provide Instruction Directly to Students -

Suspensions, due to economic reasons, of professional employees assigned to provide instruction directly to students may be approved by the Board only if the Board also suspends at least an equal percentage proportion of administrative staff, except when all of the following apply: [\[4\]](#)

1. The Secretary of Education determines that the district's operations are already sufficiently streamlined or that the suspension of administrative staff would cause harm to the school stability and student programs.
2. The Secretary of Education submits the determination to the State Board of Education.
3. The State Board of Education approves the determination by a majority of its members.

The Board may choose to exempt from this requirement any five (5) administrative positions, one of which shall be the Business Manager or another staff member with the primary responsibility of managing the district's business operation. [\[4\]](#)

Order of Suspensions

Data necessary for computation of each professional employee's performance rating and seniority status shall be recorded and maintained to ensure compliance with the required order for suspensions. [\[7\]](#)[\[8\]](#)

Performance Evaluation Rating -

Professional employees shall be suspended, within the area of certification required by law for the professional employee's current position, in the following order based on the two (2) most recent annual performance evaluations: [\[5\]](#)[\[7\]](#)[\[8\]](#)

1. Consecutive unsatisfactory ratings.
2. One (1) unsatisfactory rating and one (1) satisfactory rating.

3. Consecutive satisfactory ratings which are either consecutive ratings of proficient, or a combination of one (1) proficient or distinguished rating and one (1) needs improvement rating.
4. Consecutive satisfactory ratings which are consecutive distinguished, or a combination of one (1) rating of proficient and one (1) rating of distinguished.

Seniority -

When the number of professional employees within each certification area receiving the same performance rating is greater than the number of suspensions, **professional employees with the least seniority within each certification area shall be suspended before employees with greater seniority having the same performance rating.**[\[5\]](#)

In addition, professional employees shall be realigned to ensure that employees with more seniority have the opportunity to fill other positions within the district for which they are certificated and which are currently filled by less senior employees with the same or lower overall performance rating.

Seniority shall continue to accrue during a suspension and all approved leaves of absence.[\[5\]](#)

When there is or has been a consolidation of schools, departments or programs, all professional employees shall retain the seniority rights they had prior to the reorganization or consolidation.[\[5\]](#)

Reinstatement

Suspended professional employees, or professional employees demoted for reasons of this policy, shall be reinstated within the area of certification required by law for the vacancy being filled in the district, in the inverse order by which they were suspended and on the basis of their seniority within the district.[\[5\]](#)

No new appointment shall be made while there is a suspended or demoted professional employee available who is properly certificated to fill such vacancy.[\[5\]](#)

Positions from which professional employees are on approved leaves of absence shall be considered temporary vacancies.[\[5\]](#)

To be considered available, suspended professional employees shall annually report in writing to the Board their current address and intent to accept the same or similar position when offered.[\[5\]](#)

A suspended professional employee enrolled in a college program during a period of suspension and who is recalled shall be given the option of delaying a return to service until the end of the current semester.[\[5\]](#)

Local Agency Law Hearings

The decision to suspend a professional employee shall be considered an adjudication for the purposes of the Local Agency Law, and a professional employee subject to such a decision shall have the right to a Local Agency Law hearing before the Board, if a hearing is requested within ten (10) days after being notified of suspension.[\[5\]](#)[\[9\]](#)

A decision to nonrenew the employment of a temporary professional employee whose position has been eliminated or who is being nonrenewed for reasons for which professional employees may be suspended, shall be considered an adjudication for purposes of the Local Agency Law, and the employee shall be entitled to a Local Agency Law hearing, if a hearing is requested within ten (10) days after being notified of the decision to nonrenew.[\[9\]](#)

Field Trips

Date	Student Group	Destination Facility	Destination Location	Chaperones
3/16/2021	HS - Gr 9-12 Life Skills	Cinema Center Wegmans Perkins	Williamsport, PA	Machmer/Ehaltenhoff/Tkillion/Derr
5/14/2021	JSAE, MS, HS - LSS Classes	Short Park-Loyalsock Township	Williamsport, PA	Woleslagle/Machmer/Henders/Liddic/Stiffler/Hershberger/ TammyWeishans/Tenglert/Ehaltenhoff/Tkillion/Derr/Matter/Gallo
5/25/2021	AE - Gr 3	Camp Susque	Trout Run, PA	Verrelli/Fravel/Bomboy
5/26/2021	JSAE - Gr 2	Penn's Cave	Centre Hall, PA	Caimi/Scrist/Gehr/3 approved Volunteers TBD
5/26/2021	JSAE - Gr 3	Camp Susque	Trout Run, PA	Mantek/Milbrand/Neufer/Schoonover/Abischof/7 approved Vol TBD
5/27/2021	JSAE - Gr 2	Penn's Cave	Centre Hall, PA	AMiller/Engel/Abischof/1 Aide
6/2/2021	JSAE - Gr 5	Knoebels	Elysburg, PA	Kephart/Murray/Dkillion/Moon/SaraSmith/20 approved Vol TBD

Vandalism Report				
Date	Building	Damage	Outcome	Cost for Repair
		None		

Jersey Shore Area School District

Resolution

WHEREAS, the Jersey Shore Area School District has the responsibility to provide transportation for students in the District and fully intends to do so; and

WHEREAS, the Jersey Shore Area School Board of Directors has decided to contract student transportation services to independent contractors; and

WHEREAS, the Jersey Shore Area School Board of Directors recognizes that said independent contractors need predictability of service from the Jersey Shore School District for future planning; and

WHEREAS, the Jersey Shore Area School Board of Directors intends to keep cost of transportation services from independent contractors at predictable levels;

NOW THEREFORE, be it resolved, that:

1. the Jersey Shore Area School Board of Directors will utilize Windecker Enterprises and Susquehanna Transit as the District's transportation contractors for the next 5 years (2021-2022 through 2025-2026);
2. rates in bus contracts will be set annually based on the state formula.

Adopted this 22nd day of March, 2021.

Signed:

School Board President

School Board Secretary

AGREEMENT

This AGREEMENT made this 5th day of March, 2021, by and between **Jersey Shore Area School District** (hereinafter the "School District") whose principal place of business is located at 175 A&P Drive, Jersey Shore, PA 17740, and **Merakey Pennsylvania** (hereinafter "Merakey"), whose principal place of business is located at 4251 Crums Mill Rd, Harrisburg PA 17112.

WHEREAS, the School District is responsible for providing a free and appropriate education to school age children with Autism and/or Emotional Disturbance residing within the school district; and

WHEREAS, Merakey operates a private academic school licensed by the Pennsylvania Department of Education to provide educational services to children with Autism and/or Emotional Disturbance; and

WHEREAS the School District seeks to contract with Merakey to provide educational services to students with Autism and/or Emotional Disturbance whom the School District, the student's parents or guardian and Merakey have determined will benefit from placement in the Merakey school.

Now, therefore, in consideration of the mutual promises contained herein, the parties, by their duly authorized representatives, and intending to be legally bound, agree as follows:

I. Term and Renewal of Agreement

The term of this Agreement will be from August 1, 2020 through and including July 31st, 2021.

II. Responsibilities of Merakey

A. Facilities

1. Merakey has obtained and will maintain all state and local licenses and permits necessary to occupy and utilize the facilities to be used to provide educational services to school aged children enrolled in the Merakey school. The School District may obtain copies of any licenses and permits from Merakey upon request.

2. Merakey will post its occupancy certificate at all times.

B. Staffing

1. Merakey will assure that each school employee meets applicable age, health, licensure and certification requirements and will obtain both child

abuse and criminal history background clearances for employees to the extent required by state law.

2. Merakey will maintain records of every school employee's compliance with applicable requirements as set forth in paragraph B.1 above, and, upon request, will provide the School District with copies of documents establishing compliance by a Merakey school employee.

3. Merakey will assure that classes at the pre-school, elementary and secondary level will be taught by a teacher holding a certificate in special education or who has a private academic certificate (evidencing graduation from an approved four-year college or university and having completed 24 semester hours in the theory of special education). In the event that Merakey must utilize a substitute teacher on a temporary basis, it may accept a public certification by the substitute teacher in other education content areas.

4. Safety-Care is the preferred method of student de-escalation and physical management. This two-day training is given to Merakey classroom staff.

C. Student Attendance

1. The Merakey school academic year is established by Merakey.

2. Merakey will comply with applicable state requirements regarding attendance and will maintain and forward student attendance records to the designated School District representative on a monthly basis.

3. Representatives from the School District and Merakey will meet to discuss unauthorized absences exceeding five days.

4. Merakey, after consultation with and agreement by the School District, may suspend or expel a student if it determines that the student presents a threat of harm to self or to others. Merakey and the School District jointly understand that time is of the essence in this type of matter and agree to expeditiously review and decide upon the proposed suspension or expulsion. Notwithstanding the above, Merakey may suspend or expel a student immediately if, in Merakey's sole discretion, the student presents a safety concern with respect to him/herself or others.

D. Student Records and Progress Reports

1. Merakey will maintain students' academic and permanent records to include the following:

- a. diagnostic tests and reports, including tests and examinations performed by a school psychologist.
- b. progress reports for each marking period.
- c. evaluation reports and re-evaluation reports.
- d. prior school's records (if available).
- e. individual education program ("IEP") plan.
- f. health records received from the School District (physician report, immunization record, dental exam).
- g. miscellaneous records including monthly behavioral assessments, and functional assessments.

2. Merakey will send Progress Reports for every student to the designated School District representative and to the students' parents or guardian quarterly unless requested otherwise by the School District and the parents or guardian of a student. The Progress Reports will contain such information as the School District and Merakey have agreed to include in the reports but, at a minimum, will contain data reflecting a student's IEP goal areas and outcome measures.

E. Compliance with Safe Schools Requirements

Merakey will maintain and send a written report to the School District of all incidents involving acts of violence; possession of a weapon; possession, use or sale of alcohol, or tobacco by any student.

F. School Health Services

1. Merakey will provide (at its option) or arrange through the School District for the provision of school nursing services to students enrolled in the Merakey school. The School District's nursing staff shall at all times be responsible for compliance and oversight of all annual requirements related to school nursing services and for all chart audits.

2. Merakey employees who interact with students will be trained to provide CPR and first aid services. Training will include first aid, Heimlich techniques, cardiopulmonary resuscitation and universal

precautions, crisis intervention, behavior management and general health and special issues (e.g., seizure disorders, asthma) that can affect a student.

3. Merakey will maintain and administer medications as follows:

a. Prescription and over-the-counter medications shall be kept in their original containers and in a locked container.

b. The original containers of medication (including over-the-counter medications) shall be labeled with a pharmacy label that includes the child's name, medication name, date the prescription was issued, dosage, and physician's name. Original labels should be on the container.

c. Prescription medications shall be used only by the child for whom the medication was prescribed.

d. Administration of medications will be administered by identified and trained School staff. Yearly medication administration refresher training will be conducted with identified staff.

e. Oversight of medication administration, medication logs, medication storage, and staff training needs will be monitored by a health professional at Merakey. (Health professional can include but is not limited to a LPN, RN, CRNP, PA, CSN).

f. Medication administration will be reported, indicating what medication was given, the time the medication was given, the dosage administered, and who administered the medication. Any medication error will be logged and an incident report will be completed and parents notified. All medication errors will have a plan of correction and follow up for prevention of further error.

G. Academic Standards and Assessment

1. Merakey will comply with academic standards under 22 Pa. Code Section 4.28 relating to "Special Education", with Sections 51.51 through 51.53 addressing "Course of Study and Instructional Equipment" and with Sections 59.21 through 59.23 addressing "Program of Instruction, Instructional Equipment and Materials and Library/Media Services."

2. Merakey will conduct an intake conference with every student and the parent or guardian of every student to assure the appropriateness

of placement of each student and to select each student's curriculum.

3. Merakey will comply with all curriculum requirements specified by state law. Written lesson plans will be maintained on file for subjects taught.

4. Merakey may also provide basic education, which includes a core curriculum of math, social studies, and English. Physical education is also a component of the basic program.

5. Merakey, if requested by the School District, will register with PDE and administer the appropriate State assessments, in accordance with 22 Pa. Code § 4.51 (relating to the State Assessment System).

6. Merakey will design a specialized program to meet the needs of the students exceptionalities, regular curricula will be adapted, if possible, and an emphasis will be placed on life skills for those students whose individual needs, as reflected in their IEP, requires programs different from the standard curriculum.

H. Special Education Services and Programs

1. Merakey, in cooperation with the School District, will develop and implement an IEP for each student consistent with the provisions of 22 Pa. Code § 59.5 (Individualized Education Program) and with a student's specialized curriculum as well as Chapter 14 and the Individuals with Disabilities in Education Act ("IDEA").

2. Merakey will review each student's IEP at least annually.

I. Student Admission Criteria

1. To be admitted to the Merakey school, a prospective student must:

a. have a diagnosis of PDD, Aspergers, Autism and/or Emotional Disturbance and be eligible for special education services as determined by the student's home school district.

b. be at least 4 years and 7 months old before the first day of the school term provided; however, that upon agreement of the School District, Merakey and a child's parents or guardian, a child who otherwise is appropriate for admission to the school and who will attain the minimum age within ten days of the first day of the school term, may be admitted to the Merakey school.

2. Students who are placed on a waiting list to attend the Merakey school may be admitted to the School consistent with available openings in classrooms, matching of skill level with other students in their potential class, the age of the student, and the benefit to the student to attend the school.

J. Periodic Review

Merakey will review each student at the end of each progress review as to their readiness to return to their home school.

K. Non-Discrimination Clause

Merakey will not discriminate against any employee or student on account of age, race, color, sex, religious creed, national origin, marital status, sexual orientation, gender identity or handicap.

L. Insurance

1. Merakey will, at its sole cost and expense, procure and maintain in full force and effect, insurance covering the performance of the services rendered under this Agreement in the following types:

a. General Liability Insurance/Professional Liability Insurance in the amount of \$1 million.

b. Workers' Compensation and Employers' Liability Insurance.

2. Merakey will also obtain any other insurance coverage as may be required by law.

3. All insurance provided for in this section shall be obtained under valid and enforceable policies issued by insurers of recognized responsibility which are licensed to do business in the Commonwealth of Pennsylvania. Merakey will provide the School District with a copy of its certificates of insurance.

M. Risk and Indemnification

1. Merakey, as an independent contractor, assumes all risks and responsibilities for losses which can be attributed directly to the actions of Merakey and its employees and agents in fulfilling its responsibilities under this Agreement.

2. Merakey agrees to indemnify and hold harmless, but not to defend, the School District and its employees and agents for, or on account of, liability arising out of the act, omission or misconduct which can be attributable directly to Merakey and its employees and agents in fulfilling their responsibilities under the terms of this Agreement.

N. Complaints and Grievances

Merakey and the School District will mutually develop and adopt policies and procedures relating to the identification and resolution of complaints or grievances presented to either party by any student or a student's parents or guardian.

O. School Food Services

1. Merakey is not responsible for and does not provide meals for students. A parent or guardian may provide or arrange for meals for their child.

III. School District Responsibilities

A. Maintenance of Records

The School District will maintain complete and accurate records for each student at the Merakey school including but not limited to information concerning the number of hours of instruction in each curricular subdivision, scholastic achievement, test scores and student health.

B. Student Visitation

School District representatives and counselors may reasonably visit students during regular Merakey school hours of operation. School District representatives may not visit during times or on dates that would disrupt teaching or operations.

C. Transportation

School District will transport students from their homes to the Merakey school and from the Merakey school to their homes including when the students attend school-related activities. The School District shall be solely responsible for any decision related to transportation including, but not limited to, the staffing levels for transportation, staff training required for transportation, and oversight of the same. The School District shall be solely responsible for all incidents, losses, liabilities, and other events that occur during or are related to the transportation of students.

D. Safe Schools

School District will supervise and monitor compliance by Merakey with the provisions of Article XIII-A of the School Code relating to “Safe Schools” requirements.

E. Academic Standards

School District will supervise and monitor compliance by Merakey with the provisions set forth at Title 22 Pa. Code §§ 4.28 (Special Education), 4.51 (State Assessment System) relating to Academic Standards and Assessment, Chapter 14 relating to Special Education Services and Programs and the IDEA.

F. Risk and Indemnification

1. School District assumes all risks and responsibilities for losses which can be attributed directly to the actions of the School District and its employees and agents.
2. School District agrees to indemnify and hold harmless but not to defend Merakey, its employees, directors, officers and agents for, or on account of liability arising out of the act, omission or misconduct which can be attributed directly to the School District, its employees and agents in fulfilling its responsibilities under this Agreement.

G. Payments

The Merakey school year follows the School District’s calendar and is a minimum 180 days in length excluding in-district classroom days. Merakey may also provide Extended School Year services. School District will pay Merakey for each student enrolled in the Merakey school for each day a student is enrolled regardless of the number of days of school the student attends, including any and all one-to-one services. The School District will pay bills submitted by Merakey within 30 days of receipt. Any payments that are late shall be subject to a fee. The rate sheet for the initial term is attached. ***SEE ATTACHED RATE SHEET**

H. Solicitation of Merakey Employees

For as long as this Agreement is in place and for a period of two years thereafter, the School District shall not directly or indirectly induce or attempt to influence any Merakey employee to terminate employment or any other relationship with Merakey. If this section should be adjudged unreasonable in any proceeding, then the period of time shall be reduced

by such amount such that it may be enforced for such time as is adjudged to be reasonable.

IV. General Terms and Conditions

A. Confidentiality

Merakey and the School District, their agents and employees will perform their respective obligations under this Agreement in such manner as to ensure that records, names, and identities of students enrolled in the Merakey school shall remain confidential, except as disclosure is authorized or permitted by state or federal law and the terms of this Agreement. Neither party will use or disclose information in a manner that would violate the requirements set out in the Health Insurance Portability and Accountability Act of 1996 and the regulations adopted thereunder.

B. Modification

This Agreement contains all the terms, provisions, and conditions of this Agreement. Except for the annual rate sheet (containing updated Term dates and rates) which shall be valid under the terms set forth in Section III.G, any amendment to the terms of this Agreement shall be valid when reduced to writing, signed by the parties and attached to the original of the Agreement.

C. Assignment

Merakey and the School District agree that this Agreement may not be assigned or transferred without the prior written approval of both parties.

D. Jurisdiction and Venue

Merakey and School District agree that this Agreement shall be interpreted and enforced under the laws of the Commonwealth of Pennsylvania. Any dispute involving the Agreement shall be brought before the Court of Common Pleas of Dauphin County.

E. Cancellation

Either party may terminate this Agreement upon providing the other party 30 days advance written notice. In the event of cancellation of this Agreement by the School District, Merakey shall be entitled to receive compensation for all work completed through the effective date of cancellation. All payments relating to the provision of the service by Merakey shall, upon cancellation by either party, be paid within thirty (30)

days of the date of submission of a bill marked “final bill” by Merakey to the School District.

F. Third Parties

The parties to this Agreement do not intend for any third party to have any right to enforce any of its terms.

G. Counterparts

This Agreement may be executed in counterpart.

H. Authorization

By executing this Agreement, each signatory represents that he or she is duly authorized to execute this Agreement on behalf of the party he or she represents and that he or she has obtained all approvals and consents necessary to take said action.

I. Notices

All notices required under this agreement shall be delivered via certified mail, return receipt requested or overnight delivery service to the following parties at the addresses set forth below:

SCHOOL DISTRICT

**Jersey Shore Area SD
175 A&P Drive
Jersey Shore, PA 17740**

**Merakey Pennsylvania
4251 Crums Mill Rd
Harrisburg, PA 17112**

In witness whereof, the Parties, intending to be legally bound, have executed and delivered this contract as of the day and year set forth above.

**ATTEST:
SCHOOL DISTRICT**

Title **Date** **Authorized Signature** **Date**

MERAKEY PENNSYLVANIA

Date **Authorized Signature** **Date**

Exhibit A



**Merakey School-State College
1400 Fox Hill Road State College PA 16803**

ASD Student Tuition	\$ 177.48 /day
ES Student Tuition	\$ 177.48 /day
PCA Full Day	\$ 167.36 /day
ASD Student Tuition with PCA	\$ 344.84 /day
ES Student Tuition with PCA	\$ 344.84 /day
Physical Therapy	\$ 105.44 /hr
Occupational Therapy	\$ 82.84 /hr
Speech / Language	\$ 102.12 /hr
Consult	\$ 93.92 /hr
Consultation / ABA Certified	\$ 153.44 /hr
Functional Behavioral Assessment	\$ 344.40
Half day Training	\$ 313.12
Full Day Training	\$ 594.92

Extended School Year (ESY)

ESY Tuition	\$ 106.24 /day - \$2443.52
ESY Tuition with a PCA	\$ 273.60 /day - \$6292.80

*The cost for this service is per student that qualifies for a slot of 23 student days (\$106.24 per day). The School District will receive a bill, payable upon receipt, for Merakey reserving an attendance slot at the Merakey School. This amount is due and payable regardless of the student's actual attendance, which is outside of the control of Merakey School. Other services provided as stated in the IEP.



Book	Board Policy Manual
Section	200 Pupils
Title	Educational Stability for Children in Foster Care
Code	255
Status	
Legal	<ol style="list-style-type: none">1. 20 U.S.C. 63112. 20 U.S.C. 63123. 42 U.S.C. 6754. 45 CFR 1355.205. Pol. 200 - Enrollment of Students6. Pol. 206 - Assignment Within District7. Pol. 202 - Eligibility of Nonresident Students8. 20 U.S.C. 1232g9. Pol. 113.4 - Confidentiality of Special Education Student Information10. Pol. 216 - Student Records11. Pol. 81012. 34 CFR 299.1334 CFR Part 99

Authority

To ensure the educational stability of children in foster care, the Board requires the district to collaborate with the local children and youth agency and other school districts. [\[1\]](#)[\[2\]](#)[\[3\]](#)

Definitions

Additional costs means the difference between what the district spends to transport a resident student to his/her assigned school and the cost to transport a child in foster care to his/her school of origin.

Foster care means twenty-four (24) hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, and pre-adoptive homes. A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed and payments are made by the state, tribal or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption, or whether there is federal matching of any payments that are made. [\[4\]](#)

School of origin is the school in which a child is enrolled at the time of placement in foster care. If a child's foster care placement changes, the school of origin would then be considered the school in which the child is enrolled at the time of the placement change.

Delegation of Responsibility

The Board designates the Director of Pupil Services to serve as the district's point of contact for children in foster care.

The district's point of contact shall coordinate with: [\[1\]](#)

1. Local children and youth agency to:
 - a. Establish formal mechanisms to ensure that the district is promptly notified when a child enters foster care or changes foster care placements.
 - b. Develop a protocol on how to make best interest determinations; and
 - c. Develop and coordinate transportation procedures.
2. Other school districts on issues of transfer of records, transportation and other inter-district activities.

Guidelines

Enrollment/Placement

A child in foster care shall continue to be enrolled in his/her school of origin unless there is a determination that it is not in his/her best interest to attend the school of origin. [\[1\]](#)

Best Interest Determination -

The best interest determination shall be made in accordance with federal and state laws and regulations, court orders, and established local procedures. [\[1\]](#)

In determining whether it is in a child's best interest to remain in his/her school of origin, all factors relating to a child's best interest shall be considered, including the appropriateness of the current educational setting and proximity of foster care placement. [\[1\]](#)

Documentation related to the best interest determination shall be kept in the student's education record.

Enrollment -

When a child in foster care is placed in the district and seeks enrollment in district schools, the district's point of contact shall: [\[1\]](#)[\[5\]](#)

1. Ensure the child is immediately enrolled and attending school, even if the records normally required for enrollment pursuant to district policies are not available.
2. Immediately contact the school last attended by the child to obtain relevant academic and other records.

Dispute Resolution -

If a dispute arises over the appropriate school placement for a child in foster care, to the extent feasible and appropriate, the child shall remain in his/her school of origin, pending resolution of the dispute.

Assignment -

If the district is unable to determine the student's grade level due to missing or incomplete records, the district shall administer tests or utilize appropriate means to determine the student's assignment within the school.[6]

Student Who Has Exited Foster Care -

A student who exited foster care may be permitted to finish the school year in this district, if appropriate, with payment of tuition. [7]

Education Records

The district may disclose personally identifiable information from the education records of a student without written consent of the parent(s) or the eligible student if the disclosure is:[10][8][9]

1. To comply with a court order authorizing the disclosure of education records in a case where a parent is a party to a proceeding involving child abuse or neglect or a dependency matter.
2. To an agency caseworker or other representative of a state or local child welfare agency, or tribal organization, who has the right to access a student's case plan, as defined and determined by the state or tribal organization, when such agency or organization is legally responsible, in accordance with state or tribal law, for the care and protection of the student, provided that the education records, or the personally identifiable information contained in such records, of the student will not be disclosed by such agency or organization, except to an individual or entity engaged in addressing the student's education needs and authorized by such agency or organization to receive such disclosure and such disclosure is consistent with the state or tribal laws applicable to protecting the confidentiality of a student's education records.

Transportation

The district shall ensure that children in foster care needing transportation to their school of origin will promptly receive transportation in a cost-effective manner.[11][2]

To ensure that transportation for children in foster care is provided, arranged, and funded, the district shall collaborate with the local children and youth agency to develop a local transportation plan.[2]

The transportation plan shall address the following:[2]

1. The procedure the district and local children and youth agency will follow to:
 - a. Promptly provide transportation for children in foster care;
 - b. Promptly arrange transportation for children in foster care; and
 - c. Ensure transportation is funded in a cost-effective manner and in accordance with Section 475(4)(A) of the Social Security Act.
2. How transportation costs will be covered if additional costs are incurred. Options include:[2]
 - a. The local children and youth agency agrees to reimburse the district;
 - b. The district agrees to pay for the cost;
 - c. The district and the local children and youth agency agree to share the costs; or
 - d. The district of origin, the district of current residence, and the placing children and youth agency agree to share the costs.

3. Dispute resolution procedures to ensure that any disagreements regarding the cost of transportation are resolved promptly and fairly, and do not impact a student's ability to remain in the school of origin during the dispute resolution process. [\[12\]](#)

The district shall submit the local transportation plan, including any updates or revisions, to the Pennsylvania Department of Education.

Transportation shall be provided to children in foster care in accordance with the local transportation plan regardless of whether transportation is provided to district students. [\[1\]](#)[\[2\]](#)

Training

The district's point of contact for children in foster care shall provide professional development and training to school staff on the Title I foster care provisions and education needs of children in foster care, as needed.



Book	Board Policy Manual
Section	300 Employees
Title	Creating a Position
Code	301
Status	
Legal	<ol style="list-style-type: none">1. 24 P.S. 10012. 24 P.S. 11063. 24 P.S. 11074. 22 PA Code 4.45. Pol. 328 - Compensation Plans/Salary Schedules6. Pol. 104 - Discrimination/Title IX Sexual Harassment Affecting Staff 24 P.S. 1075
Adopted	October 26, 2009

Authority

Positions for administrative, professional and classified employees shall be established by the Board in order to provide **the** effective leadership and management **necessary** to operate district schools **and to provide quality educational programs and services**, consistent with the needs of the schools and the resources of the community.

The need for creating positions shall be determined by the Board, based on the recommendation of the Superintendent. The Board reserves for itself the final determination of the number and type of **staff** positions deemed necessary for effective management of the district and operation of the schools. [\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)

The initial salary or salary range for a new position shall be determined by the Board when creating the position, based upon the recommendation of the Superintendent and supporting documentation. [\[5\]](#)

In the exercise of its authority to create a new position, the Board shall give primary consideration to the following:

1. Effective management of district programs.
2. Number of students enrolled.
3. Special needs of students.
4. Operational needs of the district.

5. Financial resources of the school community.

The Superintendent shall be responsible for recommending a new or additional administrative, professional or classified position.

Delegation of Responsibility

Recommendations for a new or additional position shall include:

1. Job description **clearly** stating the duties for which the position was created.
2. Title that conforms with the appropriate certificate if certification is required.
3. Supporting data and other rationale relevant to the recommendation.

The Board may, through the Superintendent, seek the advice of administrative staff when creating a new position or increasing the number of employees in existing positions.

The Superintendent **or designee** shall be responsible to maintain a comprehensive and up-to-date job description for all positions in the district. Job descriptions shall be prepared in accordance with relevant federal and state laws and regulations.[6]



Book	Board Policy Manual
Section	300 Employees
Title	Employment of Superintendent/Assistant Superintendent
Code	302
Status	

Legal

1. 24 P.S. 1001
2. 24 P.S. 508
3. 24 P.S. 1071
4. 24 P.S. 1073
5. 24 P.S. 1076
6. 24 P.S. 1077
7. 24 P.S. 1079
8. Pol. 104 - Discrimination/Title IX Sexual Harassment Affecting Staff
9. 22 PA Code 49.41
10. 22 PA Code 49.42
11. 24 P.S. 1002
12. 24 P.S. 1003
13. 24 P.S. 1078
14. 24 P.S. 111.1
15. 23 Pa. C.S.A. 6344
16. 24 P.S. 111
17. 24 P.S. 1004
18. Pol. 314 - Physical Examination
19. 24 P.S. 1073.1
20. 24 P.S. 1081
21. 24 P.S. 1082
22. Pol. 003 - Functions
23. Pol. 312 - Performance Assessment of Superintendent/Assistant Superintendent
24. 24 P.S. 1075
25. 24 P.S. 1007
26. 24 P.S. 1008
27. 2 Pa. C.S.A. 551 et seq
28. 24 P.S. 1080
- 18 Pa. C.S.A. 9125
- 22 PA Code 49.171
- 22 PA Code 49.172
- 22 PA Code 8.1 et seq
- 23 Pa. C.S.A. 6301 et seq
- 24 P.S. 108
- 24 P.S. 1418
- 28 PA Code 23.43
- 28 PA Code 23.44
- 28 PA Code 23.45
- 42 U.S.C. 12101 et seq

Adopted October 26, 2009

Prior Revised Dates 08/10/2015

Purpose

The Board places the primary responsibility and authority for the administration of the district in the Superintendent and Assistant Superintendent. Therefore, selection of a Superintendent or Assistant Superintendent is critical to the effective leadership and management of the district. [1]

Authority

During the last year of the Superintendent's term or any other time the position of Superintendent becomes vacant, the Board shall meet to appoint, by a majority vote of all members of the Board, a properly qualified district Superintendent. The appointed Superintendent shall enter into a written contract with the Board for a term of three (3) to five (5) years. [2][3][4]

At a public Board meeting occurring at least ninety (90) days prior to the expiration date of the Superintendent's or an Assistant Superintendent's term of office, the Board meeting agenda shall include an item requiring affirmative action by five (5) or more Board members to notify the Superintendent or Assistant Superintendent that the Board intends to retain him/her or that other candidates will be considered for the office. If the Board fails to take such action, the term of office which the Superintendent or Assistant Superintendent is serving shall be extended one (1) time for a one-year period. Prior to the end of the one-year extension, the Board shall take action necessary to retain the Superintendent or Assistant Superintendent. If no action is taken prior to the conclusion of the one-year extension, the term of office for the current Superintendent or Assistant Superintendent shall terminate. [4][6]

Anytime the Board votes to retain a Superintendent or Assistant Superintendent, the Superintendent may be retained for a term of three (3) to five (5) years, and the Assistant Superintendent may be retained for a term of three (3) to five (5) years or for a term extending through the term of the Superintendent. [4][6]

Whenever the Board finds it impossible or impractical to immediately fill a vacancy in the office of Superintendent or Assistant Superintendent, the Board may appoint an acting Superintendent or Assistant Superintendent to serve not longer than one (1) year from the time of appointment. [7]

In the event the Board appoints an acting Superintendent or Assistant Superintendent, the Board shall approve and document the recruitment and assessment procedures to be used to permanently fill such vacancy in accordance with Board policy.

Guidelines

Recruitment and Assessment of Candidates

The Board shall actively seek candidates who meet the qualifications and requirements for the position of Superintendent and/or Assistant Superintendent. It may be aided in this task by a committee of Board members and/or the services of professional consultants.

When undertaking a search to fill the position of Superintendent or Assistant Superintendent, recruitment procedures shall be prepared and may include the following:

- Preparation of a job description for the position, written in accordance with the requirements of federal and state laws and regulations. [8]

- Preparation of written qualifications, in addition to applicable state requirements, for all applicants. [\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)
- Preparation of informative materials describing the school district, the Superintendent/Assistant Superintendent position, and the district's educational goals.
- Opportunity for selected applicants to visit the district schools, meet with internal staff and external stakeholders at the Board's invitation.

Recruitment, screening and evaluation of candidates shall be conducted in accordance with Board policy, Board established leadership criteria and state and federal law. [\[8\]](#)

The Board shall determine prior to interviewing finalists which expenses associated with such interviews will be reimbursed by the school district.

A candidate's misstatement of fact material to qualifications for employment or determination of salary shall constitute grounds for dismissal by the Board.

Pre-Employment Requirements

The district shall conduct an employment history review in compliance with state law prior to issuing an offer of employment to a candidate. Failure to accurately report required information shall subject the candidate to discipline up to, and including, denial of employment or termination if already hired, and may subject the candidate to civil and criminal penalties. The district may use the information for the purpose of evaluating an applicant's fitness to be hired or for continued employment and may report the information as permitted by law. [\[14\]](#)

A candidate shall not be employed until the individual has complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of that screening process. [\[15\]](#)[\[16\]](#)

Each candidate shall report, on the designated form, all arrests and convictions as specified on the form. Candidates shall likewise report arrests and/or convictions that occur subsequent to initially submitting the form. Failure to accurately report such arrests and convictions may subject the individual to denial of employment, termination if already hired, and/or criminal prosecution. [\[16\]](#)

Before entering the duties of the office, the Superintendent or Assistant Superintendent shall take and subscribe to the oath of office prescribed by law. [\[17\]](#)

After receiving a conditional offer of employment but prior to beginning employment, the candidate shall undergo medical examinations, as required by law and as the Board may require at the candidate's expense. [\[18\]](#)

Employment Contracts

An individual shall not be employed as Superintendent or Assistant Superintendent unless s/he has signed an employment contract expressly stating the terms and conditions of employment. The written contract shall: [\[4\]](#)

1. Contain the mutual and complete agreement between the Superintendent or Assistant Superintendent and the Board with respect to the terms and conditions of employment.
2. Consistent with state certification requirements, specify the duties, responsibilities, job description and performance expectations, including performance standards and assessments as required by law. [\[19\]](#)[\[20\]](#)[\[21\]](#)[\[22\]](#)[\[23\]](#)
3. Incorporate all provisions relating to compensation and benefits to be paid to or on behalf of the Superintendent or Assistant Superintendent. [\[6\]](#)[\[24\]](#)

4. Specify the term of employment and state that the contract shall terminate immediately, except as otherwise provided by law, upon the expiration of the term unless the contract is allowed to extend automatically as required by law. [\[4\]](#)
5. Specify the termination, buyout and severance provisions, including all postemployment compensation and the period of time in which the compensation shall be provided. Termination, buyout and severance provisions may not be modified during the course of the contract or in the event a contract is terminated prematurely.
6. Contain provisions relating to outside work that may be performed, if any. [\[25\]](#)[\[26\]](#)
7. State that any modification to the contract must be in writing.
8. State that the contract shall be governed by the laws of the Commonwealth.
9. Limit compensation for unused sick leave in employment contracts for Superintendents and/or Assistant Superintendents who have no prior experience as a district Superintendent or Assistant Superintendent to the maximum compensation for unused sick leave under the school district's administrative compensation plan in effect at the time of the contract.
10. Limit transferred sick leave from previous employment to not more than thirty (30) days for Superintendents and/or Assistant Superintendents who have no prior experience as a district Superintendent or Assistant Superintendent.
11. Specify post retirement benefits and the period of time in which the benefits shall be provided.

Removal/Severance

A Superintendent or Assistant Superintendent may be removed from office and have their contracts terminated, after a hearing, by a majority vote of all members of the Board and in accordance with law. The Board shall publicly disclose at the next regularly scheduled meeting the removal from office of a Superintendent or Assistant Superintendent. [\[27\]](#)[\[28\]](#)

Any negotiated severance of employment prior to the end of the term of the Superintendent's or Assistant Superintendent's specified contract term shall be limited to either: [\[4\]](#)

1. The equivalent of one (1) year's compensation and benefits due under the contract, if the severance agreement takes effect two (2) or more years prior to the end of the contract term;
or
2. The equivalent of one-half (1/2) of the total compensation and benefits due under the contract for the remainder of the term, if the severance agreement takes effect less than two (2) years prior to the end of the contract term.



Book	Board Policy Manual
Section	300 Employees
Title	Employment of Summer School Staff
Code	306
Status	
Legal	<ol style="list-style-type: none">1. 24 P.S. 4062. 24 P.S. 5083. 24 P.S. 11094. 24 P.S. 11465. 24 P.S. 19016. Pol. 124 - Alternative Instruction7. 24 P.S. 111.18. 23 Pa. C.S.A. 63449. 24 P.S. 11110. 22 PA Code 49.1 et seq11. 24 P.S. 120112. 24 P.S. 2070.222 PA Code 8.1 et seq23 Pa. C.S.A. 6301 et seq24 P.S. 108 <p>Pol. 104 - Discrimination/Title IX Sexual Harassment Affecting Staff</p>

Authority

The Board directs that qualified and competent professional and classified employees be employed to provide the district's summer school program.

When a summer school program is authorized by the Board, the Board, by majority vote of all members, shall approve the employment; set the compensation; and establish the period of employment for each individual employed in the district summer school program. [\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)

Approval shall normally be given to the candidates recommended by the responsible administrator and approved by the Superintendent.

Approval shall be given to those candidates for employment chosen by the Board from a group selected by the administrative staff.

An employee's misstatement of fact material to qualifications for employment or determination of salary shall constitute grounds for dismissal by the Board.

Pre-Employment Requirements

The district shall conduct an employment history review in compliance with state law prior to issuing an offer of employment to a candidate. Failure to accurately report required information shall subject the candidate to discipline up to, and including, denial of employment or termination if already hired, and may subject the candidate to civil and criminal penalties. The district may use the information for the purpose of evaluating an applicant's fitness to be hired or for continued employment and may report the information as permitted by law. [\[7\]](#)

A candidate shall not be employed until the individual has complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of that screening process. [\[8\]](#)[\[9\]](#)

Each candidate shall report, on the designated form, arrests and convictions as specified on the form. Candidates shall likewise report arrests and/or convictions that occur subsequent to initially submitting the form. Failure to accurately report such arrests and convictions may subject the individual to denial of employment, termination if already hired, and/or criminal prosecution. [\[9\]](#)

A candidate for employment in the district shall not receive a recommendation for employment without evidence of his/her certification when such certification is required. [\[3\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations or procedures to recruit, screen and recommend candidates for summer school employment. Only those candidates who are best qualified to perform the duties of the position, as determined by the administration, shall be recommended.

Vacancies for summer school employment shall be made known to district personnel so that they may apply for such positions.

Recommendations from former employers and others may be sought to assess the candidate's qualifications. Such recommendations and references shall be retained confidentially and for official use only.



Book	Board Policy Manual
Section	300 Employees
Title	Student Teachers/Interns
Code	307
Status	
Legal	1. 24 P.S. 510 2. 24 P.S. 111 3. 23 Pa. C.S.A. 6344 4. 24 P.S. 1418 5. 28 PA Code 23.43 6. 28 PA Code 23.44 7. 28 PA Code 23.45 8. Pol. 314 - Physical Examination 9. 23 Pa. C.S.A. 6344.3 10. Pol. 907 - School Visitors 22 PA Code 8.1 et seq 23 Pa. C.S.A. 6301 et seq
Adopted	August 10, 2015

Authority

The Board encourages cooperation with colleges and universities within the state to assist in the training of student teachers and interns.

The Board establishes that district schools shall accept student teachers and interns from accredited institutions with which the district has a cooperative agreement approved by the Board. [\[1\]](#)

The Board directs that student teachers and interns shall not be accepted into district schools unless they have complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of those screening processes. [\[2\]](#)[\[3\]](#)

Delegation of Responsibility

The Superintendent or designee shall be responsible to assign student teachers and interns to the schools.

Recommendations for selection of cooperating teachers shall be made by the building principal and department head, with the agreement of the college or university supervisor.

The Superintendent or designee shall ensure distribution of student teachers throughout the district so that no single group of students or teachers will be subject to excessive student teacher classroom hours.

Student teachers and interns shall comply with the health examination requirements of the state and Board policy applicable to district staff. [4][5][6][7][8]

While serving in district schools, student teachers and interns shall be responsible for their conduct to the supervising teacher/administrator and building principal.

Arrest or Conviction Reporting Requirements

Prior to being accepted into district schools, student teachers and interns shall report, on the designated form, arrests and convictions as specified on the form. Student teachers and interns shall likewise report arrests and/or convictions that occur subsequent to initially submitting the form. [2]

While serving in district schools, student teachers and interns shall use the designated form to report to the Superintendent or designee, within seventy-two (72) hours of the occurrence, an arrest or conviction required to be reported by law. [2]

While serving in district schools, a student teacher or intern shall be required to report to the Superintendent or designee, in writing, within seventy-two (72) hours of notification, that s/he has been listed as a perpetrator in the Statewide database, in accordance with the Child Protective Services Law. [9]

A student teacher or intern shall be required to submit a current criminal history background check report if the Superintendent or designee has a reasonable belief that the student teacher or intern was arrested or has been convicted of an offense required to be reported by law, and the student teacher or intern has not notified the Superintendent or designee. [2]

Failure to accurately report such arrests and convictions may subject the student teacher or intern to disciplinary action up to and including dismissal from the program and criminal prosecution. [2][9]

Guidelines

Observers

Student teachers, interns and faculty of other educational institutions shall be offered the opportunity to visit district schools and observe classes. Such observers must be treated as any other visitor and shall be under the direct supervision of the principal or designee. [10]



Book	Board Policy Manual
Section	000 Local Board Procedures
Title	Meetings
Code	006
Status	

Legal

1. [24 P.S. 407](#)
2. [65 Pa. C.S.A. 701 et seq](#)
3. [24 P.S. 422](#)
4. [24 P.S. 405](#)
5. [24 P.S. 426](#)
6. [24 P.S. 427](#)
7. [24 P.S. 428](#)
8. [65 Pa. C.S.A. 703](#)
9. [65 Pa. C.S.A. 709](#)
10. [24 P.S. 423](#)
11. [24 P.S. 421](#)
12. **Pol. 903 - Public Participation in Board Meetings**
13. [24 P.S. 609](#)
14. [24 P.S. 687](#)
15. [24 P.S. 324](#)
16. [24 P.S. 707](#)
17. [24 P.S. 803](#)
18. [24 P.S. 1129](#)
19. [24 P.S. 671](#)
20. [24 P.S. 508](#)
21. **Pol. 108 - Adoption of Textbooks**
22. [24 P.S. 1071](#)
23. [24 P.S. 1076](#)
24. **Pol. 604 - Budget Adoption**
25. **Pol. 005 - Organization**
26. **Pol. 606 - Tax Collection**
27. **Pol. 605 - Tax Levy**
28. **Pol. 107 - Adoption of Planned Instruction**
29. [24 P.S. 621](#)
30. **Pol. 612 - Purchases Not Budgeted**
31. **Pol. 610 - Purchases Subject to Bid/Quotation**
32. [24 P.S. 224](#)
33. [24 P.S. 514](#)
34. [24 P.S. 1080](#)
35. [24 P.S. 212](#)
36. [24 P.S. 702](#)
37. [24 P.S. 708](#)
38. [24 P.S. 1503](#)
39. **Pol. 004 - Membership**
40. **Pol. 003 - Functions**

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46. Pol. 801 - PUBLIC RECORDS

47. Pol. 006 - Meetings

48. 65 Pa. C.S.A. 707

49. 65 Pa. C.S.A. 708

24 P.S. 408

24 P.S. 634

24 P.S. 1075

24 P.S. 1077

24 P.S. 1111

Adopted September 24, 2007

Last Revised August 10, 2015

Parliamentary Authority

All Board meetings shall be conducted in an orderly and business-like manner. Robert's Rules of Order, Newly Revised, including group rules shall guide the Board in its deliberations in all cases in which it is not inconsistent with law, state regulations or Board procedures. [\[1\]](#)[\[2\]](#)

Quorum

A quorum shall consist of a majority of the members of the Board. No business shall be transacted at a meeting without a quorum, but the Board members present at such a meeting may adjourn to another time. [\[3\]](#)

Presiding Officer

The President shall preside at all Board meetings. In the absence, disability or disqualification of the President, the Vice-President shall act instead. If neither person is present, a Board member shall be elected President pro tempore by a plurality of those present to preside at that meeting only. [\[4\]](#)
[\[5\]](#)[\[6\]](#)[\[7\]](#)

Notice

Notice of all public Board meetings, including committee meetings and work sessions, shall be given by publication of the date, place, and time of such meetings in the newspaper(s) of general circulation designated by the Board and posting of such notice at the administrative offices of the Board. [\[8\]](#)[\[9\]](#)

1. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the calendar year at least three (3) days prior to the time of the first regular meeting. [\[8\]](#)[\[9\]](#)
2. Notice of all special meetings shall be given by publication and posting of notice at least twenty-

four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property. [\[8\]](#)[\[9\]](#)

3. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting. [\[8\]](#)[\[9\]](#)
4. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of the meeting and sending copies of such notice to interested parties. [\[8\]](#)
5. Notice of all public meetings shall be given to any newspaper(s) circulating in Lycoming or Clinton Counties and any radio or television station which so requests. Notice of all public meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification. [\[9\]](#)

Notice of all rescheduled meetings and special meetings shall be given to Board members no later than twenty-four (24) hours prior to the time of the meeting. [\[10\]](#)[\[9\]](#)

Regular Meetings

Regular Board meetings shall be public and shall be held at specified places at least once every two (2) months. [\[11\]](#)[\[2\]](#)

Agenda

It shall be the responsibility of the Superintendent, in cooperation with the Board Secretary and Board President, to prepare an agenda of the items of business to come before the Board at each regular meeting.

The agenda, together with all relevant reports, shall be provided each Board member at least three (3) days before the meeting.

Any additions or changes to the prepared agenda may be requested by a Board member or the Superintendent. Such items shall be submitted to the Superintendent or Board Secretary, as applicable, on or before the close of business of the Wednesday preceding the Board meeting. Addenda agenda items, or items not appearing on the regular meeting agenda, may be considered at any regular meeting of the Board, upon the affirmative vote of a majority of the Board members present.

Order of Business

The order of business for regular meetings shall be as follows, unless altered by the President or a majority of those present and voting:

Opening

Call to Order

Roll Call

Pledge of Allegiance

Approvals

Minutes

Treasurer's Report

Bills

Presentations

Communications

President's Report

Intermediated Unit Report

Superintendent's Report

Courtesy of the Floor

Personnel

Curriculum & Instruction

Building and Grounds

Finance

Miscellaneous Items

Adjournment

Special Meetings

Special meetings may be called for special or general purposes and shall be public except when conducted as an executive session for purposes authorized by the Sunshine Act. [\[10\]](#)[\[5\]](#)[\[2\]](#)

The President may call a special meeting at any time and shall call a special meeting upon presentation of the written requests of three (3) Board members. Upon the President's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the Board members. [\[5\]](#)

No business shall be transacted at any special meeting except that named in the call sent to members for such special meeting. [\[10\]](#)

Courtesy of the Floor

Eligible members of the public present at a Board meeting may address the Board in accordance with law and Board procedures and policy. [\[2\]](#)[\[12\]](#)

Voting

All motions shall require for adoption a majority vote of those Board members present and voting, except as provided by statute or Board procedures.

All votes on motions and resolutions shall be by voice vote unless an oral roll call vote is requested by the President or another Board member.

1. The following actions require the unanimous consent of all remaining Board members of the Board:
 - a. Appoint as an attorney or solicitor of the Board who has served as Board member for two (2) consecutive terms of four (4) years each after resigning his/her office.

- b. Appoint as Board Secretary a Board member who has resigned his/her office.
2. The following actions require the recorded affirmative votes of two-thirds of the full number of Board members:
 - a. Transfer of budgeted funds during the first three (3) months of the fiscal year. [\[13\]](#)[\[14\]](#)
 - b. Incur a temporary debt to meet an emergency or catastrophe. [\[14\]](#)
 - c. Elect to a teaching position a person who has served as a Board member and who has resigned. [\[15\]](#)
 - d. Convey land or buildings to the municipality co-terminus with the school district in accordance with law. [\[16\]](#)
 - e. Adopt or change textbooks without the recommendation of the Superintendent. [\[17\]](#)
 - f. Dismiss, after a hearing, a tenured professional employee. [\[18\]](#)
 3. The following actions require the recorded affirmative votes of a majority of the full number of Board members:
 - a. Fixing the length of school term. [\[20\]](#)
 - b. Adopting textbooks recommended by the Superintendent. [\[20\]](#)[\[21\]](#)
 - c. Appointing the district Superintendent and Assistant Superintendent(s). [\[20\]](#)[\[22\]](#)[\[23\]](#)
 - d. Appointing teachers and principals. [\[20\]](#)
 - e. Adopting the annual budget. [\[20\]](#)[\[24\]](#)
 - f. Appointing tax collectors and other appointees. [\[20\]](#)[\[25\]](#)[\[26\]](#)
 - g. Levying and assessing taxes. [\[20\]](#)[\[27\]](#)
 - h. Purchasing, selling, or condemning land. [\[20\]](#)
 - i. Locating new buildings or changing the location of old ones. [\[20\]](#)
 - j. Adopting planned instruction. [\[20\]](#)[\[28\]](#)
 - k. Establishing additional schools or departments. [\[20\]](#)
 - l. Designating depositories for school funds. [\[20\]](#)[\[29\]](#)
 - m. Expending district funds.
 - n. Authorizing the transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another during the last nine (9) months of the fiscal year. [\[14\]](#)[\[30\]](#)
 - o. Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds \$100 (including items subject to bid requirements). [\[20\]](#)[\[31\]](#)
 - p. Fixing salaries or compensation of officers, teachers, or other appointees of the

Board.[\[20\]](#)

- q. Combining or reorganizing into a larger school district.[\[32\]](#)
- r. Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit.[\[20\]](#)
- s. Dismissing, after a hearing, a nontenured employee.[\[20\]](#)[\[33\]](#)[\[34\]](#)
- t. Adopting a corporate seal for the district.[\[35\]](#)
- u. Determining the location and amount of any real estate required by the school district for school purposes.[\[36\]](#)
- v. Vacating and abandoning property to which the Board has title.[\[37\]](#)
- w. Determining the holidays, other than those provided by statute, to be observed by special exercises and those on which the schools shall be closed for the whole day.[\[38\]](#)
- x. Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify.[\[39\]](#)
- y. Adopting, amending or repealing Board procedures and policy.[\[40\]](#)

Minutes

The Board shall cause to be made, and shall retain as a permanent record of the district, minutes of all open Board meetings. Said minutes shall be comprehensible and complete and shall show:[\[41\]](#)[\[42\]](#)

1. Date, place, and time of the meeting.
2. Names of Board members present.
3. Presiding officer.
4. Substance of all official actions.
5. Actions taken.
6. Recorded votes and a record by individual members of all roll call votes taken.[\[43\]](#)
7. Names of all eligible citizens who appeared officially and the subject of their testimony.

The Board Secretary shall provide each Board member with a copy of the minutes of the last meeting prior to the next regular meeting.[\[1\]](#)

The minutes of Board meetings shall be approved at the next succeeding meeting and signed by the Board Secretary.[\[44\]](#)

Notations and any tape or audiovisual recordings shall not be the official record of a public Board meeting but may be available for public access, upon request, in accordance with Board policy. Any notations and/or audiovisual recordings of a Board meeting shall be retained and disposed of in accordance with the district's records retention schedule.[\[1\]](#)[\[45\]](#)[\[46\]](#)

Recess/Reconvene

The Board may at any time recess or reconvene to a reconvened meeting at a specified date and place, upon the majority vote of those present. The reconvened meeting shall immediately take up its business at the point in the agenda where the motion to recess was acted upon. Notice of the reconvened meeting shall be given as provided in Board policy.[\[8\]](#)[\[9\]](#)[\[47\]](#)

Executive Session

The Board may hold an executive session, which is not an open meeting, before; during; at the conclusion of a public meeting; or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the public meeting prior to or after the executive session.[\[48\]](#)[\[49\]](#)

The Board may discuss the following matters in executive session:

1. Employment issues.
2. Labor relations.
3. Purchase or lease of real estate.
4. Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation.
5. Matters that must be conducted in private to protect a lawful privilege or confidentiality.

Official actions based on discussions held in executive session shall be taken at a public meeting.

Work Sessions

The Board may meet as a Committee of the Whole in a public meeting to vote on or to discuss issues. Public notice of such meetings shall be made in accordance with Board procedures.[\[2\]](#)[\[47\]](#)

A meeting of the Committee of the Whole, not regularly scheduled, may be called at any time by the President; the President shall call such a meeting when requested to do so by Board members. Public notice of the meeting shall be made in accordance with Board procedures.

The Board Secretary shall provide notice of a meeting of the Committee of the Whole in accordance with Board procedures.[\[8\]](#)[\[9\]](#)

Committee Meetings

Standing committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by members of the committee.[\[8\]](#)[\[9\]](#)[\[47\]](#)

A majority of the total membership of a committee shall constitute a quorum.

Unless held as an executive session, standing committee meetings shall be open to the public, other Board members, and the Superintendent.[\[2\]](#)

A majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of an area under discussion.

Board members who shall not be committee members but who attend committee meetings may not vote on committee matters.



Book	Board Policy Manual
Section	200 Pupils
Title	Assignment Within District
Code	206
Status	
Legal	<ol style="list-style-type: none">1. 24 P.S. 13102. Pol. 103 - Discrimination/Title IX Sexual Harassment Affecting Students3. Pol. 103.1 - Nondiscrimination-Qualified Students with Disabilities4. 24 P.S. 1310.15. Pol. 906 - Public Complaints
Adopted	January 26, 2009
Prior Revised Dates	9/26/2016

Purpose

The Board directs that the assignment of students to classes and schools within this district shall be consistent with the educational needs and abilities of students and the best use of district resources.

Authority

The Board shall determine periodically the school attendance areas of the district, expects the students within each area are expected to attend the designated school. In assigning students to schools within this district, no discrimination shall occur. [\[1\]](#)[\[2\]](#)[\[3\]](#)

Delegation of Responsibility

The Superintendent periodically shall review existing attendance areas and recommend to the Board changes that may be justified by considerations of safe student transportation and travel, convenience of access to schools, financial and administrative efficiency, and effectiveness of the instructional program, including equalizing class sizes.

The Superintendent or designee may assign a student to a school other than the one designated for the attendance area when such exception is justified by circumstances and is in the educational interest of the student.

The Superintendent or designee shall assign incoming transfer students to schools, grades, and classes that afford each student the greatest likelihood of realizing his/her educational potential and academic goals.

The building principal shall assign students in the school to appropriate grades, classes or groups,

based on consideration of the needs and abilities of the student, as well as the educational program and administration of the school.

Guidelines

School Choice

Wherever possible, consideration will be given to a parental request for attendance at a given school as long as additional transportation costs are not required to grant the request.

Such requests must be made to the Superintendent or designee, in writing, email accepted, by August 1st to exercise school choice for the coming year or upon enrollment. The request must contain a reason for the request and can be approved or denied based on adherence to Administrative Regulation for Policy 126 Class Size, maintaining a child's education, maintaining sibling placement or district interest.

Nothing in this Policy shall guarantee school choice for any family and decision to permit school choice is at the discretion of the Superintendent.

Classroom Placement of Twins/Higher Order Multiples

A parent/guardian of twins or higher order multiples who are in the same grade level at the same school may request that their children be placed in the same classroom or in separate classrooms. The request for classroom placement must be made no later than ten (10) days after the first day of each school year or ten (10) days after the first day of the children's attendance. [4]

The school shall provide the classroom placement requested by the parent/guardian, with the following exceptions:

1. After consultation with the Superintendent or designee, the principal determines that an alternative placement is necessary.
2. After consultation with the teacher of each classroom in which the children are placed, the principal determines that the requested classroom placement is disruptive to the classroom. The principal may then determine the appropriate classroom placement for the siblings.
3. If the request for separate classroom placement would require the district to add an additional class to the grade level of the siblings.

The school may recommend classroom placement and provide professional education advice to the parent/guardian to assist in making the best decision for their children's education.

A parent/guardian may appeal the principal's classroom placement of twins or higher order multiples in accordance with Board policy. [5]



Book	Board Policy Manual
Section	200 Pupils
Title	Pregnant/Parenting/Married Students
Code	234
Status	
Legal	1. 24 P.S. 1326 2. 22 PA Code 12.1 24 P.S. 510
Adopted	December 6, 2010

Purpose

A student who is eligible to attend district schools and is married and/or pregnant/parenting shall not be denied an educational program solely because of marriage, pregnancy, pregnancy-related disabilities, or potential or actual parenthood. [\[1\]](#)[\[2\]](#)

Authority

The Board reserves the right to require as a prerequisite for attendance in the regular classes and participation in the extracurricular program of the schools that each pregnant student present to the Superintendent or designee a licensed physician's written statement that such activity will not be injurious to her health nor jeopardize her pregnancy.

Guidelines

A pregnant/parenting student whose mental or physical condition prevents her from attending regular classes, when such condition is certified by a licensed physician, may be assigned to an alternate educational program.

A student who has received an alternate educational program for reasons associated with her pregnancy or parenting shall be readmitted to the regular school program upon her request and the written statement of a licensed physician that she is physically fit to do so.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations for implementing this policy.



Book	Board Policy Manual
Section	200 Pupils
Title	Surveys
Code	235.1
Status	
Legal	<ol style="list-style-type: none">1. 20 U.S.C. 1232h2. 22 PA Code 12.413. Pol. 105.1 - Review of Instructional Materials by Parents/Guardians and Students4. 22 PA Code 4.4

Purpose

This policy sets forth guidelines regarding the conduct of surveys and collection and use of information for marketing purposes, consistent with law and regulations.

Definitions

Personal information means individually identifiable information, including a student's or parent's/guardian's first and last name; home or physical address, including street name and the name of the city or town; telephone number; or social security number. [\[1\]](#)

For purposes of this policy, protected information, as addressed by the Protection of Pupil Rights Amendment (PPRA), includes: [\[1\]](#)

1. Political affiliations or beliefs of the student or student's parent/guardian.
2. Mental or psychological problems of the student or student's family.
3. Sex behavior or attitudes.
4. Illegal, anti-social, self-incriminating or demeaning behavior.
5. Critical appraisals of other individuals with whom respondents have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or student's parent/guardian.
8. Income, other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

Authority

Surveys conducted by outside agencies, organizations and individuals shall be approved by the Board, based on the Superintendent's recommendation, prior to administration to students.

Guidelines

All surveys and instruments used to collect information from students shall relate to the district's educational objectives. [\[2\]](#)

U.S. Department of Education Funded Surveys

No student shall be required, as part of any program funded in whole or in part by the U.S. Department of Education, to submit to a survey, analysis or evaluation that reveals protected information without written parental consent for students under eighteen (18) years of age or written consent of emancipated students or those over eighteen (18) years of age. [\[1\]](#)

All instructional materials, including teachers' manuals, films, tapes or other supplementary material, that will be used in connection with any survey, analysis or evaluation as part of any program funded in whole or in part by the U.S. Department of Education, shall be made available for inspection by the parent(s)/guardian(s) of the student. [\[1\]](#)[\[3\]](#)

Surveys Funded by Other Sources

Parents/Guardians shall be informed of the nature and scope of individual surveys and their relationship to the educational program of their child and the parent's/guardian's right to inspect, upon request, a survey created by a third party prior to administration or distribution to a student. Such requests shall be in writing and submitted to the building principal. [\[2\]](#)[\[1\]](#)

Parents/Guardians shall be informed of their right to have their child excluded from any research studies or surveys conducted by entities other than a school entity without prior written consent. [\[4\]](#)[\[2\]](#)[\[1\]](#)

Collection of Information for Marketing, Sales or Other Distribution Purposes

The district shall notify parents/guardians of any activities involving the collection, disclosure or use of personal information collected from students for the purpose of marketing or selling, or otherwise providing the information to others for that purpose. [\[1\]](#)

The parent/guardian has the right to inspect the instrument used in collection of personal information for the purpose of marketing or selling that information and opt the student out of participating in any activity that results in the collection, disclosure or use of personal information for purposes of marketing or selling that information. [\[1\]](#)

This provision does not apply to the collection, disclosure or use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following: recruiters, book clubs, curriculum and instructional materials used by schools, sale by students of products or services to raise funds for school-related or education-related activities, or student recognition programs. [\[1\]](#)

Privacy

The district shall implement procedures to protect student identity and privacy when a survey containing one or more of the items listed under protected information is administered or distributed to a student and in the event of the collection, disclosure or use of personal information for marketing, sales or other distribution purposes. [\[1\]](#)

Student and Parent/Guardian Rights

Under federal law, the rights provided to parents/guardians under this policy transfer to the student when the student turns eighteen (18) years old or is an emancipated minor. These rights do not transfer under state law; therefore, parents/guardians retain their rights to receive notice and to inspect.[\[4\]](#)[\[2\]](#)[\[1\]](#)

Delegation of Responsibility

The Superintendent or designee shall notify parents/guardians and students of: [\[1\]](#)

1. This policy and its availability.
2. The specific or approximate dates during the school year when activities described above are scheduled, or expected to be scheduled.
3. How to opt their child out of participation in activities as provided in this policy.
4. How to request access to any survey or other material described in this policy.

This notification shall be given at least annually, at the beginning of each school year, and within a reasonable time after any substantive changes regarding the contents of this policy.

The Superintendent or designee shall establish administrative regulations for protecting student identity and privacy in the administration of protected information surveys and the collection, disclosure or use of personal information for marketing, sales or other distribution purposes.



Book	Board Policy Manual
Section	200 Pupils
Title	Foreign Exchange Students
Code	239
Status	
Legal	1. Pol. 203 - Immunizations and Communicable Diseases 22 PA Code 4.74 8 U.S.C. 1101 22 CFR Part 62
Adopted	December 6, 2010

Purpose

In order to promote cultural awareness and understanding and to provide diverse experiences to district students, the Board shall admit foreign exchange students into district schools.

Authority

The Board shall accept foreign exchange students who meet the established criteria for admission to district schools.

The Board shall accept exchange students on a J-1 Visa who reside within the district as participants in group-sponsored exchange programs approved by the Board. Exchange students on a J-1 Visa shall not be required to pay tuition.

The Board shall accept privately sponsored exchange students on an F-1 Visa for attendance only in secondary schools upon payment of tuition at the established district rate; tuition payments may not be waived. The period of attendance shall not exceed twelve (12) months.

The Board reserves the right to limit the number of foreign exchange students admitted to the schools based on space availability and qualifying criteria.

Delegation of Responsibility

The Superintendent or designee shall be responsible for determining the visa status and eligibility of foreign exchange students applying for admission to district schools and recommending admission of students to the Board.

All potential organizations or individuals applying for admission shall forward the request to the Superintendent or designee preceding the school year of attendance.

Guidelines

Foreign exchange students shall comply with all immunization requirements for students. Once admitted, all exchange students shall be subject to all Board policies, administrative regulations and rules governing all district students.[1]