

Jersey Shore Area School District
Board of Education – Special Meeting
Minutes of December 13, 2021

A. Opening

- 1. Call to Order:** Mrs. Mary Thomas, President, called the meeting to order at 7:09 p.m.

President Thomas made the announcement that an executive session was held prior to the meeting beginning at 6:00 p.m. for legal and safety purposes.

2. Roll Call:

Members Present: Mr. Michael Allen, Mrs. Kayla Calhoon, Ms. Patrice Doebler, Ms. Jessie Edwards, Mrs. Angela Grant, Mr. Wayne Kinley, Mrs. Nancy Petrosky, Mrs. Michelle Stemler, Mrs. Mary Thomas and Dr. Brian Ulmer, Superintendent.

Others Present: Christopher Kenyon, Esq., Solicitor (virtually), Dr. Kenneth J. Dady, Jr., Assistant Superintendent, and Mr. Benjamin Enders, Board Secretary.

3. Pledge of Allegiance

B. Presentations

4. Superintendent's Report:

- a. Jersey Shore Schools Education Foundation Update– LouAnne Gasperine

C. Courtesy of the Floor on Agenda Items: None

D. Miscellaneous:

Miscellaneous Items:

Motion: A motion was made by Nancy Petrosky and seconded by Angela Grant to approve the following Miscellaneous items as listed on the Agenda, amending letter a. to be effective immediately:

- a. the updated Health and Safety Plan with the following amendment: Effective December 14, 2022, Amend the district's Health and Safety Plan to indicate that asymptomatic close contacts of district staff and students will not be required to go home. Relevant families and staff will be informed of exposure but only required to quarantine if symptoms are present. (Attachment)

- b. Motion to approve an initial Guaranteed Energy Services Agreement with SitelogIQ Energy Services for equipment purchase for Summer 2022 mechanical upgrades. The approval is conditional upon acceptance of the agreement terms by the District Administration and Solicitor. The agreement shall not exceed a lump sum amount of \$1,113,351. (Attachment)

The vote was a unanimous Yes. Motion carried.

E. Executive Session: None

F. Adjournment

The December 13, 2021 Special Board Meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Benjamin J. Enders
Board Secretary



ARP ESSER Health and Safety Plan Guidance & Template

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of [masks](#);
- b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
- c. [Handwashing and respiratory etiquette](#);
- d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
- f. [Diagnostic](#) and screening testing;
- g. Efforts to provide COVID-19 [vaccinations to school communities](#);
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

Health and Safety Plan Summary: Jersey Shore Area School District

Initial Effective Date: August 1, 2021

Date of Last Review: December 13, 2021

Date of Last Revision: December 13, 2021

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

The district will comply with all state orders in effect and notify staff and families of any necessary changes while operating schools.

11/22/21 - Effective November 10, 2021, indicate masks are recommended but not required. The Board will re-evaluate after the current litigation is resolved.

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

The district will make every effort to remain open and deliver its full array of services to students in person.

12/13/21 - Effective January 3, 2022, Amend the district's Health and Safety Plan to indicate that asymptomatic close contacts of district staff and students will not be required to go home. Relevant families and staff will be informed of exposure but only required to quarantine if symptoms are present.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. Universal and correct wearing of masks ;	<p>PA will lift the universal masking mandate on January 17, 2021. The district will comply with that and any future orders.</p> <p>11/22/21 - Effective November 10, 2021, indicate masks are recommended but not required. The Board will re-evaluate after the current litigation is resolved.</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);	Cafeterias will be in use and students will be spread out to the maximum extent feasible. Principals will devise plans to lower numbers in large group areas such as assign locations to reduce contact.
c. Handwashing and respiratory etiquette ;	Students will be reminded daily on morning announcements of the expectations of hygiene practices.
d. Cleaning and maintaining healthy facilities, including improving ventilation ;	The custodial department will focus on high touch areas such as doorknobs, door pushes, railings, toilet handles. Sanitizing sprayers will be used on a rotating basis to sanitize all spaces. Daily sanitization on transportation. Maintenance staff will run HVAC systems in a mode that increases fresh air intake.
e. Contact tracing in combination with isolation and quarantine , in collaboration with the State and local health departments;	<p>The district will conduct contact tracing and comply with isolation and quarantine orders as directed by DOH.</p> <p>Effective January 3, 2022, asymptomatic close contacts of district staff and students will not be required to go home. Relevant families and staff will be informed of exposure but only required to quarantine if symptoms are present.</p>
f. Diagnostic and screening testing;	Students and staff will be regularly reminded of COVID symptoms and may not report to school/work with symptoms present.
g. Efforts to provide vaccinations to school communities ;	The district will share appropriate information with families about vaccination opportunities.
h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and	The district will engage in interactive conversation with the family of any student who requests accommodation.
i. Coordination with state and local health officials.	The district will remain in contact with state and local health officials.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **The Jersey Shore Area School District** reviewed and approved the Health and Safety Plan on **December 13, 2021**

The plan was approved by a vote of:

☐ **Yes**

☐ **No**

Affirmed on: December 13, 2201

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

Jersey Shore Area School District Proposed GESA Project Information

November 19, 2021

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The following information is provided from SitelogIQ to recap the history of the Guaranteed Energy Saving Act (GESA) project and process, as well as to map the path forward.

Guaranteed Energy Savings Act Project Scopes of Work: Generally, any building system that either conserves utility use (such as doors, windows, insulation, roofing) or can reduce utility use (mechanical, plumbing, electrical systems) can be part of a Guaranteed Energy Savings Act (GESA) Project. As a result, many school districts in Pennsylvania use this procurement method to provide major maintenance repairs, system upgrades, and limited renovations. In 2016, Act 163 provided the latest amendment to procurement code in Pennsylvania and refined what project scopes are allowable in a GESA project. Act 163 added the caveat of improvement of indoor air quality. Any work required to allow for such upgrades to conserve or reduce utility use, or to improve indoor air quality (such as removal and replacement of ceilings, etc.) is also considered part of the allowable GESA Project scope. Finally, the procurement code provides that 15% of the contract value can be non-utility conserving/reducing scope, such as finishes upgrades...if the economics of construction make it favorable for the using agency to complete those upgrades during the GESA project. Currently, there are no items in the Project that fall under this 15% rule. All scopes are fully under the itemized lists for allowable scopes in a PA GESA Project.

Use of ESSER Funds for the GESA Project: This project has been procured by the District in a manner consistent with the requirements for expenditure of the federal Elementary and Secondary School Emergency Relief (ESSER) funds through a competitive Request for Proposal process. The work prescribed this phase of improvements at JSASD include upgrades to the mechanical systems and indoor air quality. These are ESSER fund-eligible scopes of work. The District has indicated that approximately \$2,000,000 of funds may be used for this portion of the work. SitelogIQ will provide the work in a manner that abides by the required prevailing wages for ESSER-funded work (Federal Davis-Bacon Act Wage Rates) and other contractual requirements.

Scopes of Work Proposed: The scopes of work for this portion of the improvements at JSASD include mechanical equipment replacement and upgrades to improve energy efficiency and comfort:

High School:

1. Replacement of three (3) existing Kewanee Boiler Corp. boilers with new boilers and associated controls.
2. Replacement of existing air-handling units (AHU's) AHU-1 and AHU-2 serving the gymnasium with new package rooftop units and associated controls.
3. Replacement of existing AHU-4 serving the stage and two AHU-5 serving Large Group Instruction Room (auditorium seating) with new package rooftop units and associated controls. AHU-6 serving the Auditorium stage will also be replaced with package rooftop equipment and associated controls.
4. Replacement of existing two package rooftop units serving the cafeteria with new package rooftop units and associated controls.
5. Replacement of existing package rooftop unit serving the lobby with new package rooftop units and associated controls.
6. Replace ten existing unit ventilators serving selected classrooms and associated controls.
7. Replacement of existing roof mounted exhaust fans with new fans and associated controls.

Middle School:

1. Replacement of two (2) Cleaver Brooks boilers with new boilers and associated controls.

Jersey Shore Area School District Proposed GESA Project Information

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Target Budgets: The Hunt Study was developed with scopes and costs prior to the current pandemic. The study was thoughtful and considered appropriate costs for a conceptual scope where no design or significant survey of the existing conditions was completed, as is appropriate for a study of this nature. Since the reporting of these costs, inflation and supply chain issues, material shortages, and labor shortages have driven market prices higher. The Hunt Study contemplates approximately just under \$2M in costs for the design and the construction. While the team is working to achieve that target expenditure, it is likely that the costs will be above the Hunt Study figures provided prior to the pandemic and approaching two years old. The team will continue to work to reduce costs through the current pricing process.

Design, Pricing, and Approval Processes: Hunt has been contracted directly by the District to provide engineering services and selection of the equipment. This process is underway with equipment selections complete. SitelogIQ is pricing the equipment at this time to allow the District to lock in on pricing in December prior to increases in January 2022. The first Board consideration/action will be to approve the pre-purchase of the equipment by SitelogIQ in December 2021. This will allow for equipment to be ordered for installation in the summer of 2022. In the first quarter of 2022, the second Board consideration/action will occur for the installation costs of the work. This approach allows for a *fast-tracking* of the purchase of the equipment to avoid cost increases and further inflation while allowing more time to order, fabricate, and deliver the equipment for installation in the summer of 2022.

Construction Schedule (Narrative): Limited work in the spring (April through early June) would occur to prepare for significant work during the summer. This work would include layout for the installation and any preparatory work available. This work will occur during nights, weekends, and when school is not in session. During the summer (following recess), we will work from mid-June to mid-August to complete all work outlined in the scopes above. Coordination with the District Maintenance Staff will occur to allow for floor waxing/cleaning and preparation for the return of teachers in about the third week of August. Boiler start-up will be scheduled for September 2022 when a proper heating load can be placed on the new system. Any additional work required after school begins in the 2022-23 school year will be after school hours unless it can occur in spaces/times acceptable to the administration where the educational mission is not impacted.

Next Steps: The Administration and Board will determine a date for Board consideration/approval for the pre-purchasing of the equipment. A public notice of that meeting must be published ten (10) calendar days prior to the meeting date. At that meeting, the Board may elect to proceed with the project at its discretion. Meanwhile, SitelogIQ will complete pricing for the pre-purchasing of equipment, work on an estimate of the costs for installation (to be brought as an amendment to the agreement by March 2022), and Hunt will continue design of installation details.