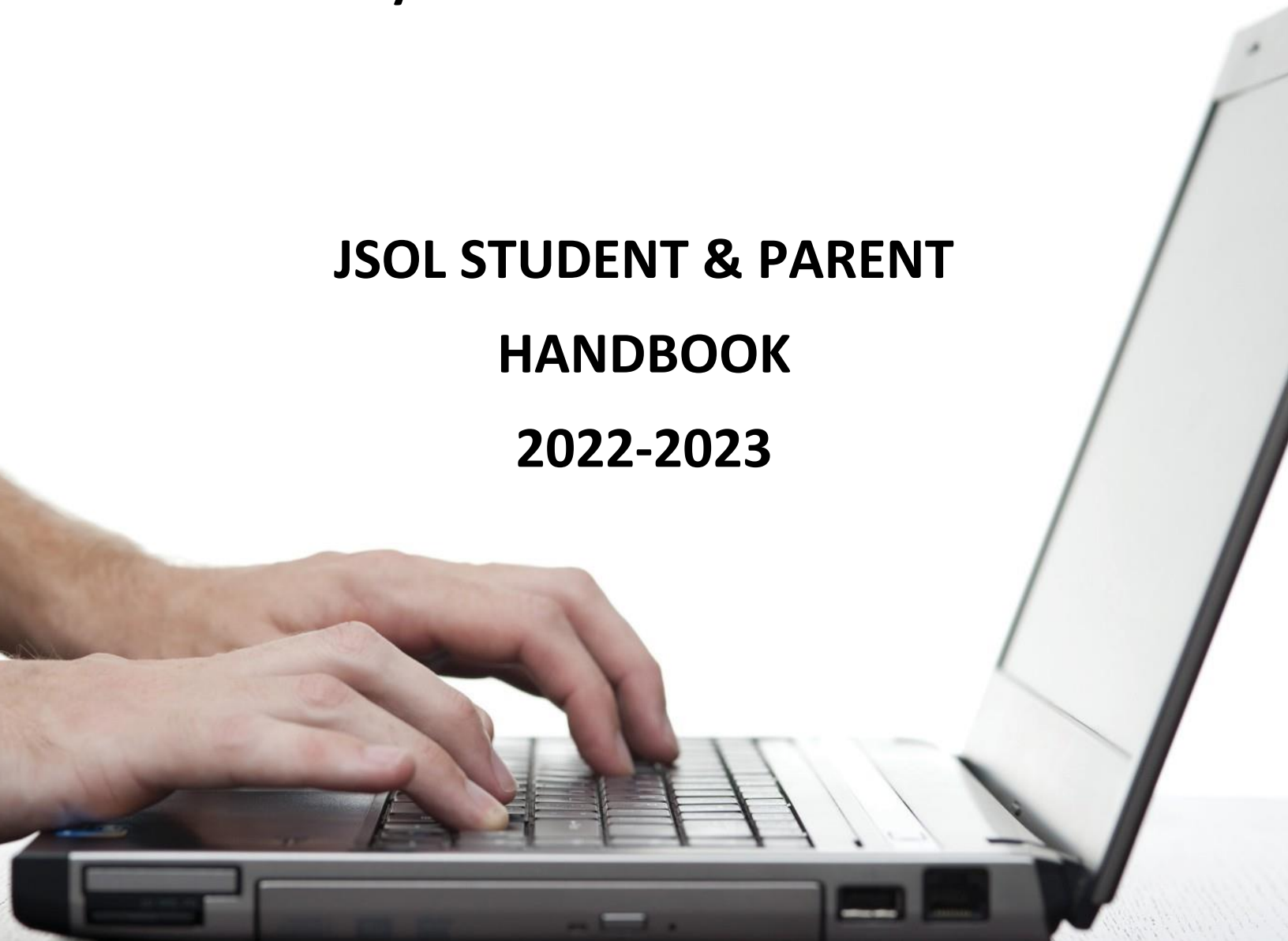




Jersey Shore Area School District

**JSOL STUDENT & PARENT
HANDBOOK
2022-2023**



Contents

Program Overview.....	3
Program Goals.....	4
JSOL Curriculum.....	4
Eligibility	5
Registration and Enrollment	6
Expectations	7
Attendance	8-9
Checking Pace	10
Grading	10
Sessions Offering Support - Individualized Support Sessions	11
Testing	11
Athletics & Extra Curricular Opportunities	12
Acceptable Use Policy	12
Help Desk	12
Family Information	13
Tips for JSOL Students	14
Food Service	15
APPENDIX 1 (JSASD Acceptable Use Policy).....	16-21
School Year Calendar	22-23
JSOL HANDBOOK AGREEMENT SIGNATURE PAGE	25

JSOL Learning Program

Dear Jersey Shore Online Learning Student and Family,

Welcome to the JSOL Program! I am excited to work with you in this new learning pathway. The Jersey Shore Area School District, in conjunction with BLaST Intermediate Unit 17, offers district students the opportunity to enroll in the program of online courses as a means of fulfilling their educational requirements. Jersey Shore Online Learning students are full-time Jersey Shore Area School District students who may participate in academic, co-curricular, athletic, and social activities available to all District students. A student's progress and achievement will be monitored and assessed throughout his/her enrollment in the program.

The information included in this handbook is intended to help you play an active role in your online learning experience. It is essential that the parent and student play an active role in the online learning program. Policies regarding attendance, internet and iPad usage, student support, orientation, enrollment periods, and student exams will require special attention. Please review this handbook with your student and return all required forms to be enrolled in the JSOL Program.

Students who wish to enroll in the JSOL Program will begin the enrollment process by filling out the Enrollment Interest form found on the JSOL website, meeting with your respective guidance counselor, or setting up a meeting with Mrs. Rachel Barth (JSOL Facilitator). Parents/Guardians are required to attend enrollment meetings with the JSOL Facilitator if they wish to enroll in the JSOL Program. Students cannot be enrolled in the program without parent/guardian consent.

If you have any questions, please do not hesitate to contact me. I look forward to building new relationships with our online learning students and families in the district. Best of luck as you embark in the world of online learning.

Sincerely,

Rachel Barth

Jersey Shore Online Learning Facilitator

Program Goals

- To provide an online learning option for students in the Jersey Shore Area School District where students learn, grow, and succeed.
- To give the opportunity for JSOL students to earn a JSASD diploma and participate in graduation ceremonies.
- To develop a personalized learning pathway for learning consistent with Pennsylvania State Standards and JSASD graduation requirements.
- To enable students and families to develop effective practices to take ownership for their learning and educational success.
- To provide a positive learning experience for JSOL students and families.

JSOL Overview and Curriculum

In conjunction with BLaST Intermediate Unit 17, Jersey Shore Online Learning (JSOL), is an online learning option that provides online learning courses for our district students in grades K-12. The curriculum is provided and delivered through our Intermediate Unit. Therefore, it is a separate curriculum than what is taught in our JSASD classrooms. JSOL curriculum is highly engaging, research-based, and provides quality educational services to allow your learner to develop along their personalized learning pathway. Course teachers are provided through the Intermediate Unit and programs. They are highly qualified educators in their field.

Curriculum Programs

Elementary Students (Grades K-5)	Edmentum
Middle School Students	Edison
High School Students	Edison, Accelerate Ed. and eDynamic

JSOL Eligibility

The following eligibility and procedures will be followed by the student and/or parent/guardian:

1. The student must be a Jersey Shore Area School District resident.
2. Parents/Guardians must follow District enrollment procedures, District policies, and School-district guidelines.
3. Parents/Guardians and students must meet with Jersey Shore Area School District designated personnel to enroll in the program.
4. Jersey Shore Area School District personnel will review the student's educational record and develop a cyber program of study for the student.
5. For any student identified needing special education services, an IEP team meeting will be held prior to enrollment to make certain that goals can be met in the cyber program.
6. Parents/Guardians and students must sign the Jersey Shore Online Learning Program Guidelines, the Student Application Signature Page and attend a Jersey Shore Area School District orientation prior to the beginning of the cyber option courses.
7. Grades earned in approved cyber option, virtual, or online courses count toward a student's grade point average and eligibility for athletic and extracurricular activities.
8. If a student does not remain "on-track" with their course assignments, they will be required to attend an individual work session at their assigned school until they return on-pace with their course assignments.

Registration and Enrollment

- Students who are interested in enrolling in the JSOL program can begin by filling out the Enrollment Interest Form on the JSOL website, meeting with their assigned guidance counselor, or scheduling a meeting with Mrs. Barth, the JSOL Facilitator.
- Parents or Guardians must be present at enrollment/orientation meetings to enroll their child in the JSOL program.
- At the orientation, courses will be selected as well as the review of the handbook and JSOL policies.
- If a student has an IEP, a meeting will need to be scheduled to indicate the change of enrollment and ensure needs can be met through the JSOL program.
- Students will be required to complete all coursework in the given marking period(s)/semester(s) they are enrolled in the JSOL program.
- To ensure the adequate transfer of course credits and completion, it is **strongly** advised that students only enroll at the beginning of the JSASD marking periods. If a student knows they are interested in JSOL enrollment, they should schedule an enrollment meeting at least one week before the start of a new marking period. If a student chooses to enroll during a marking period, they may be required to complete all assignments for that entire marking period.

Please note the following scheduled dates for JSASD marking periods for 2022-2023.

*(*Dates are subject to change due to inclement weather cancellations)*

Marking Period	Dates
1	8/29/22 – 10/27/22
2	10/31/22 – 1/13/23
3	1/16/23 – 3/21/23
4	3/27/22 – 5/25/23

*As a reminder, elementary students will receive semester grades instead of marking period grades. However, we will still review and report progress each marking period.

Expectations

The student shall:

- a. Attend an orientation to begin the JSOL program.
- b. Remain On-Track in all academic areas.
- c. Maintain progress in all assigned classes, completing and submitting work daily.
- d. Log-In to the JSOL program daily
- e. Check their **Genius Course Email** daily
- f. Take the PSSA or Keystone Exam at the appropriate grade levels.
- g. Meet all established guidelines (stay on pace with assignments throughout each marking period)
- h. Actively participate in coursework.
- i. Maintain regular contact with teachers and the JSOL Facilitator.
- j. Make a good faith effort in all academic areas.
- k. Attend individualized work sessions as assigned by the JSOL program.

The parents shall:

- a. Assure compliance with Jersey Shore Area School District requirements.
- b. Ensure students attend an orientation to begin accessing courses.
- c. Provide a quiet working environment conducive to learning for their student.
- d. Make a commitment to serve as the student's coach to monitor and assist progress in all courses.
- e. Monitor the student's progress and contact the JSOL department with questions.
- f. Assure that the student is actively participating daily and submitting assignments on time.
- g. Ensure that the student is checking-in with their online teachers as well as the JSOL Facilitator to ensure they are on-pace with course assignments.
- h. In the event of an absence, parents will submit a valid excuse within 3 days of notice to the attendance email provided on the JSOL Website.
- i. Ensure student attend assigned individualized work sessions if they are assigned.

The School District shall:

- a. Provide students with guidance in regards to credit and course selection.
- b. Assure compliance with special education regulations.
- c. Account for the student within child accounting and other state reporting requirements.
- d. Provide health, guidance, and other District services to computer-based program students.
- e. Track credit towards graduation.
- f. Provide for the computer-based program without charge, except in the case of damages.

- g. Any school-based service is available by contacting the JSOL Department or school Monday-Friday from 8:00am-3:00pm.
- h. Track student progress.
- g. Provide an opportunity for students who are not on track with coursework to attend a help session to improve progress.
- h. Provide individualized work sessions for students as needed.

Attendance

JSOL students are full-time Jersey Shore Area School District students who are expected to “attend” class and access their online coursework daily. As a student and parent, it is essential that you are actively involved in this process.

School personnel will complete weekly attendance checks to verify that students are:

- a. Signing into the program daily.
- b. Submitting assignments on time.
- c. Achieving passing grades on completed assignments.
- d. Staying on pace in all assigned courses.

How will attendance be tracked?

One benefit of choosing to be an online learner, is that the student has the flexibility to complete their coursework when it is most convenient.

- We recommend that students devote as much time to their online classes as they would during a regular school day.
- Students will have from **Monday – Sunday (at 11:59pm)** to complete weekly assignments.
- Each Tuesday, attendance will be reviewed for the previous week.
- If a student remains ON PACE with their assignments and is passing all classes each week, work days and absences will not be assigned.
- If a student is BEHIND or FAILING any online courses, they will be assigned a required work day at their assigned building.
- If a student is assigned a work day and fails to attend, they will receive an absence for that day regardless of online activity. The purpose of the session, is to work individually with that student and review best academic practices to remain on-track.
- If a student is assigned a work day but is **ON PACE** and **PASSING ALL CLASSES prior** to the assigned work day, they are not required to attend.
- If your child was absent, you may submit an excuse up to 3 days from the absence notification date to JSOLAttendance@jsasd.org

If a student receives an absence:

- Compulsory attendance laws apply to all online learning students. If a student does not log-in to the program and complete work on any week day (M-F) in which school is in session an unexcused absence will be assigned. The parent/guardian has three days from the date of absence notification to provide a parental or medical excuse for the day of the assigned absence.
- Excuses should be submitted to the JSOL excuse email found on the JSOL website. (JSOLAttendance@jsasd.org)
- Truancy charges are applicable when regular attendance requirements and work production deadlines are not met.
- Students need to adhere to established deadlines and could incur expenses if extended time is used.
- Students who do not maintain adequate academic progress and fall behind on assignment completion will be required to attend individual work days with the JSOL Facilitator until they are on-pace in all courses. The attendance on these days will be determined if the student is present in school. If the student does not attend on their assigned day, they will be marked absent.
- Students who do not meet the required academic progress and requirements will be withdrawn from the JSOL program at the end of the marking period and will return to face-to-face instruction.

How will I know if I'm "On Pace"?

- JSOL students should go to the JSASD website
- Select School: Jersey Shore Online Learning
- Under each respective grade level is a sign-in link to MyGenius Dashboard
- Once logged in, a student should see a list of all courses they are enrolled in.
- Each course will display: Start/End dates, Grade, Assignments, and **Pacing**
- Click on the course list to navigate to the Edison or Accelerate Ed. Platform
- Once in the platform, click on the square that displays the student's grade
- In the top left corner there is a tool titled "Study Planner"
- The Study Planner tool lists assignments that have not yet been completed, as well as their suggested due date to keep the student on pace.

Grading

All JSOL courses are graded on a marking period or semester basis, depending on your course enrollment.

- Elementary students will use the Edmentum vendor to deliver curriculum. This is on a semester schedule (two 18-week semesters). Students will receive a Semester 1 and Semester 2 grade.
- Middle and High School students using the Edison vendor to deliver curriculum will receive grades each marking period, which will follow our JSASD marking period timeline.
- High school students using the eDynamic vendor to deliver curriculum will receive semester grades (two 18-week semesters). Students will receive a Semester 1 and Semester 2 grade.
- Final grades are determined using the CIOLA (Central Intermediate Online Learning Association) guidelines.
- Grades received in JSOL will be part of the student's permanent transcript and report card.

Sessions Offering Support “S.O.S” - Individualized Work Sessions to Stay On Track

- JSOL students have the option to attend individualized “S.O.S” support sessions to receive support in the coursework.
- If a student is “behind” on assignments and/or is failing online classes, they will be required to attend individualized work sessions until they are on pace.
- Work sessions will be held in the assigned building (High School, Middle School and one of the Elementary Schools in the JSASD).
- Students will report to the building to work in an assigned classroom with the JSOL Facilitator or support staff.
- Time and length of support sessions will be determined through communication with the JSOL Facilitator.
- When in the buildings, all district rules and guidelines apply (*Please refer to the JSASD Student/Parent Handbook for further details*).

JSASD Testing

- All students in the Jersey Shore Area School District are required by law to participate in PSSA testing in grades 3-8.
- Students enrolled in Algebra I, Biology, or English 10 are required to participate in the Keystone Exam at the end of each course.
- JSOL students will be required to report to their assigned building for testing on the assigned days (established by the school district and administration).
- In addition, students may also be required to report to their assigned building for other local assessments that cannot be monitored online. It is expected that families cooperate with these requests. Students presence on these days will also be reflected in daily attendance reports.

Athletics and Extra-Curricular Opportunities

JSOL students are permitted and encouraged to participate in all district activities. All students are required to follow district rules as well as eligibility requirements. JSOL students will be held to athletic eligibility guidelines. *(Please see JSASD Student/Parent Handbook and/or Student/Athlete Handbook for further details.)*

JSOL Device and Acceptable Use Policy

JSOL is unique in that the student and teachers are relying on internet access and device usage for the delivery of your education. Students will be held to the same policies and guidelines as explained in the JSASD Student/Parent Handbook. Please refer to APPENDIX 1 for a copy of the district's current Acceptable Use Policy. If you have further questions, please refer to the JSASD Student/Parent Handbook.

In addition, it is **highly** recommended that JSOL students purchase iPad insurance to alleviate repair costs to the device. Any damage other than normal wear and tear will be the financial responsibility of the student. The district offers optional iPad insurance to provide financial protection against accidental damage to the device. Please refer to the JSOL webpage – iPad Insurance Form to complete the Annual iPad Insurance Enrollment Form. This form can also be received at the Administration Building upon request.

- If a JSOL student returns to face to face instruction in the JSASD, they would keep their same device throughout the transition.
- If a JSOL student leaves/withdraws from the school district, the iPad must be returned to the JSASD Administration Building. Failure to return the device will result in a charge of the device.

Help Desk

- For **device and access related questions** please contact our Technology Department at 570-398-5251
- JSOL students that are new to the district will also need to contact the Technology Department to pick up their device at the Administration Building.
- Another wonderful place to check for common questions regarding technology, device and/or curriculum is under the “FAQ’s” on the JSOL website.
- As a reminder, please DO NOT contact the Technology Department **for questions related to your JSOL curriculum, lessons or coursework** you need to contact your online teacher or Mrs. Barth, JSOL Facilitator.

Additional Important Information for Families

Automated Phone Home

Jersey Shore Area School District uses OneCallNow, a telephone communication tool, that sends important messages and provides attendance information to families. Under normal circumstances, parent contact is made at the primary contact number and by e-mail. In the event of an emergency, parents are contacted at all registered phone numbers, including work numbers; cell phone numbers; and home phone numbers. Parents/guardians are encouraged to register as many phone numbers and e-mail addresses as they wish. It is essential to inform the school district of any changes in contact information. Calls about JSOL information and attendance will be called through this system.

Communication Between School and Home E-mail

It is important that parents have active email accounts that are registered with the schools and that are checked regularly by parents. All information that is shared with parents will be done electronically using that email account. To register your email account with the school district, parents may do the following:

1. Send an email to, Central Registration Secretary – contact information is available on the district website – with the following information:
 - a. In the subject line, “Register My Email”
 - b. In the body of the email, list all of your children’s full names, their grade level, and the buildings they attend.
 - If you are registering a NEW email account, please also share this update with Mrs. Barth, JSOL Facilitator.
2. Complete the online survey found on the school district web site at www.jsasd.org. The link to the survey is found in the middle section titled “Public Notices.”
 - Parents may register for FREE email accounts through services such as Google or Yahoo or Microsoft. Free Internet access to access your email account is available through the Jersey Shore Public Library. Parents need to register for a FREE library card and then may use the public library’s computers. An active email account is essential to access and receive information from any of the following services:

Tips for JSOL Students

- Make sure you have a quiet, organized space that is set up for you to learn.
- Schedule a time each day that is set aside for coursework.
- Try not to get behind to avoid mandatory work sessions in your assigned school.
- Make sure you are logging on to each course each day.
- Make sure to check your Genius Email each day. Teachers will communicate with you only through this email.
- Check your progress, pace, and grades each day.
- Attend live lessons whenever possible for each course.
- If necessary, schedule tutoring sessions by contacting your course teacher.
- Just a reminder, when using the Genius dashboard, if you select the “Contact School” tab, this will contact an individual through our IU. You would not be contacting a school, teacher or principal from the JSASD.
- If you have questions for your teacher, select the envelope icon next to your teacher’s name included with your course tab.
- Check your JSOL course email as well as your JSASD email daily for important information and teacher communication.

Food Service

- The Jersey Shore Area School District Nutrition Group will be offering breakfast and lunch for JSOL students.
- To access the menus, go to the JSASD website and click on the orange slice icon.
- There you will find district/school menus as well as an email address for the Director of Food Services.
- To find current menus, prices, and the Free/Reduced Meal Application, please access the JSASD website, select the “Information” tab, Food Service, and follow appropriate links for you requested information.
- The order form and additional pickup times will be offered through the website.

Appendix 1 – Acceptable Use Policy
(As stated in JSASD Student/Parent Handbook)

Policy 815 - Computer and Internet Acceptable Use Policy

PURPOSE:

The Board supports use of the computers, Internet and other network resources in the district's instructional and operational programs in order to facilitate learning, teaching and daily operations through interpersonal communications and access to information, research and collaboration.

The Internet and the World Wide Web is a vast information network that links individuals, computers, networks and databased throughout the world. The Internet has the potential to serve as an invaluable resource because it allows immediate access to and download of educational materials. All users must be aware that the Internet's power to access limitless information resources also includes information or materials that lack educational value and can be inaccurate, controversial, objectionable, offensive, defamatory and even illegal. The district shall not condone the use of district technology resources for such purposes. All users shall be held responsible for ensuring use adheres to administrative regulations, rules and applicable Board policies.

The policy provides the terms and conditions that must be accepted by students, parents/guardians, staff, guests and affiliated agencies regarding the acceptable use, rules of behavior and access privileges to the Internet, email correspondence, the use of computer hardware and peripherals and the installation and maintenance of software.

The district provides students, staff and other authorized individuals with access to the district's computers, electronic communication systems and network, which includes Internet access, whether wired or wireless, or by any other means.

The Internet provides new and exciting interactive communication technologies, such as podcasts, blogs, wikis and discussion groups. While such interactive technologies hold great educational potential for learning, such may be disruptive if improperly utilized. Use of such interactive technologies shall be related to district business or have an educational purpose.

For instructional purposes, the use of network facilities shall be consistent with the curriculum adopted by the district as well as the varied instructional needs, learning styles, abilities, and developmental levels of

students, as well as the operational needs of the district.

DEFINITIONS:

The term child pornography is defined under both federal and state law.

Child pornography - under federal law, is any visual depiction, including any photograph, film, video, picture, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct, where:

1. The production of such visual depiction involves the use of a minor engaging in sexually explicit conduct;
2. Such visual depiction is a digital image, computer image, or computer-generated image that is, or is indistinguishable from, that of a minor engaging in sexually explicit conduct; or
3. Such visual depiction has been created, adapted, or modified to appear that an identifiable minor is engaging in sexually explicit conduct.

Child pornography - under state law, is any book, magazine, pamphlet, slide, photograph, film, videotape, computer depiction or other material depicting a child under the age of eighteen (18) years engaging in a prohibited sexual act or in the simulation of such act.

Commercial purposes shall mean offering goods or services or purchasing goods or services for personal use.

The term communication system refers to the entire technological infrastructure and encompasses the collective use of the Internet, Intranet, email, coaxial and wireless telephone, pagers, facsimile machines, computer hardware and peripherals, duplication machines, audio and video recording machines, television, CD/DVD/VCR recorders and players, still and motion picture cameras and projectors, digital environmental control systems, security and safety monitoring systems and any other instrument or device used to transmit and receive electronic literary and/or audio and visual information.

The term harmful to minors is defined under both federal and state law.

Harmful to minors - under federal law, is any picture, image, graphic image file or other visual depiction that:

1. Taken as a whole, with respect to minors, appeals to a prurient interest in nudity, sex or excretion;
2. Depicts, describes or represents in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or lewd exhibition of the genitals; and
3. Taken as a whole lacks serious literary, artistic, political or scientific value as to minors.

Harmful to minors - under state law, is any depiction or representation in whatever form, of nudity, sexual conduct, sexual excitement, or sadomasochistic abuse, when it:

1. Predominantly appeals to the prurient, shameful, or morbid interest of minors;
2. Is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable for minors; and
3. Taken as a whole lacks serious literary, artistic, political, educational or scientific value for minors.

Obscene - any material or performance, if:

1. The average person applying contemporary community standards would find that the subject matter taken as a whole appeals to the prurient interest;
2. The subject matter depicts or describes in a patently offensive way, sexual conduct described in the law to be obscene; and
3. The subject matter, taken as a whole, lacks serious literary, artistic, political, educational or scientific value.

The term technology resources shall refer to any electronic device and instrument that uses, manages, carries or supports audio, video or data and includes, but is not limited to, information that shall be transmitted or received by radio, television, cable, microwave, telephone, computer systems, networks and fax machines.

Technology protection measure - a specific technology that blocks or filters Internet access to visual depictions that are obscene, child pornography or harmful to minors.

The term user applies to students enrolled in the

district, district employees, substitutes, consultants, contractors, parents/guardians, guests and all affiliated agents.

AUTHORITY:

The availability of access to electronic information does not imply endorsement by the district of the content, nor does the district guarantee the accuracy of information received. The district shall not be responsible for any information that may be lost, amaged or unavailable when using the network or for any information that is retrieved via the Internet.

The district shall not be responsible for any unauthorized charges or fees resulting from access to the Internet or other network resources.

The Board declares that computer and network use is a privilege, not a right. The district's computer and network resources are the property of the district. Users shall have no expectation of privacy in anything they create, store, send, delete, receive or display on or over the district's Internet, computers or network resources, including personal files or any use of the district's Internet, computers or network resources. The district reserves the right to monitor, track, and log network access and use; monitor files server space utilization by district users; or deny access to prevent unauthorized, inappropriate or illegal activity and may revoke access privileges and/or administer appropriate disciplinary action. The district shall cooperate to the extent legally required with the Internet Service Provider (ISP), local, state and federal officials in any investigation concerning or related to the misuse of the district's Internet, computers and network resources.

The Board requires all users to fully comply with this policy and to immediately report any violations or suspicious activities to the Superintendent or designee.

The Board establishes the following materials, in addition to those stated in law and defined in this policy, that are inappropriate for access by minors:

1. Defamatory
2. Inflammatory
3. Lewd, rude, disrespectful, vulgar, obscene or profane
4. Threatening
5. Abusive
6. Harassing or discriminatory
7. Bullying
8. Terroristic
9. Criminal
10. Violent
11. Intolerant

The district reserves the right to restrict access to any Internet sites or functions it deems inappropriate through established Board policy, or the use of software and/or online server blocking. Specifically, the district operates and enforces a technology protection measure(s) that blocks or filters access to inappropriate matter by minors on its computers used and accessible to adults and students. The technology protection measure shall be enforced during use of computers with Internet access.

Upon request by students or staff, the Superintendent or designee shall expedite a review and may authorize the disabling of Internet blocking/filtering software to enable access to material that is blocked through technology protection measures but is not prohibited by this policy.

Upon request by students or staff, building administrators may authorize the temporary disabling of Internet blocking/filtering software to enable access for bona fide research or for other lawful purposes. Written permission from the parent/guardian is required prior to disabling Internet blocking/filtering software for a student's use. If a request for temporary disabling of Internet blocking/filtering software is denied, the requesting student or staff member may appeal the denial to the Superintendent or designee for expedited review.

DELEGATION OF RESPONSIBILITY:

The district shall make every effort to ensure that this resource is used responsibly by students and staff.

The district shall inform staff, students, parents/guardians and other users about this policy through employee and student handbooks, posting on the district website, and by other appropriate methods. A copy of this policy shall be provided to parents/guardians, upon written request.

The district encourages parents/guardians to review this policy and discuss with the student(s) what material shall and shall not be acceptable for access through the district's technology resources.

Users of district networks or district-owned equipment shall, prior to being given access or being issued equipment, sign user agreements acknowledging awareness of the provisions of this policy, and awareness that the district uses monitoring systems to monitor and detect inappropriate use and tracking systems to track and recover lost or stolen equipment.

Student user agreements shall also be signed by a parent/guardian.

Administrators, teachers and staff have a professional responsibility to work together to help students develop the intellectual skills necessary to discern among information sources, to identify information appropriate to their age and developmental levels, and to evaluate and use the information to meet their educational goals.

Students, staff and other authorized individuals have the responsibility to respect and protect the rights of every other user in the district and on the Internet.

Building administrators shall make initial determinations of whether inappropriate use has occurred.

The Superintendent or designee shall be responsible for recommending technology and developing procedures used to determine whether the district's computers are being used for purposes prohibited by law or for accessing sexually explicit materials. The procedures shall include but not be limited to:

1. Utilizing a technology protection measure that blocks or filters Internet access for minors and adults to certain visual depictions that are obscene, child pornography, harmful to minors with respect to use by minors, or determined inappropriate for use by minors by the Board.
2. Maintaining and securing a usage log for users
3. Monitoring online activities of minors.

The Superintendent or designee shall develop and implement administrative regulations that ensure students are educated on network etiquette and other appropriate online behavior, including:

1. Interaction with other individuals on social networking websites and in chat rooms.
2. Cyberbullying awareness and response.

The Instructional Technology Specialist or designee shall be authorized to install hardware and devices.

GUIDELINES:

The Board supports and promotes positive and effective digital citizenship among all district users.

Network accounts shall be used only by the authorized owner of the account for its approved purpose. Network users shall respect the privacy of other users on the system.

Employee access to technologies and communication systems shall immediately cease when the user shall no longer be employed with the district.

Student access to technologies and communication systems shall immediately cease when the student shall no longer be enrolled in the district.

SAFETY:

It is the district's goal to protect users of the network from harassment and unwanted or unsolicited electronic communications. Any network user who receives threatening or unwelcome electronic communications or inadvertently visits or accesses an inappropriate site shall report such immediately to a teacher, administrator or designated district employee. Network users shall not reveal personal information to other users on the network, including chat rooms, email, social networking websites, etc.

Internet safety measures shall effectively address the following:

1. Control of access by minors to inappropriate matter on the Internet and World Wide Web.
2. Safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications.
3. Prevention of unauthorized online access by minors, including "hacking" and other unlawful activities.
4. Unauthorized disclosure, use, and dissemination of personal information regarding minors.
5. Restriction of minors' access to materials harmful to them.

PROHIBITIONS:

All users are expected to act in a responsible, ethical and legal manner in accordance with district policy, accepted rules of network etiquette, and federal and state law. Specifically, the following uses are prohibited:

1. Facilitating illegal activity.
2. Engaging in any unauthorized commercial, for-profit or any business purpose.
3. Engaging in unauthorized fundraising or advertising on behalf of the district or nonschool organizations.
4. Engaging in activities that shall not support learning, instruction or operational and/or support processes.
5. Product advertisement or political lobbying.
6. Bullying/Cyberbullying.
7. Hate mail, discriminatory remarks, and offensive or inflammatory communication.
8. Unauthorized or illegal installation, distribution, reproduction, or use of copyrighted materials

9. Wasting or overloading computer resources, such as printing large quantities of a document from a workstation.
10. Accessing, sending, receiving, transferring, viewing, sharing, displaying or downloading obscene, pornographic, lewd, or otherwise illegal materials, images, text, audio or photographs.
11. Access by students and minors to material that is harmful to minors or is determined inappropriate for minors in accordance with Board policy.
12. Inappropriate language or profanity.
13. Transmission or reproduction of material(s) that are slanderous, defamatory, likely to be offensive or objectionable to recipients or that otherwise violate existing laws and regulations.
14. Inappropriate mass mailing, which includes spamming, flooding or bombing.
15. Using electronic mail to harass or threaten others, including sending repeated, unwanted mail to another user.
16. Initiating or propagating electronic chain letters.
17. Intentional obtaining or modifying of files, passwords, and data belonging to other users
18. Impersonation of another user, anonymity and pseudonyms.
19. Forging the identity of a user or machine in an electronic communication.
20. Fraudulent copying, communications, or modification of materials in violation of copyright laws.
21. Loading or using of unauthorized games, programs, files or other electronic media.
22. Deliberately or carelessly installing or running a program intended to damage or to place excessive burden on a district computer system or network, including but not limited to, programs known as computer viruses, Trojan Horses and worms.
23. Unauthorized scanning of the district's technology systems for security vulnerabilities.
24. Activities that serve no educational or operational purpose.
25. Interfering with the normal operation of district Internet, computers or network resources or the work of other users.
26. Destruction, modification, abuse or unauthorized access to network hardware, software and files.
27. Accessing the Internet, district computers or other network resources without authorization.
28. Unauthorized use of routers or switches, or configuring wireless technology, attempting to create network connections, or extending any computer, telephonic device, electronic communications system or network services, whether wired, wireless, cable or by other means.

29. Attempting to circumvent data protection or uncover security loopholes and/or decrypt intentionally secure data.
30. Unauthorized use of encryption software from any access point on district equipment or property.
31. Disabling or bypassing the Internet blocking/ filtering software without authorization.
32. Accessing, sending, receiving, transferring, viewing, sharing or downloading confidential information without authorization.
33. Unauthorized use of a computer account, including trespassing in another user's folders, work files or emails.
34. Revealing any personal information about any users on web sites, blogs, podcasts, videos, wikis, email or as content on any other electronic medium that is accessible to the general public and in violation of state and federal laws concerning privacy.
35. Quoting of personal communications in a public forum without the original author's prior consent.
36. Installation of personal software on district-owned hardware.
37. Unauthorized connection of equipment, including nondistrict-owned personal computers or other Internet accessible devices on district premises, property or district events, to Internet, computers and/or network resources.
38. Unauthorized installation of computer hardware, peripheral devices, network hardware or system hardware to Internet, computers and/or network resources.

SECURITY:

System security is protected through the use of passwords. Failure to adequately protect or update passwords could result in unauthorized access to personal or district files. To protect the integrity of the system, these guidelines shall be followed:

1. Employees and students shall not reveal their passwords to another individual.
2. Users are not to use a computer that has been logged in under another student's or employee's name.
3. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the network.
4. Users must notify the designated district staff if a possible security problem has been identified.

COPYRIGHT:

The illegal use of copyrighted materials, such as but not limited to, software, music, sound files, movies, images or other copyrighted materials without the specific written permission of the copyright owner is generally

prohibited. Any data uploaded to or downloaded from the network shall be subject to fair use guidelines and applicable laws and regulations.

Approved software installed on district-owned hardware shall be licensed by the district. Such license and the applicable purchase documentation shall be on file in the designated office.

DISTRICT WEBSITE:

The district shall establish and maintain a website and shall develop and modify its web pages to present information about the district under the direction of the Superintendent or designee. All users publishing content on the district website shall comply with this and other applicable district policies.

Users shall not copy or download information from the district website and disseminate such information on unauthorized web pages without authorization from the building principal.

ARCHIVE AND BACKUP:

Archive and backup shall be in accordance with applicable Board policy.

LIMITATIONS OF LIABILITY:

The district makes no warranties of any kind, either expressed or implied, that the functions or services provided by or through the district's systems shall be error-free or without defect.

The district shall not warrant the effectiveness of Internet filtering. The district shall not be responsible for material that shall be retrieved through the Internet or the consequences that may result from them.

The district shall not be responsible for any damages users may suffer, including, but not limited to, information that may be lost, damaged, delayed or unavailable when using the computers, network and electronic communications systems.

In no event shall the district be liable to the user for any damages, whether direct, indirect, special or consequential, arising from the use of district systems.

CONSEQUENCES FOR INAPPROPRIATE USE:

The network user shall be responsible for damages to the equipment, systems, and software resulting from deliberate or willful acts.

Illegal use of the network; intentional deletion or damage to files or data belonging to others; copyright

violations; and theft of services shall be reported to the appropriate legal authorities for possible prosecution.

General rules for behavior and communications apply when using the Internet, in addition to the stipulations of this policy.

Vandalism shall result in loss of access privileges, disciplinary action, and/or legal proceedings. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet or other networks; or damage of district technology resources. This includes, but is not limited to, uploading or creating computer viruses.

Failure to comply with this policy or inappropriate use of the Internet, district network or computers shall result in usage restrictions, loss of access privileges, disciplinary action, and/or legal proceedings.

A user account may be subject to search by law enforcement agencies under court order if such account contain information that may be used as evidence in a court of law.

Calendar School Year

JSOL students will follow the Jersey Shore Area School District approved calendar for the start and end of the program year. Each course is divided into four parts representing a marking period of work. The student will be given 9 weeks to finish each course part. The students may work 24/7.

Students have the option to work on days that JSASD is not in session. Attendance will reflect school days on the district calendar when school is in session.

In order for online classes to correspond with our attendance reports properly, JSOL marking periods always begin on a Monday. Reminders will be sent quarterly about these dates.

Please note, the end of the 4th marking period ends slightly before the last school day. This is done to ensure there is enough time for teachers and counselors to process final grades and evaluate course credits.

Please note this calendar is subject to change due to inclement weather. Please continue to check for current calendar updates on the district website.



Jersey Shore Area School District SCHOOL CALENDAR

2022-2023

Draft: Nov. 17, 2021

Approved: February 14, 2022

AUGUST					August 16-17, 2022	Teacher induction
M	T	W	T	F	August 18-19, 2022	In-service flex
1	2	3	4	5	August 22-24, 2022	In-service
8	9	10	11	12	August 25, 2022	First student day
15	16	17	18	19		
22	23	24	25	26		
29	30	31			(5-5)	

SEPTEMBER					September 5, 2022	Schools closed
M	T	W	T	F		
			1	2		
5	6	7	8	9		
12	13	14	15	16		
19	20	21	22	23		
26	27	28	29	30	(21-0) / (26-5)	

OCTOBER					October 7, 2022	Act 80
M	T	W	T	F	October 10, 2022	Schools Closed
3	4	5	6	7	October 27, 2022	End of Marking Period 1
10	11	12	13	14	October 28, 2022	2-hour early dismissal
17	18	19	20	21		
24	25	26	27	28		
31					(20-0) / (46-5)	

NOVEMBER					November 4, 2022	Report Card distribution
M	T	W	T	F	November 21-22, 2022	Act 80 Day
	1	2	3	4	11/21 12:30 p.m.-8 p.m.	Parent Conferences
7	8	9	10	11	11/22 7:45 a.m.-3:15 p.m.	Parent Conferences
14	15	16	17	18	November 23-28, 2022	Schools closed
21	22	23	24	25		
28	29	30			(18-0) / (64-5)	

DECEMBER					December 22, 2022	2-hour early dismissal (staff and students)
M	T	W	T	F	December 23-30, 2022	Schools closed
			1	2		
5	6	7	8	9		
12	13	14	15	16		
19	20	21	22	23		
26	27	28	29	30	(16-0) / (80-5)	

JANUARY					January 2, 2023	Schools closed
M	T	W	T	F	January 4-18, 2023	Keystone Testing, Wave 2
2	3	4	5	6	January 13, 2023	End of Marking Period 2
9	10	11	12	13	January 13, 2023	2-hour early dismissal
16	17	18	19	20	January 16, 2023	Act 80 Day
23	24	25	26	27	January 20, 2023	Report Card distribution
30	31				(21-0) / (101-5)	

FEBRUARY					February 17, 2023	In-service
M	T	W	T	F	February 20, 2023	Schools closed
			1	2		
6	7	8	9	10		
13	14	15	16	17		
20	21	22	23	24		
27	28				(18-1) / (119-6)	

MARCH					March 21, 2023	End of Marking Period 3
M	T	W	T	F	March 23, 2023	2-hour early dismissal
		1	2	3	March 24, 2023	Act 80 Day
6	7	8	9	10	March 31, 2023	Report Card distribution
13	14	15	16	17		
20	21	22	23	24		
27	28	29	30	31	(23-0) / (142-6)	

APRIL					April 6-11, 2023	Schools closed
M	T	W	T	F	April 24-28, 2023	PSSA Testing, Grades 3-8 English/Language Arts
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28	(16-0) / (158-6)	

MAY					May 1-12, 2023	PSSA Testing, Grades 3-8 Mathematics & Science and Make-ups
M	T	W	T	F	May 15-26, 2023	Keystone Testing Algebra I, Biology, Literature
1	2	3	4	5	May 26-29, 2023	Schools closed
8	9	10	11	12		
15	16	17	18	19		
22	23	24	25	26	(21-0) / (179-6)	
29	30	31				

JUNE					June 1, 2023	Last student day
M	T	W	T	F	June 2, 2023	2-hour early dismissal
			1	2	June 10, 2023	In-service
5	6	7	8	9		Graduation
12	13	14	15	16		
19	20	21	22	23		
26	27	28	29	30	(1-1) / (180-7)	

	teacher induction
	first student day
	in-service day/no school for students
	schools closed
	Act 80 day/no school for students
	2-hour early dismissal
	end of marking period
	report cards distributed

Weather Make-up Days:

The district has been approved to use 5 Flexible Instructional Days in the 2022-2023 School Year. These will be used for the first five emergency cancellation days.

April 6, 2023	6th make-up
April 11, 2023	7th make-up

All other weather make-up days will be added to the end of the calendar.

JSOL Student and Parent Handbook Agreement

With your signature, you indicate that you have read and understand and agree to comply with the requirements and procedures outlined in the Jersey Shore Online Learning Student and Parent Handbook. These policies include, but are not limited to:

- JSOL Attendance
- JSOL Student Expectations
- JSOL Parent/Guardian Expectations
- JSOL Grading
- JSOL Testing Requirements

In addition, you agree to abide by the policies and guidelines within the Jersey Shore Area School District Elementary/Middle/High School Student Handbook. Failure to follow the expectations within either the JSOL or JSASD Handbook can result in disciplinary action, and/or removal from the Jersey Shore Online Learning program.

The student and parent/guardian assume full responsibility and give consent to enroll in the Jersey Shore Online Learning Program and are required to commit to the diligence required to be a successful JSOL student.

I have read and understand the requirements and procedures outlined in the JSOL Student and Parent Handbook. I agree to enroll in the JSOL Program. I agree to the responsibility and diligence required to be successful in the online learning environment. I agree take responsibility for my learning and abide by attendance and work tracking efforts by myself and the JSOL Program.

Student Name: _____

_____ Date _____

Student Signature

_____ Date _____

Parent/Guardian Signature