

**Jersey Shore Area School District**  
Board of Education – Regular Meeting  
Minutes of January 24, 2022

**A. Opening**

**1. Call to Order:** Mrs. Thomas, President, called the meeting to order at 7:00 p.m.

**2. Roll Call:**

Members Present: Mr. Michael Allen, Mrs. Kayla Calhoon, Ms. Patrice Doebler, Ms. Jessie Edwards, Mrs. Angela Grant, Mr. Wayne Kinley, Mrs. Nancy Petrosky, Mrs. Michelle Stemler, Mrs. Mary Thomas and Dr. Brian Ulmer, Superintendent.

Others Present: Christopher Kenyon, Esq., Solicitor, Mr. Benjamin Enders, Board Secretary, Dr. Kenneth Dady, Jr., Assistant Superintendent and Madelyn Gerst and Kira Bierly, Student Representatives.

**3. Pledge of Allegiance:**

Led by Reagan Crawford and Grayson Willits, fifth grade students representing Avis Elementary School.

**B. Approvals**

**1. Minutes:**

**Motion:** A motion was made by Michael Allen and seconded by Michelle Stemler to approve the following Minutes, as listed on the Agenda:

- |                      |                        |
|----------------------|------------------------|
| a. November 8, 2021  | Regular Meeting        |
| b. November 22, 2021 | Regular Meeting        |
| c. December 5, 2021  | Reorganization Meeting |
| d. December 13, 2021 | Special Meeting        |

The vote was a unanimous Yes. Motion carried.

**Motion:** A motion was made by Wayne Kinley and seconded by Patrice Doebler to approve the Treasurer's Reports and Bills as listed on the Agenda:

**2. Treasurer's Report:**

- a. November 2021 Treasurer's Report
- b. November 2021 Investment Report
- c. December 2021 Treasurer's Report
- d. December 2021 Investment Report
- e. December 2021 Board Summary Report
- f. December 2021 Student Activities Quarterly Report

(Attachments)

### 3. Approval of Bills:

November 2021

General Fund Month End Checks	806,394.12
General Fund Manual Checks	19,817.49
General Fund Prior Month Voided Checks	(369.50)
General Fund PLGIT Electronic Payments	
General Fund Muncy Electronic Payments	592,595.98
General Fund FNB Electronic Payments	416.60
General Fund Muncy Dawg Pound Checks	108.00
Accounts Payable Checks	33,825.00
Activity Fund Checks	6,325.01
Athletic Fund Checks	23,491.72
Athletic Fund Prior Month Voided Checks	(98.00)
Capital Reserve Fund Checks	813.73
Food Service Fund Checks	646.93
Food Service Fund Muncy Electronic Payments	63,066.35
Payroll PLGIT Electronic Payments	562,842.18
Payroll Fund Checks	32,690.40
Payroll Fund Net Pay -11.05.21; 11.19.21	<u>1,001,111.38</u>
<b>Total</b>	<b>3,143,677.39</b>

December 2021

General Fund Month End Checks	500,172.32
General Fund Manual Checks	13,067.82
General Fund PLGIT Electronic Payments	1,467,605.80
General Fund Muncy Electronic Payments	536,905.75
General Fund FNB Electronic Payments	413.39
General Fund Muncy Dawg Pound Checks	682.25
Activity Fund Checks	4,047.11
Athletic Fund Checks	16,657.79
Athletic Fund Prior Month Voided Checks	
Food Service Fund Checks	20.16
Food Service Fund Muncy Electronic Payments	59,162.99
Payroll PLGIT Electronic Payments	560,531.32
Payroll Fund Checks	48,635.80
Payroll Fund Net Pay -12.2.21; 12.17.21; 12.31.21	<u>1,379,093.62</u>
<b>Total</b>	<b>4,586,996.12</b>

The vote was a unanimous Yes. Motion carried.

## C. Presentations

### 1. Communications:

- a. Dr. Ulmer brought it to the board's attention that the regular PSBA emails have included information on the school funding lawsuit, which has the potential to shape our funding from PDE.

### 2. President's Report:

- a. Mrs. Thomas announced that an executive session was held prior to the Board meeting starting at 5:45 p.m.

### 3. Intermediate Unit Report:

- a. The IU presented Ms. Edwards with a book, *Meet Mason*, by author Megan Rogers. The JS Schools Education Foundation previously sponsored this author to visit the elementary buildings.

### 4. Student Representative Report:

- a. The High School held an Activity Day on Friday, January 14, 2022 in celebration of the end of the semester for all students who had not been written up or received an ODR. Fun activities were provided in various areas of the High School.
- b. A Sadie's Dance is being planned by the Key Club.
- c. Madalyn brought up a concern about the timing of student's being dropped off at the Middle School and when the doors open. She asked if it could be looked into especially during these cold mornings.

### 5. Superintendent's Report:

- a. Hunt Engineering Update Presentation - Feasibility Study Update
- b. Food Service Contract - Nutrition, Inc. - Dr. Ulmer, Mr. Enders and Patti Baresse, Nutrition, Inc.
- c. Athletic Live Streaming - Mrs. Henry
- d. Updated Board Policies: (Attachments)

Policy 608 - Bank Accounts  
Policy 619 - District Audit  
Policy 622 - GASB Statement 34

## D. Courtesy of the Floor on Agenda Items:

Burt Francis-JS Boro – commented on Hunt Study, Capital Projects and Census.

## E. Personnel Items:

### 1. Personnel Items

**Motion:** A motion was made by Wayne Kinley and seconded by Angela Grant to approve the following Personnel items as listed on the agenda:

- a. accepting a letter of retirement from Beth Keller, Second Grade Teacher at Avis Elementary School with 25 years of service, effective the end of the 2021-2022 school year.

- b. accepting a letter of retirement from Brenda Rippey, Math Teacher at Jersey Shore Area Middle School with 30 years of service, effective the end of the 2021-2022 school year.
- c. accepting a letter of retirement from Robin Thompson, Head Custodian at Jersey Shore Area Middle School with 26 1/2 years of service, effective May 6, 2022.
- d. accepting a letter of resignation from Robert Lundy as an Assistant Football coach effective January 10, 2022.
- e. accepting a letter of resignation from Bernice Hale as Head Cheer Coach, effective January 12, 2022.
- f. accepting a letter of resignation from Joshus Ely as Assistant Middle School Track and Field Coach, effective January 13, 2022
- g. Joshus Ely as a volunteer Track and Field Coach effective January 25, 2022.
- h. appointment of Logan Huling as Assistant Middle School Wrestling coach, at an annual stipend of \$2,368.00, (level 1 of the coaches' salary matrix), prorated, effective January 25, 2022.
- i. appointment of Benjamin Comfort as Middle School Girls Soccer coach, at an annual stipend of \$2,475.00, (level 5 of the coaches' salary matrix), effective the 2021-2022 season.
- j. Karen Walters as a van driver with Susquehanna Transit Co.
- k. accepting a letter of resignation from Jodi del Rosario, Paraprofessional at Avis Elementary, effective January 28, 2022.
- l. appointment of Jessica Smith to a fulltime custodial position at the Senior High School, effective January 25, 2022 at Step C1 of the AFSCME contract, \$14.33 per hour, plus a \$.20 per hour shift differential for second shift.

The vote was a unanimous Yes. Motion carried.

**F. Curriculum and Instruction:** None

**G. Building and Grounds:** None

**H. Finance:**

**1. Finance Item**

**Motion:** A motion was made by Kayla Calhoon and seconded by Angela Grant to approve the following Finance items as listed on the agenda, with a roll call vote for item a.:

- a. the attached resolution to stay within the Act 1 Index for 2022-2023. (Attachment)

A roll call vote was taken as listed below:

Michael Allen	Yes	Kayla Calhoon	Yes
Patrice Doebler	Yes	Jessie Edwards	Yes
Angela Grant	Yes	Wayne Kinley	Yes
Nancy Petrosky	Yes	Michelle Stemler	Yes
Mary Thomas	Yes		

The vote was 9-yes and 0-no, motion carried.

- b. the IU 13 MTSS Grant Agreement, effective November 10, 2021 for 2021-2022 school year. (Attachment)
- c. the IU 13 MTSS Grant Agreement, effective January 12, 2022 for 2021-2022 school year. (Attachment)
- d. Amendment 1 to the IU 13 - JSASD Subrecipient Letter of Agreement for the 2021-2022 school year. (Attachment)

The vote was a unanimous Yes. Motion carried.

## **I. Miscellaneous**

### **1. Miscellaneous Items:**

**Motion:** A motion was made by Nancy Petrosky and seconded by Wayne Kinley to approve the following Miscellaneous items as listed on the agenda:

- a. a partnership agreement between Jersey Shore Area School District and Central Susquehanna Intermediate Unit's Migrant Education Program. (Attachment)
- b. the following out of state field trip:
  - April 27-May 1, 2022 - Wildwood, NJ,
  - Tournament Indoor Association Atlantic Coast Jazz/Indoor -25 students (Grades 8-12)
  - Chaperones - Chris Lahr, Savannah Greene, Tyler Walk and Jamie Chaplain
- c. a donation of \$284.00 from Donors Choose for Reading and Math Center activities in Dr. Jennifer McKee's learning support classroom.
- d. a donation of \$273.00 from Donors Choose for fun Grammer Activities materials in Dr. Jennifer McKee's learning support classroom.
- e. the following policies at second read: (Attachments)
  - Policy 125 - Adult Education
  - Policy 137.1 - Extracurricular Participation by Home Education Students
  - Policy 118 - Independent Study

The vote was a unanimous Yes. Motion carried.

**J. Old Business:** None

**K. Courtesy of the Floor on Items not on the Agenda:** None

**M. Adjournment:** The January 24, 2022 Regular Board Meeting was adjourned at 9:13 p.m.

**L. Executive Session:** An executive session was held for personnel and legal issues starting at 9:14 p.m. and concluding at 10:05 p.m.

Respectfully submitted,

Benjamin J. Enders  
Board Secretary