

Jersey Shore Area School District
Board of Education – Regular Meeting
(held virtually using video conference calling)
Minutes of May 10, 2021

A. Opening

1. Call to Order: Mr. Craig Allen, President, called the meeting to order at 7:21 p.m.

2. Roll Call:

Members Present: Mr. Craig Allen, Mr. David Becker, Mr. Harry Brungard, Ms. Patrice Doebler, Mrs. Angela Grant, Mr. Wayne Kinley, Mrs. Nancy Petrosky, Mrs. Michelle Stemler, Mrs. Mary Thomas and Dr. Brian Ulmer, Superintendent.

Others Present: Christopher Kenyon, Esq., Solicitor, Mr. Benjamin Enders, Board Secretary, Dr. Kenneth Dady, Jr., Assistant Superintendent and Robert Parker, Student Representative.

3. Pledge of Allegiance

B. Presentations

1. Communications: None

2. President's Report:

- a. Mr. Allen thanked all involved in making the alternate space arrangements so that the AP testing could happen on the given date, since the High School was closed.
- b. An executive session was held at 6:00 p.m. prior to the meeting for legal and personnel issues.

3. Intermediate Unit Report: None

4. Student Representative Report: None

5. Superintendent's Report:

- a. Dan Robinson was announced as Employee of the Month for April - Brian Ulmer
- b. Learning Loss Data Presentation - Ken Dady, Jodi English and The Youth Development Task Force
- c. Updated Board Policies: (Attachments)

Policy 150 - Title I Comparability of Services
Policy 800.1 - Electronic Signatures/Records
Policy 816 - District Social Media
Policy 319 - Outside Activities
Policy 320 - Freedom of Speech in Nonschool Settings

Motion: A motion was made by Mary Thomas and seconded by Wayne Kinley to add personnel item h. to the agenda:

- h. a 5 year contract with Dr. Kenneth J. Dady, Jr. as Assistant Superintendent, with a base salary of \$121,500.00.

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

C. Courtesy of the Floor on Agenda Items and J. Courtesy of the Floor on Items not on the Agenda: None

Motion: A motion was made by Mary Thomas and seconded by Harry Brungard to close Courtesy of the Floor.

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

D. Personnel

1. Personnel Items:

Motion: A motion was made by Mary Thomas and seconded by Nancy Petrosky to approve the following Personnel items as listed on the Agenda and addendum:

- a. appointment of Cody Wilson as Game Staff for the Athletic department, effective May 11, 2021.
- b. appointment of Julie Williams to the Online Secretary position, at \$31,631.00, effective on or after May 17, 2021.
- c. non contractual employee pay rates for the 2021-22 school year. (Attachment)
- d. non contractual employee benefits for the 2021-22 school year. (Attachment)
- e. the food service staff pay rates for the 2021-22 school year. (Attachment)
- f. appointment of Benjamin Comfort as Varsity Girls Soccer coach, at a stipend of \$4,500.00, (level 5 of the coaches' salary matrix), effective May 11, 2021.
- g. accepting a letter of resignation from Mary Engel as Grade Level Leader, effective June 8, 2021.
- h. a 5 year contract with Dr. Kenneth J. Dady, Jr. as Assistant Superintendent, with a base salary of \$121,500.00.

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

E. Curriculum and Instruction: None

F. Building and Grounds: None

G. Finance:

1. Finance Item:

Motion: A motion was made by Mary Thomas and seconded by Wayne Kinley to approve the following Finance items as listed on the Agenda, a separate roll call vote was held for item f.:

- a. renewal of purchase of group Life Insurance, Accidental Death and Dismemberment and Long Term Disability Insurance from CM Regent Solutions via Henry Dunn, Inc. with no change in rates for July 1, 2021 to June 30, 2023. (Attachment)
- b. the Food Service budget for the 2021-2022 School Year. (Attachment)
- c. breakfast and lunch prices to remain the same for the 2021-2022 school year.
- d. authorizing the distribution of District paychecks to employees on the following pay dates during the 2021-2022 fiscal year, unless directed otherwise by the Superintendent. Said paycheck distribution is to be done in accordance with the paycheck distribution procedures adopted by the Board on May 23, 2016, as amended. (Attachments)
- e. BLaST IU 17 and Jersey Shore Area School District Inter-Governmental Agreement for shared Special Education Services for the 2021-2022 school year. (Attachment)

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

- f. the PDE 2028 - Proposed Final General Fund budget for Fiscal Year 2021-2022. Final approval will be in June. (Attachment)

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

H. Miscellaneous:

Miscellaneous Items:

Motion: A motion was made by Mary Thomas and seconded by Patrice Doebler to approve the following Miscellaneous items as listed on the Agenda:

- a. \$7,040.00 from First Community Foundation Partnership of Pennsylvania through EITC donations received from Citizens & Northern Bank.
- b. an MOU between Jersey Shore Area School District and the Jersey Shore Area Education Association for the 21st Century Learning Environment. (Attachment)
- c. the following policies at first read: (Attachments)
 - Policy 312 - Performance Assessment of Superintendent/Assistant Superintendent
 - Policy 313 - Evaluation of Employees
 - Policy 252 - Dating Violence

A roll call vote was taken as listed below:

David Becker	Yes	Harry Brungard	Yes
Patrice Doebler	Yes	Angela Grant	Yes
Wayne Kinley	Yes	Nancy Petrosky	Yes
Michelle Stemler	Yes	Mary Thomas	Yes
Craig Allen	Yes		

The vote was 9-yes and 0-no, motion carried.

I. Old Business: None

K. Executive Session: An Executive Session was held beginning at 8:41 p.m. for legal and personnel matters after which no business was conducted.

The meeting resumed at 10:03 p.m.

L. Adjournment

The May 10, 2021 Regular Board Meeting was adjourned at 10:04 p.m.

Respectfully submitted,

Benjamin J. Enders
Board Secretary



Book	Board Policy Manual
Section	100 Programs
Title	Title I - Comparability of Services
Code	150
Status	
Legal	<ol style="list-style-type: none">1. 20 U.S.C. 63212. Pol. 138 - Limited English3. Pol. 103.1 - Nondiscrimination - Qualified Students with Disabilities4. Pol. 113 - Special Education5. Pol. 114 - Gifted Education6. Pol. 906 - Public Complaints

Purpose

The equivalent distribution of district resources is one means the district shall use to ensure all students receive a quality education. This policy demonstrates the district's commitment to ensure that no discrimination occurs in the distribution of resources funded by state and local sources, regardless of the receipt of federal funds.

Authority

The Board directs that each district school receiving Title I funds must use state and local funds to provide services that, taken as a whole, are at least comparable to services in those schools in the district that do not receive Title I funds. [\[1\]](#)

If all schools in the district receive Title I funds, the Board directs that state and local funds shall be used to provide services that, taken as a whole, are substantially comparable in each school. [\[1\]](#)

The Board acknowledges that comparability may be measured on a grade-span by grade-span basis or a school-by-school basis.

Definition

For purposes of this policy, grade span is defined as a similar two-grade span difference or less. For example, a grade span of K-2 to K-4, not a grade span of K-2 to K-5.

Delegation of Responsibility

If the district has more than one (1) building per grade span, the Superintendent or designee shall complete a Detailed School Data Sheet.

Regardless of buildings per grade span, the Superintendent or designee shall annually complete a Comparability Assurance Form to provide written assurance of equivalence among schools, including

the provision of curriculum materials; instructional supplies; and teachers, administrators and other staff.

Guidelines

Allowable Exclusions

For the purposes of determining comparability, the district may exclude: [\[1\]](#)

1. State and local funds expended for language instruction education programs. [\[2\]](#)
2. Excess costs associated with providing services to students with disabilities. [\[3\]](#)[\[4\]](#)[\[5\]](#)
3. Unpredictable changes in enrollment or personnel assignments occurring after the beginning of the school year.
4. Other expenditures from supplemental state or local funds consistent with the intent of Title I.

Complaints

Complaints by individuals and organizations regarding implementation of equivalence between schools shall be processed in accordance with Board policy. [\[6\]](#)



Book	Board Policy Manual
Section	800 Operations
Title	Electronic Signatures/Records
Code	800.1
Status	
Legal	<ol style="list-style-type: none">1. 73 P.S. 2260.101 et seq2. 15 U.S.C. 7001 et seq3. 73 P.S. 2260.301 et seq4. Pol. 800 - Records Management5. 15 U.S.C. 70066. 73 P.S. 2260.1037. Pol. 815 - Acceptable Use of Internet, Computers and Network Resources8. 73 P.S. 2260.5029. 73 P.S. 2260.30510. 73 P.S. 2260.30611. 21 P.S. 483.1 et seq12. Pol. 716 - Integrated Pest Management

Purpose

Under certain conditions, electronic records and signatures satisfy the requirements of a manual record and/or signature when transacting business. The Board recognizes that the effectiveness of electronic records and signatures depends upon the authenticity and reliability of the signatures and the context in which the electronic records are created, transferred and stored. Therefore, the Board adopts this policy to allow for the use of and acceptance of electronic records and signatures and to establish the guidelines under which electronic signatures may be utilized by the district. [\[1\]](#)

Authority

The Board authorizes the use of electronic signatures in place of manual signatures to conduct district business unless a manual signature is required by law or regulations. Electronic signatures shall have the full force and effect of a manual signature when used in accordance with this policy and applicable law and regulations. [\[1\]](#)

Electronic records filed with or issued by the district shall have the full force and effect of paper records when the requirements of this policy and applicable law and regulations are satisfied. [\[2\]](#)[\[3\]](#)[\[4\]](#)

This policy applies to the use of electronic records and signatures when permitted or required in connection with district programs and operations.

Definitions

Electronic record – any record created, generated, sent, communicated, received, or stored by electronic means.[4][5][6]

Electronic signature – an electronic sound, symbol or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record. More simply, it is a paperless means of committing to a contract or other document in a manner that indicates the signer’s intent to bind themselves and/or the district.[5][6]

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to direct staff on the parameters for authorized use of electronic signatures related to district programs and operations.

Guidelines

Electronic Recordkeeping

The maintenance of electronic records and signatures by the district shall comply with the electronic recordkeeping requirements of state and federal laws and regulations and the district’s Records Management Plan.[4][7]

Electronic records created or received by the district shall be appropriately attributed to the individual(s) responsible for their creation, authorization and/or approval.

The district may specify the type of electronic signature required on an electronic record, the manner and format in which the electronic signature must be affixed to the electronic record, and the criteria that must be met when an individual uses a third party to file a document if electronic records must be signed by electronic means.[8]

The district shall implement and maintain electronic recordkeeping systems to securely receive, store, and reproduce electronic records and signatures relating to transactions in their original form.[6][9][10]

Such a system shall allow the district to implement:

1. A security procedure for the purposes of verifying that an electronic signature is that of a specific person or for detecting changes or errors in the information in an electronic record.
2. Appropriate control processes and procedures to ensure adequate preservation, disposition, integrity, security, confidentiality and auditability of electronic records.[8]
3. A consistent manner and format in which the electronic records must be created, generated, sent, communicated, received and stored.[8]

Electronic Signatures

An electronic signature may be used if the law requires a signature unless there is a specific law, regulation, or order that requires records to be manually signed. The issuance and/or acceptance of an electronic signature by the district shall be permitted in accordance with the provisions of this policy and all applicable state and federal laws and regulations. Such electronic signature shall have the full force and effect of a manual signature only if the electronic signature satisfies all of the following requirements:[1][2][11][12]

1. The signing employee is authorized to manually sign the document on behalf of the district.
2. The electronic signature identifies the individual signing the document by their name and position.

3. The individual signing with an electronic signature has signed a statement of exclusive use.
4. The identity of the individual signing with an electronic signature is capable of being validated through the use of an audit trail.
5. The electronic signature and the document to which it is affixed cannot be altered once the electronic signature has been applied.
6. The electronic signature conforms to all other provisions of this policy.

The district shall maintain a secure log of each employee authorized to utilize an electronic signature in connection with district business.[4]

This policy does not require a specific method for executing an electronic signature. The employee signing a particular document is responsible for verifying that the method chosen is appropriate for the nature of the transaction. Employees must consider confidentiality, authentication of signatures, and verification that the document signed is, in all respects, identical to the one to which the signer intends to bind the district.

Any electronic signature that appears to be forged, altered, or otherwise not authentic, or that is not compliant with law or regulation, this policy or related administrative regulation, is not a valid signature. Should an electronic signature be deemed invalid, the Superintendent or designee may require a manual signature.

All other policies that apply to the execution of contracts or other documents on behalf of the district remain in full force and effect.



Book	Board Policy Manual
Section	800 Operations
Title	District Social Media
Code	816
Status	

Legal

1. [24 P.S. 510](#)
 2. Pol. 815 - Acceptable Use of Internet, Computers and Network Resources
 3. Pol. 913 - Relations with Nonschool Organizations/Groups/Individuals
 4. Pol. 103 - Discrimination/Title IX Sexual Harassment Affecting Students
 5. Pol. 104 - Discrimination/Title IX Sexual Harassment Affecting Staff
 6. Pol. 911 - News Media Relations
 7. Pol. 113.4 - Confidentiality of Special Education Student Information
 8. Pol. 216 - Student Records
 9. Pol. 814 - Copyright Material
 10. [20 U.S.C. 1232g](#)
 11. [34 CFR Part 99](#)
 12. [42 U.S.C. 12101 et seq](#)
 13. [29 U.S.C. 794](#)
 14. [28 CFR 35.160](#)
 15. Pol. 103.1 - Nondiscrimination - Qualified Students with Disabilities
 16. Pol. 824 - Maintaining Professional Adult/Student Boundaries
 17. [24 P.S. 1122](#)
 18. [24 P.S. 2070.1a et seq](#)
 19. [22 PA Code 235.1 et seq](#)
 20. [U.S. Const. Amend. I](#)
 21. Pol. 317 - Conduct Disciplinary Procedures
 22. Pol. 320 - Freedom of Speech
 23. [24 P.S. 1303.1-A](#)
 24. [47 U.S.C. 254](#)
 25. Pol. 218 - Student Discipline
 26. Pol. 220 - Student Expression/Distribution and Posting of Materials
 27. Pol. 235 - Student Rights and Responsibilities
 28. Pol. 249 - Bullying/Cyberbullying
 29. Pol. 317.1 - Educator Misconduct
- Knight First Amendment Inst. at Columbia Univ. v. Trump, 928 F.3d 226 (2d Cir. 2019)
- Davison v. Randall, 912 F.3d 666 (4th Cir. 2019)
- Garcetti v. Ceballos, 547 U.S. 410 (2006)
- Mike Campbell v. Cheri Toalson Reish, 986 F.3d 822 (8th Cir. 2021)
- Pickering v. Board of Education, 391 U.S. 563 (1968)
- Connick v. Myers, 461 U.S. 138 (1983)
- Rankin v. McPherson, 483 U.S. 378 (1988)
- Pol. 801 - Public Records

Purpose

The purpose of this policy is to establish the process and standards for approval and operation of district-owned social media accounts, and to identify the differences between personally owned social media accounts and those maintained by the district.

Definitions

Social media - a category of Internet-based resources that integrate user-generated content and user participation to share information, ideas, personal messages and other content, including photos and videos. Social media includes **social networks**, which are online platforms where users can create profiles, share information and personal messages, and connect with others.

District-owned social media account - a social media account, regardless of platform, that is approved by the Board and operated by a designated district employee(s), and is designed to further the educational mission of the district by providing information to the school community and general public.

Personal social media account - a social media account, regardless of platform, that is attributed to and operated by an employee, individual school director or student for personal use and is not approved by the Board as an official communications channel of the district.

Designated public forum - created when a district-owned social media account is intentionally opened for use by the public as a place for expressive activity where members of the public may communicate, post or comment on information, subject to viewpoint neutral rules designated by the Board. In terms of social media, this would include the ability of public users to comment on or reply to social media posts, pictures, or videos.

Authority

The Board shall approve all official social media accounts created and/or maintained as district-owned accounts. [\[1\]](#)

Including social media accounts for individual schools within the district. All district-owned social media accounts shall display the official name and logo of the district.

The Board establishes that district-owned social media accounts may operate as a **designated public forum**, where the public may comment and interact with information posted by the district, subject to the Board's established rules.

The Board approves the following rules for public interaction with district-owned social media accounts and directs staff to post this information on the district website and all social media accounts:

The district encourages community members to respond to posts and share comments that are constructive and courteous toward the school community. Statements and opinions expressed by visitors to the account do not reflect the opinions of the district. Questions regarding information should be directed to the building principal or to the Superintendent's office for district-wide information. The district shall review comments and may remove comments which:

1. Are profane, vulgar, harmful to minors or obscene, in accordance with Board policy. [\[2\]](#)
2. Contain threats or contain personal attacks on individuals in the school community.
3. Promote, suggest or encourage illegal activity or incite violence.
4. Promote or endorse commercial products, services or businesses. [\[3\]](#)
5. Contain confidential information.
6. Contain false or libelous statements.

7. Contain hate speech directed at a protected class of individuals, in accordance with Board policy on discrimination and harassment.[4][5]
8. Are spamming in nature (same comment posted repeatedly).

Delegation of Responsibility

The Board designates the Director of Technology and Building Principals to oversee all district-owned social media accounts and serve as the primary contact person for district-owned social media accounts.

The Superintendent or designee shall notify students and staff about this policy through employee and student handbooks, posting on the district website and by other appropriate methods.

All district staff assigned to monitor and maintain district-owned social media accounts shall receive training on:

1. Regularly reviewing district-owned social media accounts, in coordination with the district's chief communications representative, to update, remove and/or correct information.[6]
2. Complying with confidentiality provisions of student and staff information, in accordance with applicable law, regulations and Board policy and administrative regulations.[7][8]
3. Monitoring content for confidentiality and intellectual property violations, documenting potential violations, and notifying appropriate district staff to consider further action.[7][8][9]
4. Monitoring content for web accessibility standards and responding to public requests for accommodations.[2][4][5]
5. Monitoring public comments and responding, where appropriate, with clarification or redirection to additional information.

The Board authorizes designated district staff maintaining district-owned social media accounts to remove individual posts or comments by public users that violate the established social media rules of this policy. The Board directs that review and consideration of posts or comments shall not discriminate on the basis of content or viewpoint, and staff must always be able to articulate the reason for removing a specific post, in accordance with Board policy. Staff may consult with the Superintendent or designee and the school solicitor in determining appropriate actions. Posts and comments may not be removed solely because they are critical of the district or district leadership, because they promote an unpopular opinion, or because of their viewpoint if the post or comment otherwise complies with the established social media rules.

Guidelines

Posting of Personally Identifiable Information

The Board authorizes posting of student images in photos or videos depicting the educational process or school-related events on district-owned social media accounts, unless the students' parents/guardians have opted out of sharing directory information under the Family Educational Rights and Privacy Act and Board policy.[7][8][10][11]

The Board prohibits posting of other personally identifiable information of students on district-owned social media accounts without the consent of the parent/guardian, in accordance with applicable law, regulations and Board policy and administrative regulations.[7][8]

The Board prohibits posting of staff images in photos or videos when a staff member has submitted a request to the Superintendent or designee that their image not be posted publicly online.

Accessibility

The Board directs district staff who maintain district-owned social media accounts to post content that is accessible to individuals with disabilities, to the greatest extent possible based on the limitations of the platform. This shall include, but is not limited to:[4][5][12][13][14][15]

1. Including alternate text descriptions or captions for images.
2. Including captions for video content.
3. Avoiding text that is posted as an image.
4. Creating links and attachments in formats that are accessible to screen readers and other assistive technology.
5. Formatting text so that it is accessible to screen readers and other assistive technology.

All district-owned social media accounts shall contain clear contact information that may be used by members of the public to request accommodations or assistance.

Intellectual Property Rights

The illegal use of copyrighted, branded or trademarked materials or trade secrets is prohibited on district-owned social media accounts. All content shall be subject to copyright fair use guidelines and applicable laws, regulations and Board policy and administrative regulations.[9]

Connecting with Other Social Media Accounts

Content or information posted to district-owned social media accounts shall not be connected to other social media accounts through linking or tagging if the outside account is for a commercial application, product or service and the district or its employees would receive financial or other compensation as a result of the connection.

When an official Board-approved corporate sponsorship or partnership includes connecting with the sponsor on district-owned social media accounts through linking or tagging, such connections shall be addressed in accordance with the provisions of the approved contract or partnership.

District-owned social media accounts shall not be connected to social media accounts of individual students through linking or tagging.

District-owned social media accounts may be connected through linking or tagging to social media accounts of parent-teacher organizations, district-related booster organizations or similar school-related groups when the content or information has been reviewed and approved by the district's chief communications representative.

Personal Social Media Accounts

The district shall not authorize, endorse or participate in posting on private social media accounts of individual school directors or school employees.

School directors and employees are strongly encouraged to use privacy settings on social media accounts and to clearly identify that it is their personal social media account and that it does not officially represent the Board or district.

In accordance with Board policy establishing professional boundaries, school employees should only communicate with students through district-provided communication devices or platforms, and shall not follow, accept or make requests to connect or be friends with current students on personal social networking or social media platforms.[16]

The district respects employees' freedom of expression. The district does not actively monitor

personal social media accounts of current school employees; however, the district reserves the right to address employees' job-related speech or employee speech posted on social media that has the potential to affect the district's operations. Speech that takes place off-site and on an employee's own time, including posting on personal social media accounts, may be addressed if the district establishes that the employee's expression infringed on the interests of the district in promoting the efficient and effective functioning and educational purpose of the district. If employee speech or expression would violate law or Board policy in a traditional forum, it is also prohibited in an online forum. When an employee speaks as a citizen on a matter of public concern, the district shall consult with the school solicitor in determining the appropriate course of action, in accordance with applicable law, regulations and Board policy.^{[17][18][19][20][21][22]}

Student use of personal social media accounts shall be addressed in accordance with applicable Board policies and administrative regulations related to student conduct, expression and students' individual rights and responsibilities. In accordance with Board policy, the district shall provide education on network etiquette and appropriate online behavior for students, including interaction with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.^{[2][4][23][24][25][26][27][28]}

Consequences

A district employee who violates this policy may be subject to disciplinary action, up to and including termination, in accordance with applicable law, regulations and Board policy and administrative regulations.^{[16][21][29]}



Book	Board Policy Manual
Section	300 Employees
Title	Outside Activities
Code	319
Status	
Legal	1. 24 P.S. 510

Authority

The Board recognizes that administrative, professional and classified employees do have **the right to** private lives and associations with others outside of school. However, the Board has a responsibility to evaluate employees' effectiveness in discharging assigned duties and responsibilities.

Therefore, when nonschool activities **directly** impact upon an employee's effectiveness within the school district, the Board reserves the right to evaluate the effect of such activities on the individual's completion of responsibilities **and assignments**.[\[1\]](#)

The Board does not endorse, support, nor assume liability for any district staff member who conducts nonschool, outside activities in which district students or employees may participate.

Delegation of Responsibility

The Superintendent or designee shall disseminate this policy **and administrative regulations** so that employees may avoid situations in which personal interests, activities, and associations may conflict with the interests of the district.



Book	Board Policy Manual
Section	300 Employees
Title	Freedom of Speech in Nonschool Settings
Code	320
Status	
Legal	1. 24 P.S. 510

Authority

The Board acknowledges the right of administrative, professional **and classified** employees as citizens in a democratic society to speak out on issues of public concern. When those issues are related to the school district and its programs, however, the employee's freedom of expression must be balanced against the interests of this district.

The Board adopts this policy to clarify situations in which an employee's expression could conflict with the district's interests. [\[1\]](#)

In situations in which a **district** employee is not engaged in the performance of **assigned** duties, s/he shall:

1. Refrain from comments that would interfere with the maintenance of student discipline.
2. Refrain from making public statements about the district known to be false or made without regard for truth or accuracy.
3. Refrain from making threats against co-workers, supervisors or district officials.

**Jersey Shore Area School District
Classified Staff Proposed Pay Rates
2021-2022**

Classification	20-21 Salary	% Increase	21-22 Salary
10 Month Secretary	\$ 31,631	2.0%	\$ 32,264
12 Month Secretary - Level 2	35,712	2.0%	36,426
12 Month Secretary - Level 3	37,489	2.0%	38,239
12 Month Administrative Assistant	40,815	2.0%	41,631
Network-Computer Technician	45,000	2.0%	45,900
Educational Interpreter for the Deaf & Hearing Impaired	45,330	2.0%	46,236
Fitness Center Supervisor	2,638	0.0%	2,638

Classification	21-22 Hourly Rate	% Increase	21-22 Hourly Rate
Part Time Custodians	\$ 11.93	2.0%	\$ 12.17
Crossing Guard	13.19	2.0%	13.45
Crossing Guard - Substitute	12.54		13.35
Lunch Room Monitor	9.24	2.0%	9.42
Hourly Aide	9.24	2.0%	9.42
Head Security Guard	15.30	2.0%	15.61
Security Guards	14.79	2.0%	15.09
Event Staff	13.09	2.0%	13.35
Attendance Officer	18.64	2.0%	19.01
Fitness Center Worker	10.00	0.0%	10.00
Network Computer Technician	15.50	2.0%	15.81
Technology Entry	8.49	2.0%	8.66
Technology 1	9.56	2.0%	9.75
Technology 2	10.61	2.0%	10.82
Technology 3	11.68	2.0%	11.91
Technology 4	12.73	2.0%	12.98

Aides Step	20-21 Step Salary Scale			% Increase	21-22 Step Salary Scale		
	A - Reg Ed	B - Spec Ed	C - Nurse		A - Reg Ed	B - Spec Ed	C - Nurse
1	16,339	17,018	17,692	2.0%	16,666	17,359	18,046
2	16,758	17,435	18,114	2.0%	17,093	17,784	18,477
3	17,192	17,870	18,544	2.0%	17,536	18,228	18,915
4	17,636	18,317	18,990	2.0%	17,989	18,683	19,370
5	18,086	18,763	19,439	2.0%	18,447	19,138	19,828
6	18,526	19,202	19,879	2.0%	18,897	19,586	20,277
7	18,973	19,649	20,325	2.0%	19,352	20,042	20,731
8	19,410	20,087	20,763	2.0%	19,798	20,489	21,178
9	19,855	20,530	21,201	2.0%	20,252	20,940	21,625
10	20,295	20,970	21,649	2.0%	20,701	21,389	22,082
11	20,739	21,414	22,093	2.0%	21,153	21,842	22,535
12	20,762	21,439	22,112	2.0%	21,177	21,868	22,554
13	20,783	21,460	22,138	2.0%	21,199	21,889	22,581
14	20,809	21,485	22,159	2.0%	21,225	21,914	22,602
15	20,830	21,506	22,182	2.0%	21,247	21,936	22,626
16	20,851	21,528	22,202	2.0%	21,268	21,959	22,646

Aides will receive step movement in 21/22

Jersey Shore Area School District
Non-Contractual Employee Benefits
2021-2022

The following benefits are provided for a full time non-contractual employees in the district:

- Fully Paid health insurance for employee and dependents
 - Qualified High Deductible Plan
 - Single Plan
 - Deductible of \$1,400
 - Co-insurance of \$600 at 90%/10% split
 - Max out-of-pocket of \$2,000
 - All Other Plans
 - Deductible of \$2,800
 - Co-insurance of \$1,200 at 90%/10% split
 - Max out-of-pocket of \$4,000
 - \$5,000 payment for opting out of health insurance
 - Employer Contribution to Health Savings Account
 - Single Plan
 - \$1,000 upon enrollment
 - additional \$1,000 for new full time hires to the District
 - All Other Plans
 - \$2,000 upon enrollment
 - additional \$2,000 for new full time hires to the District
- Fully Paid Dental insurance for employee and dependents
 - \$2,500 maximum per person each plan year
- Life insurance for employee: \$20,000
- Paid Time Off for
 - 10-Month Employees
 - 10 sick days per year of which 4 days may be used for the illness of an immediate family member, all can be carried over with no cap
 - 2 personal days per year, all can be carried over but cannot exceed 4 days
 - 1 emergency day per year
 - 12-Month Employees
 - 12 sick days per year of which 4 days may be used for the illness of an immediate family member, all can be carried over with no cap
 - 2 personal days per year, all can be carried over but cannot exceed 4 days.
 - 20 vacation days per year of which 5 days can be carried over but cannot exceed 25 days
 - 1 emergency day per year
- PSERS retirement eligible
- Retirement Incentive
 - \$10/per sick day paid into Valic upon retirement
 - Unused earned vacation days (up to 25) paid at Per diem into Valic at retirement; paid in their last paycheck upon resignation/termination.

**Jersey Shore Area School District
Food Service Staff Pay Rates
2021-2022**

Proposed Increase = 1.5%

Head Cook	0-5 Years			6-15 Years			16-30+ Years					
	20/21 Rate	21/22 Rate	% Increase	20/21 Rate	21/22 Rate	% Increase	20/21 Rate	21/22 Rate	% Increase			
Senior High	\$ 18.90	\$ 19.19	1.50%	\$ 19.01	\$ 19.29	1.50%	\$ 19.11	\$ 19.40	1.50%			
JSA Elementary, Middle School	16.84	17.10	1.50%	17.67	17.93	1.50%	17.87	18.14	1.50%			
Avis, Sall	16.12	16.36	1.50%	17.10	17.36	1.50%	17.20	17.46	1.50%			
Assistant Cook	15.76	16.00	1.50%	15.76	16.25	3.09%	15.87	16.10	1.50%			
	0-1 Years			2-5 Years			6-16 Years			17-30+ Years		
	20/21 Rate	21/22 Rate	% Increase	20/21 Rate	21/22 Rate	% Increase	20/21 Rate	21/22 Rate	% Increase	20/21 Rate	21/22 Rate	% Increase
Part Time	\$ 10.20	\$ 10.35	1.50%	\$ 10.40	\$ 10.56	1.50%	\$ 10.40	\$ 10.56	1.50%	\$ 10.72	\$ 10.88	1.50%
Substitute Rate	\$ 8.50	\$ 9.00	5.88%									

Notes: Part Time staff hired prior to 2005-2006 are grandfathered into the last bracket of this schedule.



April 19, 2021

Ben Enders, Business Manager
Jersey Shore Area School District
175 A P Drive
Jersey Shore, PA 17740-9268

Policy: 931961
Rate Effective Date: July 1, 2021

On behalf of CM Regent Solutions we appreciate your business and your continued support of our products. We are committed to providing exceptional service and rate stability.

Please allow this letter to serve as formal notification of the renewal of your policy. We are pleased to inform you that there will be no increase to your plan rates for the upcoming plan year.

Life	.095
AD&D	.02
LTD	.38

Guaranteed for 2 years

Our renewal proposal encompasses a comprehensive risk analysis, backed by exceptional service and strong value-added features. In addition to the rate stability that is offered to existing clients of varying sizes, the overall program includes various value-add features at no additional cost including but not limited to:

- LTD - Retro-Disability: Provides an additional lump sum benefit if an insured employee is hospitalized for 14 days or more at onset of total disability
- LTD and Life - Disability and Life Waiver of Premium: Joint review for both Disability and Life Waiver to ensure employees receive continued coverage when they need it most
- Life - Emergency Travel Assistance and ID Theft Protection Services – for all employees insured under the Basic Life
- Will Prep Services – for select schools



Ben Enders, Business Manager
Jersey Shore Area School District
April 19, 2021
Page 2

Please contact your CM Regent Solutions Relationship Manager at 866-403-7700 and/or your current Broker with any questions or to make any changes to your benefits in the upcoming plan year.

I, _____, as a duly authorized representative of the above named, do hereby accept the 2021 renewal rates as noted above.

Signature:

Date:

Please copy and return Acceptance to: Kathleen Malnofski- kmalnofski@cmregent.com.

Sincerely,



A. Tony Wright, MHP, CPIA
Director, Employee Benefits Sales and Services

cc: Henry Dunn, Inc.

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

School Food Authority

JERSEY SHORE S D

Contract Begin Date

7/1/2021

FSMC Name

The Nutrition Group

Contract End Date

6/30/2022

Days of Service

170

**Section 1 - ACTUAL "IN-SCHOOL" REVENUE
To Be Completed By SFA (Include SSO Reimbursements, if applicable)**

<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>REVENUE</u>
Elementary Paid	-	\$1.20	-
Elementary Tiered Paid	-	-	-
Elementary Reduced	0	0.30000	0.00000
Middle Paid	-	\$1.20	-
Middle Tiered Paid	-	-	-
Middle Reduced	0	0.30000	0.00000
Secondary Paid	-	\$1.20	-
Secondary Tiered Paid	-	-	-
Secondary Reduced	-	\$0.30	-
Adult Paid	-	-	-
A la Carte Sales	-	-	-
Subtotal Breakfasts	-		-
<u>LUNCHES:</u>			
Elementary Paid	-	\$2.30	-
Elementary Tiered Paid	-	-	-
Elementary Reduced	0	0.40000	0.00000
Middle Paid	-	\$2.40	-
Middle Tiered Paid	-	-	-
Middle Reduced	0	0.40000	0.00000
Secondary Paid	-	\$2.40	-
Secondary Tiered Paid	-	-	-
Secondary Reduced	-	\$0.40	-
Adult	13,940	\$1.00	\$13,940.00
A la Carte Sales	71,230	\$1.00	\$71,230.00
Subtotal Lunches	85,170		\$85,170.00
<u>SNACKS/SUPPLEMENTS:</u>			
Paid	-	-	-
Reduced-Price	-	-	-
Adult	-	-	-
A la Carte Sales	-	-	-
Subtotal Snacks/Supplements	-		-
<u>OTHER:</u>			
Special Milk			-
Vending Machine Sales			-
Special Functions (Internal)			\$2,713.00
Subtotal Other			\$2,713.00
Total "IN-SCHOOL" Revenue	85,170		\$87,883.00

For DFN use only:

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

School Food Authority

JERSEY SHORE S D

Contract Begin Date

7/1/2021

Section 2 - FEDERAL REIMBURSEMENTS			
To Be Completed By SFA (include SSO Reimbursements, if applicable)			
<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>Reimbursements</u>
Free	-	-	-
Free, Severe Need	77,860	\$2.26	\$175,963.60
Reduced	-	-	-
Reduced, Severe Need	-	-	-
Paid	-	-	-
Subtotal Breakfasts	77,860		\$175,963.60
<u>HIGH RATE LUNCHES:</u>			
Free	-	-	-
Reduced	-	-	-
Paid	-	-	-
Subtotal High Rate Lunches	-		-
<u>LOW RATE LUNCHES:</u>			
Free	198,220	\$3.51	\$695,752.20
Reduced	-	-	-
Paid	-	-	-
Subtotal Low Rate Lunches	198,220		\$695,752.20
<u>SNACKS/SUPPLEMENTS:</u>			
Free	-	-	-
Reduced	-	-	-
Paid	-	-	-
Subtotal Snacks/Supplements	-		-
<u>SPECIAL MILK</u>			
Paid	-	-	-
Subtotal Special Milk	-		-
<u>Performance Based Reimbursement (if certified)</u>			
Lunches	198,220	\$0.07	\$13,875.40
Total Federal Reimbursement	276,080		\$885,591.20

For DFN use only:

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

School Food Authority

JERSEY SHORE S D

Contract Begin Date

7/1/2021

Section 3 - STATE REIMBURSEMENTS			
To Be Completed By SFA (Include SSO Reimbursements, if applicable)			
<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>Reimbursements</u>
Free	-	-	-
Free, Severe Need	77,860	\$0.10	\$7,786.00
Reduced	-	-	-
Reduced, Severe Need	-	-	-
Paid	-	-	-
Subtotal Breakfasts	77,860		\$7,786.00
<u>LUNCHESES:</u>			
Free	198,220	\$0.10	\$19,822.00
Reduced	-	-	-
Paid	-	-	-
Additional amount for Lunch if Breakfast participation <=20%	82,450	\$0.02	\$1,649.00
Additional amount for Lunch if Breakfast participation >20%	115,770	\$0.04	\$4,630.80
Subtotal Lunches	198,220		\$26,101.80
Total State Reimbursement	276,080		\$33,887.80
<u>Section 4 - Other Income</u>			
To be completed by SFA			
Other Income: Catering (External)			\$13,075.74
Other Income: PDE-3086 Agreements (Sponsor to Sponsor)			\$16,524.00
Interest Income			-
Total Other Income			\$29,599.74
<u>Revenue Summary</u>			
Total "In-School" Revenue			\$87,883.00
Total All Reimbursements			\$919,479.00
Total Other Income			\$29,599.74
Total Revenue			\$1,036,961.74
Commodity Usage @	\$0.2450	198,220	(\$48,563.90)

For DFN use only:

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

School Food Authority

JERSEY SHORE S D

Contract Begin Date

7/1/2021

Section 5 - Meal Equivalents

A la Carte Meal Equivalents:

Federal reimb. - free, high lunch	\$0.0000	A la carte revenue	\$71,230.00
Federal reimb. - free, low lunch	\$3.5100	Adult meal revenue	\$13,940.00
Performance Based reimb.	\$0.0700	Vending Sales	-
State reimb. - free, lunch	\$0.1000		<hr/>
Commodity Usage	\$0.2450		\$85,170.00
Total	\$3.9250		
		Meal Equivalents	21,699
		Reimbursable Meals	276,080
		Total Meals	297,779

Section 6 - SFA Costs

To be completed by SFA (if applicable)

TOTAL COST

EXPENSES:

Direct Labor and Benefits

SFA Labor Costs (must equal to grand total on Attachment CR 6)	\$365,209.89
SFA Fringe Costs (must equal to grand total on Attachment CR 7)	\$182,285.39
	<hr/>
Subtotal Labor and Benefits	\$547,495.28

Direct Costs (Must itemize)

Subtotal Direct Costs

 -

Indirect Costs (Must Itemize)

Subtotal Indirect Costs

 -

Subtotal SFA Costs	\$547,495.28
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For DFN use only:

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

School Food Authority

JERSEY SHORE S D

Contract Begin Date

7/1/2021

**Section 7 - FSMC Costs
To be completed by FSMC**

EXPENSES:

TOTAL COST

Food Cost-Including Commodities	\$473,743.25
Enter the amounts of food and milk purchased and received. Include the Commodity Distribution Assessment Fee, Commodity Value and Bonus Commodity Value (Do not include rebates, discounts and credits)	
Less: Commodity Usage	(\$48,563.90)
Subtotal Food Costs	\$425,179.35
Commodity Delivery Charge	\$2,800.00
Direct Labor and Benefits	
FSMC Labor Costs (must equal to grand total on Attachment CR4)	\$42,461.02
FSMC Fringe Costs (must equal to grand total on Attachment CR5)	\$26,440.22
Subtotal Labor and Benefits	\$68,901.24
Direct Costs	
Accounting	\$6,030.34
Background Checks, Fingerprinting, and/or Drug Testing	-
Car/Truck Rental and/or Mileage	\$2,813.00
China, Silverware, Glassware	-
Cleaning and Janitorial Supplies	\$18,712.75
Computer and Technology	\$2,104.65
Courier Services (Air & Ground)	-
Dues/Subscriptions	-
Employee Meals	-
Employee Recruitment and Advertising	\$3,025.76
Equipment Depreciation/Rental/Buy Back Investment	-
Equipment Maintenance	-
Equipment Repairs	-
Equipment Replacement - Expendable	\$538.00
Freight and Delivery Charges	-
Insurance (Liability, Workman's Compensation, Vehicle, etc.)	\$4,889.44
Licenses and/or Permits	-
Office Supplies and Printing	\$1,778.00
Paper Products and Disposable Supplies	\$46,818.00
Payroll Processing	-
Performance Bond	-
POS Systems, Support and Service	-
Postage	-
Promotional Materials (Program Specific)	\$6,225.00
Smallware/Replacement Wares	-
Staff Training and Certification	\$4,604.70
Storage Costs (Food and/or Supplies)	\$3.00
Taxes (sales and other)	-
Telephone, including Mobile and Internet	-

For DFN use only:

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

School Food Authority

JERSEY SHORE S D

Contract Begin Date

7/1/2021

Tickets, tokens			
Trash Removal and Pest Control			
Uniforms, Linens, and Laundry			\$1,102.00
Vending Rental			
Wellness Programs and materials			\$2,004.65
		Subtotal Direct Costs	\$100,649.29
Other Costs included in the RFP (Section Q) required of the FSMC by the SFA (Must Itemize)			
		Subtotal Other Costs	
Special Functions			\$3,905.31
Catering			
PDE-3086 Agreements (Sponsor to Sponsor)			\$8,799.84
Administrative Fee¹			
Billed Over	<u>12 Months</u>		
Fees charged on the basis of: (select from drop-down menu)		<u>Choose One</u>	
(Cannot include any costs already covered in other categories)			
Corporate Overhead: BusinessOffice Expense			\$20,597.42
Corporate Overhead: Upper Management Expense			\$4,413.73
Corporate Overhead: Support Service Expense			\$11,769.96
		Subtotal Administrative Fee	\$36,781.11
FSMC Management Fee			\$20,746.44
Billed Over	<u>12 Months</u>		
Fees charged on the basis of: (select from drop-down menu)		<u>Choose One</u>	
Enter the fee that will be charged to manage the program			
¹ Documentation must be provided outlining all methodologies used to calculate the Administrative and Management Fees on CR9.			
Subtotal FSMC Costs			\$667,762.58
Less Rebates, Discounts and Applicable Credits (Enter as a negative number)			(\$18,062.50)
		TOTAL FSMC COSTS	\$649,700.08
Select whether there is a Guarantee	<u>There is a Guarantee</u>		
Guarantee to SFA²			<u>(\$160,233.62)</u>
² Guarantee to SFA - If there is a Guarantee, documentation must be provided outlining all formulas, methodologies and contingencies on CR10; regardless of Guarantee amount.			
Section 8 - Contract Summary			

For DFN use only:

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

School Food Authority

JERSEY SHORE S D

Contract Begin Date

7/1/2021

SUMMARY

Total Revenue				\$1,036,961.74
SFA Costs				\$547,495.28
Total FSMC Costs		Fact Sheet ³	→	\$649,700.08

³ When entering the Total Contract Cost on the PEARS Fact Sheet, add the CACFP and SFSP Total Cost if applicable.

School Nutrition Program-Profit or (Loss)				(\$160,233.62)
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For DFN use only:

JERSEY SHORE AREA SCHOOL DISTRICT
JERSEY SHORE, PENNSYLVANIA 17740

May 10, 2021

TO: All District Employees

FR: Benjamin J. Enders, Business Manager

RE: Distribution of Direct Payroll Deposit

During their May 23, 2016 meeting, the Board approved the following procedures pertaining to the release and distribution of direct payroll deposit.

Please feel free to contact me if you feel you need clarification on any of the points listed.

- a) The Business Office is authorized to release direct payroll deposit to employees on the pay dates, listed in Appendix A, during 2021-2022 unless directed otherwise, in writing, by the Superintendent.
- b) The Business Office is authorized to release paychecks to the U.S. Postal Service on the date immediately preceding the pay date for the purpose of delivery of the paycheck, via the mail, for bank prenotes necessary for new accounts.
- c) Direct payroll deposit information will be transmitted to the school district depository with sufficient advance notice to assure that the employees net pay will be credited to their account on the pay dates listed in Appendix A.

PLEASE POST

Jersey Shore Area School District
Appendix A - Payroll Schedule
2021-2022

# of Pays	# of School Year Pays	Period Begin Date	Period End Date	Check Date
1		6/11/21	6/23/21	7/2/21
2		6/24/21	7/6/21	7/16/21
3		7/7/21	7/19/21	7/30/21
4		7/20/21	7/30/21	8/13/21
5	1	7/31/21	8/13/21	8/27/21
6	2	8/14/21	8/27/21	9/10/21
7	3	8/28/21	9/10/21	9/24/21
8	4	9/11/21	9/24/21	10/8/21
9	5	9/25/21	10/8/21	10/22/21
10	6	10/9/21	10/22/21	11/5/21
11	7	10/23/21	11/5/21	11/19/21
12	8	11/6/21	11/19/21	12/3/21
13	9	11/20/21	12/3/21	12/17/21
14	10	12/4/21	12/17/21	12/31/21
15	11	12/18/21	12/31/21	1/14/22
16	12	1/1/22	1/14/22	1/28/22
17	13	1/15/22	1/28/22	2/11/22
18	14	1/29/22	2/11/22	2/25/22
19	15	2/12/22	2/25/22	3/11/22
20	16	2/26/22	3/11/22	3/25/22
21	17	3/12/22	3/25/22	4/8/22
22	18	3/26/22	4/8/22	4/22/22
23	19	4/9/22	4/22/22	5/6/22
24	20	4/23/22	5/6/22	5/20/22
25	21	5/7/22	5/20/22	6/3/22
26	22	5/21/22	6/3/22	6/17/22
	23	6/4/22	6/17/22	7/1/22
	24	6/18/22	7/1/22	7/15/22
	25	7/2/22	7/15/22	7/29/22
	26	7/16/22	7/29/22	8/12/22



Inter- Governmental Agreement for shared Special Education Services

This AGREEMENT is made this First day of July 2021 between Jersey Shore Area School District, Jersey Shore, PA and BLaST, Intermediate Unit #17 of, Williamsport, Pennsylvania and Canton, Pennsylvania ("IU"). In consideration of the promises and covenants contained in this agreement and intending to be legally bound, the parties agree as follows:

RESPONSIBILITIES OF THE IU

1. During the 2021-2022 school year, the IU shall provide and operate the programs and services enumerated in "Appendix A" attached hereto. For purposes of this agreement, the phrase "programs and services" shall mean the following:
 - a. Professional or paraprofessional staff in such numbers and with such certification, licensure, or training as is required to implement this agreement in accordance with all applicable provisions of state and federal law in effect on the above date.
 - b. Supervision, administration, classroom management, and evaluation of all professional and paraprofessional staff used to implement this agreement and other duties as described in the supervisor job description attached to this contract (Appendix B).
 - c. Administrative and clerical support services from departments or programs within the IU other than the Special Education Department, when required in the judgment of the IU for the effective and efficient implementation of this agreement.
 - d. Provision of criminal background information on all individuals for whom such information is required by Section III of the Public School Code of 1949, 24 P.S. s 1-111.
2. The IU shall ensure that the programs and services provided in accordance with paragraph 1 comply with all requirements of state and federal law in effect on the above date, to the extent that such compliance does not depend on the performance or actions of the District, the Commonwealth or federal governments, or any other individual or entity beyond the control of the IU. When compliance with the requirements of state or federal law, including the provision of a free appropriate public education, depends upon the performance,

actions, or cooperation of the District, the IU shall make every effort to advise the District accordingly.

3. On or before May 1, for each ensuing year that the parties renew this agreement, the IU shall establish and shall notify the District in writing of the unit cost of each program or service enumerated in or added to Appendix A for the ensuing year. The IU shall base the unit cost for a program or service on the actual cost that the IU estimates it will incur to provide the program or service in accordance with paragraph 1 during the term of this agreement, or any renewal year. These estimated unit costs shall be incorporated into Appendix A and shall thereby be incorporated into this agreement.
4. Reconciliations – Immediately upon the cost of the term of this agreement and upon the conclusion of any renewal year thereafter, the IU shall calculate the total, actual costs that it incurred in the implementation of this agreement. The cost calculations shall be made by taking the total costs incurred in providing a particular program or service and dividing it by the total number of days or hours of service provided, then multiplying the resultant daily or hourly cost times the number of days or hours of use by the District. On or before November 1, the IU shall issue a statement containing the total thus calculated and the total payments received from the District in accordance with this agreement during the preceding year. If the amount expended is greater than the amounts received from the District, the statement shall include a bill for the difference. If the amount is less than the amounts received from the District, the statement shall so indicate, and the IU shall reimburse the difference to the District according to the process described in Section D.
5. For those programs or services provided to local school districts, the IU shall follow the school calendar and schedule adopted by the District in which the service(s) is/are provided.

RESPONSIBILITY OF THE DISTRICT

6. On or before April 1, the District shall identify those programs and services that the District wishes the IU to provide in accordance with this agreement.
7. The District shall pay the IU according to the schedule contained in Section D.
8. The District shall assure the following for programs or services included in this contract:
 - a. Furnished classrooms and other space comparable in size and consideration to classrooms with the District to which non-exceptional students are typically assigned and which are located in reasonable proximity to the regular ebb and flow of building activities, unless the

identified needs of the students assigned to the program or service require otherwise.

Allocation of classrooms and other instructional space is the responsibility of the various school districts participating in this agreement. Fair-share of space and/or compensation for their equal share is the responsibility of the participating school districts. Fair share allocations shall be determined no later than August 1, and not changed thereafter without written consent of all districts participating in this agreement.

- b. Compliance with all applicable provisions of the Asbestos Hazard Emergency Response Act of 1986 and its implementing regulations, including preparation and maintenance of a management plan covering the building.
- c. Compliance with accessibility and other applicable building standards under any state or federal law in effect on the above date, including but not limited to Section 504 of the Rehabilitation Act of 1973 and its implementing regulations, the Americans with Disabilities Act and its implementing regulations, the Pennsylvania Human Relations Act and its implementing regulations, and Act 166 of 1998.
- d. Assistance, cooperation, and participation of District staff in the development and implementation of adaptations and support services necessary to enable students assigned to the program or service to participate to the maximum extent possible in mainstream or integrated educational or extracurricular activities.
- e. The same regular education support and ancillary services as provided to non-exceptional students.
- f. Application of building or district discipline and student conduct policies in a manner consistent with state and federal laws applicable to exceptional students in effect on the above date.
- g. Curriculum development and provision of such in-service programs, training, and mentor programs to IU staff necessary to implement this agreement in accordance with state and federal law and the terms of any applicable labor agreements to which the IU is party.

COORDINATED RESPONSIBILITIES

The District shall remain responsible for the multidisciplinary evaluation and reevaluation (MDE) and IEP development and revision processes for all exceptional or thought-to-be exceptional students who reside within the District. The IU shall make appropriate members of its staff available at reasonable times and locations for participation as needed in MDE's and IEP

planning conferences. Nothing in this paragraph, however, shall require the IU to make available any staff member not directly involved in the provision of programs or services in accordance with this agreement. The IU shall adhere to all recommendations of the IEP team to the extent that implementation of those recommendations is within the scope of the programs and services enumerated in this agreement. The District shall adhere to all recommendations of the IEP team that require the provision of programs, services, accommodations, or support not within the scope of the programs and services enumerated in this agreement.

PAYMENT SCHEDULE

9. The District agrees to pay the IU a total of **\$426,753.69** for the programs and services provided pursuant to this agreement in five (5) scheduled payments on or before the dates listed below.

1.

1.	August 31, 2021	20%	\$85,350.74
2.	October 30, 2021	20%	\$85,350.74
3.	December 31, 2021	20%	\$85,350.74
4.	February 28, 2022	20%	\$85,350.74
5.	April 30, 2022	20%	\$85,350.74

Final reconciliation of actual costs shall be made on or before November 1 of the following year and subsequent billing if necessary.

LIABILITY

10. The IU agrees to indemnify, defend, and hold harmless both the District and any director, officer, agent or employee of the District against all claims, damages, losses, or penalties that result either from the acts or omissions of the administrative, professional, paraprofessional, or support staff provided by the IU under the terms of this agreement or from the maintenance or operation of any equipment or vehicles provided or used by the IU under the terms of this agreement. The IU shall maintain sufficient liability insurance for this purpose.
11. The District agrees to indemnify, defend, and hold harmless both the IU and any director, officer, agent, or employees of the IU against all claims, damages, losses, or penalties that result either from the acts or omissions of the administrative, professional, paraprofessional or support staff of the District or from the maintenance, use, or operation of any real property, equipment, or vehicles. The District shall maintain sufficient liability insurance for this purpose.
12. None of the administrative, professional, paraprofessional, or support staff provided by the IU under the terms of this agreement shall be considered

employees or agents of the District for any purpose, and none of the administrative, professional, paraprofessional, or support staff of the District shall be considered employees or agents of the IU for any purpose. The IU agrees to indemnify, defend, and hold harmless the district against all claims, damages, losses, or penalties resulting from any determination, whether judicial, administrative or otherwise, that any of the foregoing staff members provided by the IU under the terms of this agreement is an employee or agent of the District. The District agrees to indemnify, defend, and hold harmless the IU against all claims, damages, losses, or penalties resulting from the determination, whether judicial, administrative or otherwise, that any of the foregoing staff members provided by the District under the terms of this agreement is an employee or agent of the IU.

13. This agreement is intended to and shall be construed as consistent with all applicable state and federal laws in effect on the above date. To the extent that the law is construed as inconsistent with the language of this agreement, the law shall supersede the language as the contractual expression of the parties' intent and may be enforced as such.
14. This agreement constitutes the entire agreement and understanding between the IU and the District concerning the programs and services to which it applies. It supersedes and repeals all prior or contemporaneous agreements and understanding, written or oral on this subject. Any modification to this agreement shall be in writing executed by the legal representatives of the parties.
15. While it is the intent of both parties to honor the provision of this agreement, both reserve the right to terminate the agreement due to any unforeseen actions by non-contract parties such as the Pennsylvania Department of Education. Such termination shall be effected in a manner that maintains the rights of students, parents and IU employees.

BLaST Intermediate Unit #17

BY: *Jane M. Witt* ATTEST: *Jane L. Strong*

Jersey Shore Area School District

BY: _____ ATTEST: _____

FINAL GENERAL FUND BUDGET

Fiscal Year 2021-2022

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature Required

Date

Secretary of the Board - Original Signature Required

Date

Chief School Administrator - Original Signature Required

Date

Benjamin J Enders

(570)398-5050

Extn :

Contact Person

Telephone

Extension

benders@jsasd.org

Email Address

CERTIFICATION OF ESTIMATED ENDING FUND BALANCE FROM 2021-2022 GENERAL FUND BUDGET

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : Jersey Shore Area SD	COUNTY : Lycoming	AUN : 117414003
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No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2021-2022 (compared to 2020-2021)?

Yes

No

If yes, see information below, taken from the 2021-2022 General Fund Budget.

Total Budgeted Expenditures	\$43691190
Ending Unassigned Fund Balance	\$3713977
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	8.50%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes

No

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SUPERINTENDENT	DATE
-----------------------------	------

DUE DATE: AUGUST 15, 2021

**CERTIFICATION OF USE OF PDE-2028
FOR PUBLIC INSPECTION OF 2021-2022 PROPOSED BUDGET**

24 PS 6-687(a)(1)

(03/2006)

School District Name : Jersey Shore Area SD	County : Lycoming	AUN Number : 117414003
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Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT	DATE
--	-------------

**DUE DATE: IMMEDIATELY FOLLOWING
ADOPTION OF PROPOSED
FINAL GENERAL FUND BUDGET**

<u>Val Number</u>	<u>Description</u>	<u>Justification</u>
1010	Budget Approval Date is required before submission on Contact Screen and cannot be a future date.	
2300	Tax Data: 7340 State Property Tax Reduction Allocation amount entered must match PDE amount. Please correct on Tax Data Screen. 7340 LEA Amount: \$1,143,755.00 7340 PDE Amount: \$0.00	
8060	Ending Fund Balance Entry and Budgetary Reserve: If 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.	Prudent Fiscal Management
8080	Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	Prudent Fiscal Management
8150	Ending Fund Balance Entry and Budgetary Reserve: If 0830 Committed Fund Balance is not equal to 0, a justification must be entered below.	Committed for PSERS and Health Insurance Increase. Also, future PlanCon J approvals

Estimated Revenues and Other Financing Sources: Budget Summary

ITEM AMOUNTS

Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year

0810 Nonspendable Fund Balance	145,314
0820 Restricted Fund Balance	
0830 Committed Fund Balance	4,106,899
0840 Assigned Fund Balance	
0850 Unassigned Fund Balance	4,597,118

Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year \$8,704,017

Estimated Revenues And Other Financing Sources

6000 Revenue from Local Sources	18,562,062
7000 Revenue from State Sources	23,458,070
8000 Revenue from Federal Sources	782,917
9000 Other Financing Sources	5,000

Total Estimated Revenues And Other Financing Sources \$42,808,049

Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation \$51,512,066

Amount

REVENUE FROM LOCAL SOURCES

6111 Current Real Estate Taxes	12,841,873
6112 Interim Real Estate Taxes	25,000
6113 Public Utility Realty Taxes	16,500
6114 Payments in Lieu of Current Taxes - State / Local	238,821
6150 Current Act 511 Taxes - Proportional Assessments	4,050,000
6400 Delinquencies on Taxes Levied / Assessed by the LEA	700,000
6500 Earnings on Investments	150,000
6700 Revenues from LEA Activities	76,100
6800 Revenues from Intermediary Sources / Pass-Through Funds	423,768
6910 Rentals	10,000
6920 Contributions and Donations from Private Sources	10,000
6960 Services Provided Other Local Governmental Units / LEAs	10,000
6990 Refunds and Other Miscellaneous Revenue	10,000

REVENUE FROM LOCAL SOURCES \$18,562,062

REVENUE FROM STATE SOURCES

7111 Basic Education Funding-Formula	13,269,486
7112 Basic Education Funding-Social Security	765,876
7160 Tuition for Orphans Subsidy	20,000
7220 Vocational Education	119,500
7271 Special Education funds for School-Aged Pupils	1,852,371
7292 Pre-K Counts	315,000
7311 Pupil Transportation Subsidy	1,217,250
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	622,438
7330 Health Services (Medical, Dental, Nurse, Act 25)	42,000
7340 State Property Tax Reduction Allocation	1,143,755
7505 Ready to Learn Block Grant	489,271
7820 State Share of Retirement Contributions	3,601,123

REVENUE FROM STATE SOURCES \$23,458,070

REVENUE FROM FEDERAL SOURCES

8514 NCLB, Title I - Improving the Academic Achievement of the Disadvantaged	510,103
8515 NCLB, Title II - Preparing, Training and Recruiting High Quality Teachers and Principals	92,418
8517 NCLB, Title IV - 21st Century Schools	36,845
8743 ESSER II - Elementary and Secondary School Emergency Relief Fund	143,551

REVENUE FROM FEDERAL SOURCES \$782,917

Amount

OTHER FINANCING SOURCES

9400 Sale of or Compensation for Loss of Fixed Assets

5,000

OTHER FINANCING SOURCES

\$5,000

TOTAL ESTIMATED REVENUES AND OTHER SOURCES

42,808,049

Act 1 Index (current): 4.1%

Calculation Method:

Number of Decimals For Tax Rate Calculation: 4

Approx. Tax Revenue from RE Taxes: \$12,841,900

Amount of Tax Relief for Homestead Exclusions \$1,143,759

Total Approx. Tax Revenue: \$13,985,659

Approx. Tax Levy for Tax Rate Calculation: \$14,747,467

Section 672.1 Method Choice: (a)(1)

Revenue

Clinton Lycoming Total

2020-21 Data

a. Assessed Value	\$203,877,800	\$653,309,650	\$857,187,450
b. Real Estate Mills	13.5010	18.3139	
I. 2021-22 Data			
c. 2019 STEB Market Value	\$195,732,662	\$850,036,689	\$1,045,769,351
d. Assessed Value	\$204,445,600	\$656,596,410	\$861,042,010
e. Assessed Value of New Constr/ Renov	\$0	\$0	\$0

2020-21 Calculations

f. 2020-21 Tax Levy	\$2,752,554	\$11,964,648	\$14,717,202
(a * b)			

2021-22 Calculations

g. Percent of Total Market Value	18.71662%	81.28338%	100.00000%
h. Rebalanced 2020-21 Tax Levy	\$2,754,563	\$11,962,639	\$14,717,202
(f Total * g)			
i. Base Mills Subject to Index	13.5108	18.3139	
(h / a * 1000) if no reassessment			
(h / (d-e) * 1000) if reassessment			

Calculation of Tax Rates and Levies Generated

j. Weighted Avg. Collection Percentage	94.40000%	94.40000%	94.40000%
k. Tax Levy Needed	\$2,760,227	\$11,987,240	\$14,747,467
(Approx. Tax Levy * g)			

I. 2021-22 Real Estate Tax Rate

	13.5010	18.2566	
(k / d * 1000)			

m. Tax Levy Generated by Mills	\$2,760,220	\$11,987,218	\$14,747,438
(l / 1000 * d)			
n. Tax Levy minus Tax Relief for Homestead Exclusions			\$13,603,679
(m - Amount of Tax Relief for Homestead Exclusions)			
o. Net Tax Revenue Generated By Mills			\$12,841,873
(n * Est. Pct. Collection)			

Act 1 Index (current): 4.1%

Calculation Method:

Number of Decimals For Tax Rate Calculation: 4

Approx. Tax Revenue from RE Taxes:

Amount of Tax Relief for Homestead Exclusions

Total Approx. Tax Revenue:

Approx. Tax Levy for Tax Rate Calculation:

Revenue		Section 672.1 Method Choice:	(a)(1)
\$12,841,900			
<u>\$1,143,759</u>			
\$13,985,659			
\$14,747,467			
	Clinton	Lycoming	Total

Index Maximums

p. Maximum Mills Based On Index (i * (1 + Index))	14.0647	19.0647	
q. Mills In Excess of Index (if (l > p), (l - p))	0.0000	0.0000	
r. Maximum Tax Levy Based On Index (p / 1000 * d)	\$2,875,466	\$12,517,814	\$15,393,280
IV. s. Millage Rate within Index? (If l > p Then No)	Yes	Yes	
t. Tax Levy In Excess of Index (if (m > r), (m - r))	\$0	\$0	\$0
u. Tax Revenue In Excess of Index (t * Est. Pct. Collection)	\$0	\$0	\$0

Information Related to Property Tax Relief

V. Assessed Value Exclusion per Homestead	\$18,359.00	\$13,529.00	
Number of Homestead/Farmstead Properties	1273	3401	4674
Median Assessed Value of Homestead Properties			\$99,155

Act 1 Index (current): 4.1%

Calculation Method:

Number of Decimals For Tax Rate Calculation: 4

Approx. Tax Revenue from RE Taxes:

Amount of Tax Relief for Homestead Exclusions

Total Approx. Tax Revenue:

Approx. Tax Levy for Tax Rate Calculation:

Section 672.1 Method Choice: (a)(1)

Revenue
 \$12,841,900
\$1,143,759
 \$13,985,659
 \$14,747,467

Clinton

Lycoming

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions

\$0

\$1,143,755

Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions

\$4

\$4

Amount of Tax Relief from State/Local Sources

\$1,143,759

CODE

6111	Current Real Estate Taxes	Amount of Tax Relief for Homestead Exclusions	Tax Levy Minus Homestead Exclusions	Net Tax Revenue Generated By Mills
County Name	Taxable Assessed Value	Real Estate Mills	Tax Levy Generated by Mills	Percent Collected
Clinton	204,445,600	13.5010	2,760,220	94.400000%
Lycoming	656,596,410	18.2566	11,987,218	94.400000%
Totals:	861,042,010	-	14,747,438	94.400000%

6120	Current Per Capita Taxes, Section 679	Rate	Estimated Revenue
6140	Current Act 511 Taxes - Flat Rate Assessments	Rate	Estimated Revenue
6141	Current Act 511 Per Capita Taxes	\$0.00	0
6142	Current Act 511 Occupation Taxes - Flat Rate	\$0.00	0
6143	Current Act 511 Local Services Taxes	\$0.00	0
6144	Current Act 511 Trailer Taxes	\$0.00	0
6145	Current Act 511 Business Privilege Taxes - Flat Rate	\$0.00	0
6146	Current Act 511 Mechanical Device Taxes - Flat Rate	\$0.00	0
6149	Current Act 511 Taxes, Other Flat Rate Assessments	\$0.00	0

6150	Total Current Act 511 Taxes - Flat Rate Assessments	Rate	Add'l Rate (if appl.)	Tax Levy	Estimated Revenue
6151	Current Act 511 Taxes - Proportional Assessments	1.100%	0.000%	3,850,000	3,850,000
6152	Current Act 511 Earned Income Taxes	0.000	0.000	0	0
6153	Current Act 511 Occupation Taxes	0.500%	0.000%	200,000	200,000
6154	Current Act 511 Real Estate Transfer Taxes	0.000%	0.000%	0	0
6155	Current Act 511 Amusement Taxes	0.000	0.000	0	0
6156	Current Act 511 Business Privilege Taxes	0.000%	0.000%	0	0
6157	Current Act 511 Mechanical Device Taxes - Percentage	0.000	0.000	0	0
6157	Current Act 511 Mercantile Taxes	0.000	0.000	0	0
6159	Current Act 511 Taxes, Other Proportional Assessments	0	0	0	0

Total Current Act 511 Taxes - Proportional Assessments	4,050,000	4,050,000
Total Act 511, Current Taxes	1,045,769,351 X	12,549,232 (511 Limit)
Act 511 Tax Limit -->	12	Mills
Market Value	1,045,769,351 X	(511 Limit)

Tax Function	Description	Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2020-21 (Rebalanced)	2021-22				2020-21 (Rebalanced)	2021-22		
6111	<u>Current Real Estate Taxes</u>									
	Clinton	13.5108	13.5010	-0.06%	Yes	4.1%				
	Lycoming	18.3139	18.2566	-0.30%	Yes	4.1%				
	<u>Current Act 511 Taxes-- Proportional Assessments</u>									
6151	Current Act 511 Earned Income Taxes	1.100%	1.100%	0.00%	Yes	4.1%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	4.1%				

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	18,654,483
1200 Special Programs - Elementary / Secondary	5,921,986
1300 Vocational Education	1,142,599
1400 Other Instructional Programs - Elementary / Secondary	146,299
1800 Pre-Kindergarten	315,000
Total Instruction	\$26,180,367
2000 Support Services	
2100 Support Services - Students	1,539,589
2200 Support Services - Instructional Staff	1,472,427
2300 Support Services - Administration	2,637,606
2400 Support Services - Pupil Health	363,831
2500 Support Services - Business	963,982
2600 Operation and Maintenance of Plant Services	3,482,292
2700 Student Transportation Services	1,834,975
2800 Support Services - Central	10,838
Total Support Services	\$12,305,540
3000 Operation of Non-Instructional Services	
3200 Student Activities	954,961
Total Operation of Non-Instructional Services	\$954,961
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	2,945,322
5900 Budgetary Reserve	1,305,000
Total Other Expenditures and Financing Uses	\$4,250,322
Total Estimated Expenditures and Other Financing Uses	\$43,691,190

Estimated Expenditures and Other Financing Uses: Detail

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	
100 Personnel Services - Salaries	9,450,792
200 Personnel Services - Employee Benefits	6,738,943
300 Purchased Professional and Technical Services	578,533
400 Purchased Property Services	65,750
500 Other Purchased Services	1,166,538
600 Supplies	300,698
700 Property	351,700
800 Other Objects	1,529
Total Regular Programs - Elementary / Secondary	\$18,654,483
1200 Special Programs - Elementary / Secondary	
100 Personnel Services - Salaries	2,297,466
200 Personnel Services - Employee Benefits	1,894,093
300 Purchased Professional and Technical Services	571,600
400 Purchased Property Services	500
500 Other Purchased Services	1,139,225
600 Supplies	17,152
800 Other Objects	1,950
Total Special Programs - Elementary / Secondary	\$5,921,986
1300 Vocational Education	
100 Personnel Services - Salaries	578,671
200 Personnel Services - Employee Benefits	420,983
300 Purchased Professional and Technical Services	20,000
400 Purchased Property Services	5,400
500 Other Purchased Services	6,700
600 Supplies	108,095
800 Other Objects	2,750
Total Vocational Education	\$1,142,599
1400 Other Instructional Programs - Elementary / Secondary	
100 Personnel Services - Salaries	17,000
200 Personnel Services - Employee Benefits	7,299
300 Purchased Professional and Technical Services	58,000
500 Other Purchased Services	62,500
600 Supplies	1,500
Total Other Instructional Programs - Elementary / Secondary	\$146,299
1800 Pre-Kindergarten	
800 Other Objects	315,000
Total Pre-Kindergarten	\$315,000
Total Instruction	\$26,180,367
2000 Support Services	
2100 Support Services - Students	
100 Personnel Services - Salaries	829,478
200 Personnel Services - Employee Benefits	594,566

<u>Description</u>	<u>Amount</u>
300 Purchased Professional and Technical Services	99,600
400 Purchased Property Services	2,000
500 Other Purchased Services	2,500
600 Supplies	10,845
800 Other Objects	600
Total Support Services - Students	\$1,539,589

2200 Support Services - Instructional Staff	
100 Personnel Services - Salaries	676,851
200 Personnel Services - Employee Benefits	574,778
300 Purchased Professional and Technical Services	110,215
400 Purchased Property Services	14,750
500 Other Purchased Services	28,900
600 Supplies	55,943
700 Property	8,000
800 Other Objects	2,990
Total Support Services - Instructional Staff	\$1,472,427

2300 Support Services - Administration	
100 Personnel Services - Salaries	1,295,171
200 Personnel Services - Employee Benefits	944,051
300 Purchased Professional and Technical Services	298,963
400 Purchased Property Services	520
500 Other Purchased Services	64,806
600 Supplies	8,220
800 Other Objects	25,875
Total Support Services - Administration	\$2,637,606

2400 Support Services - Pupil Health	
100 Personnel Services - Salaries	183,632
200 Personnel Services - Employee Benefits	170,326
300 Purchased Professional and Technical Services	5,500
400 Purchased Property Services	600
500 Other Purchased Services	400
600 Supplies	3,373
Total Support Services - Pupil Health	\$363,831

2500 Support Services - Business	
100 Personnel Services - Salaries	471,401
200 Personnel Services - Employee Benefits	367,611
300 Purchased Professional and Technical Services	25,700
400 Purchased Property Services	30,600
500 Other Purchased Services	27,250
600 Supplies	35,800
800 Other Objects	5,620
Total Support Services - Business	\$963,982

2600 Operation and Maintenance of Plant Services	
100 Personnel Services - Salaries	1,095,724
200 Personnel Services - Employee Benefits	878,636

<u>Description</u>	<u>Amount</u>
300 Purchased Professional and Technical Services	71,386
400 Purchased Property Services	743,819
500 Other Purchased Services	225,292
600 Supplies	360,285
700 Property	104,500
800 Other Objects	2,650
Total Operation and Maintenance of Plant Services	\$3,482,292
2700 <u>Student Transportation Services</u>	
300 Purchased Professional and Technical Services	59,000
400 Purchased Property Services	325
500 Other Purchased Services	1,775,600
600 Supplies	50
Total Student Transportation Services	\$1,834,975
2800 <u>Support Services - Central</u>	
100 Personnel Services - Salaries	5,805
200 Personnel Services - Employee Benefits	1,533
300 Purchased Professional and Technical Services	1,500
500 Other Purchased Services	2,000
Total Support Services - Central	\$10,838
Total Support Services	\$12,305,540
3000 <u>Operation of Non-Instructional Services</u>	
3200 <u>Student Activities</u>	
100 Personnel Services - Salaries	435,103
200 Personnel Services - Employee Benefits	222,133
300 Purchased Professional and Technical Services	57,199
400 Purchased Property Services	15,350
500 Other Purchased Services	103,900
600 Supplies	75,866
700 Property	24,450
800 Other Objects	20,960
Total Student Activities	\$954,961
Total Operation of Non-Instructional Services	\$954,961
5000 <u>Other Expenditures and Financing Uses</u>	
5100 <u>Debt Service / Other Expenditures and Financing Uses</u>	
800 Other Objects	328,322
900 Other Uses of Funds	2,617,000
Total Debt Service / Other Expenditures and Financing Uses	\$2,945,322
5900 <u>Budgetary Reserve</u>	
800 Other Objects	1,305,000
Total Budgetary Reserve	\$1,305,000
Total Other Expenditures and Financing Uses	\$4,250,322
TOTAL EXPENDITURES	\$43,691,190

	<u>06/30/2021 Estimate</u>	<u>06/30/2022 Projection</u>
<u>Cash and Short-Term Investments</u>		
General Fund	10,889,221	9,977,538
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431	561,347	561,347
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund	130,509	105,509
Investment Trust Fund		
Pension Trust Fund		
Activity Fund	200,000	200,000
Other Agency Fund		
Permanent Fund		
Total Cash and Short-Term Investments	\$11,781,077	\$10,844,394

	<u>06/30/2021 Estimate</u>	<u>06/30/2022 Projection</u>
<u>Long-Term Investments</u>		
General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		

06/30/2021 Estimate 06/30/2022 Projection

Long-Term Investments

Permanent Fund

Total Long-Term Investments		
TOTAL CASH AND INVESTMENTS	\$11,781,077	\$10,844,394

	<u>06/30/2021 Estimate</u>	<u>06/30/2022 Projection</u>
Long-Term Indebtedness		
General Fund		
0510 Bonds Payable	24,720,000	22,103,000
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences	750,000	750,000
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)	13,000,000	13,000,000
0599 Other Noncurrent Liabilities		
Total General Fund	\$38,470,000	\$35,853,000

Public Purpose (Expendable) Trust Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Public Purpose (Expendable) Trust Fund		

Other Comptroller-Approved Special Revenue Funds		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Other Comptroller-Approved Special Revenue Funds		

Athletic / School-Sponsored Extra Curricular Activities Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Athletic / School-Sponsored Extra Curricular Activities Fund		

Capital Reserve Fund - \$ 690, \$1850		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
Total Athletic / School-Sponsored Extra Curricular Activities Fund		

06/30/2021 Estimate 06/30/2022 Projection

Long-Term Indebtedness

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 690, \$1850

Capital Reserve Fund - \$ 1431

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Capital Projects Fund

Debt Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Debt Service Fund

Food Service / Cafeteria Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations

06/30/2021 Estimate 06/30/2022 Projection

Long-Term Indebtedness

- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Food Service / Cafeteria Operations Fund

Child Care Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Child Care Operations Fund

Other Enterprise Funds

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Enterprise Funds

Internal Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Internal Service Fund

Private Purpose Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Private Purpose Trust Fund

06/30/2021 Estimate 06/30/2022 Projection

Long-Term Indebtedness

Investment Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Investment Trust Fund

Pension Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Pension Trust Fund

Activity Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Activity Fund

Other Agency Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Agency Fund

Permanent Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable

06/30/2021 Estimate 06/30/2022 Projection

Long-Term Indebtedness

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Permanent Fund	\$38,470,000	
Total Long-Term Indebtedness		\$35,853,000

	<u>06/30/2021 Estimate</u>	<u>06/30/2022 Projection</u>
<u>Short-Term Payables</u>		
General Fund	600,000	600,000
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		
Total Short-Term Payables	\$600,000	\$600,000
TOTAL INDEBTEDNESS	\$39,070,000	\$36,453,000

Account Description	Amounts
0810 Nonspendable Fund Balance	145,314
0820 Restricted Fund Balance	
0830 Committed Fund Balance	4,106,899
0840 Assigned Fund Balance	
0850 Unassigned Fund Balance	3,713,977
Total Ending Fund Balance - Committed, Assigned, and Unassigned	\$7,820,876
5900 Budgetary Reserve	1,305,000
Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve	\$9,271,190

MEMORANDUM OF UNDERSTANDING

Memorandum of Understanding entered into this _____ day of _____, 2021, between the Jersey Shore Area School District (the “District”) and Jersey Shore Area Education Association (the “Association”).

THE BACKGROUND OF THIS MEMORANDUM OF UNDERSTANDING (“MOU”) IS AS FOLLOWS:

WHEREAS, the District, in collaboration with the members of the Association, is committed to providing learning opportunities, which will give District teachers the ability to meet the needs of all of its students by providing a 21st century learning environment;

WHEREAS, the 21st century learning environment will consist of traditional and cyber education options;

WHEREAS, the District and Association wish to memorialize their agreement relative to the 21st century learning environment, upon such terms as indicated below.

NOW, THEREFORE, the parties enter into this MOU, and they intend to be legally bound hereby as follows:

1. For the purpose of this MOU, the following definitions apply:
 - Traditional Classroom – Students report to a physical location on a daily basis.
 - Cyber Classroom – Students learn through a virtual course offering on a daily basis. The physical classroom is available if the student and classroom teacher agree the individual needs to see the teacher in person on a specific day. This is determined by the classroom teacher on a case by case basis.

2. The 21st century learning environment, consisting of traditional and cyber education options, will be offered at the high school level only, with consideration for expansion as both parties deem necessary.

3. At the secondary level, cyber options will be offered and scheduled in the same manner as current traditional classrooms, with a class size of 30 for the initial pilot year.

4. The aforementioned options will be collaboratively developed by the building administrator(s) and the teacher(s).

5. Choices will be given to students as they are developed over time. Example: A teacher at the high school is currently assigned seven traditional class instructional periods a day. They may have five traditional classes and two cyber classes. The cyber class times are the office hours' time for the cyber classroom teacher to facilitate that particular class. Cyber students may or may not require help at that time. No teacher at the high school level will be assigned more than seven (7) sections per day.

6. The traditional classroom has students reporting on a daily basis. Each classroom teacher will be provided with preparatory time daily as it is currently established in section 9.03 of the CBA.

7. Any type of classroom education shall not be recorded or preserved to be rebroadcast without the permission of the Association or the member who created the content. If a classroom is recorded and rebroadcast, the bargaining unit member whose class was recorded shall be the teacher of record and that recorded class shall be considered that member's regular schedule and shall not be in addition to a full teaching load.

8. All forms of classroom instruction evaluation shall be conducted in the same manner as is within the current CBA.

9. At the beginning of the 2021-22 school year teachers will be identified, on a voluntary basis, to pilot cyber education courses.

10. An evaluation, consisting of parties from administration and association, of the pilot will occur at the end of the 2021-22 school year to determine program success and learning opportunities.

11. Further cyber education and or blended learning courses for the 2022-23 school year will be discussed and another MOU will memorialize changes for the next year.

IN WITNESS WHEREOF, the parties, intending to be legally bound hereby, affix their signatures below as of the date first written.

JSASD Board President

JSAEA President

JSASD Board Secretary

JSAEA Secretary



Book	Board Policy Manual
Section	300 Employees
Title	Performance Assessment of Superintendent/Assistant Superintendent
Code	312
Status	
Legal	1. 24 P.S. 1073.1 24 P.S. 1080 Pol. 302 - Employment of Superintendent/Assistant Superintendent
Adopted	February 8, 2010

Authority

The Board shall conduct a formal written performance assessment of the Superintendent and Assistant Superintendent annually as required by law. A timeframe for the assessment shall be included in the employment contract. [\[1\]](#)

The employment contract shall include objective performance standards mutually agreed to in writing by the Board and the Superintendent and by the Board and the Assistant Superintendent. The objective performance standards may be based upon any or all of the following: [\[1\]](#)

1. Achievement of annual measurable objectives established by the district.
2. Achievement on Pennsylvania System of School Assessment (PSSA) tests.
3. Achievement on Keystone Exams.
4. Student growth as measured by the Pennsylvania Value-Added Assessment System.
5. Attrition rates or graduation rates.
6. Financial management standards.
7. Standards of operational excellence.
8. Any additional criteria deemed relevant and mutually agreed to by the Board and Superintendent or Assistant Superintendent.

The mutually agreed upon performance standards shall be posted on the district website. [\[1\]](#)

Upon completion of the annual performance assessment, the date of the assessment and whether or not the Superintendent and Assistant Superintendent have met the agreed upon objective performance standards shall be posted on the district website. [\[1\]](#)



Book	Board Policy Manual
Section	300 Employees
Title	Evaluation of Employees
Code	313
Status	
Legal	1. 24 P.S. 510 2. 24 P.S. 1108 3. 24 P.S. 1123 4. 22 PA Code 19.1 24 P.S. 1122 22 PA Code 19.1 et seq
Adopted	February 8, 2010

Purpose

Evaluation is a continuing process in which the administrative, professional and classified employees and the respective supervisors cooperatively identify strengths and weaknesses in an individual's job performance. Employee evaluations shall be used to assess and improve performance, encourage professional growth, promote positive behavior, and facilitate attainment of district goals and objectives.

Authority

The Board shall approve plans for regular, periodic evaluations of administrative, professional and classified employees consistent with applicable administrative compensation plans, individual contracts, collective bargaining agreements, Board resolutions and state law and regulations. [\[1\]](#)[\[2\]](#)
[\[3\]](#)[\[4\]](#)

The Board shall be informed periodically about the results of evaluations.

Delegation of Responsibility

The Superintendent or designee shall develop plans for the evaluation of district employees to be submitted for Board approval.

The Board authorizes the Superintendent to develop a Differentiated Supervision model for professional employees in accordance with the Pennsylvania Department of Education's guidelines and in consultation with assistant administrators, supervisors, and/or principals.

The Superintendent shall ensure that evaluation plans are reviewed periodically and updated as necessary.

Evaluations shall be performed by the Superintendent or by the Assistant Superintendent, supervisor, or principal who has supervision over the work of the employee being evaluated and is designated by the Superintendent to perform the evaluation.

Guidelines

The evaluation plan for professional employees and temporary professional employees shall utilize the appropriate state-approved rating form or an alternative rating tool approved by the Board and the Pennsylvania Department of Education. [\[2\]](#)[\[3\]](#)[\[4\]](#)

Professional employees are required to be evaluated at least once each year. [\[3\]](#)

Temporary professional employees shall be evaluated by an appropriate supervisor and notified of individual progress and status at least twice each year.

Professional employees and temporary professional employees shall receive an overall performance rating of one (1) of the following:

1. Distinguished – shall be considered satisfactory.
2. Proficient – shall be considered satisfactory.
3. Needs improvement – shall be considered satisfactory, except that any subsequent overall rating of "needs improvement" issued by the district within ten (10) years of the first overall rating of "needs improvement" where the employee is in the same certification shall be considered unsatisfactory.
4. Failing – shall be considered unsatisfactory.

No professional employee or temporary professional employee shall be rated "needs improvement" or "failing" solely based upon student test scores.

No unsatisfactory rating shall be valid unless approved by the Superintendent.

A signed copy of the rating form shall be provided to the employee.

Professional employees and temporary professional employees who receive an overall performance rating of "needs improvement" or "failing" shall participate in a Performance Improvement Plan.



Book	Board Policy Manual
Section	200 Pupils
Title	Dating Violence
Code	252
Status	
Legal	<ol style="list-style-type: none"> 1. 24 P.S. 1553 2. Pol. 218 - Student Discipline 3. Pol. 103 - Discrimination/Title IX Sexual Harassment Affecting Students 4. Pol. 103.1 - Nondiscrimination - Qualified Students with Disabilities 5. Pol. 218.3 - Discipline of Student Convicted/Adjudicated of Sexual Assault 6. 24 P.S. 1318.1 7. 71 P.S. 611.13 8. Pol. 105.1 - Review of Instructional Materials by Parents/Guardians and Students 9. Pol. 105.2 - Exemption From Instruction <p> 22 PA Code 12.12 20 U.S.C. 1232g </p>
Adopted	September 14, 2020

Purpose

The purpose of this policy is to maintain a safe, positive learning environment for all students that is free from dating violence. Dating violence is inconsistent with the educational goals of the district and is prohibited at all times.

Definitions

Dating partner shall mean a person, regardless of gender, involved in an intimate relationship with another person, primarily characterized by the expectation of affectionate involvement, whether casual, serious or long-term. [\[1\]](#)

Dating violence shall mean behavior where one person uses threats of, or actually uses, physical, sexual, verbal or emotional abuse to control the person's dating partner. [\[1\]](#)

Authority

The Board encourages students who have been subjected to dating violence to promptly report such incidents.

The district shall investigate promptly all complaints of dating violence and shall administer

appropriate discipline to any student who violates this policy.[2]

Title IX Sexual Harassment and Other Discrimination

Every report of alleged dating violence that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a dating violence investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged dating violence.[3][4]

Discipline of Student Convicted or Adjudicated of Sexual Assault

Upon notification of a conviction or adjudication of a student in this district for sexual assault against another student enrolled in this district, the district shall comply with the disciplinary requirements established by state law and Board policy.[5][6]

Guidelines

Complaint Procedure

When a student believes that they have been subject to dating violence, the student is encouraged to promptly report the incident, orally or in writing, to the building principal, guidance counselor, or classroom teacher.

The building principal shall conduct a timely, impartial, and comprehensive investigation of the alleged dating violence.

The building principal shall prepare a written report summarizing the investigation and recommending disposition of the complaint. The complainant and the accused shall be informed of the outcome of the investigation.[1]

If the investigation results in a substantiated finding of dating violence, the building principal shall recommend appropriate disciplinary action, as circumstances warrant, in accordance with the Code of Student Conduct.[1][2]

The district shall document the corrective action taken and, where not prohibited by law, inform the complainant.

This policy on dating violence shall be:[1]

1. Published in the Code of Student Conduct.
2. Published in the Student Handbook.
3. Made available on the district's website, if available.
4. Provided to parents/guardians.

Dating Violence Training

The district may provide dating violence training to guidance counselors, nurses, and mental health staff at the high school as deemed necessary. At the discretion of the Superintendent, parents/guardians and other staff may also receive training on dating violence.[1]

Dating Violence Education

The district may incorporate age-appropriate dating violence education into the annual health curriculum framework for students in grades nine through twelve. The district shall consult with at least one (1) local domestic violence program or rape crisis program when developing the educational program. [\[1\]](#)[\[7\]](#)

A parent/guardian of a student under the age of eighteen (18) shall be permitted to examine the instructional materials for the dating violence education program. [\[1\]](#)[\[8\]](#)

At the request of the parent/guardian, the student may be excused from all or part of the dating violence education program. [\[1\]](#)[\[9\]](#)

[252-Attach 1 Report Form.pdf \(161 KB\)](#)